



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
December 16, 2025**

(1) Convene County Board

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Beer presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Jeanne Andersen, Senior Attorney
3. Perry Mulcrone, Legislative & Fiber Program Coordinator
4. Danny Lenz, Deputy County Administrator/Chief Financial Officer
5. Brad Davis, Physical Development Director
6. Barb Dahl, Health & Human Services Director
7. Jen Schwarz, Economic Assistance Director
8. Evan Cole, Business Information/System Specialist
9. Katie Malecha, Quality Improvement Manager
10. Jen Schultz, Library Director
11. Jake Grussing, Transformation & Enterprise Services Director
12. Lori Weldon, Branch Manager
13. Julie Jacobsen, Community Program Coordinator
14. Allison Addy, Librarian Service Coordinator
15. Marcia Barcelata-O'Neill, Community Outreach Specialist
16. Victoria Bonrud, Librarian
17. Blanca Guzman, Librarian Service Coordinator
18. Jeff Smodish, Employee Relations Director
19. Rhonda Otto, Auditor/Treasurer
20. Michael Bergstrom, Community Engagement Manager
21. Sydney Manabe, Administrative Specialist
22. Lisa Kohner, Public Affairs Coordinator
23. Tony Winiecki, County Engineer
24. Tracy Cervenka, Deputy Clerk to the Board

Guests:

1. Barb Hegfors
2. Lloyd Erbaugh, Prior Lake

(2) Amendments to the Agenda

There were no amendments to the agenda.

(3) Approve Minutes

December 4, 2025 Board Meeting Minutes

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the December 4, 2025 Board Meeting minutes were approved unanimously.

(4) Recognition of Interested Citizens

Lloyd Erbaugh, Prior Lake

Mr. Erbaugh commented on the increased ICE activity creating fear and intimidation among residents. He encouraged residents to reach out to neighbors and offer help. He thanked the Commissioners for creating the goals and objectives for Scott County. He also thanked county staff for always providing services to residents. He asked for God's blessing on our country and commitment to fellow human beings in Scott County.

(5) Consent Agenda

Commissioner Weckman Brekke requested to have item 5.2 removed from the Consent Agenda and be voted on separately.

Commissioners requested the following modifications to item 5.24:

- Joe Thill represents District 1
- Brady Juell represents District 2.

5.1 Adopt Resolution No. 2025-179; Fixing the Per Diem Rate for County Board Appointed Citizen Members of Advisory Bodies

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.2 Adopt Resolution No. 2025-253; Authorizing Designation of a Section of County Road 51 in Blakeley Township as a Minimum-Maintenance Road

At the request of Commissioner Weckman Brekke, County Engineer Tony Winiecki provided information on what a minimum maintenance road means. He added that from the Knoll property to the south there is very little traffic and there is no accessibility from a property in that area.

Commissioner Weckman Brekke noted that the public lands available for hunting are available from the South. There are some property owners who use that to get to agricultural property on both sides, for which she asked staff to look at options.

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.3 Adopt Resolution No. 2025-263; Approving the Final 2026 Levy and Budget for the Scott County Vermillion River Watershed Special Taxing District

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.4 Adopt Resolution No. 2025-272; Approving Renewal Applications for Scott County Intoxicating Liquor, Wine and 3.2 Licenses for Establishments Within Belle Plaine, Blakeley, Louisville, and Jackson Townships for 2026

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.5 Adopt Resolution No. 2025-275; Authorizing Entering an Agreement With the State of Minnesota for Title IV-D Child Support Services

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.6 Adopt Resolution No. 2025-277; Authorizing Three Lawful Gambling Off-Site Premises Permits for Jordan Pride Booster Club in Sand Creek Township

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.7 Adopt Resolution No. 2025-278; Adopting Amendments to the Scott County Employee Relations Policy

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.8 Adopt Resolution No. 2025-284; Authorizing Final Payment to Sir Lines-A-Lot for the 2025 Annual Pavement Marking and Striping Project

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.9 Adopt Resolution No. 2025-286; Modifying the Post-Employment Health Care Savings Plan for Non-Bargaining Employees

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.10 Adopt Resolution No. 2025-287; Authorizing Entering an Agreement for Information Technology Security Services

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.11 Adopt Resolution No. 2025-288; Approving a Lawful Gambling Premises Permit for St. Patrick Athletic Association in Cedar Lake Township

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.12 Adopt Resolution No. 2025-290; Approving The 2026 Comprehensive County Fee Schedule

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.13 Adopt Resolution No. 2025-291; Approving the Appointment of Scott County Sheriff's Office Staff to the Metropolitan Emergency Services Board 911 Technical Operating Committee

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.14 Adopt Resolution No. 2025-292; Approving the Appointment of Scott County Sheriff's Office Staff to the Metropolitan Emergency Services Board Radio Technical Operating Committee

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.15 Adopt Resolution No. 2025-293; Approving Entering an Agreement with the City of Credit River for Law Enforcement Services

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.16 Adopt Resolution No. 2025-295; Setting the 2026 Solid Waste Special Assessment Fee on Residential, Commercial and Industrial Properties

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried

unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.17 Adopt Resolution No. 2025-296; Approving the Rezone of 120.54 acres from Transition Reserve District to Transition Reserve Cluster District, Preliminary Plat and Final Plat of Porter View, and Conservation Easements (Chris Kubes, Applicant, and William & Gloria Hentges, Property Owners) Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.18 Adopt Resolution No. 2025-297; Setting the 2026 Annual Salary Rate for the Elected Position of County Attorney

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.19 Adopt Resolution No. 2025-298; Setting the 2026 Annual Salary Rate for the Elected Position of County Sheriff

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.20 Adopt Resolution No. 2025-299; Setting the 2026 Annual Salary Rate for the County Administrator

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.21 Adopt Resolution No. 2025-300; Setting the 2026 Annual Salary Rate for the Elected Position of County Commissioner

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.22 Adopt Resolution No. 2025-301; Establishing the 2026 Compensation Plan, Policy, and Procedure, Including the County Compensation Grade Schedule and General Adjustment Increases for Non-Bargaining Staff

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.23 Adopt Resolution No. 2025-303; Approving a Three-Year Agreement with American Federation of State, County and Municipal Employees, Council No. 5, Local 2440

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.24 Approve Appointment and Reappointment of Citizens to Advisory Committees

Board of Adjustment/Planning Advisory Commission (Terms effective 1/1/2026-12/31/2028)

Appointment of Edward Holden of Commissioner District 1

Reappointment of Tom Vonhoff of Commissioner District 2

Reappointment of Kent Robbins of Commissioner District 3

Reappointment of Donna Hentges of Commissioner District 2 to an At-Large position

Community Corrections Advisory Board (Terms effective 1/1/2026-12/31/2027)

Reappointment of Barb Hedstrom of Commissioner District 1

Appointment of Anna Cummins of Commissioner District 2

Community Development Agency (Term effective 1/1/2026-12/31/2030)

Appointment of Amanda Schuh of Commissioner District 1

Extension Committee (Term effective 1/1/2026-12/31/2028)

Reappointment of Owen Corrigan of Commissioner District 3 to an At-Large Youth position

Human Services Resource Council (Term effective 1/1/2026-12/31/2027)

Reappointment of Tyler Sherette of Commissioner District 1

Appointment of Tony Comer of Commissioner District 2

Reappointment of Frederick Ehlers of Commissioner District 3

Appointment of Steve Schroeder of Commissioner District 3

Reappointment of Trevor Johnson of Commissioner District 4

Appointment of Shanna Pratt of Commissioner District 4

Reappointment of Jerry Finkel of Commissioner District 5

Mental Health Local Advisory Council (Term effective 1/1/2025-12/31/2027) (All members serve in an At-Large position)

Appointment of Kaya Franklin Commissioner District 1 to an At-Large position

Reappointment of Brady Juell of Commissioner District 2 to an At-Large position

Reappointment of Lloyd Erbaugh of Commissioner District 2 to an At-Large position

Reappointment of Lorraine Estrada-White of Commissioner District 2 to an At-Large position

Reappointment of Lori Rathejn of Commissioner District 5 to an At-Large position

Parks Advisory Commission (Term effective 1/1/2026-12/31/2028)

Reappointment of Cary Coop of Commissioner District 1

Reappointment of Eric Spieler of Commissioner District 2

Appointment of Harold Jessen of Commissioner District 4

Reappointment of Laurie Schmid of Commissioner District 5 to an At-Large position

Scott County Library Board of Advisors (Term effective 1/1/2026-12/31/2028)

Appointment of Shanna Pratt of Commissioner District 4

Appointment of Michelle Ehlers of Commissioner District 5

Scott WMO Watershed Planning Commission (Term effective 1/1/2026-12/31/2028)

Appointment of James Muelken of Commissioner District 2 to an At-Large position

Reappointment of Joe Thill of Commissioner District 1 represents Sand Creek WMO

Reappointment of William Phillips of Commissioner District 5 to an At-Large position

Change in WMO representation for Joe Barten to Southwest Basin

Change in WMO representation for Clayton Wagner to Sand Creek Basin

Solid Waste Advisory Committee (Term effective 1/1/2026-12/31/2028)

Reappointment of Meg Glattly of Commissioner District 2

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously.

5.25 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Brennan to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with the provisions of Minn. Stat. §§375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Brady Huggett, Intermittent (34% FTE) Library Aide, Transformation and Enterprise Services Division, effective 10/26/2025.
2. Separation of employment for Molly Ladwig, PT temporary (50% FTE) Family Resources Center Navigator, Health and Human Services Division, effective 12/12/2025.
3. Separation of employment for Margareth Gurreonero Juarez, PT temporary (50% FTE)

Family Resources Center Navigator, Health and Human Services Division, effective 12/13/2025.

4. Separation of employment for Victoria Bonrud, PT (50% FTE) Librarian, Transformation and Enterprise Services Division, effective 1/2/2026.

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously.

5.26 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. The Record of Disbursements will be available at the meeting. Invoices total \$51,536,437.61 from November 1st through November 30th, 2025. This includes tax distributions of \$30,635,825.24 for Tax Settlements. Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously.

(6) CUSTOMER SERVICE: We will deliver government services in a respectful, responsive, and solution-oriented manner

6.1 Recognition of Scott County Retiree Victoria Bonrud

The Commissioners recognized retiree, Victoria Bonrud, for her years of service to Scott County.

(7) STEWARDSHIP: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

7.1 Adopt Resolution No. 2025-294; Approving the 2026 Scott County Legislative Platform

Legislative Program Manager Perry Mulcrone presented the 2026 Legislative Priorities for Scott County. Commissioner Weckman Brekke thanked staff and the leadership team for their work on this over the last six months.

Commissioner Ulrich noted that the AMC Transportation Committee highlighted an amendment at the AMC Conference: Wetland replacement would go 1:1 instead of 2:1. Perry will bring back to staff to discuss and then bring back to the Board.

Commissioner Weckman Brekke added in regard to approving priorities and platform, the materials we use to talk about do change during the session. This is implied with the motion.

Lezlie Vermillion also added, if there is an amendment, would go back to the Chair and Vice Chair to have blessing to update and move forward when needed.

Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

7.2 Adopt Resolution No. 2025-282; Setting the Scott County, Minnesota, Gross Levy for Taxes Payable in the Year 2026 in the Amount of \$104,920,829 Less \$8,240,505 Certified Property Tax Aids for a Net Levy of \$96,680,324

Deputy County Administrator Danny Lenz presented information on the recommended 2026 Levy and Budget. Following his presentation, Commissioner Weckman Brekke noted that the contractual increases mentioned are for contracting for services and not labor union contracts.

County Administrator Lezlie Vermillion commented on state funding for programs. For example, the amount of grant funding Scott County receives for Child Protection services has not changed since 2013 and in Children's Mental Health the cost in Scott County is \$1.9M cost while the state pays \$35,000.

Chair Beer commented on the \$2M coming off of debt service that is shifting to the Capital Improvement Program (CIP), to which Mr. Lenz and Ms. Vermillion stated that this is for long-term planning.

In response to Commissioner Wolf's inquiry, Mr. Lenz responded that there is a 3.25% general adjustment on January 1, 2026 and a 3.00% adjustment on July 1, 2026 included in the budget.

Commissioner Beer inquired about the State owning their programs and not shifting the costs to property taxes. Commissioners Ulrich and Brennan noted their appreciation for the steps the County has taken to reduce costs and the levy need.

Ms. Vermillion commented that in addition to the requirements of the state that drive county costs, a large portion of the County's levy goes to public safety.

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried on a vote of four ayes, with Commissioner Beer voting nay. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

7.3 Adopt Resolution No. 2025-283; Approving the 2026 Budgets for Scott County, Minnesota, Offices, Departments and Agencies, and Adopting a Capital Improvement Plan

Lezlie Vermillion presented information on the Capital Improvement Program. She thanked Business Information/Systems Specialist Evan Cole and Administrative Services Director Andy Hingeveld for their work.

Commissioner Brennan stated her appreciation that the CH 16 and Kinlock project has been moved up in the Program. Lezlie Vermillion confirmed that if programmed, warrants have been met for the project.

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(8) Committee Reports and Commissioner Updates

- All Commissioners attended the Scott County Proposed Budget meeting on December 4.
- All Commissioners attended the Scott County Ditch Boarding Meeting on December 16.
- All Commissioners attended the Scott County Association for Leadership & Efficiency (SCALE) meeting on December 12.
- The Commissioners attended various days of the Association of Minnesota Counties (AMC) Annual Conference between December 7-10. Commissioner Weckman Brekke was congratulated on her election as the First Vice Chair of AMC.
- Commissioners Beer and Weckman Brekke attended the AMC Board Meeting on December 7.
- Commissioner Ulrich attended the AMC Transportation Committee meeting during the AMC Annual Conference.
- Commissioner Beer attended the AMC Tribal Meeting on December 7.
- Commissioner Brennan attended the Minnesota Counties Insurance Trust (MCIT) Annual Meeting on December 8.
- Commissioners Beer, Brennan, and Wolf attended the Public Works Open House for the CR 17/CR 12 improvement project on December 10.
- Commissioners Beer and Wolf attended a meeting with City of Credit River via Zoom
- regarding County Ditch 4 on December 12.
- Commissioners Ulrich and Beer attended the SCALE Service Delivery Committee meeting on December 15.

- Commissioners Brennan and Weckman Brekke met with Scott County Health and Human Services Director Barb Dahl on December 16.
- Commissioner Beer attended Outreach Roundtable via Zoom on December 11.
- Commissioner Brennan attended Dakota-Scott Workforce Board Annual Event on December 10.
- Commissioner Brennan met with County Administrator Lezlie Vermillion on December 11.
- Commissioner Ulrich met with Prior Lake City Council member Kevin Burkart on December 5.
- Commissioner Ulrich and County Administrator Lezlie Vermillion met with the Savage Mayor and City Administrator on December 11.
- Commissioner Ulrich attended the Families & Individuals Sharing Hope (FISH) 2nd Thursday Meeting on December 11.
- Commissioner Ulrich met with Aaron Davitch on December 15.
- Commissioner Ulrich attended the FISH Executive Committee on December 15.
- Commissioner Weckman Brekke attended the ICS meeting, a Human Services Steering Committee for the State of Minnesota on December 5.
- Commissioner Weckman Brekke attended the Big 4 Meeting, a quarterly meeting with leaders of counties, cities, school districts, and townships on December 5.
- Commissioner Weckman Brekke attended the Minnesota Inter-County Association (MICA) Board Meeting on December 10.
- Commissioner Wolf attended the Cedar Lake Water and Sanitary Sewer District meeting on December 10.
- Commissioner Wolf attended Spring Lake Township meeting on December 11.
- Commissioner Wolf met with the Mayor of Prior Lake on December 15.
- Commissioner Wolf attended the National Association of Counties (NACo) meeting via Zoom regarding gas fees on December 15.

(9) County Administrator Update

Scott County will have a Board Workshop in January regarding the SCALE health insurance pool this January. If the County is not interested in participating in the pool, other SCALE partners want to know. May 1, 2026, is the final date to decide if the pool concept will move forward.

Thank you to Danny Lenz for his work on the budget and highlighted his work keeping everything on track and in the right place. She also thanked the Division Directors for work done to give up positions, change dollars, and so much more.

(10) Recess for Attorney/Client Meeting

There was no need to recess for an attorney/client meeting.

(11) Adjourn

Chair Beer noted that following the meeting, the Commissioners will meet in a workshop setting to receive updates on:

- Workday Update
- Commissioner Round Robin

On a motion by Commissioner Brennan, seconded by Commissioner Wolf, the meeting adjourned at 11:12 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board