



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
November 19, 2024**

8:00 AM WORKSHOP: PRIOR TO THE MEETING, THE COMMISSIONERS WILL MEET IN A WORKSHOP SETTING REGARDING:

Metropolitan Council Imagine 2050

The Commissioners met in a workshop setting prior to the Board Meeting regarding Metropolitan Council Imagine 2050.

8:00 AM

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:16 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hovevar, County Attorney
3. Danny Lenz, Deputy County Administrator/CFO
4. Suzanne Arntson, Deputy HHS Director
5. Tracy Cervenka, Business Operations Manager
6. Evan Cole, Business Info/Sys Specialist
7. Barb Dahl, Health and Human Services Director
8. Brad Davis, Planning and Resource Management Director
9. Lisa Freese, Transportation Services Director
10. Cindy Geis, Community Services Director
11. Jake Grussing, Transformation & Enterprise Services Director
12. Chris Harder, Quality Improvement Manager
13. Jennifer Schultz, Library Director
14. Lori Huss, Employee Relations Director
15. Lisa Brodsky, Public Health Director
16. Kris Lage, Senior Operations Analyst
17. Kate Sedlacek, Environmental Services Manager
18. Nick Reishus, Environmentalist II
19. Marty Schmitz, Zoning Administrator
20. Cheryl Kollasch, Health & Safety Manager
21. Brittani Lane, Aging & Disability Services Manager
22. Vanessa Strong, Water Resources Supervisor
23. Troy Beam, Fleet & Facilities Manager
24. Wanda Kane, Security Operations Coordinator

25. Kevin Nelson, Safety Programs Coordinator
26. Scott Rettke, Sheriff's Captain
27. Scott Haas, Sheriff's Captain
28. Brian Beasley, Facilities Operations Manager
29. Scott Hed, Accounting Manager
30. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Layne Vega, Shakopee High School
2. Peyton Rebrovich, Shakopee High School
3. Madeline Kettle, Shakopee High School
4. Emma Loughlin, Shakopee High School
5. Paige Armstrong, Shakopee High School
6. Sufiya Ali, Shakopee High School
7. Janice Ofori, Shakopee High School
8. Joselin Sanchez Flores, Shakopee High School
9. Malak Fahed, Shakopee High School
10. Idil Abdull, Belle Plaine
11. Barbara K. Johnson, Solid Waste Advisory Committee
12. Rick Severs, Suburban Waste
13. Joel Peters, Cambria Real Estate
14. Rachel Houck, New Prague

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) APPROVE MINUTES

On a motion by Commissioner Brennan, seconded by Commissioner Ulrich, the November 5, 2024 minutes were approved on a vote of 4 ayes with Commissioner Wolf absent.

November 5, 2024 Minutes

(4) RECOGNITION OF INTERESTED CITIZENS

Idil Abdull, Belle Plaine

Ms. Abdull addressed the Board regarding changes she would like to see made to the system by which MN Choice assessments are conducted and services available to families, specifically those with autistic children. Ms. Abdull submitted a letter which has been entered into the public record.

Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

(5) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

5.1 Receive Information on Scott County Delivers Topic: Safety in the Physical Environment

The Commissioners received information on Scott County Delivers Topic: Safety in the Physical Environment

(6) CONSENT AGENDA

- 6.1 Adopt Resolution No. 2024-173; Authorizing Final Payment to S.M. Hentges and Sons, Inc. for the County Highway 27 Expansion Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2024-277; Authorizing Entering into a Property Management Agreement with the Scott County Agricultural Society for the Extension Building
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2024-282; Authorizing Entering into Agreements with Non-Emergency Medical Transportation Service Providers
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Adopt Resolution No. 2024-287; Approving a Rezone, Preliminary Plat and Final Plat of Alex & Brittany Kuechle Addition (Alex Kuechle, Applicant and Keri S. Kuechle Revocable Trust, Property Owner)
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2024-288; Authorizing Entering Into a Contract With Killmer Electric Company, Inc. for the Traffic Signal Power Cabinet Installation Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2024-289; Approving a Rezone of 96.17 Acres from Urban Expansion Reserve to Urban Expansion Reserve Cluster District (David & Krista Woestehoff, Applicants and Woestehoff Family Farm Properties, LLC., Property Owner)
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2024-290; Authorizing Entering an Agreement with Bibliotheca, LLC for Open Plus Software and Hardware Utilizing American Rescue Plan Act Funds
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.8 Adopt Resolution No. 2024-291; Authorizing Entering Into a Cooperative Agreement With the City of Shakopee for the County Highway 78 Pedestrian Underpass Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.9 Adopt Resolution No. 2024-292; Authorizing Entering Into Attachment 3 to the Master Agreement With Loffler Companies, Inc.
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.10 Adopt Resolution No. 2024-293; Authorizing Application for a Wood Waste Utilization Grant, and if

Awarded, Accepting the Grant, and Entering into an Agreement with the Minnesota Pollution Control Agency

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.11 Adopt Resolution No. 2024-295; Approving the Order Establishing Joint Drainage Authority and Appointing Members

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.12 Adopt Resolution No. 2024-297; Authorizing Entering an Amendment to Attachment Two of the Master Agreement with Loffler Companies, Inc.

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.13 Adopt Resolution No. 2024-299; Authorizing Entering Into an Agreement With the Minnesota Department of Health for Cannabis and Substance Use Prevention

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.14 Adopt Resolution No. 2024-301; Authorizing a Second Contract Increase for the Spring Lake Regional Park Lakefront Development Construction Project

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.15 Adopt Resolution No. 2024-308; Approving Entering a Participation Agreement With the Minnesota Counties Cooperative and Tyler Technologies, Inc

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.16 Approve the Appointment of a Citizen to an Advisory Committee

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.

6.17 Approve Renewal Applications for Scott County Intoxicating Liquor and Wine Licenses for Establishments Within Belle Plaine, Cedar Lake, Louisville, Sand Creek, Spring Lake and St. Lawrence Townships for 2025

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.

6.18 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Joan Driemeyer, PT Library Associate, Transformation and Enterprise Services Division, effective 10/30/2024.
2. Separation of employment for Todd Zettler, Senior Attorney, County Attorney's Office, effective 11/12/2024
3. Separation of employment for Frank Hill, FT Eligibility Specialist Lead, Health and Human Services Division, effective 11/15/2024.

4. Separation of employment for Stephanie Buelow, FT Probationary Evidence Based Practices Coordinator, Health and Human Services Division, effective 11/19/2024.
5. Separation of employment for Ann Hanson, FT Facility Case Manager, Health and Human Services Division, effective 11/30/2024.
6. FT Probationary employment of Lisa Hawkins, Principal Tax Specialist, Community Services Division, effective 11/4/2024.
7. FT Probationary employment of Steven Lorenzen, Infrastructure Enterprise Architect, Office of Management and Budget, effective 11/18/2024.
8. Change in status for Artika Adams, PT (50% FTE) Probationary Facility Probation Officer to Intermittent (34%) Facility Probation Officer - Unclassified, Health and Human Services Division, effective 11/1/2024.

6.19 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. The Record of Disbursements will be available at the meeting. Invoices total \$46,892,495.49 from October 1 through October 31, 2024. This includes tax distributions of \$31,626,112.40 Tax Settlements. Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.

(7) COLLABORATION: WE WILL WORK WITH PARTNERS - COMMUNITIES, SCHOOLS, FAITH GROUPS, PRIVATE BUSINESS, AND NON-PROFIT AGENCIES - TO SEE THAT SERVICES ARE NOT DUPLICATED BUT RATHER ARE COMPLIMENTARY, ALIGNED, AND PROVIDED BY THE PARTNERS WHO CAN DELIVER THE SERVICE MOST EFFECTIVELY

- 7.1 Adopt Resolution No. 2024-182; Approving a Preliminary Plat and Conditional Use Permit for Cambria REH LLC (Cambria REH LLC, Applicant and Great Plains Sands LLC, Property Owner)
Scott County Zoning Administrator Marty Schmitz presented the Preliminary Plat and Conditional Use Permit for Cambria.

Commissioner Brennan requested details on Rail Road crossing improvements to which Mr. Schmitz stated that Scott County will work with the railroad on the crossing design and safety improvements which will be part of the developers' agreement.

Commissioner Weckman Brekke noted noise concerns by neighboring residents. Mr. Schmitz assured the Board that all parties have reviewed the language regarding noise. Scott County will work with Cambria to address noise complaints that may arise.

Motion by Commissioner Wolf, seconded by Commissioner Beer. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.2 Conduct a Public Hearing and Adopt Resolution No. 2024-304; Authorizing the Submittal of the Scott County Solid Waste Management Plan 2024-2044 to the Minnesota Pollution Control Agency for Review and Approval

Motion by Commissioner Brennan, seconded by Commissioner Wolf to open the Public Hearing at 10:41 a.m. The motion carried unanimously.

Environmental Services Manager Kate Sedlacek and Environmentalist Nick Reishus presented the Scott County Solid Waste Management Plan 2024.

County Administrator Lezlie Vermillion suggested a discussion to consider re-directing education resources.

Commissioner Brennan suggested that businesses develop innovative solutions for waste management and recycling.

Barbara Johnson, Solid Waste Advisory Committee

Ms. Johnson thanked the staff and expressed her desire for the City of Prior Lake to offer organics recycling.

Rachel Houck, New Prague

Ms. Houck noted the dedicated staff and applauded the consensus from all parties while working on the Solid Waste plan.

Motion by Commissioner Wolf, seconded by Commissioner Brennan to close the Public Hearing at 11:05 a.m. The motion carried unanimously.

Motion by Commissioner Wolf, seconded by Commissioner Brennan to adopt Resolution No. 2024-304. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES

The Commissioners submitted their Reports in writing.

- All Commissioners attended the Board Workshop on November 5.
- All Commissioners attended the Board Workshop prior to the meeting on November 19.
- All Commissioners attended the Scott County Association for Leadership & Efficiency (SCALE) Executive Committee meeting on November 8.
- All Commissioners attended the meeting with Scott County Legislators on November 13.
- Commissioner Beer attended a Community Conversations meeting on November 7.
- Commissioner Beer attended the Families & Individuals Sharing Hope (FISH) Programming Committee meeting on November 12.
- Commissioner Beer attended the Scott County Prevention Coalition meeting on November 12.
- Commissioners Beer, Weckman Brekke, and Wolf attended the Prior Lake Library Extended Access Ribbon Cutting on November 12.
- Commissioner Beer attended the Metropolitan Emergency Services Board (MESB) meeting on November 13.
- Commissioners Beer, Brennan, and Weckman Brekke attended the Scott County Veteran's Lunch on November 13.
- Commissioners Beer and Ulrich attended the Canvassing Board meeting on November 13.
- Commissioners Beer and Weckman Brekke attended the Scott County Extension Committee meeting on November 13.
- Commissioner Beer attended the FISH meeting on November 14.
- Commissioners Beer and Brennan, along with the County Administrator, met with the Shakopee Mayor and City Administrator on November 14.
- Commissioner Brennan attended the Lower Minnesota River Watershed District meeting on November 6.
- Commissioner Brennan attended the Shakopee Chamber of Commerce meeting on November 7.
- Commissioner Brennan met with the County Administrator on November 8.
- Commissioners Brennan and Ulrich attended a Metropolitan Council Imagine 2025 meeting on November 12.
- Commissioner Brennan attended the Community Development Agency (CDA) meeting on November 12.
- Commissioners Brennan and Ulrich met with staff regarding Met Council Imagine 2050.
- Commissioners Brennan and Weckman Brekke met with Health & Human Services Director Barb Dahl on November 13.

- Commissioner Brennan attended the Scott Dakota-Scott Workforce Development Board meeting on November 15.
 - Commissioner Brennan attended the Human Services Resource Council meeting on November 18.
 - Commissioner Ulrich met with the County Administrator on November 5.
 - Commissioner Ulrich attended the Suburban Transit Association (STA) Nominating Committee meeting on November 12.
 - Commissioner Ulrich attended the Transit Mobility Management Board meeting on November 4.
 - Commissioner Ulrich attended the 169 Corridor Coalition Officers Meeting on November 14.
 - Commissioner Ulrich attended the STA Board meeting on November 18.
 - Commissioner Ulrich attended the FISH Executive Committee meeting on November 18.
 - Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Finance Committee meeting on November 5.
 - Commissioner Weckman Brekke, along with the County Administrator, met with the Belle Plaine Mayor and City Administrator on November 6.
 - Commissioner Weckman Brekke met with Stearns County Commissioner Tarryl Clark and MNDOT Commissioner Nancy Daubenberger on November 6.
 - Commissioner Weckman Brekke attended a SCALE small group meeting on November 7.
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- Commissioner Weckman Brekke attended the Scott County Agricultural Society Annual meeting on November 11.
 - Commissioner Weckman Brekke, along with the County Administrator, met with the New Prague Mayor and City Administrator on November 12.
 - Commissioner Weckman Brekke met with CAP Agency Executive Director Jeff Hansen on November 12.
 - Commissioner Weckman Brekke attended the Joint Scott/Carver County Extension Committee meeting on October 2.
 - Commissioner Weckman Brekke met with the County Administrator on November 12.
 - Commissioner Weckman Brekke attended the Shakopee High School Academies Steering Committee meeting on November 13.
 - Commissioner Weckman Brekke attended the GUILD Ladder of Hope fundraiser on November 14.
 - Commissioner Weckman Brekke attended the Together We Can meeting on October 30.
 - Commissioner Weckman Brekke attended the National Association of Counties (NACo) Healthy Counties meeting on October 30.
 - Commissioner Weckman Brekke met with Dakota County Commissioner Laurie Halverson on October 31.
 - Commissioner Weckman Brekke attended the Mentally Ill and Dangerous Reform Task Force Sub-Committee meeting on November 14.
 - Commissioner Weckman Brekke attended the State Community Supervision Advisory Council meeting on November 15.
 - Commissioner Wolf attended the New Market Town Board meeting on November 5.
 - Commissioner Wolf attended the Credit River Ditch 4 meeting on November 6.
 - Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on November 12.
 - Commissioner Wolf attended the I35W Solutions Alliance meeting on November 14.

- Commissioner Wolf met with a group interested in a District 54A re-vote on November 14.
- Commissioner Wolf attended the Elko New Market City Council meeting on October 24.
- Commissioner Wolf attended the Spring Lake Town Board meeting on November 14.
- Commissioner Wolf met with the Spring Lake Town Board Chair on November 15.

Commissioner Ulrich noted that the Regional Training Facility (RTF) pro forma prepared by Leo A. Daly was presented at the Scott County Associate for Leadership and Efficiency (SCALE) Service Delivery Committee meeting yesterday.

Commissioner Wolf reported that the Cannabis Ordinance was approved by the Scott County Planning Advisory Commission.

(9) COUNTY ADMINISTRATOR UPDATE

County Administrator Lezlie Vermillion noted that county buildings will be closed on Thursday and Friday, November 28 - 29, 2024 in observance of the Thanksgiving holiday.

The County Administrator described the next steps in the election recount process for District 54A as legally directed:

- Tuesday, November 19 - after election review of 4 pulled precincts
- Thursday, November 21 - recount for 54A election
- Monday, November 25 - canvassing board for 54A election

Candidates have one week from the 54A canvassing board to file _____. County communications are being updated throughout the process.

(10) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(11) ADJOURN

Chair Weckman Brekke noted that following the meeting, the Commissioners will meet in a workshop setting to receive updates on:

- Quarterly ERP Update
- Opioid Funding Plan
- Commissioner Round Robin

A Ditch Board Meeting will follow this meeting at 11:00 a.m.

On a motion by Commissioner Beer, seconded by Commissioner Wolf, the meeting adjourned at 11:10 a.m.

WORKSHOP: FOLLOWING THE MEETING, THE COMMISSIONERS WILL MEET IN A WORKSHOP SETTING REGARDING:

Quarterly ERP Update

Opioid Funding Plan

Commissioner Round Robin

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board