



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
November 18, 2025**

(1) Convene County Board

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 10:11 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Beer presided.

The following were also in attendance:

1. Ron Hocevar, County Attorney
2. Lezlie Vermillion, County Administrator
3. Katie Malecha, Quality Improvement Manager
4. Jen Schwarz, Economic Assistance Director
5. Adam Jessen, Assistant County Highway Engineer
6. Kris Lage, Senior Operations Analyst
7. Mike Hayek, Assistant County Attorney III
8. Jarred Lienke, Field Probation Officer
9. Samantha Hamann, Field Probation Officer
10. Molly Bruner, Community Corrections Director
11. Robin Schultz, Field Probation Officer
12. Brad Davis, Planning & Resource Management Director
13. Barb Dahl, Health & Human Services Director
14. Suzanne Arntson, Deputy Health & Human Services Director
15. Evan Cole, Business Information/Systems Specialist
16. Connie Gebur, Systems Support Technician
17. Alicia Fink, Business Information/Systems Specialist
18. Brittani Lane, Aging & Disability Services Director
19. Nikki Hallberg, Child & Family Services Director
20. Derek Farwell, Veterans Services Director
21. Deric Jackson, Community Corrections Field Service Manager
22. Keri Lorenz, Community Corrections Supervisor
23. Heidi Rademacher, Community Corrections Supervisor
24. Rhonda Otto, County Auditor/Treasurer
25. Lindsay Fiedler-Schiel, Youth Residential Services Manager
26. Tracy Cervenka, Business Operations Manager
27. Ashley Sporer, Social Work Supervisor
28. Kevin Nelson, Safety Programs Coordinator
29. Danny Lenz, Deputy County Administrator
30. Jeff Smodish, Employee Relations Director
31. Ruthie Pierson, Senior Admin. Specialist
32. Lori Huss, Assistant Employee Relations Director
33. Cheryl Kollasch, Health & Safety Manager
34. Brooke Nordling, HR Business Partner
35. Rhonda Laxen, Benefits Program Manager
36. Janelle McGlinchey, Program Specialist
37. Luke Hennen, Sheriff
38. Amandy Khon, Program Specialist
39. Dave Guenther, Digital Communications Coordinator
40. Jennifer Schuldt, Psychologist

Guests:

1. Len Laxen, Shakopee
2. Lloyd Erbaugh, Prior Lake
3. Carrie Lennon, First Judicial District Judge
4. Lindsay Siolka, Public Defender
5. Jen Everett, Court Administrator
6. Jamie Pearson, Shakopee Police Department

(2) Amendments to the Agenda

There were no amendments to the Agenda.

(3) Approve Minutes

November 4, 2025 Board Meeting Minutes

On a motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf, the November 4, 2025 minutes were approved unanimously.

(4) Recognition of Interested Citizens

There were no residents to be recognized.

(5) INNOVATION: We will take informed risks to deliver services more effectively and will learn from our successes and failures

5.1 Receive Information on Scott County Delivers Topic: Specialty Courts

The Commissioners received information on Scott County Delivers Topic: Specialty Courts.

Chair Beer recessed the meeting at 11:11 a.m. and reconvened at 11:14 a.m.

(6) CUSTOMER SERVICE: We will deliver government services in a respectful, responsive, and solution-oriented manner

6.1 Recognition of Scott County Retiree Rhonda Laxen

The Commissioners recognized Rhonda Laxen in light of her upcoming retirement.

Chair Beer recessed the meeting at 11:41 a.m. and reconvened 11:57 a.m.

(7) Consent Agenda

7.1 Adopt Resolution No. 2025-254; Approving Execution of a Purchase Agreement and Purchase of Property at 1732 Marschall Road in the City of Shakopee

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

7.2 Adopt Resolution No. 2025-256; Authorizing Entering a Contract with Northwoods Consulting Partners, Inc. for Traverse

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

7.3 Adopt Resolution No. 2025-257; Authorizing Entering into the 2026-2027 Minnesota Family Investment Program Service Agreement

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.4 Adopt Resolution No. 2025-258; Approving the Precious Metal Dealer License for Accidental Antiquarian LLC in Savage
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.5 Adopt Resolution No. 2025-261; Supporting Repeal of Minnesota's Moratorium on Nuclear Energy Production
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.6 Adopt Resolution No. 2025-262; Authorizing Entering a Joint Powers Agreement with Anoka County for Secure Juvenile Detention
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.7 Adopt Resolution No. 2025-264; Authorizing Entering an Agreement With Carahsoft Technology Corporation for the ServiceNow Technology Platform
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.8 Adopt Resolution No. 2025-265; Authorizing Entering Into Attachment 4 to the Master Agreement With Loffler Companies, Inc.
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.9 Resolution No. 2025-267; Approving Long Term Disability and Short Term Disability Insurance Provider and Plans and Rescinding Resolution No. 2017-039
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.10 Adopt Resolution No. 2025-268, Authorizing Entering an Amendment to the Child and Teen Checkup Contract with the Minnesota Department of Health
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.11 Approve Record of Disbursements and Approve Claims
To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. Invoices total \$44,614,043.66 from October 1 through October 31, 2025. This includes tax distributions of \$30,671,707.90 for Tax Settlements. Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously.
- 7.12 Approve Payroll Processing of Personnel Actions
On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Brennan to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with the provisions of Minn. Stat. §§375.56 - 375.71 and the Scott County Merit Personnel System:
1. Separation of employment for Rhonda Laxen, FT Benefits Program Manager, Office of Management and Budget Division, effective 11/28/2025.
 2. Separation of employment for Amanda Tibbs, PT (50% FTE) Library Associate, Transformation & Enterprise Services Division, effective 12/12/2025.
 3. Separation of employment for Matthew Tokpah, FT Corrections Officer, County Sheriff's Office, effective 11/2/2025.

4. FT Probationary employment of Tiffany Shellenberger, Child Protection Worker, Health and Human Services Division, effective 11/3/2025.
5. FT Probationary employment of Abdifatah Awale, Child Protection Worker, Health and Human Services Division, effective 11/3/2025.
6. FT Probationary employment of Corinne Carlson, Assistant County Attorney I, County Attorney's Office, effective 11/3/2025.
7. FT Probationary employment of Shelby Juul, Registered Nurse, Health and Human Services Division, effective 11/3/2025.

The motion carried unanimously.

(8) Committee Reports and Commissioner Updates

- All Commissioners attended the Veterans Day luncheon on November 4.
- All Commissioners attended the Workshop after the Board Meeting on November 4.
- All Commissioners attended the Scott County Community Health Board meeting on November 18.
- All Commissioners attended the Scott County Ditch Board meeting on November 18.
- All Commissioners attended the Scott County Association for Leadership & Efficiency (SCALE) general membership meeting on November 14.
- Commissioners Wolf, Beer, and Brennan attended the ribbon cutting for the trail on State Highway 13 in Prior Lake on November 14.
- Commissioners Weckman Brekke and Brennan met with Health & Human Services Director Barb Dahl on November 18.
- Commissioners Weckman Brekke and Beer attended the Guild fundraising breakfast on November 6.
- Commissioners Ulrich and Beer attended a Families & Individuals Sharing Hope (FISH) meeting regarding vibrancy on November 10.
- Commissioner Weckman Brekke attended the Scott County Fair Board annual meeting on November 10.
- Commissioner Weckman Brekke met with County Administrator Lezlie Vermillion on November 11.
- Commissioner Weckman Brekke attended the Community Action Program (CAP) Board meeting on November 11.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) meeting virtually about SNAP on November 12.
- Commissioners Weckman Brekke and Ulrich attended the Minnesota Inter-County Association (MICA) Board meeting on November 12.
- Commissioners Weckman Brekke and Beer attended the Scott County Extension Committee Meeting on November 12.
- Commissioner Weckman Brekke attended the quarterly meeting with Mayor and City Administrator of Belle Plaine and County Administrator on November 13.
- Commissioner Weckman Brekke attended the Association of Minnesota Counties (AMC) Futures Committee meeting on November 13 and 14.
- Commissioner Weckman Brekke attended the Long-Term Services and Supports Committee Meeting on November 14.
- Commissioner Weckman Brekke attended the AMC Policy Coordinating Committee meeting on November 17.
- Commissioner Weckman Brekke attended the Community Supervision Advisory Committee meeting on November 17.
- Commissioner Wolf attended the Planning Commission meeting on November 10.
- Commissioner Wolf attended a Vermillion River event on November 12.
- Commissioner Wolf attended the Elko New Market City Council meeting on November 13.
- Commissioner Wolf attended the Spring Lake Town Board meeting on November 13.
- Commissioner Wolf attended the Credit River City Council meeting on November 17.
- Commissioner Brennan attended the Solid Waste Working Group on November 5.
- Commissioner Brennan attended the Lower MN River Watershed District public hearing on November 5.
- Commissioner Brennan the toured Prairie Pointe apartments in Shakopee on November 7.

- Commissioner Brennan attended the Dakota/Scott Workforce Board on November 10.
- Commissioner Brennan met with the County Administrator on November 12 and 14.
- Commissioner Brennan attended the Metropolitan Library Service Area (MELSA) Finance Committee meeting on November 12.
- Commissioner Brennan attended the Scott County Community Development Agency (CDA) Board meeting on November 12.
- Commissioner Brennan attended the AMC District X meeting on November 13.
- Commissioner Brennan attended the legislative tour of DemCon, Rahr Malting, and Kota Energy on November 13.
- Commissioner Brennan met with Mark Pahl at DemCon on November 17.
- Commissioner Brennan attended the Human Services Resource Council meeting on November 17.
- Commissioner Ulrich met with the County Administrator on November 5.
- Commissioner Ulrich attended the Suburban Transit Authority (STA) meeting on November 10.
- Commissioner Ulrich met with the SCALE Regional Training Facility (RTF) Manager on November 12.
- Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) Board meeting on November 12.
- Commissioner Ulrich attended the 2nd Thursday FISH meeting on November 13.
- Commissioner Ulrich attended a water quality information meeting on November 13.
- Commissioner Ulrich attended the 169 Corridor Coalition Officers Meeting on November 13.
- Commissioner Ulrich attended the RTF Joint Powers Board meeting on November 14.
- Commissioner Ulrich met with Adam Johnson regarding FISH on November 17.
- Commissioner Ulrich met with Jake Johnston regarding FISH on November 17.
- Commissioner Ulrich met with Representative Hanson and Planning & Resource Management Director Brad Davis regarding a water quality issue in Burnsville on November 17.
- Commissioner Ulrich attended the FISH Executive Committee meeting on November 17.
- Commissioner Beer attended the Niagara Bottling Company ribbon cutting on November 5.
- Commissioner Beer attended a billboard campaign discussion on November 10.
- Commissioner Beer attended the FISH Program Committee on November 11.
- Commissioner Beer attended the Minnesota Emergency Services Board (MESB) meeting on November 12.
- Commissioner Beer attended the Prior Lake City Council meeting on November 12.
- Commissioner Beer attended the Scott County Prevention Coalition meeting on November 13.
- Commissioner Beer attended the SCALE Service Delivery Committee meeting on November 17.

(9) County Administrator Update

County Administrator Lezlie Vermillion noted the following:

- Thank you to Health & Human Services Director Barb Dahl for her leadership in the region and recently being the voice of AMC in interviews.
- At the Metro County Administrator's meeting, they talked about Allied Radio Matrix for Emergency Response (ARMER)
- The December 4, 2025 Board Meeting schedule:
 2:30 pm: Workshop: Paid Family Medical Leave Policy
 3:30 pm: Board meeting Break
 6:00 pm: Budget Public Meeting
- Tax statements were mailed this week. County Assessor Michael Thompson has created a dashboard and will send the data to the Commissioners weekly. As of today, have Received 54 calls: 87% via phone, 7% via email, 26% related to homestead status, 24% of calls due to value change, and 17% due to tax increase.

(10) Recess for Attorney/Client Meeting

There was no need to recess for an attorney/client meeting.

(11) Adjourn

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the meeting adjourned at 12:26 pm.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board