



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
November 4, 2025**

(1) Convene County Board

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:07 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Beer presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Danny Lenz, Deputy County Administrator
3. Ron Hocevar, County Attorney
4. Luke Hennen, County Sheriff
5. Barb Dahl, Health and Human Services Director
6. Brad Davis, Planning and Resource Management Director
7. Jake Grussing, Transformation & Enterprise Services Director
8. Suzanne Arntson, Deputy Health & Human Services Director
9. Nikki Hallberg, Child and Family Services Director
10. Brittani Lane, Aging & Disability Services Director
11. Jennifer Schwarz, Economic Assistance Director
12. Dr. Tawnya Ward, Behavioral Health & Housing Director
13. Tracy Cervenka, Business Operations Manager
14. Katie Malecha, Quality Improvement Manager
15. Lisa Kohner, Public Affairs Coordinator
16. Abigail Chirpich, Assistant Probation Officer
17. Adam Pirri, Chief Deputy Sheriff
18. Amanda Niedan-Olsen, Public Safety Telecommunicator
19. Brooke Nordling, HR Business Partner
20. Caleb Madden, Assistant Jail Administrator
21. Cara Madsen, Volunteer & Community Coordinator
22. Cindy Gray, Public Safety Telecommunicator
23. Derek Farwell, Veterans Services Director
24. Greg Wagner, Principal Planner
25. Kaj Fritsch, Environmentalist II
26. Neva Fuller, Library Associate
27. Rhonda Otto, Auditor/Treasurer
28. Scott Hed, Accounting Manager
29. Steve Jones, Finance Manager
30. Sydney Manabe, Administrative Specialist
31. Yesica Flores Molina, Public Safety Telecommunicator

Guests:

1. Lloyd Erbaugh, Prior Lake
2. Jeff Boldt, Shakopee

(2) Amendments to the Agenda

There were no amendments to the Agenda.

(3) Approve Minutes

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the October 21, 2025 minutes were approved unanimously.

(4) New Employees

The following new employees introduced themselves and were welcomed to Scott County:

- Neva Fuller, Library Associate
- Amanda Niedan-Olsen, Public Safety Telecommunicator
- Kaj Fritsch, Environmentalist II
- Yesica Flores Molina, Public Safety Telecommunicator
- Cindy Gray, Public Safety Telecommunicator
- Abigail Chirpich, Assistant Probation Officer
- Brooke Nordling, HR Business Partner

(5) Recognition of Interested Citizens

Jeff Boldt, 1401 Heron Court

Mr. Boldt stated his opposition to the proposed road expansion connecting Weinardt Acres and Wood Duck Trail. He submitted a written petition with signatures of residents opposing the expansion. The petition was entered into the record.

Cara Madsen, Scott County Volunteer Coordinator

Ms. Madsen provided a quarterly update on volunteer program recruitment for advisory boards and commissions. Volunteers are currently being sought to help at food shelves and food distribution programs during the federal shutdown impacting SNAP benefits. It was noted that residents interested in volunteering as library assistants and computer techs should reach out to Cara Madsen directly.

(6) Consent Agenda

- 6.1 Adopt Resolution No. 2025-196; Certifying Final Approved Appraised Values and Authorizing Acquisition by Eminent Domain Proceedings for the County Highway 17 Trail South of County Highway 16

Commissioner Beer and the County Administrator noted that Resolution No. 2025-196 allows the County to purchase the parcels from a willing seller in order to move forward on the project to complete the trail along CH 17, while avoiding a potential conflict of interest between the parties.

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.2 Adopt Resolution No. 2025-235; Approving the Final Plat of Red Rock Industrial Park (Dem-Con Companies, LLC., Applicant and Dem-Con Properties, LLC. & Dem-Con Landfill, LLC., Property Owners)

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.3 Adopt Resolution No. 2025-243; Authorizing Entering an Amendment to the Women, Infants, and Children Nutritional (WIC) Program Contract

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.4 Adopt Resolution No. 2025-245; Authorizing Final Payment to Safety Signs for the 2025 County Highway Sign Replacement Project

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.5 Adopt Resolution No. 2025-246; Authorizing Final Payment to Gopher State Sealcoat, Inc. for the 2025 Trail Preventive Maintenance Project

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.6 Adopt Resolution No. 2025-249; Authorizing the Purchase of Property at 17981 Marschall Road in Spring Lake Township

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.7 Adopt Resolution No. 2025-252; Authorizing Application for a Grant to Prepare for the Reentry Demonstration Waiver, and, if Awarded, Accepting the Grant and Entering into an Agreement with the Minnesota Department of Human Services

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.8 Adopt Resolution No. 2025-259; Submitting Comments on the Lower Minnesota River Watershed District's Findings and Order Authorizing Construction and Sale of Project Bonds for Capital Improvement Project - Area #3 Minnesota River Riverbank Stabilization Project

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.9 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Brennan moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with the provisions of Minn. Stat. §§375.56 - 375.71 and the Scott County Merit Personnel System:

- Separation of employment for Troy Johnson, FT Therapist, Health and Human Services Division, effective 11/4/2025.
- Separation of employment for Wendy Zierman, FT Registered Nurse, Health and Human Services Division, effective 11/13/2025.
- Separation of employment for Stefanie Menning, FT Assistant County Attorney III, County Attorney's Office, effective 10/31/2025.
- Separation of employment for Steven Gunter, PT Temporary (50% FTE) Household Hazardous Waste Assistant, Planning and Resource Management Division, effective 10/9/2025.
- FT Probationary employment for Bailey Nelson, Senior Legal Assistant, County Attorney's Office, effective 10/20/2025.
- FT Probationary employment for Jacinta Holp, Eligibility Specialist, Health and Human Services Division, effective 11/3/2025.
- Change in status for Jacob Schaller, Intermittent (35% FTE) to FT Probationary Corrections Officer, County Sheriff's Office, effective 11/3/2025.

- Change in status for Callie Thornton, PT (50% FTE) to PT (60% FTE) Administrative Assistant, Planning and Resource Management Division, effective 10/13/2025.
- Amend separation of Christine Starkey, Intermittent (34% FTE) Facility Probation Officer, Health and Human Services Division, effective 5/5/2025 (previously 3/30/2025).
- Amend separation of Lisa Pollard, PT (50% FTE) Learning and Outreach Manager, Transformation and Enterprise Services Division, effective 10/1/2025 (previously 10/5/2025).
- Promotion for James Holden, FT Mental Health Center Supervisor to FT Probationary Clinical Director, Health and Human Services Division, effective 10/20/2025.
- Promotion for Emily Gootzeit, FT Assistant County Attorney I to FT Probationary Assistant County Attorney II, County Attorney's Office, effective 10/6/2025.
- Promotion for Robert Alpers, FT Assistant County Attorney II to FT Probationary Assistant County Attorney III, County Attorney's Office, effective 10/6/2025.

The motion carried unanimously.

(7) COMMUNICATION: We will always be clear about what we're doing and why we're doing it

- 7.1 Adopt Resolution No. 2025-255; Recognizing November 4-11, 2025, as "Operation Green Light" to Shine a Light of Hope and Support for Veterans
Veterans Services Director Derek Farwell presented the resolution to honor Veterans by recognizing November 4-11, 2025 as Operation Green Light in Scott County.

Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(8) STEWARDSHIP: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

- 8.1 Receive a Financial Update for 3rd Quarter 2025
Finance Manager Steve Jones presented a Financial Update for 3rd Quarter 2025. Health & Human Services Director Barb Dahl added that the MN Choice deficit is included in the financial assumptions as presented.

(9) COLLABORATION: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively

- 9.1 Adopt Resolution No. 2025-260; Authorizing a Budget Amendment and up to \$100,000 for Scott County Area Food Shelves Due to the Federal Shutdown and Delayed Issuance of Federal Supplemental Nutrition Assistance Program (SNAP) Payments for November
Health & Human Services Barb Dahl presented the impact of the federal shutdown on the SNAP and WIC programs in Scott County.

Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 9.2 Adopt Resolution No. 2025-266; Approving the Submission of a Letter to the Scott County Federal and State Delegation Urging Action to Minimize Impacts of a Federal Government Shutdown on Counties and Residents, Including the Continuation of SNAP Benefits and Payments for Administrative Processing
Transformation and Enterprise Services Director Jake Grussing presented a letter to Scott County Federal and State Representatives regarding the impact of the federal government

shutdown, specifically regarding SNAP benefits.

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(10) Committee Reports and Commissioner Updates

- All Commissioners attended the Board Workshops on October 21 and October 28.
- Commissioners Beer, Brennan, Ulrich, and Wolf attended the House Bonding Tour on October 23.
- Commissioners Beer, Ulrich, Weckman Brekke, and Wolf attended the retirement event for Lisa Freese on October 24.
- Commissioners Brennan, Ulrich, and Wolf attended the Community Round Table meeting on October 29.
- Commissioners Beer and Wolf attended the Metropolitan Mosquito Control District (MMCD) Board meeting on October 22.
- Commissioners Beer and Ulrich attended the Families & Individuals Sharing Hope (FISH) Board meeting on October 22.
- Commissioners Beer, Brennan, and Wolf attended the County Road 21 and Southbridge Open House on October 22.
- Commissioners Beer, Brennan, Weckman Brekke and Wolf attended the Association of Minnesota Counties (AMC) District X meeting on November 3.
- Commissioner Beer met with Shakopee Councilor Jim DuLaney on October 23.
- Commissioner Beer attended the Community Health Improvement Committee meeting on October 27.
- Commissioner Beer attended the retirement event for Vicky Carlson on October 27.
- Commissioners Beer and Ulrich met with new employees on November 4.
- Commissioner Brennan attended the Minnesota Valley Transit Authority (MVTA) meeting on October 22.
- Commissioner Brennan attended the Dakota Scott Workforce Board meeting on October 24.
- Commissioner Brennan met with Shakopee Public Utilities Manager Greg Drent on October 27.
- Commissioner Brennan attended the Scott Watershed Management Organization (WMO) Planning Commission meeting on October 27.
- Commissioners Brennan and Weckman Brekke attended the County/Court Communications and Policy Committee meeting on October 30.
- Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) Board meeting on October 22.
- Commissioner Ulrich attended the MVTA Finance Committee meetings on October 24 and 29.
- Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board (TAB) Active Transportation Work Group meeting on October 27.
- Commissioner Ulrich attended the MVTA Management Committee meeting on November 3.
- Commissioner Ulrich attended the Scott/Carver Mobility Management Board meeting on November 3.
- Commissioner Weckman Brekke, along with Transformation & Enterprise Services Director Jake Grussing, met with Lift Up CEO Shane O'Rourke on October 22.
- Commissioner Weckman Brekke attended the State Community Supervision Advisory Council meeting on October 22.
- Commissioner Weckman Brekke, along with Transportation Services Director Lisa Freese and staff, met with Representatives Koegl, Berg, and Hanson on October 22.
- Commissioner Weckman Brekke attended the AMC District 8 meeting on October 23.
- Commissioner Weckman Brekke attended the County/State Long Term Services and Supports Subcommittee meeting on October 23.
- Commissioner Weckman Brekke attended the AMC District 6 meeting on October 24.
- Commissioner Weckman Brekke attended the Human Services Budget and Federal Changes Steering Committee on October 27.

- Commissioner Weckman Brekke attended the AMC Finance Committee meeting on October 27.
- Commissioner Weckman Brekke attended the Long Term Services and Supports Advisory Council subgroup meeting on October 28.
- Commissioner Weckman Brekke, along with the County Administrator, met with the New Prague Mayor and City Administrator on October 29.
- Commissioner Weckman Brekke attended the Together We Can Steering Committee meeting on October 29.
- Commissioner Weckman Brekke met with Community Development Agency (CDA) Executive Director Julie Siegert and CDA Commissioner Croatt on October 29.
- Commissioner Weckman Brekke met with Dem-Con co-owner Mark Pahl on October 30.
- Commissioner Weckman Brekke attended the MN Long Term Services and Supports Advisory Council meeting on October 30.
- Commissioner Weckman Brekke attended the National Congress of American Indians (NCAI) meeting on October 31.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Finance Committee meeting on November 3.
- Commissioner Weckman Brekke attended the Transportation Alliance Annual meeting on November 3.
- Commissioner Weckman Brekke attended the Blakeley Town Board meeting on November 3.
- Commissioner Wolf attended the Elko New Market City Council meeting on October 23.
- Commissioner Wolf attended the National Association of Counties (NACo) meeting on October 27.
- Commissioner Wolf attended the Credit River City Council meeting on November 3.
- Commissioner Wolf attended the Cedar Lake Town Board meeting on November 3.

(11) County Administrator Update

County Administrator Lezlie Vermillion noted the following:

- Metro County Administrators will meet on November 5 to discuss state safety systems.
- Collaboration with Hennepin County moves forward on the LETG Public Safety Information System. Implementation is targeted for 2nd quarter 2026.

(12) Recess for Attorney/Client Meeting

There was no need to recess for an attorney/client meeting.

(13) Adjourn

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the meeting adjourned at 10:34 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board