



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
September 3, 2024**

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:02 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hocesvar, County Attorney
3. Danny Lenz, Deputy County Administrator/CFO
4. Jake Grussing, Transformation & Enterprise Services Director
5. Lisa Freese, Transportation Services Director
6. Suzanne Arntson, Deputy HHS Director
7. Tracy Cervenka, Business Operations Manager
8. Barb Dahl, Health and Human Services Director
9. Brad Davis, Planning and Resource Management Director
10. Cindy Geis, Community Services Director
11. Perry Mulcrone, Legislative & Fiber Program Manager
12. Nikki Conway, Child Welfare Manager
13. Rhonda Otto, Deputy Auditor/Treasurer
14. Dana Anderson, Principal Tax Specialist
15. Greg Wagner, Principal Planner
16. Marty Schmitz, Zoning Administrator
17. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Colleen Carlson, University of Minnesota Extension
2. Steve Albrecht, Shakopee Mdewakanton Sioux Community
3. Mona Dohman, Shakopee Mdewakanton Sioux Community
4. Matt Stordahl, Stantec/Sand Creek Township
5. Julie Sieger, Scott County Community Development Agency
6. Robert Ruppe, Sand Creek Township
7. Chad Sandey, Sand Creek Township

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) APPROVE MINUTES

On a motion by Commissioner Ulrich, seconded by Commissioner Wolf, the August 20, 2024 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(5) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

- 5.1 Recognition of 2024 Scott County Farm Family of the Year - Joe Hentges
University of Minnesota Extension Educator Colleen Carlson recognized the Joe Hentges family as the 2024 Scott County Farm Family of the Year.

(6) CONSENT AGENDA

- 6.1 Adopt Resolution No. 2024-59; Authorizing Entering a Joint Powers Agreement Updating the Asset Management Software Collaboration
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2024-222; Approving the Preliminary Plat and Final Plat of Forest Ridge South Third Addition (Friedges Landscaping, Inc., Applicant and John Friedges, Property Owner)
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2024-223; Approving a Rezone of 81.73 Acres from A-1, Agricultural Preservation District, to A-3, Agricultural Preservation Density District, and a Preliminary and Final Plat of Warren Addition (David & Connie O'Brien, Applicants and Property Owners)
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Adopt Resolution No. 2024-226; Approving the Preliminary 2025 Levy of \$36,050 and Budget for the Scott County Vermillion River Watershed Special Taxing District
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2024-228; Approving the Payable 2025 Final Levy of \$40,000 for the Cedar Lake Improvement District
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2024-229; Authorizing the Acceptance of Funds and Entering Into a Grant Agreement With the Department of Human Services (DHS) for the Adult Mental Health Initiative (AMHI) and Community Support Program (CSP)
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2024-234; Authorizing the Acceptance of Funds, a Budget Amendment, and Entering Into a Grant Agreement With the Department of Human Services for Children's Mental Health Respite
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.8 Adopt Resolution No. 2024-239; Approving a 2025 Budget of \$23,816,899 and Payable Tax Levy of \$5,059,108 for the Scott County Community Development Agency and Certifying the Same to the County Auditor
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.9 Adopt Resolution No. 2024-246; Authorizing A Budget Amendment and Entering a Contract with Kraemer North America, LLC for the Trunk Highway 169 and Bluff Drive Overpass Project Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.10 Approve the 1 day to 4 day Temporary On-Sale Liquor License for Allyhoo in St. Lawrence Township Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously.
- 6.11 Approve Payroll Processing of Personnel Actions
- On the recommendation of the County Administrator, Commissioner Brennan moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:
1. Separation of employment for Michelle Pawlak, FT Probationary Medical Assistant, County Sheriff's Office, effective 6/21/2024.
 2. Separation of employment for Caden Sterling, FT Temporary Public Works Seasonal - Unclassified, Transportation Services Division, effective 8/1/2024.
 3. Separation of employment for Dylan Hein, FT Probationary Corrections Officer, County Sheriff's Office, effective 8/6/2024.
 4. Separation of employment for David Bayoh, FT Child Protection Worker, Health and Human Services Division, effective 8/9/2024.
 5. Separation of employment for Betty Ortiz, FT Corrections Officer, County Sheriff's Office, effective 8/12/2024.
 6. Separation of employment for Olivia Balfanz, PT Temporary (75% FTE) Community Health Specialist - Unclassified, Health and Human Services Division, effective 8/12/2024.
 7. Separation of employment for Erin Whalen, FT Case Aide, Health and Human Services Division, effective 8/22/2024.
 8. Separation of employment for Patti Stockton, FT Senior Accountant, Office of Management and Budget Division, effective 8/23/2024.
 9. Separation of employment for Erin Lewis, FT Quality Improvement Manager, Transformation and Enterprise Services Division, effective 8/30/2024.
 10. FT Probationary employment of Matthew Riesgraf, Highway Maintenance Worker, Transportation Services Division, effective 8/7/2024.
 11. FT Probationary employment of Andrew Zirbel, Project Manager, Office of Management and Budget, effective 8/12/2024.
 12. FT Probationary employment of Jack Engels, Sheriff's Deputy, County Sheriff's Office, effective 8/12/2024.
 13. FT Probationary employment of Cherry Carpio, Registered Nurse, County Sheriff's Office, effective 8/14/2024.
 14. FT Probationary employment of Telia Rattliff-Cross, Therapist, Health and Human Services Division, effective 8/19/2024.
 15. Promotion for Jason Muelken, Sheriff's Deputy to Sheriff's Sergeant, County Sheriff's Office, effective 8/12/2024.
 16. Promotion for Courtney O'Reilly, Assistant County Attorney I to Assistant County Attorney II, County Attorney's Office, effective 8/12/2024.
 17. Voluntary reduction for Jessica Barclay, FT Facility Probation Officer, Health and Human Services Division, to FT Victim/Witness Assistant, County Attorney's Office, effective 8/20/2024.

The motion carried unanimously.

(7) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

- 7.1 Adopt Resolution No. 2024-248; Authorizing Entering Into an Intergovernmental Aid Agreement With the Shakopee Mdewakanton Sioux Community
- County Administrator Lezlie Vermillion presented the Intergovernmental Aid Agreement with the Shakopee Mdewakanton Sioux Community from 2024 through 2027. The Commissioners expressed their appreciation for the partnership.

Motion by Commissioner Brennan, seconded by Commissioner Beer. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.2 Adopt Resolution No. 2024-236; Approving a Rezoning From Urban Business Reserve to Rural Business Reserve, a Preliminary Plat and Final Plat of Sand Creek Business Park, a Three-Way Development Agreement, and a Conservation Easement (Mesenbrink Construction & Engineering, Inc., Applicant & Property Owner)

Principal Planner Greg Wagner presented the rezoning maps and plan. Commissioner Weckman Brekke noted that this is a good use for the property considering the fragile nature and water features. She added appreciation for the developer setting aside some of the property for natural preservation. Commissioner Beer commented that the County is prepared to help facilitate conversations regarding Orderly Annexation Agreements.

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended the Board Workshop on August 20.
- Commissioner Beer met with representatives from HEART on August 21.
- Commissioners Beer and Brennan attended the Inter-Governmental Work Group on August 22.
- Commissioner Beer attended the Prior Lake City Council meeting on August 27.
- Commissioner Beer attended the Metropolitan Mosquito Control District (MMCD) Board meeting on August 28.
- Commissioners Beer and Weckman Brekke attended Chair/Vice Chair meeting on August 29.
- Commissioner Brennan attended the Prior Lake Spring Lake Watershed District meeting on August 20.
- Commissioner Brennan attended the Lower Minnesota River Watershed District meeting on August 21.
- Commissioner Brennan met with Lower Minnesota River Watershed District Representative Linda Loomis on August 28.
- Commissioner Brennan met with the County Administrator on August 28.
- Commissioner Brennan attended the Minnesota Counties Insurance Trust (MCIT) Land Use Seminar on August 29.
- Commissioners Brennan and Weckman Brekke met with Health and Human Services Director Barb Dahl on September 3.
- Commissioner Weckman Brekke attended the Association of Minnesota Counties (AMC) Board of Directors Retreat and Strategic Planning meeting on August 22-23.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) Human Services and Education Committee meeting on August 26.
- Commissioner Weckman Brekke attended the Jordan City Council workshop on August 26.
- Commissioner Weckman Brekke volunteered at the Choose Not to use Golf tournament on August 27.
- Commissioner Weckman Brekke attended the Together We Can Steering Committee meeting on August 27.
- Commissioner Weckman Brekke attended the AMC Finance Committee meeting on August 28.
- Commissioner Weckman Brekke attended the AMC Extension Committee meeting on August 28.
- Commissioners Weckman Brekke and Wolf attended the meeting with the Scott County Town Board Chairs on August 28.

- Commissioner Weckman Brekke attended the Scott County Court and County Communications and Policy meeting on August 29.
- Commissioner Weckman Brekke attended the MN Mentally Ill and Dangerous Civil Commitment Reform Task Force meeting on August 30.
- Commissioner Wolf attended the Vermillion River Watershed meeting on August 22.
- Commissioner Wolf attended the Spring Lake Town Board meeting on August 22.
- Commissioner Wolf attended the Elko New Market City Council meeting on August 22.
- Commissioner Wolf met with the County Administrator on August 30.

(9) COUNTY ADMINISTRATOR UPDATE

County Administrator Lezlie Vermillion noted the following:

- Scott County, Carver County and Hennepin County are discussing the Lower Minnesota River Watershed
- Following the meeting, the Board will meet in a workshop setting regarding:
 - Capital Improvement Plan (CIP) Draft
 - Ditch Vacations
 - Budget Presentation: Community and Public Safety

(10) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

County Attorney Ron Hocesvar noted the following:

- Thanks to all to participated in the recent Choose Not to Use Golf Tournament
- Salute to the Troops Military Appreciation Event is Saturday at Sutton Ridge Farms

(11) ADJOURN

Chair Weckman Brekke noted that following the meeting, the Commissioners will meet in a workshop setting and a Joint Ditch Board meeting with LeSueur County.

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the meeting adjourned at 9:50 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board