



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
June 17, 2025**

(1) Convene County Board

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:58 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Beer presided.

The following were also in attendance:

1. Danny Lenz, Deputy County Administrator
2. Ron Hocevar, County Attorney
3. Luke Hennen, County Sheriff
4. Barb Dahl, Health and Human Services Director
5. Brad Davis, Planning and Resource Management Director
6. Cindy Geis, Community Services Director
7. Jake Grussing, Transformation & Enterprise Services Director
8. Suzanne Arntson, Deputy Health & Human Services Director
9. Lisa Brodsky, Public Health Director
10. Nikki Hallberg, Child and Family Services Director
11. Jeff Smodish, Employee Relations Director
12. Dr. Tawnya Ward, Behavioral Health & Housing Director
13. Paul Hajduk, Enterprise Risk Manager
14. Jenn Beuch Bohlsen, Risk Management Specialist
15. Katie Malecha, Quality Improvement Manager
16. Perry Mulcrone, Legislative & Fiber Program Manager
17. Lisa Kohner, Public Affairs Coordinator
18. Tony Winiecki, County Engineer
19. Adam Jessen, Assistant County Highway Engineer
20. Michael Bergstrom, Community Engagement Manager
21. Evan Cole, Business Info/Sys Specialist
22. Scott Haas, Sheriff's Captain
23. Kate Sedlacek, Environmental Services Manager
24. Peg Case, Social Work Case Manager
25. Steve Brown, Social Work Supervisor
26. Emily Hill, Community Planner
27. Emma Anderson, Prevention Specialist
28. Caitlyn Ebli, Volunteer
29. Mackenzie Schmitz, Case Aide
30. Katie Klaverkamp, Social Work Supervisor
31. Elena Tran, Public Health Data Planner
32. Alan Hermann, Mobility Management Supervisor
33. Natalie Halverson, Public Health Supervisor
34. Kayla Roehrich, Business Info/Sys Specialist
35. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Gerd Clabaugh, Minnesota Counties Intergovernmental Trust (MCIT)
2. Luther Wynder, Minnesota Valley Transit Authority (MVTA)
3. Joya Stetson, Minnesota Valley Transit Authority (MVTA)
4. Demetria Frazier, Damascus Way
5. Mohammed Ali, Drug Free Communities (DFC) Youth Advisory Committee Member

(2) Amendments to the Agenda

There were no amendments to the Agenda.

(3) Approve Minutes

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the June 3, 2025 minutes were approved unanimously.

(4) Recognition of Interested Citizens

There were no citizens to be recognized.

(5) COLLABORATION: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complementary, aligned, and provided by the partners who can deliver the service most effectively

5.1 Minnesota Counties Intergovernmental Trust (MCIT) 2025 Member Report

The Commissioners received a Scott County Member Report by the Minnesota Counties Intergovernmental Trust (MCIT) from MCIT Executive Director Gerd Clabaugh.

5.2 Minnesota Valley Transit Authority (MVTA) Presentation

The Commissioners received a report on Minnesota Valley Transit Authority (MVTA) from MVTA Chief Executive Officer Luther Wynder.

(6) INNOVATION: We will take informed risks to deliver services more effectively and will learn from our successes and failures

6.1 Receive Information on Scott County Delivers Topic: Chemical Health & Substance Use Disorder

The Commissioners received information on Scott County Delivers Topic: Chemical Health & Substance Use Disorder.

(7) Consent Agenda

7.1 Adopt Resolution No. 2025-152; Authorizing Entering Into an Agreement With SRF Consulting Group, Inc. for Final Design Services for County Highway 17 Projects

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

7.2 Adopt Resolution No. 2025-154; Authorizing Entering Into Agreements With Scott County School Districts and Scott Family Net for the Provision of School-Linked Mental Health Services

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

7.3 Adopt Resolution No. 2025-160; Approving a Conditional Use Permit for Cannabis Outdoor Growing in the A-1, Agricultural Preservation Zoning District (John Burgess, Applicant and Kathy J. Righellis & Corey J. Lehnert, Trustees of the Lehnert Family Trust, Property Owners)

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.4 Adopt Resolution No. 2025-161; Authorizing Entering Into an Agreement With CDW Government LLC for Information Technology Managed Services
Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.5 Adopt Resolution No. 2025-162; Approving a Conditional Use Permit Amendment to Expand Outdoor Storage Area (Ace Auto, LLC., Applicant and Rockland, LLC., Property Owner)
Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.6 Adopt Resolution No. 2025-163; Setting a Public Hearing for July 8, 2025 at 10:00 a.m. to Receive Public Comment on an On-Off Sale Combined Intoxicating Liquor License for Prime Time Ventures, LLC DBA Country Prime Time in Spring Lake Township
Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.7 Adopt Resolution No. 2025-164; Approving a 5 Day Temporary On-Sale Liquor License for the Scott County Agricultural Society dba Scott County Fair in St. Lawrence Township
Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.8 Adopt Resolution No. 2025-165; Approving a 1 Day Temporary On-Sale Liquor License for the Scott County Agricultural Society in St. Lawrence Township
Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.9 Adopt Resolution No. 2025-166; Approving a 3 Day Temporary On-Sale Liquor License for the Scott Carver Threshers Association in St. Lawrence Township
Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.10 Adopt Resolution No. 2025-167; Approving the 1 Day and 4 Day Temporary On-Sale Liquor Licenses for Brew Detat LLC in St. Lawrence Township
Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.11 Adopt Resolution No. 2025-168; Approving a 1 Day Temporary On-Sale Liquor License for The Church of St. Patrick in Cedar Lake Township
Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.12 Adopt Resolution No. 2025-172; Supporting a Grant Application for Highway 13 and Nicollet Avenue Mobility Improvements in the City of Burnsville
Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

7.13 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. Invoices total \$48,229,681.98 from May 1 through May 31, 2025. This includes tax distributions of \$35,938,383.23 for Tax Settlements. Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously.

7.14 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Ulrich, to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Lisa Burkhartzmeyer, FT Child Support Supervisor, Health and Human Services Division, effective 7/1/2025.
2. FT Probationary employment of Zachary Baker, Corrections Officer, County Sheriff's Office, effective 6/2/2025.
3. FT Probationary employment of Kaela Reinhart, Corrections Officer, County Sheriff's Office, effective 6/2/2025.
4. FT Probationary employment of Dustin Honomichl, Corrections Officer, County Sheriff's Office, effective 6/2/2025.
5. FT Probationary employment of Elijah Schmeling, Corrections Officer, County Sheriff's Office, effective 6/2/2025.
6. FT Probationary employment of Michael Schanus, Corrections Officer, County Sheriff's Office, effective 6/2/2025.
7. FT Temporary employment of Noah Jenson, Survey Assistant, Community Services Division, effective 6/2/2025.
8. Promotion for Kevin Kostelac, FT Child Support Officer to FT Probationary Child Support Supervisor, Health and Human Services Division, effective 6/2/2025.
9. Promotion for Amanda Griffith, FT Child Protection Worker to FT Probationary Social Work Supervisor, Health and Human Services Division, effective 6/16/2025.

The motion carried unanimously.

(8) COMMUNICATION: We will always be clear about what we're doing and why we're doing it

8.1 Legislative Update

The Commissioners received a report on the 2025 Legislative Session as it relates to Scott County 2025 Legislative Priorities from Legislative & Fiber Program Manager Perry Mulcrone.

(9) STEWARDSHIP: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

9.1 Adopt Resolution No. 2025-129; Affirming Adoption and Implementation of the Standard Measures Program Developed by the Council on Local Results and Innovation and Agreeing to Report Results to Residents

Quality Improvement Manager Katie Malecha presented the 2024 Scott County Annual Performance Report.

Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(10) Committee Reports and Commissioner Updates

- Commissioners Beer, Brennan, Ulrich and Wolf attended the Board Workshop on June 3.
- Commissioners Beer, Brennan, and Wolf attended the Spirit of Scott Employee Lunch on June 10.
- All Commissioners attended the Scott County Association for Leadership & Efficiency (SCALE) Ditch Board meeting on June 13.
- Commissioners Brennan and Weckman Brekke attended the Association of Minnesota Counties (AMC) District X meeting on June 16.
- All Commissioners attended the Ditch Board meeting on June 17.
- Commissioner Beer attended the Families & Individuals Sharing Hope (FISH) meeting on June 10.
- Commissioners Beer and Ulrich attended the SCALE Service Delivery meeting on June 16.
- Commissioner Brennan attended the Future of Sustainable Materials meeting on June 3.
- Commissioner Brennan attended the Scott County Parks Advisory Commission meeting on June 4.
- Commissioner Brennan attended the County/Court Communication and Policy Committee meeting on June 4.
- Commissioner Brennan attended the Metropolitan Library Service Agency (MELSA) meeting on June 5.
- Commissioner Brennan attended the Metro County Transportation Working Group meeting on June 6.
- Commissioner Brennan attended the Community Development Agency (CDA) meeting on June 10.
- Commissioner Brennan met with Economic Assistance Director Jen Schwarz on June 11.
- Commissioner Brennan met with the County Administrator on June 12.
- Commissioner Brennan met with Planning & Resource Management Director Brad Davis on June 12.
- Commissioner Brennan met with Brad Davis and Lower Minnesota River Watershed District Board Member Janet Williams on June 13.
- Commissioners Brennan and Weckman Brekke met with Health & Human Services Director Barb Dahl on June 17.
- Commissioner Ulrich, along with the County Administrator, met with the Savage Mayor and City Administrator on June 4.
- Commissioner Ulrich attended the Suburban Transit Association (STA) meeting on June 9.
- Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) meeting on June 9.
- Commissioner Ulrich attended the FISH Executive Committee meeting on June 16.
- Commissioner Weckman Brekke attended the Mentally Ill and Dangerous Civic Commitment Reform Task Force Sub-committee meeting on May 20 and June 16.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) Western Interstate Conference on May 21-23.
- Commissioner Weckman Brekke attended the State Community Supervision Advisory Committee meeting on May 28.
- Commissioner Weckman Brekke attended the NACo Human Services and Education Committee meeting on May 28.
- Commissioner Weckman Brekke attended the Township Chair meeting on May 28.
- Commissioner Weckman Brekke attended the County Leadership Institute on June 1-5.
- Commissioner Weckman Brekke, along with the County Administrator, met with the Jordan Mayor and City Administrator on June 9.
- Commissioner Weckman Brekke met with the County Administrator on June 10.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) meeting on June 10.
- Commissioner Weckman Brekke attended the Minnesota Inter-County Association (MICA) Board of Directors meeting on June 11.
- Commissioner Weckman Brekke attended the Scott County Extension Committee meeting on June 11.
- Commissioner Weckman Brekke attended the State Community Health Services Advisory Committee (SCHSAC) meeting on June 12.
- Commissioner Wolf attended the New Market Town Board meeting on June 3.
- Commissioner Wolf attended the Solid Waste Advisory Committee (SWAC) meeting on June 5.
- Commissioner Wolf attended the Scott County Planning Advisory Commission/Board of Adjustment meeting on June 9.
- Commissioner Wolf attended the Prior Lake City Council meeting on June 10.
- Commissioner Wolf attended the Elko New Market City Council meeting on June 11.

- Commissioner Wolf attended the Metropolitan Emergency Services Board (MESB) meeting on June 11.
- Commissioner Wolf attended the Cedar Lake Water and Sanitary Sewer District meeting on June 11.
- Commissioner Wolf attended the I35W Solutions Alliance meeting on June 12.
- Commissioner Wolf attended the Elko New Market City County meeting on June 12.
- Commissioner Wolf attended the Spring Lake Town Board meeting on June 12.
- Commissioner Wolf attended the Credit River City Council meeting on June 16.

(11) County Administrator Update

Deputy County Administrator Danny Lenz noted the following:

- Most Scott County offices will be closed on the upcoming holidays, June 19 and July 4.
- July Board meetings will occur on the 2nd and 4th Tuesdays, July 8 and 22.

(12) Recess for Attorney/Client Meeting

There was no need to recess for an attorney/client meeting.

(13) Adjourn

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the meeting adjourned at 1:46 p.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board