



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
December 4, 2025**

Prior to the Board Meeting, the Commissioners will meet in a Workshop setting regarding Paid Family Medical Leave

(1) Convene County Board

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 3:33 p.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Beer presided.

The following were also in attendance:

1. Barb Dahl, Health & Human Services Director
2. Brad Davis, Physical Development Director
3. Danny Lenz, Deputy County Administrator
4. Evan Cole, Business Information/Systems Specialist
5. Jamie Marshall, Income Maintenance Manager
6. Jeanne Andersen, Senior Attorney
7. Julie Hanson, Property & Customer Service Manager
8. Kate Sedlacek, Environmental Services Manager
9. Katie Malecha, Quality Improvement Manager
10. Lezlie Vermillion, County Administrator
11. Lisa Kohner, Public Affairs Coordinator
12. Megan Tasca, Professional Engineer
13. Melissa Bokman Ermer, Senior Planner
14. Ryan Holzer, Water Resources Scientist
15. Rhonda Otto, County Auditor/Treasurer
16. Suzanne Arntson, Deputy Health & Human Services Director
17. Tracy Cervenka, Business Operations Manager
18. Vanessa Strong, Water Resources Supervisor

Guests:

1. Lloyd Erbaugh, Prior Lake
2. DeAnn Croatt, Helena Township
3. Ed Nytes, Helena Town Board
4. Terry Maas, New Prague

(2) Amendments to the Agenda

There were no amendments to the Agenda.

(3) Approve Minutes

November 18, 2025 Meeting Minutes

On a motion by Commissioner Brennan, seconded by Commissioner Wolf, the November 18, 2025, minutes were approved unanimously.

(4) Recognition of Interested Citizens

Lloyd Erbaugh, Prior Lake:

Mr. Erbaugh spoke about the community awareness forum introduced by County Attorney Ron Hocevar regarding sextortion and the growing impact of AI. The forum emphasized the importance of preparing children and families for the challenges they will face in the future. He highlighted two items from the presentation:

- Exposure to Explicit Content: All children will, at some point, receive sexually explicit content on their phones and may be pressured to share images of their own bodies. He referenced data from the recent Minnesota student survey to illustrate how widespread this issue has become.
- Importance of Open Communication: Encouragement to parents and children to talk openly about these situations and to seek help whenever they feel uncertain about how to respond to inappropriate or coercive requests.

Mr. Erbaugh thanked Mr. Hocevar for sponsoring the presentation and for his continued efforts to help the community prepare for emerging risks.

(5) COLLABORATION: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively

5.1 Adopt Resolution No. 2025-289; Proclaiming December 4, 2025 DeAnn Croatt Day in Scott County

Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(6) Consent Agenda

6.1 Adopt Resolution No. 2025-248; Authorizing Entering an Amendment to the Property Management Agreement with the Scott County Agricultural Society

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.2 Adopt Resolution No. 2025-269; Approving the 2026 Conservation Practice Financial Assistance Program Policy Manual for the Scott Watershed Management Organization

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.3 Adopt Resolution No. 2025-271; Approving a Preliminary Plat and Final Plat of Zak Addition (Nichulis G. & Nicole L. Zak, applicant and property owners)

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.4 Adopt Resolution No. 2025-273; Authorizing Entering an Amendment to Attachment No. 3 of the Master Agreement With Canvas Health, Inc.

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.5 Adopt Resolution No. 2025-274; Authorizing Expenditures of Opioid Settlement Funds in the Amount of \$536,878

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator

and is made a part of this record by reference.

- 6.6 Adopt Resolution No. 2025-276; Approving the Final 2026 Levy and Budget for the Scott Watershed Management Organization Special Taxing District
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2025-279; Supporting 2025 Local Road Improvement Program Applications for Louisville, Helena and Spring Lake Townships and the City of Belle Plaine, and Authorizing Project Sponsorship
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.8 Adopt Resolution 2025-280; Approving Renewal Applications for Scott County Intoxicating Liquor, Wine and 3.2 Licenses for Establishments Within Belle Plaine, Cedar Lake, Sand Creek, Louisville, New Market, Spring Lake and St. Lawrence Townships for 2026
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.9 Adopt Resolution No. 2025-281; Authorizing Entering a Grant Agreement With the Minnesota Department of Public Safety on Behalf of the Southwest Metro Drug Task Force
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.10 Approve Payroll Processing of Personnel Actions
On the recommendation of the County Administrator, Commissioner moved, seconded by Commissioner to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with the provisions of Minn. Stat. §§375.56 - 375.71 and the Scott County Merit Personnel System:
1. Separation of employment for Bonnie Plekkenpol, FT Senior Legal Assistant, County Attorney's Office, effective 12/1/2025.
 2. Separation of employment for Glenna Noska, FT Public Health Nurse, Health and Human Services Division, effective 12/1/2025.
 3. FT probationary employment of Ashley Sporer, Social Work Supervisor, Health and Human Services Division, effective 11/17/2025.
 4. FT probationary employment of Stefan Milton, Facility Probation Officer, Health and Human Services Division, effective 11/17/2025.
 5. FT probationary employment of Christopher Lawler, Coordinated Responder, Health and Human Services Division, effective 11/17/2025.

The motion carried unanimously.

(7) INNOVATION: We will take informed risks to deliver services more effectively and will learn from our successes and failures

- 7.1 Receive Information on Scott County Delivers Topic: Natural Resources and Water Quality
The Commissioners received information on Scott County Delivers topic: Natural Resources and Water Quality.

(8) Committee Reports and Commissioner Updates

- All Commissioners attended the Board workshop on November 20.
- Commissioners Weckman Brekke and Brennan attended the Ribbon Cutting for Resound GN in Shakopee on December 3.

- Commissioners Weckman Brekke and Wolf attended the Quarterly Township Chairs meeting on December 3.
- Commissioners Weckman Brekke and Ulrich attended the SCALE Executive Committee on November 21.
- Commissioners Beer and Ulrich attended the Chair/Vice Chair meeting on November 25.
- Commissioner Weckman Brekke attended the National Congress of American Indians in Seattle on November 18-19 and gave a presentation.
- Commissioner Weckman Brekke attended the MN Community Supervision Advisory Committee meeting on November 21.
- Commissioner Weckman Brekke attended the ICS Steering Committee meeting (State Human Service Collaboration) on November 24.
- Commissioner Weckman Brekke attended the County/State Long Term Services and Supports Committee on November 25.
- Commissioner Weckman Brekke met with Library Director Jen Schultz and Transformation & Enterprise Services Director Jake Grussing on November 26.
- Commissioner Weckman Brekke attended the Association of Minnesota Counties (AMC) Executive Committee meeting on December 1.
- Commissioner Weckman Brekke attended the Mentally Ill and Dangerous Civil Commitment Reform Task Force - county member check-in on December 1.
- Commissioner Weckman Brekke spoke at the Shakopee High School Human Services Academy CAPS class on December 1.
- Commissioner Weckman Brekke attended the Minnesota Transportation Alliance Board meeting on December 1.
- Commissioner Weckman Brekke met with Jordan City Council member Amanda Shuh on December 2.
- Commissioner Weckman Brekke attended the Scott County Law Library Board meeting on December 3.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) SNAP change implementation meeting on December 3.
- Commissioner Weckman Brekke attended the NACo Human Services and Education Committee transition meeting December 4.
- Commissioner Wolf met with Quality Improvement Manager Katie Malecha on November 18.
- Commissioner Wolf attended the Scott County Employee Insurance Committee meeting on November 19.
- Commissioner Wolf attended the Solid Waste Advisory Council meeting on November 21.
- Commissioner Wolf met with the County Administrator on November 24.
- Commissioner Wolf attended the Credit River City Council meeting on December 1.
- Commissioner Wolf attended the Cedar Lake Town Board meeting on December 1.
- Commissioner Wolf attended the New Market Town Board meeting on December 2.
- Commissioner Wolf attended the AMC General Government Policy Committee meeting on December 3.
- Commissioner Wolf attended the Vermillion River Joint Powers Board meeting on December 4.
- Commissioner Brennan attended the ribbon cutting for Boardwalk Kitchen and Bar on November 19.
- Commissioner Brennan attended the Lower Minnesota River Watershed District on November 19.
- Commissioner Brennan attended the Solid Waste Advisory Board on November 21.
- Commissioner Brennan met with Trista Martinson, Ramsey Washington Recycling and Energy, on November 24.
- Commissioner Brennan met with Library Director Jen Schultz on November 24.
- Commissioner Brennan attended the Scott County Watershed Planning Commission meeting on November 24.
- Commissioner Brennan attended the Scott County Mental Health Local Advisory Council on November 25.
- Commissioner Brennan met with the County Administrator on November 26.
- Commissioner Brennan met with Physical Development Director Brad Davis on December 1.
- Commissioner Brennan and Lezlie Vermillion met with Will Lytle of the Lower Minnesota River

Watershed District on December 1.

- Commissioner Brennan attended the Intergovernmental Working Group meeting on December 1.
- Commissioner Brennan attended the Scott County Parks Advisory Board meeting on December 3.
- Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board (TAB) Policy Maker Working Group on November 19.
- Commissioner Ulrich attended the Suburban Transit Association (STA) meeting regarding Legislative Priorities on November 24.
- Commissioner Ulrich met with Community Engagement Manager Michael Bergstrom on December 2.
- Commissioner Ulrich attended the Families & Individuals Sharing Hope (FISH) Executive Committee Meeting on December 2.
- Commissioner Ulrich attended the FISH Board Meeting on December 3.
- Commissioner Ulrich attended the AMC Transportation Policy Committee on December 3.
- Commissioner Beer met with a constituent about flock cameras on November 19.
- Commissioner Beer attended the FISH Board meeting on November 19.
- Commissioner Beer visited the Family Resource Center on November 19.
- Commissioner Beer attended a meeting regarding a billboard campaign for the Scott County Prevention Coalition on November 24.
- Commissioner Beer attended the Prior Lake City Council meeting on November 25.
- Commissioner Beer attended the AMC Public Safety Policy Committee meeting on December 4.

(9) County Administrator Update

County Administrator Lezlie Vermillion noted that KSTP news has contacted each of the seven metro counties to ask questions about fund balance, and that you may see information on that in the news. Scott County has about 32% at the end of the year, and at the lowest point have about 5% in our fund balance.

Ms. Vermillion recognized two employees:

- Property & Customer Service Specialist Laura Kvasnicka for going above and beyond to ensure a young child would have his photo taken for a passport.
- Deputy Health & Human Services Director Suzanne Arntson on welcoming twin grandchildren recently.

Ms. Vermillion also noted the Board will hold a public meeting regarding the 2026 budget at 6:00 p.m. this evening.

(10) Recess for Attorney/Client Meeting

There was no reason to recess for an attorney/client meeting.

(11) Adjourn

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the meeting adjourned at 5:17 p.m.

County Board Chair

Clerk to the Board/County
Administrator

Deputy Clerk to the Board