



**MINUTES  
SCOTT COUNTY  
BOARD OF COMMISSIONERS  
September 17, 2024**

**(1) CONVENE COUNTY BOARD**

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:09 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke presided.

The following were also in attendance:

1. Jeanne Andersen, Senior Attorney
2. Danny Lenz, Deputy County Administrator/CFO
3. Barb Dahl, Health and Human Services Director
4. Brad Davis, Planning and Resource Management Director
5. Lisa Freese, Transportation Services Director
6. Cindy Geis, Community Services Director
7. Jake Grussing, Transformation & Enterprise Services Director
8. Dr. Tawnya Ward, Behavioral Health and Housing Director
9. Lori Huss, Employee Relations Director
10. Adam Pirri, Chief Deputy Sheriff
11. Brian Beasley, Facilities Operations Manager
12. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Vonna Wala, We Choose Us, Savage

**(2) AMENDMENTS TO THE AGENDA**

There were no amendments to the Agenda.

**(3) APPROVE MINUTES**

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the September 3, 2024 minutes were approved unanimously.

**(4) RECOGNITION OF INTERESTED CITIZENS**

There were no citizens to be recognized.

**(5) CONSENT AGENDA**

- 5.1 Adopt Resolution No. 2024-225; Reappointing Daniel M. Wormer as Scott County Surveyor Effective October 12, 2024, Through October 11, 2028  
Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.2 Adopt Resolution No. 2024-237; Approving an Interim Use Permit to Operate a Sand & Gravel

Mine (Chard Grading & Excavation, LLC., Applicant & Chard Exchange, LLC, Property Owner)  
Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.3 Adopt Resolution No. 2024-238; Authorizing Entering into an Agreement with Waste Management of Minnesota, Inc. for Waste and Recycling Services

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.4 Adopt Resolution No. 2024-241; Approving the 2025 Preliminary Levy of \$1,513,425 for Scott Watershed Management Organization Special Taxing District

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.5 Adopt Resolution No. 2024-247; Acknowledging Obtaining the Certified Community Behavioral Health Clinic (CCBHC) Designation, and Authorizing the Commencement of Services, and the Addition of 3 Full-Time Equivalent Positions

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.6 Adopt Resolution No. 2024-250; Authorizing Entering into an Agreement with Berry Coffee Company

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.7 Adopt Resolution No. 2024-255; Authorizing Opening a Line of Credit with Old National Bank for a Maintenance Bond for the Moraine Addition Housing Trust Project

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.8 Adopt Resolution No. 2024-256; Amending the Budget for Utilization of American Rescue Plan Act Funds and Authorizing Entering Into an Agreement with EAPC Architects Engineers for the Behavioral Health Center Project

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.9 Adopt Resolution No. 2024-258; Amending the Budget for Utilization of American Rescue Plan Act Funds and Authorizing Entering Into an Agreement with JE Dunn Construction Company for the Behavioral Health Center Project

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.10 Adopt Resolution No. 2024-259; Amending Resolution No. 2024-236

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.11 Approve the 1 Day to 4 Day Temporary On-Sale Liquor License for the Scott County Agricultural Society in St. Lawrence Township

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously.

#### 5.12 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Ashton Pauly, FT Temporary Public Works Seasonal, Transportation Services Division, effective 8/6/2024.
2. Separation of employment for Ayden Christ, FT Temporary Public Works Seasonal, Transportation Services Division, effective 8/8/2024.
3. Separation of employment for Keegan Breeggemann, FT Temporary Public Works Seasonal, Transportation Services Division, effective 8/20/2024.
4. Separation of employment for Anna White, FT Child Protection Worker, Health and Human Services Division, effective 8/22/2024.
5. Separation of employment for Lexie Knutson, FT Temporary Administrative Assistant - Unclassified, Transportation Services Division, effective 8/23/2024.
6. Separation of employment for Duncan Anderson, FT Psychologist II, Health and Human Services Division, effective 8/30/2024.
7. Separation of employment for Melissa Chesky, FT Probationary Facility Probation Officer, Health and Human Services Division, effective 9/3/2024.
8. FT Probationary employment of Glenna Noska, Public Health Nurse, Health and Human Services Division, effective 9/3/2024.
9. FT Probationary employment of Daniel Lundgren, Residential Appraiser, Community Services Division, effective 9/3/2024.
10. FT Probationary employment of Claire Kramber, Social Work Case Manager, Health and Human Services Division, effective 9/16/2024.
11. FT Probationary employment of Megan Graves, Social Work Cases Manager, Health and Human Services Division, effective 9/23/2024.
12. PT Temporary (20-40% FTE) employment of Pete Schmitt, Administrative Assistant - Unclassified, Planning and Resource Management Division, effective 8/26/2024.
13. PT (50% FTE) Probationary employment of Lisa Walgrave, Public Health Nurse, Health and Human Services Division, effective 9/3/2024.
14. PT (80% FTE) Probationary employment of Mary Nelson, Public Health Nurse, Health and Human Services Division, effective 9/3/2024.
15. PT (50% FTE) Probationary employment of Jacqueline Frechette, Facility Probation Officer, Health and Human Services Division, effective 9/4/2024.

The motion carried unanimously.

#### 5.13 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. Invoices total \$12,303,148.64 from August 1 through August 31, 2024.

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously.

### **(6) STEWARDSHIP: WE WILL WORK PROACTIVELY TO MAKE INVESTMENTS, GUIDED BY RESIDENT INPUT, WHICH WILL TRANSFORM LIVES, COMMUNITIES, AND GOVERNMENT**

- 6.1 Adopt Resolution No. 2024-242; Establishing a Maximum Proposed Levy of \$97,026,525 Less \$7,804,303 Certified Property Tax Aids for a Net Levy of \$89,222,222 for the Purpose of Preparing the 2025 Proposed Property Tax Statements.

Deputy County Administrator/Chief Financial Officer Danny Lenz presented the Proposed 2025 Levy. The Commissioners noted that the increases are largely due to unfunded mandates and factors out of their control. They recognize the unsustainability of the expenses and expressed their continued desire to seek greater efficiencies rather than additional money from taxpayers. It was

also noted that no new positions are included.

Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

## **(7) COMMITTEE REPORTS AND COMMISSIONER UPDATES**

- All Commissioners attended the Board Workshop on September 3.
- All Commissioners attended the Board Workshop on September 10.
- All Commissioners attended the Regional Rail Authority Board Meeting on September 17.
- Commissioners Beer, Weckman Brekke, and Wolf attended the Joint Scott/LeSueur Ditch Board meeting on September 3.
- Commissioners Beer, Weckman Brekke, and Wolf attended the Association of Minnesota Counties (AMC) Policy Conference on September 11-13.
- Commissioners Beer, Ulrich, and Wolf attended the Savage City Council meeting on September 16.
- Commissioner Beer attended the Shakopee Re-Entry House meeting on September 4.
- Commissioner Beer attended the Hennepin County Medical Examiner Office tour and meeting on September 6.
- Commissioner Beer attended the Voices of Freedom Trust House event on September 14.
- Commissioners Beer and Weckman Brekke toured ditches on September 16.
- Commissioner Brennan attended the Metropolitan Library Service Agency (MELSA) Board of Trustees meeting on September 4.
- Commissioner Brennan attended the Park Advisory Board meeting on September 4.
- Commissioner Brennan met with Employee Relations Director Lori Huss on September 6.
- Commissioner Brennan attended the Tap 2024 kick off dinner on September 6.
- Commissioner Brennan attended the Dakota-Scott Workforce Development Board meeting on September 9.
- Commissioner Brennan attended the Community Development Agency (CDA) meeting on September 10.
- Commissioner Brennan attended the Scott County Historical Society (SCHS) meeting on September 10.
- Commissioner Brennan attended the Lower Minnesota River Watershed District meeting on September 11.
- Commissioner Brennan attended the AMC Policy Committee Conference on September 12-13.
- Commissioner Brennan joined the SCHS at Prior Lake Community Fest on September 16.
- Commissioner Ulrich attended the Data Privacy and Security Training on September 4.
- Commissioner Ulrich attended the Scott County Association For Leadership & Efficiency (SCALE) Legislative Committee meeting on September 4.
- Commissioners Ulrich and Weckman Brekke attended the SCALE Executive Committee meeting on September 6.
- Commissioner Ulrich attended the Suburban Transit Association (STA) Board meeting on September 9.
- Commissioner Ulrich attended the Minnesota Inter-County Association (MICA) Board of Directors meeting on September 11.
- Commissioner Ulrich attended the Families & Individuals Sharing Hope (FISH) meeting on September 12.
- Commissioner Ulrich attended the 169 Corridor Coalition Officers meeting on September 12.
- Commissioner Ulrich attended the SCALE meeting on September 13.
- Commissioner Ulrich attended the SCALE Regional Training Facility Board meeting on September 13.
- Commissioner Ulrich attended the FISH Executive Committee meeting on September 16.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Finance Committee meeting on September 3.

- Commissioner Weckman Brekke attended the Lower MN River Tour on September 10.
- Commissioner Weckman Brekke attended the CAP Agency Board meeting on September 10.
- Commissioner Weckman Brekke attended the AMC Policy Conference on September 11.
- Commissioner Weckman Brekke attended the AMC Finance Committee meeting on September 13.
- Commissioner Weckman Brekke met with the Lieutenant Governors Staff on September 16.
- Commissioner Wolf attended the New Market Town Board meeting on September 3.
- Commissioner Wolf attended the Scott County Planning Advisory Commission/Board of Adjustment meeting on September 9.
- Commissioner Wolf attended the Metropolitan Emergency Services Board (MESB) meeting on September 11.

**(8) COUNTY ADMINISTRATOR UPDATE**

Deputy County Administrator Danny Lenz noted the following upcoming events:

- Groundbreaking for the Merriam Junction Regional Trail is today following the Board Meeting
- Joint Board/Three Rivers Park District meeting and Doyle/Kennefick Regional Park Ribbon Cutting is Monday, September 23

**(9) RECESS FOR ATTORNEY/CLIENT MEETING**

There was no need to recess for an attorney/client meeting.

**(10) ADJOURN**

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 9:52 a.m.

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**County Board Chair**

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**Clerk to the Board/County  
Administrator**

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**Deputy Clerk to the Board**