



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
December 5, 2024**

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 3:06 p.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke attended remotely. Commissioner Beer presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Jeanne Andersen, Senior Attorney
3. Danny Lenz, Deputy County Administrator/CFO
4. Suzanne Arntson, Deputy HHS Director
5. Tracy Cervenka, Business Operations Manager
6. Evan Cole, Business Info/Sys Specialist
7. Barb Dahl, Health and Human Services Director
8. Brad Davis, Planning and Resource Management Director
9. Lisa Freese, Transportation Services Director
10. Cindy Geis, Community Services Director
11. Jake Grussing, Transformation & Enterprise Services Director
12. Chris Harder, Quality Improvement Manager
13. Jennifer Schultz, Library Director
14. Dr. Tawnya Ward, Behavioral Health and Housing Director
15. Nikki Hallberg, Social Work Supervisor
16. Caleb Madden, Assistant Jail Administrator
17. Amber Barnes, Social Work Supervisor
18. Jody KieserKisting, Assistant County Attorney
19. Dr. Erin Martin, Clinical Director
20. Tony Wienicki, County Engineer
21. Peter Goldstein, Housing Planning Supervisor
22. Mohamed Alinur, Management Analyst
23. Lori Huss, Employee Relations Director
24. Elba Castillo, Eligibility Specialist
25. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Chief Jeff Tate, Shakopee Police Department
2. Mayor Janet Williams, City of Savage
3. Aztec Dance Program

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) APPROVE MINUTES

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the November 19, 2024, minutes were approved unanimously on a roll call vote.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(5) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

- 5.1 Adopt Resolution No. 2024-303; Proclaiming December 13, 2024 Janet Williams Day in Scott County

Savage Mayor Janet Williams was recognized and thanked for her contributions to Scott County. December 13, 2024, was proclaimed Janet Williams Day in Scott County.

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(6) COLLABORATION: WE WILL WORK WITH PARTNERS - COMMUNITIES, SCHOOLS, FAITH GROUPS, PRIVATE BUSINESS, AND NON-PROFIT AGENCIES - TO SEE THAT SERVICES ARE NOT DUPLICATED BUT RATHER ARE COMPLIMENTARY, ALIGNED, AND PROVIDED BY THE PARTNERS WHO CAN DELIVER THE SERVICE MOST EFFECTIVELY

- 6.1 Recognize A Volunteer Aztec Dance Program

The Commissioners observed a performance by Aztec Dance Group. The Program uses space in the Scott County Government Center for their practice sessions. This was coordinated by Scott County Employee Elba Castillo.

(7) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

- 7.1 Receive Information on Scott County Delivers Topic: Adult Mental Health Emergency Services
The Commissioners received information on Scott County Delivers Topic: Adult Mental Health Emergency Services.

(8) CONSENT AGENDA

- 8.1 Adopt Resolution No. 2024-269; Authorizing Entering Into a Cooperative Agreement With the City of Jordan for the County Highway 9/Valley View Drive/190th Street Project
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.2 Adopt Resolution No. 2024-294; Authorizing a Budget Amendment and Entering Into Agreement No. 1057672 with the Minnesota Department of Transportation and the City of Jordan for the US 169 Interchange Project
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.3 Adopt Resolution No. 2024-296; Setting a 2025 Solid Waste Special Assessment Fee on Residential, Commercial and Industrial Properties
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County

Administrator and is made a part of this record by reference.

- 8.4 Adopt Resolution No. 2024-306; Approving the 2025-2026 Aquatic Invasive Species Prevention Plan and 2025 Rapid Response Plan
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.5 Adopt Resolution No. 2024-312; Authorizing Entering Into a Construction Cooperative Agreement With the Scott County Community Development Agency (CDA) for the Shepherd of the Lake Family Housing Project
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.6 Adopt Resolution No. 2024-313; Authorizing Entering Into an Agreement With Beacon Interfaith Housing Collaborative for the Prairie Pointe Project
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.7 Adopt Resolution No. 2024-314; Authorizing Entering Into a Grant Agreement With the Department of Human Services for the Adult Mental Health Initiative and Community Support Program
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.8 Adopt Resolution No. 2024-316; Authorizing Entering into Amendment No. 2 to Attachment 3 of the Master Agreement With Canvas Health, Inc.
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.9 Adopt Resolution No. 2024-319; Authorizing Application for a Behavioral Health Center Project Grant, and if Awarded, Accepting the Grant and Entering into an Agreement With the Minnesota Department of Human Services
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.10 Adopt Resolution No. 2024-323; Authorizing Expenditures of Opioid Settlement Funds in the Amount of \$160,000
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.11 Adopt Resolution No. 2024-324; Authorizing Entering an Agreement with Motorola Solutions, Inc. to Provide Communications Equipment and Services for the Public Safety Radio System Project
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.12 Adopt Resolution No. 2024-326; Authorizing Entering Into an Agreement With the Minnesota Department of Health for The Local Public Health and Foundational Public Health Responsibilities Grants
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

8.13 Approve Renewal Applications for Scott County Intoxicating Liquor Licenses for Establishments Within Belle Plaine, New Market, Spring Lake and St. Lawrence Townships for 2025
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote.

8.14 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Brennan moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Kaleb Sharp, PT (50% FTE) Temporary Shop Assistant - Unclassified, Planning and Resource Management Division, effective 8/12/2024.
2. Separation of employment for Pamela Casellus, PT (50% FTE) Temporary Election Assistant - Unclassified, Community Services Division, effective 11/4/2024.
3. Separation of employment for Steven Steuber, PT (50% FTE) Temporary Election Assistant - Unclassified, Community Services Division, effective 11/4/2024.
4. Separation of employment for Fredrick Corrigan, PT (50% FTE) Temporary Election Assistant - Unclassified, Community Services Division, effective 11/4/2024.
5. Separation of employment for Phillip Vierling, PT (50% FTE) Temporary Election Assistant - Unclassified, Community Services Division, effective 11/4/2024.
6. Separation of employment for Daniel Gregus, PT (50% FTE) Temporary Election Assistant - Unclassified, Community Services Division, effective 11/4/2024.
7. Separation of employment for Daniel From, PT (50% FTE) Temporary Election Assistant - Unclassified, Community Services Division, effective 11/4/2024.
8. Separation of employment for Anne Thoresen, PT (50% FTE) Temporary Election Assistant - Unclassified, Community Services Division, effective 11/5/2024.
9. Separation of employment for Melissa Engley, FT Public Safety Telecommunicator, County Sheriff's Office, effective 11/12/2024.
10. Separation of employment for Amber Shannon, FT Probationary Child Protection Worker, Health and Human Services Division, effective 11/19/2024.
11. Separation of employment for Andrea Garvey, FT Customer Service Specialist, Community Services Division, effective 12/2/2024.
12. FT Probationary employment of Ann Flesher, Child Protection Worker, Health and Human Services Division, effective 11/18/2024.
13. FT Probationary employment of Scott Hed, Accounting Manager, Office of Management and Budget Division, effective 11/18/2024.
14. FT Probationary employment of Tyanna Salami, Child Protection Worker, Health and Human Services Division, effective 11/18/2024.
15. FT Probationary employment of Alexander McGuire, Senior Financial Analyst, Office of Management and Budget Division, effective 11/25/2024.
16. PT (50% FTE) Temporary employment of Kathy Shanks, Senior Accountant - Unclassified, Office of Management and Budget Division, effective 11/8/2024.
17. Intermittent (35% FTE) employment of Scott Goettl, County Controller - Unclassified, Office of Management and Budget Division, effective 11/25/2024.
18. Promotion for Gene Perry, FT Probationary Corrections Officer Direct Support Services to FT Probationary Corrections Officer, County Sheriff's Office, effective 12/16/2024.

The motion carried unanimously on a roll call vote.

(9) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended the Board Workshop on November 19.
- All Commissioners attended the Ditch Board meeting on November 19.
- All Commissioners attended the Board Planning Workshop on November 21.
- Commissioners Beer, Brennan, Weckman Brekke, and Wolf attended the Association of Minnesota Counties (AMC) District X Solid Waste Tour on November 22.
- Commissioner Beer attended the Community Leadership & Development, Inc. meeting on November 20.
- Commissioners Beer and Ulrich attended the Post Election Recount Canvassing Board meeting on November 25.
- Commissioners Beer and Weckman Brekke attended the Chair/Vice Chair meeting on November 26.
- Commissioner Beer attended the Metropolitan Mosquito Control District (MMCD) Board meeting on November 27.
- Commissioner Beer met with the Prior Lake Mayor on December 2.
- Commissioners Beer and Brennan met on December 2.
- Commissioners Beer and Brennan attended the Inter-Governmental Work Group (IWG) meeting on December 2.
- Commissioner Beer met with Quality Improvement Manager Chris Harder on December 4.
- Commissioners Beer, Brennan, and Ulrich attended the Three Rivers Park Policy meeting on December 4.
- Commissioners Brennan and Ulrich attended the Minnesota Valley Transit Authority (MVTA) Board meeting on November 20.
- Commissioner Brennan attended the Scott County Library Board meeting on November 21.
- Commissioners Brennan and Weckman Brekke attended the County/Court Communication and Policy Committee meeting on November 26.
- Commissioner Brennan met with Community Development Agency (CDA) Business and Community Development Director Jo Foust on November 27.
- Commissioner Brennan met with Transportation Director Lisa Freese and County Engineer Tony Winiecki on December 2.
- Commissioner Brennan met with the Shakopee Mayor on December 3.
- Commissioner Brennan attended the Shakopee City Council meeting on December 3.
- Commissioner Ulrich attended the Metropolitan Council Transportation Policy Plan (TPP) Advisory Workgroup meeting on November 20.
- Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board (TAB) meeting on November 20.
- Commissioner Ulrich, along with the County Administrator met with the Savage Mayor and City Administrator on November 22.
- Commissioner Ulrich attended the Families and Individuals Sharing Hope (FISH) Executive Committee meeting on November 22.
- Commissioner Ulrich attended the Legislative Priorities meeting on November 25.
- Commissioner Ulrich met with the County Administrator on December 4.
- Commissioner Ulrich attended the E-Jest Launch event on December 4.
- Commissioners Ulrich and Wolf attended the 169 Corridor Coalition meeting on December 4.
- Commissioner Weckman Brekke contributed meals at Treehouse on November 19.
- Commissioner Weckman Brekke participated in a Scott County Association For Leadership & Efficiency (SCALE) presentation at the State Government IT conference on November 20.
- Commissioner Weckman Brekke attended the Mentally Ill and Dangerous Civil Commitment Reform Task Force meeting on November 22.
- Commissioner Weckman Brekke, along with the County Administrator and Director of Health and Human Services, met with the Dakota County Administrator, and Dakota County Commissioner Halverson on November 25.
- Commissioner Weckman Brekke and Zoning Administrator Marty Schmitz met with a resident on November 25.
- Commissioner Weckman Brekke met with the Minnesota Inter-County Association (MICA) Executive Director on November 26.

- Commissioner Weckman Brekke attended the Scott County Mental Health Local Advisory Council meeting on November 26.
- Commissioner Weckman Brekke met with Mark Pahl, DemCon on November 27.
- Commissioners Weckman Brekke and Wolf attended the Rice/Scott County Joint Ditch Board meeting on December 2.
- Commissioner Weckman Brekke attended the Scott County Justice Steering Committee meeting on December 3.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Agency Finance Committee meeting on December 3.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) Symposium on December 4-6.
- Commissioner Weckman Brekke attended the AMC Policy/Platform Review on December 5.
- Commissioner Wolf attended the Scott WMO Planning Commission meeting on November 22.
- Commissioner Wolf met with the County Administrator on November 26.
- Commissioner Wolf attended the Credit River City Council meeting on December 2.
- Commissioner Wolf attended the Cedar Lake Town Board meeting on December 2.
- Commissioner Wolf attended the New Market Town Board meeting on December 3.
- Commissioner Wolf attended the Vermillion River Watershed meeting on December 5.

(10) COUNTY ADMINISTRATOR UPDATE

County Administrator Lezlie Vermillion noted the following:

- Proposed Budget Meeting at 6:00 p.m.
- 169/9/282 Project Bids will arrive tomorrow
- Construction Management Contract for Behavioral Health Center is expected soon

(11) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(12) ADJOURN

Vice Chair Beer reiterated that the Proposed Budget Meeting begins at 6:00 p.m. The public is welcome to attend.

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the meeting adjourned at 5:01 p.m. The motion carried unanimously on a roll call vote.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board