



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
July 22, 2025**

(1) 8:00 AM Workshop

The Commissioners and Library Advisory Board met in a Joint Workshop prior to the Board Meeting.

(2) 9:00 AM Convene County Board

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:04 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Beer presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Danny Lenz, Deputy County Administrator
3. Jeanne Andersen, Senior Attorney
4. Luke Hennen, County Sheriff
5. Barb Dahl, Health and Human Services Director
6. Brad Davis, Planning and Resource Management Director
7. Lisa Freese, Transportation Services Director
8. Cindy Geis, Community Services Director
9. Jake Grussing, Transformation & Enterprise Services Director
10. Suzanne Arntson, Deputy Health & Human Services Director
11. Molly Bruner, Community Corrections Director
12. Keri Lorenz, Community Corrections Supervisor
13. Heidi Rademacher, Community Corrections Supervisor
14. Katie Malecha, Quality Improvement Manager
15. Mark Callahan, Highway Division Program Manager
16. Marty Schmitz, Zoning Administrator
17. Steve Collins, Sheriff's Captain
18. Michael Bergstrom, Community Engagement Manager
19. Lindsay Fiedler-Schiel, Youth Residential Service Manager
20. Nicole Juba, Community Corrections Supervisor
21. Joe Betley, Community Corrections Supervisor
22. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. John Maczko, SRF Consulting Group
2. Bob Pieper, Louisville Township
3. Jim Peterson, Mid-America Festivals
4. Will Peterson, Mid-America Festivals
5. Tony Janowiec, Interstate Parking Company
6. Steve Albrecht, Shakopee Mdewakanton Sioux Community
7. Thomas M. McDonnell, Shakopee

(3) Amendments to the Agenda

There were no amendments to the Agenda.

(4) Approve Minutes

On a motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke, the July 8, 2025 minutes were approved unanimously.

(5) Recognition of Interested Citizens

Community Corrections Director Molly Bruner shared that this is National Pretrial, Probation, and Parole Supervision Week. She expressed deep appreciation for the essential work the Community Corrections department and staff do each day to keep communities safe, support rehabilitation, and promote positive change.

(6) Consent Agenda

- 6.1 Adopt Resolution No. 2025-170; Authorizing Entering a Contract With Damascus Way Reentry Center, Inc. for a Women's Transitional Housing Program and a Budget Amendment
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2025-181; Approving the Rezone of 40 Acres from A-1, Agricultural Preservation District, to A-3, Agricultural Preservation Density District (Randy Kubes, Applicant, and Richard Lee & Joan Elizabeth Driemeyer, Property Owners)
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2025-182; Approving a Final Plat and Conservation Easements for Brink Business Park Consisting of 2 Lots (Brink Development, LLC., Applicant and Property Owner)
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Adopt Resolution No. 2025-183; Approving an Interim Use Permit for a Detached Accessory Dwelling Unit (Randall A. Wagner & LouAnn Wagner, Applicant and Property Owners)
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2025-186; Authoring Entering Into a Master Services Agreement With Toptal, LLC for Quality Improvement Consulting Services
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2025-187; Approving the Renewal Application for an Optional 2 AM Liquor Permit for SSK Group LLC dba Doherty's Tavern in Spring Lake Township
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2025-188; Authorizing the Lawful Gambling Off-Site Permit for Jordan Fire Department Relief Association in Sand Creek Township
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.8 Approve Record of Disbursements and Approve Claims
To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim.

Invoices total \$135,493,878.97 from June 1, 2025, through June 30, 2025. This includes tax distributions of \$117,409,828.04 for Tax Settlements.

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.

6.9 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minn. Stat. §§375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Michael Garber, FT Community Health Specialist, Health and Human Services Division, effective 7/10/2025.
2. Separation of employment for Paula La Frenierre, FT Library Coordinator, Transformation and Enterprise Services Division, effective 7/24/2025.
3. Separation of employment for Shelley Swartzel, FT Employment & Training Counselor, Health and Human Services Division, effective 7/31/2025.
4. Separation of employment for Britney Lallier, FT Probationary Eligibility Specialist, Health and Human Services Division, effective 6/27/2025.
5. Separation of employment for Jill Nebolini, FT Probationary Public Safety Telecommunicator, County Sheriff's Office, effective 6/19/2025.
6. Separation of employment for Justin Lajoie, FT Therapist, Health and Human Services Division, effective 7/11/2025.
7. Separation of employment for Melissa Larson, FT Senior Legal Assistant, County Attorney's Office Division, effective 7/11/2025.
8. FT Probationary employment of Lindsay Fielder-Schiel, Youth Residential Service Manager, Health and Human Services Division, effective 7/14/2025.
9. FT Probationary employment of Abigail Chirpich, Assistant Probation Officer, Health and Human Services Division, effective 7/14/2025.
10. FT Probationary employment of Emily Lundeen, Coordinated Responder, Health and Human Services Division, effective 7/14/2025.
11. Amend employment of Laray Hilson, Intermittent (34% FTE) Librarian Aide, Transformation and Enterprise Services Division, effective 6/30/2025 (previously Librarian).
12. Promotion for Alexander Gold, FT Corrections Officer - Direct Supervision Specialist to Corrections Officer, County Sheriff's Office, effective 6/29/2025.

The motion carried unanimously.

(7) COMMUNICATION: We will always be clear about what we're doing and why we're doing it

7.1 Adopt Resolution No. 2025-180; Approving an Amendment to a Conditional Use Permit for Mid-America Festivals Corporation Related to On-Site Parking (Mid-America Festivals Corporation, Applicant)

Planning and Resource Management Director Brad Davis presented a request to amend the Mid-America Festivals Conditional Use Permit regarding the increased number of on-site parking pass sales and the removal of time restrictions for backfill parking. He referenced recent parking data and noted the inclusion of safeguard language to mitigate any potential issues arising from the amendment. He added the Louisville Town Board and Planning Commission have both recommended approval of the amendment, while Scott County staff does not recommend approval of the amendment. Mr. Davis added that the opening of the neighboring Dakota Prairie Composting facility will increase truck traffic from Highway 41.

In response to an inquiry regarding operational traffic interruptions solutions, Sheriff's Captain Steve Collins stated that the Sheriff's Department, SRF Consulting, and Interstate Parking Company staff are in constant contact throughout the event to determine immediate mitigation.

John Maczko, SRF Consulting, identified two factors which contribute to traffic backup on Highway 169 being train activity at railroad crossings and reaching parking capacity limits.

Tony Janowiec, Interstate Parking Company, explained that no-show allowances are common practice, and that allowing backfilling of parking spots is a vital tool to improve overall efficiency.

Commissioners expressed their desire to continue promoting transit, maintaining clear signage and communication to maximize traffic flow, and affirmed their confidence in the safeguard language included in the amendment.

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried with four ayes and Commissioner Brennan voting nay. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(8) Committee Reports and Commissioner Updates

- All Commissioners attended the Board Workshop on July 8, 2025.
- All Commissioners attended the Board/Library Advisory Board Workshop on July 22.
- Commissioners Beer and Wolf attended the Metropolitan Emergency Services Board (MESB) Board meeting on July 9.
- Commissioners Beer and Wolf, along with the County Administrator, met with the Prior Lake Mayor and City Manager on July 9.
- Commissioners Beer and Brennan, along with the County Administrator, met with the Shakopee Mayor and City Administrator on July 10.
- Commissioner Beer attended the Scott County Prevention Coalition meeting on July 10.
- Commissioner Beer attended the Families & Individuals Sharing Hope (FISH) meeting on July 10.
- Commissioners Beer and Brennan attended the Shakopee City Council meeting on July 15.
- Commissioner Brennan attended the Community Development Agency (CDA) meeting on July 8.
- Commissioner Brennan met with the County Administrator on July 11.
- Commissioner Brennan attended the Prior Lake-Spring Lake Watershed District meeting on July 15.
- Commissioner Brennan attended the Association of Minnesota Counties (AMC) meeting on July 16.
- Commissioner Brennan attended the Lower Minnesota River Watershed District meeting on July 16.
- Commissioner Brennan met with Planning and Resource Management Director Brad Davis on July 21.
- Commissioners Brennan and Weckman Brekke met with Health and Human Services Director Barb Dahl on July 22.
- Commissioner Ulrich attended the FISH meeting on July 8.
- Commissioner Ulrich attended the 169 Corridor Coalition meeting on July 10.
- Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) meeting on July 21.
- Commissioner Ulrich attended the FISH meeting on July 21.
- Commissioner Ulrich met with Renaissance Festival CEO Jim Peterson on July 21.
- Commissioner Weckman Brekke met with the County Administrator on July 8.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) Annual Conference and Policy Committee meetings in Philadelphia on July 10-14.
- Commissioner Weckman Brekke attended the Transportation Alliance Board meeting on July 16.
- Commissioner Weckman Brekke attended Dem Con Open House on July 17.
- Commissioner Weckman Brekke attended the Scott County Association for Leadership & Efficiency (SCALE) Executive Committee meeting on July 18.
- Commissioner Weckman Brekke attended the Mentally Ill and Dangerous Civil Commitment Reform Task Force meeting on July 21.
- Commissioner Wolf attended the Scott Watershed Management Organization (WMO) meeting on July 10.
- Commissioner Wolf met with a constituent on July 10.
- Commissioner Wolf attended the Elko New Market City Council meeting on July 10.
- Commissioner Wolf attended the Spring Lake Town Board meeting on July 10.
- Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on July 10.

(9) County Administrator Update

The County Administrator had nothing to report.

(10) Recess for Attorney/Client Meeting

There was no need to recess for an attorney/client meeting.

(11) Adjourn

Chair Beer noted that following the meeting, the Commissioners will meet in a workshop setting to receive updates on:

- Community Corrections
- Scott Community Development Agency (CDA) Budget
- Commissioner Round Robin

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the meeting adjourned at 10:33 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board