



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
January 20, 2026**

(1) Convene County Board

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Ulrich presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Danny Lenz, Deputy County Administrator
3. Ron Hocevar, County Attorney
4. Luke Hennen, County Sheriff
5. Barb Dahl, Health and Human Services Director
6. Brad Davis, Physical Development Director
7. Jake Grussing, Transformation & Enterprise Services Director
8. Suzanne Arntson, Deputy Health & Human Services Director
9. Nikki Hallberg, Child and Family Services Director
10. Jen Schultz, Library Director
11. Dr. Tawnya Ward, Behavioral Health & Housing Director
12. Tracy Cervenka, Business Operations Manager
13. Katie Malecha, Quality Improvement Manager
14. Michael Bergstrom, Community Engagement Manager
15. Rhonda Otto, Auditor/Treasurer
16. Hannah Olson, Community Health Specialist
17. Sarah Mansky, Scott County Public Health Volunteer
18. Brittani Lane, Aging and Disability Services Director
19. Sydney Manabe, Deputy Clerk to the Board

Guests:

1. Lloyd Erbaugh, Prior Lake
2. Dan Poffenberger, Shepherd of the Lake Lutheran Church
3. Melanie Cole, Shepherd of the Lake Lutheran Church
4. John Holt, Shepherd of the Lake Lutheran Church

(2) Amendments to the Agenda

There were no amendments to the agenda.

(3) Approve Minutes

On a motion by Commissioner Brennan, seconded by Commissioner Wolf, the January 6, 2026 minutes were approved unanimously.

(4) Recognition of Interested Citizens

There were no citizens to be recognized.

(5) Consent Agenda

- 5.1 Adopt Resolution No. 2026-14; Authorizing Entering into Lease Agreements for County Property in Blakeley Bluffs Park Reserve and Cedar Lake Farm Regional Park
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.2 Adopt Resolution No. 2026-15; Supporting the Dissolution of the U.S. Highway 169 Corridor Coalition
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.3 Adopt Resolution No. 2026-16; Authorizing Entering into a Cooperative Agreement With the City of Shakopee for the County Highway 16 and Dean Lakes Trail/Kinlock Way Traffic Signal Project
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.4 Adopt Resolution No. 2026-23; Authorizing Application for a Prevention Services Grant, and if Awarded, Accepting the Grant, Entering into an Agreement with the Minnesota Department of Children, Youth, and Families, and Amending the 2026 Budget
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.5 Adopt Resolution No. 2026-24; Authorizing Entering into a Service Agreement with Avertest, LLC dba Averhealth for Drug Testing Services
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.6 Adopt Resolution No. 2026-25; Appointing a Special Board of Appeal and Equalization, Adopting Procedural Rules and Compensation, and Establishing the Board Code of Ethics and Conduct Guidelines
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.7 Adopt Resolution No. 2026-26; Approving a Three-Year Agreement with Minnesota Public Employees Association (MNPEA) – 911 Telecommunication Supervisors Unit
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.8 Adopt Resolution No. 2026-27; Approving a Three-Year Agreement with Law Enforcement Labor Services, Inc. (LELS) - Sheriff Essential Employee Corrections Sergeants Unit
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.9 Approve Payroll Processing of Personnel Actions
On the recommendation of the County Administrator, Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with the provisions of Minn. Stat. §§375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Scott Duncan, FT Sheriff's Deputy, County Sheriff's Office, effective 12/31/2025.
2. Separation of employment for Walter Walker, Intermittent (34% FTE) Librarian, Transformation and Enterprise Services Division, effective 12/31/2025.
3. Separation of employment for Ashlyn Werner, Public Safety Telecommunicator, County Sheriff's Office, effective 12/22/2025.
4. FT Probationary employment of Michelle Petz, Therapist, Health and Human Services Division, effective 1/12/2026.
5. FT Probationary employment of Katelyn Sticha, Therapist, Health and Human Services Division, effective 1/12/2026.
6. FT Probationary employment of Jordan Machacek, Child Protection Worker, Health and Human Services Division, effective 1/12/2026.
7. FT Probationary employment of Jessica Pederson, Registered Nurse, County Sheriff's Office, effective 1/12/2026.

The motion carried unanimously.

5.10 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. The Record of Disbursements will be available at the meeting. Invoices total \$91,181,943.85 from December 1st through December 30th, 2025. This includes tax distributions of \$64,982,286.59 for Tax Settlements. Please note the details split over two reports for cutover Workday conversion. Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously.

(6) COLLABORATION: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complementary, aligned, and provided by the partners who can deliver the service most effectively

6.1 Recognition of Shepherd of the Lake Lutheran Church

Transformation & Enterprise Services Director Jake Grussing presented the Memorandum of Understanding that Scott County entered into with Shepherd of the Lake Lutheran Church (SOLLC) for services at Hopes Portage. Jake Grussing recognized Pastor Dan Poffenberger, Melanie Cole, and John Holt for their partnership and dedication to Hopes Portage.

Pastor Dan Poffenberger thanked County Administrator Lezlie Vermillion, the Scott County Board of Commissioners, and County staff for being so closely aligned and always considering how to do better and partnering with faith communities. He also thanked the Carver/Scott/Dakota Community Action Program (CAP) Agency for the valuable work they are doing for our communities. He last thanked John Holt and Melanie Cole for their work in executing the vision of Hopes Portage.

The Commissioners thanked Pastor Dan and Shepard of the Lake Lutheran staff and congregation for their continued hard work on Hopes Portage, which will help people in the community for many years. They also thanked County staff for their dedication to serving the public.

6.2 Receive Information on the County's 2050 Comprehensive Plan Update Process, Timeline and Community Engagement Plan

Physical Development Director Brad Davis provided an overview of the 2050 Comprehensive Plan. Community Engagement Manager Michael Bergstrom reviewed the plans to engage the community in the process.

The Commissioners provided the following comments:

- Commissioner Ulrich called attention to the importance of community engagement.
- Commissioner Brennan highlighted the importance of youth engagement and drawing

students into the future of the county.

- Commissioner Weckman Brekke suggested establishing the 2050 Kick-off Plan as a bigger presence on the Scott County website and explain what the Plan is/is not. If Scott County receives feedback and suggestions that don't fit or can't be addressed with the Plan, perhaps find a way to pass that feedback along to cities and townships for them to consider. The Plan is missing a way for cities and townships to work through potential disagreements.
- Commissioner Beer suggested having more intentional coordination about the Plan with cities and townships.
- Commissioner Ulrich suggested communicating with the Scott County Association for Leadership & Efficiency (SCALE) Executive Committee about session or series on the Plan at upcoming meetings.

(7) Committee Reports and Commissioner Updates

- Commissioners Beer and Wolf attended the Metropolitan Mosquito Control District (MMCD) meeting on January 8.
- Commissioners Beer, Brennan, Weckman Brekke, and Wolf attended the Scott County Association for Leadership & Efficiency (SCALE) meeting on January 9.
- Commissioners Beer and Brennan, along with County Administrator Lezlie Vermillion met with City of Shakopee Mayor and City Administrator on January 8.
- Commissioners Beer and Ulrich attended the Families & Individuals Sharing Hope (FISH) Program Planning Committee meeting on January 13.
- Commissioners Ulrich and Weckman Brekke met virtually with the City of Savage and Dakota County regarding the Highway 13 Bonding Request on January 12.
- Commissioners Beer and Wolf attended the Metropolitan Emergency Services Board (MESB) meeting on January 14.
- Commissioners Brennan and Weckman Brekke attended the Minnesota Inter-County Association (MICA) meeting on January 14.
- Commissioners Beer and Wolf met with the City of Prior Lake Mayor and City Administrator on January 15.
- Commissioners Weckman Brekke and Ulrich attended the SCALE Executive Committee meeting on January 16.
- The Commissioners attended the presentation of the County's legislative priorities to the legislative delegation on January 16.
- Commissioners Brennan and Weckman Brekke met with Barb Dahl, Health and Human Services Director on January 20.
- Commissioners Beer, Weckman Brekke, and Wolf attended Scott Le Sueur Joint Ditch 3 Board meeting on January 20.
- Commissioner Beer met with County Administrator Lezlie Vermillion on January 6.
- Commissioner Beer attended the American Federation of State, County and Municipal Employees (AFSCME) meeting on January 13.
- Commissioner Brennan attended the Shakopee City Council meeting on January 6.
- Commissioner Brennan met with Michael Bergstrom, Community Engagement Manager, on January 7.
- Commissioner Brennan attended the Parks Advisory Council meeting on January 7.
- Commissioner Brennan met with County Administrator Lezlie Vermillion on January 9.
- Commissioner Brennan met with Kate Sedlacek, Environmental Services Manager, on January 9.
- Commissioner Brennan met with Representative Brad Tabke on January 12.
- Commissioner Brennan met with Deputy County Administrator Danny Lenz on January 12.
- Commissioner Brennan attended the Community Development Agency (CDA) meeting on January 13.
- Commissioner Brennan met with Carver County Commissioner Lisa Anderson and staff regarding the Lower Minnesota River Watershed District (LMRWD) on January 15.
- Commissioner Brennan attended the Dakota Scott Workforce Board meeting on January 16.
- Commissioner Ulrich met with County Administrator Lezlie Vermillion on January 7.
- Commissioner Ulrich attended the FISH Executive Committee meeting on January 7.

- Commissioner Ulrich attended the 169 Corridor Coalition Executive Committee meeting on January 8.
- Commissioner Ulrich attended the Suburban Transit Association meeting on January 12.
- Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) Management Committee meeting on January 19.
- Commissioner Wolf attended the I-35 Solutions Alliance meeting on January 8.
- Commissioner Wolf attended the Elko New Market City Council meeting on January 8.
- Commissioner Wolf attended the Spring Lake Town Board meeting on January 8.
- Commissioner Wolf attended Planning Advisory Commission meeting on January 12.
- Commissioner Wolf attended the Metropolitan Library Service Agency (MELSA) meeting on January 15.
- Commissioner Weckman Brekke thanked the faith communities of Scott County for supporting initiatives, specifically highlighting Beacon and Prairie Point.
- Commissioner Weckman Brekke thanked Health and Human Services Director Barb Dahl, and Brittani Lane, Aging and Disability Services Director for their work on state subcommittees.
- Commissioner Weckman Brekke attended the State and County Long-term Services and Supports committee meeting on January 6.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) meeting regarding the Supplemental Nutrition Assistance Program (SNAP) on January 7.
- Commissioner Weckman Brekke attended the State Long-term Services and Supports Advisory Committee Work Group meeting on January 8.
- Commissioner Weckman Brekke attended the State and County Long-term Services and Supports Committee meeting on January 9.
- Commissioner Weckman Brekke attended a State subcommittee meeting on January 12.
- Commissioner Weckman Brekke met with Michael Bergstrom, Community Engagement Manager, on January 13.
- Commissioner Weckman Brekke attended the Task Force meeting for the Mentally Ill and Dangerous Civil Commitment Reform on January 13.
- Commissioner Weckman Brekke met with County Administrator Lezlie Vermillion on January 13.
- Commissioner Weckman Brekke attended the Community Action Partnership (CAP) Agency Board meeting on January 13.
- Commissioner Weckman Brekke attended the State and County SNAP and Long-term Services Steering Committee meeting on January 14.
- Commissioner Weckman Brekke attended a State and County Long-term Services and Supports Committee meeting on January 16.

(8) County Administrator Update

County Administrator Lezlie Vermillion noted the following:

There is a ribbon cutting at 1:30 pm for Integrated Health Clinic opening at the Marschall Road Transit Station. An important celebration of an internal and external partnership project. She thanked Lisa Freese and Barb Dahl for their dedication to this endeavor.

Commissioner Ulrich asked about the letter from Prior Lake regarding the continuation of the SCALE Health Insurance Pool process. Ms. Vermillion said that the Board of Commissioners will be providing their recommendation on Tuesday, January 27 during a Board Workshop.

(9) Recess for Attorney/Client Meeting

There was no need to recess for an attorney/client meeting.

(10) Adjourn

Chair Ulrich noted that following the meeting, the Commissioners will meet in a workshop setting to receive updates on:

- Solid Waste Taxing District
- Federal Fraud/Freeze Update

- Treatment Court
- 2025 Strategic Plan Update
- Commissioner Round Robin

On a motion by Commissioner Beer, seconded by Commissioner Wolf, the meeting adjourned at 10:13 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board