



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
January 21, 2025**

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:01 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Beer presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hocevar, County Attorney
3. Danny Lenz, Deputy County Administrator/CFO
4. Suzanne Arntson, Deputy HHS Director
5. Molly Bruner, Community Correction Director
6. Tracy Cervenka, Business Operations Manager
7. Evan Cole, Business Info/Sys Specialist
8. Barb Dahl, Health and Human Services Director
9. Brad Davis, Planning and Resource Management Director
10. Cindy Geis, Community Services Director
11. Jake Grussing, Transformation & Enterprise Services Director
12. Chris Harder, Quality Improvement Manager
13. Lori Huss, Employee Relations Director
14. Peter Goldstein, Housing Planning Supervisor
15. Deric Jackson, Community Corrections Field Service Manager
16. Lisa Kohner, Public Affairs Coordinator
17. Keri Lorenz, Community Corrections Supervisor
18. Lisa Brodsky, Public Health Director
19. Troy Beam, Fleet & Facilities Manager
20. Connor Lewis, Project Manager
21. Janel Kes, Program Specialist
22. Bianca Stewart, Librarian Service Coordinator
23. Zach Riley, Housing Coordinator
24. Katie Malecha, Evidence Based Practices Coordinator
25. Dr. Tawnya Ward, Behavioral Health and Housing Director
26. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Julie Siegert, Scott County Community Development Agency
2. Sam Ouk, Prior Lake - Savage Area Schools
3. Tierre Webster, Damascus Way
4. Suzie Misel, Scott/Dakota/Carver Community Action Program Agency
5. Matt Udermann, Carver County Commissioner
6. Ted Kowalski, Spring Lake Township
7. Lisa Quinn, Spring Lake Township
8. Melissa Hanson, Spring Lake Township

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) APPROVE MINUTES

On a motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf, the January 7, 2025 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(5) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

5.1 Receive Information on Scott County Delivers Topic: Housing

The Commissioners received information on Scott County Delivers Topic: Housing

(6) CONSENT AGENDA

- 6.1 Adopt Resolution No. 2025-13; Certifying Final Approved Appraised Values and Authorizing Acquisition by Eminent Domain Proceedings for the County Highway 27 Bypass Lanes Project
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2025-14; Authorizing Final Payment to Valley Paving, Inc. for the 2024 Pavement Preservation Program - Package A
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2025-15; Authorizing Final Payment to Asphalt Surface Technologies Corp. for the 2024 Highway Sealcoat Project
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Adopt Resolution No. 2025-16; Supporting a Grant Application for Highway 13 and Nicollet Avenue Mobility Improvements in the City of Burnsville
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2025-17; Authorizing Submittal of a Grant Application for the Minnesota River Crossing and Flood Resiliency Study
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2025-18; Revoking a Remnant of the Former County Road 60 Alignment and Authorizing a Quit Claim Deed to Blakeley Township
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2025-20; Authorizing Terminating the 2021 Addendum to the Lease Agreement with Guild and Entering an Agreement with Great Lakes Management Company for Maintenance of the Intensive Residential Treatment Services Facility

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.8 Adopt Resolution No. 2025-22; Authorizing Entering into an Agreement with BKV Group for Jail Safety Railings Project - Phase 2

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.9 Adopt Resolution No. 2025-23; Authorizing Entering into an Agreement with EPA Audio Visual, Inc. for Board Room Audio Visual Update

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.10 Adopt Resolution No. 2025-25; Approving a Budget Amendment for Agreement with Goosebusters, Inc. Limited for Medical Direction Services

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.11 Adopt Resolution No. 2025-26; Authorizing Entering an Amendment to Attachment 7 and New Attachment No. 2025-01 to the Master Joint Powers Agreement with Scott Soil and Water Conservation District

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.12 Adopt Resolution No. 2025-27; Fixing the Per Diem Rate for County Board Appointed Citizen Members of Advisory Bodies Serving Scott County, Minnesota

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.13 Adopt Resolution No. 2025-31; Authorizing Submission of 2025 Pay Equity Reporting

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.14 Approve Appointment of Citizens to Advisory Committees

Scott Watershed Management Org Planning Commission (Term effective 1/27/2025 - 12/31/2027)
Appointment of Joseph Barten of Commissioner District 1 to represent Sand Creek Basin in an At-Large position

Appointment of Jay Fredericks of Commissioner District 2 to represent Credit River Basin in an At-Large position

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously.

6.15 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. Invoices total \$88,270,296.68 from December 1st through December 31st, 2024. This includes tax distributions of \$66,497,847.97 for Tax Settlements.

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously.

6.16 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Brennan moved, seconded by Commissioner Ulrich to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Rebecca Braun, Intermittent (34% FTE) Election Assistant - Unclassified, Community Services Division, effective 11/4/2024.
2. Separation of employment for Roselyn Menke, Intermittent (34% FTE) Election Assistant - Unclassified, Community Services Division, effective 11/4/2024.
3. Separation of employment for Carol Jordan, Intermittent (34% FTE) Election Assistant - Unclassified, Community Services Division, effective 11/5/2024.
4. Separation of employment for Jolene Schmitt, Intermittent (34% FTE) Election Assistant - Unclassified, Community Services Division, effective 11/5/2024.
5. Separation of employment for Kathleen Stover, Intermittent (34% FTE) Election Assistant - Unclassified, Community Services Division, effective 11/5/2024.
6. Separation of employment for Juliana Courier, Intermittent (34% FTE) Election Assistant - Unclassified, Community Services Division, effective 11/5/2024.
7. Separation of employment for Dennis Tietz, Intermittent (34% FTE) Sheriff's Deputy - Unclassified, County Sheriff's Department, effective 11/27/24.
8. Separation of employment for Theresa Lee, FT Temporary Election Assistant - Unclassified, Community Services Division, effective 12/4/2024.
9. Separation of employment for Jacqueline Ferron-Towne, PT (60% FTE) Temporary Office Assistant - Unclassified, Planning and Resource Management Division, effective 12/23/2024.
10. Separation of employment for Donald Ennenga, Intermittent (34% FTE) Sheriff's Deputy - Unclassified, County Sheriff's Office, effective 12/26/2024.
11. Separation of employment for Aaron Phommathirath, FT Property and Customer Service Specialist, Community Services Division, effective 1/3/2025.
12. Separation of employment for Brianna Foulke, FT Social Work Case Manager, Health and Human Services Division, effective 1/10/2025.
13. FT Probationary employment of Payton Sommerville, Coordinated Responder, Health and Human Services Division, effective 1/13/2025

The motion carried unanimously.

(7) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

7.1 Receive Update From Dr. Andrew Baker, Medical Examiner

The Commissioners received an update from Dr. Andrew Baker, Medical Examiner.

7.2 Adopt Resolution No. 2025-24; Approving a Comprehensive Plan Amendment to Reguide Ten Properties in the Lydia Area in Spring Lake Township (Spring Lake Town Board, Applicant)

Planning and Resource Management Director Brad Davis outlined the request from Spring Lake Township to amend the 2024 Comprehensive Plan for land use to reguide 10 properties in Lydia from Transitional to Rural Business Reserve. No changes will be made to the hamlet mixed use boundary. The most recent concept plan includes a public frontage road to allow future expansion to properties to the south. Flood plain boundaries were identified. The project has been reviewed by the Development Review Team and a public hearing was held. The Planning Advisory Commission approved the amendment. If approved by the Metropolitan Council, the amendment will be brought back to the Board of Commissioners for final approval. It was noted that a traffic impact study is required as part of a future plat. Landscape screening and lighting may be addressed at that time.

Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- Commissioners Brennan, Ulrich, Weckman Brekke, and Wolf attended the Scott County Association for Leadership & Efficiency (SCALE) meeting on January 10.
- Commissioner Beer met with Employee Relations Director Lori Huss on January 21.
- Commissioner Brennan attended the Shakopee City Council meeting on January 7.
- Commissioner Brennan attended the Association of Minnesota Counties (AMC) Naloxone Panel on January 8.
- Commissioner Brennan attended the Scott County Parks Advisory Commission meeting on January 8.
- Commissioners Brennan and Ulrich attended the Minnesota Valley Transit Authority (MVTA) Connect ribbon cutting in Shakopee on January 9.
- Commissioners Brennan and Weckman Brekke met with Carver County Commissioner Lisa Anderson on January 9.
- Commissioner Brennan, along with the County Administrator, met with the Shakopee Mayor and Administrator on January 9.
- Commissioner Brennan met with the County Administrator on January 10.
- Commissioner Brennan met with the County Sheriff on January 10.
- Commissioner Brennan met with Planning & Resource Management Director Brad Davis, Parks Manager Patty Freeman, Water Resources Supervisor Vanessa Strong, and Environmental Services Manager Kate Sedlacek on January 14.
- Commissioner Brennan attended the Community Development Agency (CDA) meeting on January 14.
- Commissioner Brennan, along with Library Director Jen Schultz, met with the Metropolitan Library Service Agency (MELSA) Executive Director on January 15.
- Commissioner Brennan attended the Lower Minnesota River Watershed District meeting on January 15.
- Commissioner Brennan attended the MELSA Board meeting on January 15.
- Commissioner Brennan attended the Scott County Library Board meeting on January 16.
- Commissioner Brennan attended the Dakota-Scott Workforce Development Board meeting on January 17.
- Commissioners Brennan and Weckman Brekke met with Health & Human Services Director Barb Dahl on January 21.
- Commissioner Ulrich attended the Minnesota Inter-County Association (MICA) Board of Directors meeting on January 8.
- Commissioner Ulrich attended the Families & Individuals Sharing Hope (FISH) meeting on January 9.
- Commissioner Ulrich attended the MVTA Connect ribbon cutting in Prior Lake on January 9.
- Commissioner Ulrich attended the Suburban Transit Association (STA) meeting on January 13.
- Commissioner Ulrich attended the FISH Executive Committee meeting on January 13.
- Commissioner Ulrich attended the Regional Solicitation Evaluation Policy Workshop meeting on January 15.
- Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board (TAB) meeting on January 15.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Agency Finance Committee meeting on January 7.
- Commissioner Weckman Brekke testified at the MN Child Protection Legislative Task Force Hearing on January 8.
- Commissioner Weckman Brekke attended the MICA Board meeting on January 8.
- Commissioner Weckman Brekke met with the Jordan Mayor Travis Fremming on January 9.
- Commissioner Weckman Brekke attended the AMC Executive Board meeting on January 13.
- Commissioner Weckman Brekke met with the County Administrator on January 14.
- Commissioner Weckman Brekke attended the CAP Board meeting on January 14.
- Commissioner Weckman Brekke attended the MN Chamber of Commerce Sessions Priorities event on January 15.
- Commissioner Weckman Brekke attended the Transportation Alliance meeting on January 16.
- Commissioner Wolf attended the New Market Town Board meeting on January 7.
- Commissioner Wolf attended the I35W Solutions Alliance meeting on January 9.

- Commissioner Wolf attended the Metropolitan Mosquito Control District (MMCD) Board meeting on January 9.
- Commissioner Wolf attended the Elko New Market City Council meeting on January 9.
- Commissioner Wolf attended the Spring Lake Town Board meeting on January 9.
- Commissioner Wolf attended the Scott County Planning Advisory Commission/Board of Adjustment meeting on January 13.
- Commissioner Wolf attended the Prior Lake City Council meeting on January 14.

(9) COUNTY ADMINISTRATOR UPDATE

County Administrator Lezlie Vermillion noted the following:

- The team working on the new New Employee Welcome Session project was thanked.
- Hennepin/Scott Dispatch project goes live this summer.
- Minnesota Inter-County Association (MICA) Legislative meeting is January 30.

(10) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(11) ADJOURN

Chair Beer noted that following the meeting, the Commissioners will meet in a workshop setting to receive updates on:

- SCALE Health Insurance Pool
- Commissioner Round Robin

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the meeting adjourned at 11:47 a.m.

County Board Chair

Clerk to the Board/County
Administrator

Deputy Clerk to the Board