



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
June 3, 2025**

(1) Convene County Board

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m. The following members were present: Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke was absent. Commissioner Beer presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Danny Lenz, Deputy County Administrator
3. Ron Hocevar, County Attorney
4. Brad Davis, Planning and Resource Management Director
5. Cindy Geis, Community Services Director
6. Rhonda Otto, Deputy Auditor/Treasurer
7. Suzanne Arntson, Deputy Health & Human Services Director
8. Greg Wagner, Principal Planner
9. Nikki Hallberg, Child and Family Services Director
10. Brittani Lane, Aging & Disability Services Director
11. Jennifer Schwarz, Economic Assistance Director
12. Katie Malecha, Quality Improvement Manager
13. Jamie Marshall, Income Maintenance Manager
14. Lisa Kohner, Public Affairs Coordinator
15. Cara Madsen, Volunteer & Community Coordinator
16. Autumn Carlson, Social Work Supervisor
17. Dustin Honomichl, Corrections Officer
18. Ellen Burns, Assistant County Attorney I
19. Kayla Roehrich, Business Info.Sys Specialist
20. Kaela Reinhart, Corrections Officer
21. Elijah Schmeling, Corrections Officer
22. Zachary Baker, Corrections Officer
23. Michael Schanus, Corrections Officer
24. Katie Klaverkamp, Social Work Supervisor
25. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Mitch Michaelson, Severs Festivals
2. Robb Jeffries, PL News Compass

(2) Amendments to the Agenda

There were no amendments to the Agenda.

(3) Approve Minutes

May 20, 2025 Board Meeting Minutes

On a motion by Commissioner Brennan, seconded by Commissioner Ulrich, the May 20, 2025 minutes were approved with four ayes and Commissioner Weckman Brekke absent.

(4) New Employees

The following new employees introduced themselves and were welcomed to Scott County:

- Ellen Burns, Assistant County Attorney I
- Kayla Roehrich, Business Info/Sys Specialist
- Kaela Reinhart, Corrections Officer
- Elijah Schmeling, Corrections Officer
- Dustin Honomichl, Corrections Officer
- Zachary Baker, Corrections Officer
- Michael Schanus, Corrections Officer

(5) Recognition of Interested Citizens

Volunteer & Community Coordinator Cara Madsen presented current volunteer opportunities.

(6) Consent Agenda

- 6.1 Adopt Resolution No. 2025-119; Authorizing Entering a Grant Agreement with the Minnesota Department of Human Services for Fraud Prevention Investigation Funds
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried with four ayes and Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2025-137; Authorizing Entering into an Agreement with Dacotah Paper Co. for Paper Products and Cleaning Supplies
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried with four ayes and Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2025-142; Approving a Preliminary Plat of Brink Business Park Consisting of 2 Lots (Brink Development, LLC., Applicant and Property Owner) and Three-Way Development Agreement
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried with four ayes and Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Adopt Resolution No. 2025-143; Approving a Preliminary Plat of Brink Business Park 2nd Addition, Consisting of 18 Lots and 1 Outlot (Brink Development, LLC., Applicant and Property Owner), and Three-Way Development Agreement
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried with four ayes and Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2025-145; Approving an Amendment to Scott County Zoning Ordinance No. 3, Chapter 17 Cannabis Land Uses and Chapter 20-4 Use Table, to Permit Outdoor Cultivation and the Sale of Lower Potency Hemp Edible Products
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried with four ayes and Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2025-146; Authorizing the Lawful Gambling Premises Permit Application for the Belle Plaine Chamber at Union Trail Brewery in Blakeley Township
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried with four ayes and Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2025-148; Authorizing Amending the Budget for Utilization of American Rescue Plan Act Funds, a Contract Increase, and Final Payment to Ebert Companies for the Cleary Lake Campground Compliance Project

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried with four ayes and Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.8 Adopt Resolution No. 2025-151; Authorizing Entering Into an Agreement With Erickson Engineering for Engineering Design Services

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried with four ayes and Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.9 Adopt Resolution No. 2025-153; Approving Conservation Easements for the Final Plat of Sandhill Meadow and Vacating Conservation Easements for Lot 1, Block 1, Sunrise Ridge (Thomas Anderson, Applicant, and Ryan Shimek, Property Owner)

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried with four ayes and Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.10 Adopt Resolution No. 2025-155; Approving Benefit Providers, County Contributions, and Employee Costs for Insurance Benefits and Authorizing a Budget Amendment

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried with four ayes and Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.11 Adopt Resolution No. 2025-157; Authorizing a Lawful Gambling Off-Site Premises Permits for Shakopee Dollars for Scholars in Cedar Lake Township

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried with four ayes and Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.12 Adopt Resolution No. 2025-158; Approving the Repurchase of Tax-Forfeited Property in the City of Shakopee

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried with four ayes and Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.13 Approve Appointment and Reappointment of Citizens to Advisory Committee
Library Board of Advisors

Appointment of Tia Hinz of Jordan (Term effective 6/03/2025 - 12/31/2027)

Prior Lake-Spring Lake Watershed District Board of Managers

Reappointment of Matthew Tofanelli of Prior Lake (Term effective 6/11/2025 - 3/2/2028)

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried with four ayes and Commissioner Weckman Brekke absent.

6.14 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Brennan moved, seconded by Commissioner Wolf, to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Cheryl Moriarty, FT Social Work Supervisor, Health and Human Services Division, effective 6/13/2025.
2. Separation of employment for Heather Gould, FT HR Business Partner, Office of Management & Budget Division, effective 6/6/2025.
3. Separation of employment for Artika Adams, Intermittent (34% FTE) Facility Probation Officer, Health and Human Services Division, effective 11/3/2024.
4. Separation of employment for Carter Lanenberg, FT Corrections Officer, County Sheriff's Office, effective 5/8/2025.

5. Separation of employment for Amy Johnston, FT Probationary Public Safety Telecommunicator, County Sheriff's Office, effective 4/23/2025.
6. Separation of employment for Lisa Sitzman, PT (.60% FTE) Crime and Drug Prevention Coordinator, County Attorney's Office, effective 6/13/2025.
7. Separation of employment for Shane Daniels, FT Probationary Corrections Officer, County Sheriff's Office, effective 5/13/2025.
8. Separation of employment for Aleck Farrington, FT Probationary Environmentalist II, Planning & Resources Management Division, effective 5/16/2025.
9. Separation of employment for Elizabeth Aaron, FT Librarian, Transformation and Enterprise Services Divisions, effective 6/1/2025.
10. PT Temporary (.50% FTE) employment of Shuanya Kumar, Community Health Specialist, Health and Human Services Division, effective 5/19/2025.
11. FT Temporary employment of Daniel Tindall, Public Works Seasonal, Transportation Services Division, effective 5/19/2025.
12. Promotion for Autumn Carlson, FT Social Work Case Manager to FT Probationary Social Work Supervisor, Health and Human Services Division, effective 5/26/2025.
13. Promotion for Mesa Schultz, FT Assistant Probation Officer to FT Probationary Field Probation Officer, Health and Human Services Division, effective 6/2/2025.
14. Change in status for Jacob Schaller, FT to intermittent (34%) Corrections Officer, County Sheriff's Office, effective 5/15/2025.

The motion carried with four ayes and Commissioner Weckman Brekke absent.

(7) COMMUNICATION: We will always be clear about what we're doing and why we're doing it

- 7.1 Adopt Resolution No. 2025-114; Approving an Interim Use Permit Amendment for a Private Day Park to Allow Private Events and an Annual Temporary Cannabis Event (Severs Festivals, LLC, Applicant and River Valley Partners, LLP., Property Owner)

Principal Planner Greg Wagner presented details of the proposed Interim Use Permit.

Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried with four ayes and Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(8) Committee Reports and Commissioner Updates

- All Commissioners attended the Board Workshop on May 20.
- Commissioners Brennan, Ulrich, Weckman Brekke, and Wolf attended the Memorial Day Flag Raising Ceremony on May 27.
- Commissioners Beer, Brennan, Ulrich, and Wolf attended the Ditch Board meeting on June 3.
- Commissioners Beer, Brennan, and Ulrich attended the 169 Corridor Coalition/Shakopee Amphitheater tour on May 22.
- Commissioners Beer and Brennan attended the Inter-Governmental Work Group meeting on May 22.
- Commissioners Beer and Ulrich attended the Chair/Vice Chair meeting on May 27.
- Commissioners Beer, Brennan, Ulrich, and Weckman Brekke attended the Highway 169/County Road 282 Groundbreaking on May 28.
- Commissioner Beer attended the Families & Individuals Sharing Hope (FISH) meeting on May 28.
- Commissioners Beer and Ulrich attended the Scott County-Three Rivers Parks Partnership Policy Committee meeting on May 29
- Commissioners Beer and Ulrich met with new employees on June 3.
- Commissioner Brennan attended the Prior Lake/Spring Lake Watershed District meeting on May 20.
- Commissioner Brennan attended the Shakopee City Council meeting on May 20.
- Commissioner Brennan attended the Association of Minnesota Counties (AMC) Legislative Update meeting on May 21.
- Commissioner Brennan attended the Lower MN River Watershed District meeting on May 21.

- Commissioner Brennan attended the AMC Solid Waste Working Group (SWWG) meeting on May 23.
- Commissioner Brennan attended the Scott County Mental Health Local Advisory Council meeting on May 27.
- Commissioner Brennan attended the AMC Veterans Housing meeting on May 28.
- Commissioner Brennan met with Shakopee Council Member Dulaney, Housing Planning Supervisor Peter Goldstein, and Behavioral Health & Housing Director Dr. Tawnya Ward on May 30.
- Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board (TAB) meeting on May 21.
- Commissioner Ulrich attended the Scott County Association for Leadership & Efficiency (SCALE) Regional Training Facility meeting on May 22.
- Commissioner Wolf, along with the County Administrator, met with the Elko New Market City Administrator on May 20.
- Commissioner Wolf attended the Scott County Employee Insurance Committee meeting on May 21.
- Commissioner Wolf attended the Vermillion River Watershed District meeting on May 22.
- Commissioner Wolf attended the Elko New Market City Council meeting on May 22.
- Commissioner Wolf met with the County Administrator on May 27.
- Commissioner Wolf attended the Town Board Chair meeting on May 28.
- Commissioner Wolf attended the Credit River City Council meeting on June 2.
- Commissioner Wolf attended the Cedar Lake Town Board meeting on June 2.
- Commissioner Wolf met with the Credit River Mayor on June 3.

(9) County Administrator Update

The County Administrator had no updates.

(10) Recess for Attorney/Client Meeting

There was no need to recess for an attorney/client meeting.

(11) Adjourn

Chair Beer noted that following the meeting, the Commissioners will meet in a workshop setting to receive updates on:

- Lower Minnesota River Watershed District
- Fiscal Workshop
- Commissioner Round Robin

On a motion by Commissioner Brennan, seconded by Commissioner Ulrich, the meeting adjourned at 9:37 a.m. with four ayes and Commissioner Weckman Brekke absent.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board