



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
February 18, 2025**

(1) Convene County Board

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:01 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Beer presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hocevar, County Attorney
3. Luke Hennen, County Sheriff
4. Danny Lenz, Deputy County Administrator/CFO
5. Suzanne Arntson, Deputy HHS Director
6. Molly Bruner, Community Correction Director
7. Tracy Cervenka, Business Operations Manager
8. Evan Cole, Business Info/Sys Specialist
9. Barb Dahl, Health and Human Services Director
10. Brad Davis, Planning and Resource Management Director
11. Lisa Freese, Transportation Services Director
12. Cindy Geis, Community Services Director
13. Jake Grussing, Transformation & Enterprise Services Director
14. Chris Harder, Quality Improvement Manager
15. Traci Hakanson, Social Work Supervisor
16. Amber Barnes, Social Work Supervisor
17. Paxson Menard, Social Work Case Manager
18. Jamison Ottum, Coordinated Responder
19. Jessica Koehn, Coordinated Responder
20. Jen Peterson, Coordinated Response Licensed Lead
21. Payton Somerville, Coordinated Responder
22. Nikki Hallberg, Child & Family Services Director
23. Lisa Kohner, Public Affairs Coordinator
24. Katie Malecha, Quality Improvement Manager
25. Molly Bruner, Community Corrections Director
26. Heidi Rademacher, Community Corrections Supervisor
27. Keri Lorenz, Community Corrections Supervisor
28. Scott Rettke, Sheriff's Captain
29. Scott Haas, Sheriff's Captain
30. Adam Jessen, Project Manager
31. Dr. Tawnya Ward, Behavioral Health and Housing Director
32. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Daniel Huff, Metropolitan Mosquito Control District
2. Trevor Novotny, Metropolitan Mosquito Control District
3. Alex Carlson, Metropolitan Mosquito Control District
4. Chief Jeff Tate, Shakopee Police Department
5. Captain Mike Heski, Savage Police Department
6. Nikki Farago, Minnesota Department of Human Services

7. Mark Harder
8. Bill Reynolds, City of Shakopee
9. Mark Pahl, DemCon

(2) Amendments to the Agenda

There were no amendments to the Agenda.

(3) Approve Minutes

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the February 4, 2025, minutes were approved unanimously.

(4) Recognition of Interested Citizens

There were no citizens to be recognized.

(5) COMMUNICATION: We will always be clear about what we're doing and why we're doing it

5.1 Receive Information from Metropolitan Mosquito Control District

The Commissioners received an update from Daniel Huff, Executive Director, and Alex Carlson, Public Affairs Manager, Metropolitan Mosquito Control District (MMCD) on their activities.

(6) CUSTOMER SERVICE: We will deliver government services in a respectful, responsive, and solution-oriented manner

6.1 Accept the 2024 Commissioner's Circle of Excellence Award

Minnesota Department of Human Services Deputy Commissioner Nikki Farago presented the 2024 Commissioner's Circle of Excellence Award to Scott County Coordinated Response to recognize its work to bridge mental health service gaps. Scott County Coordinated Response is a partnership between Scott County, the Scott County Sheriff's Office, Savage Police Department and Shakopee Police Department.

6.2 Recognition of Scott County Retiree Chris Harder

The Commissioners recognized Quality Improvement Manager Chris Harder in light of her upcoming retirement.

Chair Beer recessed the meeting at 10:04 a.m. and reconvened at 10:21 a.m.

(7) INNOVATION: We will take informed risks to deliver services more effectively and will learn from our successes and failures

7.1 Receive an Update on American Rescue Plan Act (ARPA) Projects

County Administrator Lezlie Vermillion presented an update on ARPA Projects.

(8) Consent Agenda

8.1 Adopt Resolution No. 2025-1; Authorizing Entering Into a Cooperative Agreement With Shakopee Public Utilities Commission for the County Highway 78 and 79 Roundabout

Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

8.2 Adopt Resolution No. 2025-2; Authorizing Entering Into a Cooperative Agreement With the City of Shakopee for the County Highway 78 and 79 Roundabout

Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 8.3 Adopt Resolution No. 2025-32; Authorizing Direct Sale of One Vacant Remnant Parcel Along County Highway 17 in the City of Shakopee
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.4 Adopt Resolution No. 2025-36; Authorizing Entering into an Agreement with the Shakopee Mdewakanton Sioux Community for the County Highway 82 and Stemmer Ridge Road/Mystic Lake Boulevard Traffic Signal and Access Modification
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.5 Adopt Resolution No. 2025-37; Authorizing Entering Into an Agreement With the City of Prior Lake for the County Highway 82 Pavement Rehabilitation Project
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.6 Adopt Resolution No. 2025-38; Authorizing Accepting Grant Funding, Entering into Grant Agreements with the Metropolitan Council, and a Budget Amendment for Regional Park Projects
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.7 Adopt Resolution No. 2025-39; Approving a Request for a County State Aid Highway Fund Advance From the Scott County 2026 Construction Allotment
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.8 Adopt Resolution No. 2025-41; Authorizing Entering a Joint Powers Agreement with the State of Minnesota Department of Corrections for Mutual Assistance
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.9 Adopt Resolution No. 2025-42; Authorizing a Budget Amendment and Entering an Agreement with Nelson Systems, LLC for a 911 Audio Logger and Maintenance
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.10 Adopt Resolution No. 2025-46; Approving the Preliminary Plat and Conditional Use Permit of Dem-Con HZI BioEngery, LLC (Dem-Con Companies, LLC., Applicant and Bryan Rock Products, Inc., Property Owner)
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.11 Adopt Resolution No. 2025-48; Approving the Appointment of Jeffrey Smodish as the Personnel Director Effective March 10, 2025
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.12 Approve Appointment and Reappointments of Citizens to Advisory Committees
Prior Lake-Spring Lake Watershed District Board of Managers:
Reappointment of Christian Morkeberg of Jordan (Term effective 3/3/2025 - 3/2/2028)
Reappointment of Bruce Loney of Prior Lake (Term effective 3/3/2025 - 3/2/2028)

Scott Watershed Management Org Planning Commission: Appointment of Joe Creer of Commissioner District 4 to represent Shakopee Basin (Term effective 2/18/2025 – 12/31/2026)

Lower Minnesota River Watershed District:

Appointment of Janet Williams (Term effective 2/28/2025 - 2/28/2026)

Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously.

- 8.13 Approve the Renewal Application for 3.2 Percent Malt Liquor License for Union Hill Baseball Association in Belle Plaine Township for 2025

Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously.

- 8.14 Approve a Renewal Application for a Scott County Wine License for Union Hill Baseball Association in Belle Plaine Township for 2025

Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously.

- 8.15 Approve the 1 Day to 4 Day Temporary On-Sale Liquor License for the Jordan Lions Club in Spring Lake Township

Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously.

- 8.16 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. Invoices total \$23,279,808.17 from January 1st through January 31st, 2025. This includes tax distributions of \$1,531,516.33 for Tax Settlements.

Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously.

- 8.17 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Weckman Brekke to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Christopher Boreland, Intermittent (34% FTE) Corrections Officer - Unclassified, County Sheriff's Office, effective 5/24/2024.
2. Separation of employment for Anna Robran, FT Temporary IT Assistant - Unclassified, Office of Management and Budget Division, effective 1/3/2025.
3. Separation of employment for William (Jeff) Wyatt, Assistant ER Director, Office of Management and Budget, effective 1/17/2025.
4. Separation of employment for Constance Mayer, Intermittent (34% FTE) Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 1/30/2025.
5. Separation of employment for Roger Smisek, FT Maintenance Worker II, Planning and Resource Management Division, effective 3/14/2025.
6. FT Probationary employment of Lucy Williams, Assistant Veterans Services Officer, Health and Human Services Division, effective 2/10/2025.
7. FT Probationary employment of Alicia Fink, Business Information Systems Specialist, Health and Human Services Division, effective 2/10/2025.
8. FT Temporary employment of Anna Robran, IT Assistant - Unclassified, Office of Management and Budget, effective 12/27/2024.
9. PT (50% FTE) Temporary employment of Emma Anderson, Prevention Specialist - Unclassified, Health and Human Services Division, effective 2/10/2025.
10. Intermittent (34% FTE) Employment of Lizbeth Nyoike, Case Aide - Unclassified, Health and Human Services Division, effective 2/10/2025.

11. Promotion of Brooke Hartung, FT Facility Probation Officer to FT Probationary Facility Case Manager, Health and Human Services Division, effective 1/27/2025.
12. Promotion of Chessa Swedin, FT Assistant Probation Officer to FT Probationary Field Probation Officer, Health and Human Services Division, effective 2/10/2025.
13. Promotion of Phyllis Zondlo, FT Administrative Specialist to FT Probationary Social Worker I, Health and Human Services Division, effective 2/10/2025.
14. Voluntary Reduction of Shane Daniels, FT Probationary Facility Probation Officer, Health and Human Services Division to FT Probationary Corrections Officer, County Sheriff's Office, effective 1/27/2025.

The motion carried unanimously.

(9) Committee Reports and Commissioner Updates

- All Commissioners attended the Board Workshop on February 4.
- All Commissioners attended the Scott County Association for Leadership & Efficiency (SCALE) meeting on February 14.
- Commissioner Beer and Transformation and Enterprise Services Director Jake met with a Resident on February 5.
- Commissioner Beer attended a womens re-entry house event on February 6.
- Commissioner Beer met with Greater MSP CEO Peter Frosch on February 7.
- Commissioner Beer attended the SCALE Service Delivery meeting on February 10.
- Commissioner Beer attended meetings regarding Minnesota House File 5 at the Capitol on February 10.
- Commissioner Beer attended the Scott County Labor Management Committee meeting on February 11.
- Commissioner Beer attended the Prior Lake City Council worksession on February 11.
- Commissioners Beer and Wolf attended the Prior Lake City Council meeting on February 11.
- Commissioners Beer and Wolf attended the Metropolitan Emergency Services Board (MESB) meeting on February 12.
- Commissioner Beer attended the Greater MSP meeting on February 13.
- Commissioner Brennan attended the Scott County Historical Society meeting on February 5.
- Commissioner Brennan attended the Scott County Parks Advisory Commission meeting on February 5.
- Commissioners Brennan and Ulrich attended the Scott County Transportation Committee meeting on February 6.
- Commissioner Brennan met with Carver County Commissioner Lisa Anderson on February 6.
- Commissioner Brennan met with Janet Williams and Spring Lake Town Board Supervisor Lisa Quinn on February 6.
- Commissioner Brennan met with Planning & Resource Management Director Brad Davis on February 7.
- Commissioner Brennan attended the Human Services Resource Council meeting on February 10.
- Commissioner Brennan attended the Community Development Agency (CDA) meeting on February 11.
- Commissioner Brennan, along with Transportation Services Director Lisa Freese, met with the Shakopee Mayor on February 11.
- Commissioner Brennan met with the County Administrator on February 14.
- Commissioners Brennan and Weckman Brekke met with Health and Human Services Director Barb Dahl on February 18.
- Commissioner Ulrich, along with the County Administrator, met with the Savage Mayor and City Administrator on February 6.
- Commissioners Ulrich and Weckman Brekke attended the SCALE Executive Committee meeting on February 7.
- Commissioners Ulrich and Weckman Brekke attended the SCALE Legislative Committee meeting on February 10.
- Commissioner Ulrich attended the Suburban Transit Association meeting on February 10.
- Commissioner Ulrich met with SCALE Regional Training Facility Manager Chris Meyer on February 11.
- Commissioner Ulrich attended the Families & Individuals Sharing Hope (FISH) meeting on February 13.
- Commissioner Ulrich met with newly elected officials regarding SCALE on February 14.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP)

Finance Committee meeting on February 4.

- Commissioner Weckman Brekke attended the Scott County Law Library Board meeting on February 5.
- Commissioner Weckman Brekke, along with the County Administrator, met with the New Prague Mayor and City Administrator on February 5.
- Commissioner Weckman Brekke attended the State Community Health Services Advisory Committee (SCHSAC) meeting on February 6.
- Commissioner Weckman Brekke attended the Scott County Justice Steering Committee meeting on February 6.
- Commissioner Weckman Brekke met with the County Administrator on February 11.
- Commissioner Weckman Brekke attended the CAP Agency Board meeting on February 11.
- Commissioner Weckman Brekke attended the Shakopee Chamber of Commerce event on February 12.
- Commissioner Weckman Brekke attended the Minnesota Inter-County Association (MICA) Board of Directors meeting on February 12.
- Commissioner Weckman Brekke attended Transportation Alliance Day at the Capitol on February 13.
- Commissioner Wolf, along with the County Administrator, met with the Elko New Market Mayor and City Administrator on February 4.
- Commissioner Wolf attended the New Market Town Board meeting on February 4.
- Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on February 10.
- Commissioner Wolf attended the I35 Solutions Alliance meeting on February 13.
- Commissioner Wolf attended the Elko New Market City Council meeting on February 13.
- Commissioner Wolf attended the Spring Lake Town Board meeting on February 13.

(10) County Administrator Update

County Administrator Lezlie Vermillion noted the following:

- Recognition of Commissioner Weckman Brekke, Transformation and Enterprise Services Director Jake Grussing, and Health and Human Services Director Barb Dahl for their work leading the MN Choice delegation, which seeks to move improvements forward at state and federal levels.
- Recognition of Commissioner Beer, Legislative & Fiber Program Manager Perry Mulcrone, and Transportation Services Director Lisa Freese for their work on Minnesota House File 5 (HF5) regarding transportation.
- Staff met with Ramsey/Washington Recycling & Energy regarding organic waste logistics and supply. Discussions are ongoing with Carver and Dakota Counties.

(11) Recess for Attorney/Client Meeting

There was no need to recess for an attorney/client meeting.

(12) Adjourn

Chair Beer noted that following the meeting, the Commissioners will meet in a workshop setting to receive updates on:

- Regional Training Facility (RTF)
- Commissioner Round Robin

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the meeting adjourned at 11:22 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board