



MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
August 20, 2024

WORKSHOP

The Commissioners met in a Workshop Setting regarding Legislative Priorities.

CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:20 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Jeanne Andersen, Senior Attorney
3. Danny Lenz, Deputy County Administrator/CFO
4. Molly Bruner, Community Correction Director
5. Tracy Cervenka, Business Operations Manager
6. Evan Cole, Business Info/Sys Specialist
7. Barb Dahl, Health and Human Services Director
8. Brad Davis, Planning and Resource Management Director
9. Lisa Freese, Transportation Services Director
10. Cindy Geis, Community Services Director
11. Chris Harder, Quality Improvement Manager
12. Bob Nelson, Juvenile Facility Manager
13. Keri Lorenz, Community Corrections Supervisor
14. Heidi Rademacher, Business Info/Sys Specialist
15. Brenda Muthoni, Social Work Supervisor
16. Samantha Goldman, Social Work Supervisor
17. Melissa Hurt, Social Work Supervisor
18. Nikki Conway, Child Welfare Manager
19. Molly Rabine, Social Worker II
20. Honor-Ra Hanson, Case Aide
21. Laurie Wolf, Social Worker II
22. Doug Busch, Social Worker II
23. Mohamed Alinur, Management Analyst
24. Nikki Hallberg, Social Work Supervisor
25. Kari Ouimette, Economic Assistance Director
26. Heather Gould, HR Business Partner
27. Connor Lewis, Project Manager
28. Gretchen Young, Licensing Supervisor
29. Steve Brown, Social Work Supervisor
30. Perry Mulcrone, Legislative & Fiber Program Manager
31. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Tony Janowiec, Interstate Parking Company (IPC)
2. Chad Miller, Mid-America Festivals (MAF)
3. Robin McCullough, Mid-America Festivals (MAF)
4. Stephanie Whipps, Mid-America Festivals (MAF)
5. Bo Beller, Mid-America Festivals (MAF)
6. John Maczko, SRF Consulting Group
7. James Peterson, Mid-America Festivals (MAF)
8. Bob Pieper, Louisville Township

AMENDMENTS TO THE AGENDA

Commissioner Wolf moved, seconded by Commissioner Brennan, to amend the Agenda to include the addition of a presentation by Minnesota Inter-County Association (MICA). The motion carried unanimously.

APPROVE MINUTES

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the August 6, 2024 minutes were approved unanimously.

RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

Receive an Informational Legislative Update from the Minnesota Inter-County Association (MICA)

The Commissioners received an informational Legislative Update from the Minnesota Inter-County Association (MICA).

INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

- 5.1 Receive Information on Scott County Delivers Topic: Child Placement Continuum

The Commissioners received information on Scott County Delivers Topic: Child Placement Continuum.

CONSENT AGENDA

- 6.1 Adopt Resolution No. 2024-189; Approving Estimates of Just Compensation for Right-of-Way for the County Highway 78 and 79 Roundabout Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2024-199; Authorizing Entering Into a Contract with Carahsoft for Accela Software and Implementation Services from Byrne Software Technologies
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2024-214; Approving Entering an Agreement for Information Technology Security Services
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.4 Adopt Resolution No. 2024-215; Authorizing a Budget Amendment and Entering an Agreement with Ames Construction, Inc. for the Merriam Junction Trail Project Upon Determination of Full Contract Compliance
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2024-219; Authorizing Application for a Safe and Secure Courthouse Initiative Grant, and if Awarded, Accepting the Grant and Entering into an Agreement with the Minnesota Judicial Branch State Court Administrators Office
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2024-224; Authorizing a Fourth Amendment to the SRF Consulting Group Inc. Agreement for Design Services for the Merriam Junction Trail Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2024-227; Authorizing Amending the Budget for Utilization of American Rescue Plan Act Funds and Entering an Amendment to the Agreement with S.M. Hentges and Sons for the Moraine Addition Housing Trust Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.8 Adopt Resolution No. 2024-232; Rejecting all August 8, 2024 Bids for the Public Safety Radio System Equipment Shelters Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.9 Adopt Resolution No. 2024-233; Rejecting all August 12, 2024 Bids for the Public Safety Radio System Site Preparations Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.10 Approve the Lawful Gambling Off-Site Permit Application for Jordan Booster Club in Sand Creek Township on February 1, 2025
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.11 Approve Payroll Processing of Personnel Actions
On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:
1. Separation of employment for Paula Gustafson, FT Business Relationship Manager, Transformation and Enterprise Services Division, effective 8/5/2024.
 2. Separation of employment for Alex Durrence, FT Systems Support Technician, Health and Human Services Division, effective 7/26/2024.
 3. Separation of employment for Randal Lano, FT Master Electrician, Planning and Resources Management Division, effective 7/16/2024.
 4. FT Probationary employment of Eba Bonou, Corrections Officer, County Sheriff's Office, effective 8/5/2024.

5. FT Probationary employment of Abby Ceminsky, Corrections Officer, County Sheriff's Office, effective 8/5/2024.
6. FT Probationary employment of Morgan Cihoski, Corrections Officer, County Sheriff's Office, effective 8/5/2024.
7. FT Probationary employment of Carter Erickson, Corrections Officer, County Sheriff's Office, effective 8/5/2024.
8. FT Probationary employment of Daniel Wleh, Corrections Officer, County Sheriff's Office, effective 8/5/2024.
9. FT Probationary employment of Heather Jost, Corrections Officer, County Sheriff's Office, effective 8/5/2024.
10. FT Probationary employment of Isaac Schugel, Corrections Officer, County Sheriff's Office, effective 8/5/2024.
11. FT Probationary employment of Shane Daniels, Facility Probation Officer, Health and Human Services Division, effective 7/29/2024.
12. PT Probationary (60% FTE) employment of Debora Busch, Legal Assistant, County Attorney's Office, effective 7/24/2024.
13. PT Probationary (50% FTE) employment of Artika Adams, Facility Probation Officer, Health and Human Services Division, effective 7/29/2024.
14. Intermittent (34% FTE) employment of Teri Grimm, Librarian - Unclassified, Transformation and Enterprise Services Division, effective 8/1/2024.
15. Intermittent (34% FTE) employment of Talia Winkley, Librarian Aide - Unclassified, Transformation and Enterprise Services Division, effective 8/2/2024.

The motion carried unanimously.

6.12 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. Invoices total \$13,603,801.65 from July 1 through July 31, 2024.

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.

COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

- 7.1 Adopt Resolution No. 2024-218; Approving an Amendment to Conditions #31 and #32 in Conditional Use Permit #616-C-8 to Operate the Minnesota Renaissance Festival (Mid-America Festivals Corporation, applicant) in Sections 16, 21, 28 and 29 of Louisville Township

Planning and Resource Management Director Brad Davis presented a request from Mid-America Festivals to make two modifications to their Conditional Use Permit.

#31. Reset the at-the-gate on-site parking fee from triple the cost of the pre-purchased on-site parking fee to double the cost of the pre-purchased on-site parking fee.

#32. Allow Mid-America Festival's professional parking company, Interstate Parking Company, to sell daily parking passes at the gate in a quantity equal to the number of vehicles which have left on days when the maximum number of on-site parking vehicles (7,000) has been met, beginning at 2:30 p.m. Mr. Davis clarified that no more than 7,000 vehicles would be parked on-site at any one time.

The applicant requested, and Louisville Township recommended the sale of additional parking passes beginning at 1:30 p.m., however, staff and the Planning Commission recommended 2:30 p.m. as indicated in the original resolution. If the Amendment #32 "back-fill" plan doesn't work, the applicant has committed that the plan will be pulled.

Louisville Town Board recommended approval of both amendments (1:30 p.m. for #32). Minnesota Department of Transportation identified no concerns.

Commissioner Brennan noted that the Conditional Use Permit includes deadlines for plans to be submitted to Scott County. Mr. Davis confirmed that Mid-America Festivals met the criteria. Commissioner Brennan added that any future modifications be submitted before the April deadline.

The Commissioners approved both amendments (1:30 p.m. for #32), and adopted Resolution No. 2024-218 with the following highlighted language change to Condition #32:

*#32. The maximum number of on-site, non-employee/non-participant/non-vendor/non-maintenance personnel/non-contractor parking tickets or vouchers issued for each day of the Renaissance Festival shall be set at 7,000 vehicles, and the professional parking company may sell daily Parking Passes and "backfill" the on-site parking lots in a number equal to but no greater than the number of vehicles that leave the site with continuous monitoring, beginning at 2:30 pm **1:30 pm for the 2024 Festival season only**, IF ALL of following performance dependencies are satisfied before the upcoming season:*

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended the Board Workshop on August 6.
- All Commissioners attended the Community Development Agency (CDA) Groundbreaking for *Legacy Central* on August 6.
- All Commissioners attended the Scott County Association For Leadership & Efficiency (SCALE) meeting on August 9.
- All Commissioners attended the Metropolitan Council Workshop on August 13.
- All Commissioners attended the Budget Workshop on August 13.
- All Commissioners attended the Legislative Priorities Workshop on August 20.
- Commissioners Beer and Weckman Brekke met with Representative Angie Craig and Scott County law enforcement representatives at the Regional Training Facility (RTF) on August 7.
- Commissioners Beer and Weckman Brekke, along with the County Administrator, met with the Shakopee Mdewakanton Sioux Community (SMSC) Chairman and Administrator on August 8.
- Commissioner Beer attended the Data Privacy training on August 14.
- Commissioner Beer attended the Prior Lake City Council meeting on August 14.
- Commissioner Beer attended the Naloxone meeting on August 15.
- Commissioner Beer attended the Canvassing Board meeting on August 16.
- Commissioner Beer attended the SCALE Service Delivery meeting on August 19.
- Commissioner Brennan attended Night to Unite events in Shakopee on August 6.
- Commissioner Brennan attended the Scott County Parks Advisory Commission meeting on August 7.
- Commissioner Brennan met with the County Administrator on August 9.
- Commissioner Brennan attended the CDA meeting on August 12.
- Commissioner Brennan attended the Metropolitan Library Service Agency (MELSA) Board of Trustees meeting on August 14.
- Commissioner Brennan attended the Minnesota Association of Workforce Boards Conference on August 14-16.
- Commissioner Brennan attended the Human Services Resource Council meeting on August 19.
- Commissioner Ulrich met with the County Administrator on August 7.
- Commissioner Ulrich attended the Families & Individuals Sharing Hope (FISH) Executive Committee meeting on August 19.
- Commissioner Weckman Brekke, along with the County Administrator, met with the Belle Plaine Mayor and City Administrator on August 7.
- Commissioner Weckman Brekke attended the Justice Steering Committee meeting on August 8.
- Commissioner Weckman Brekke met with Guild Inc. Senior Philanthropy Officer George Broostin on August 12.
- Commissioner Weckman Brekke, along with the County Administrator, met with the Jordan Mayor, two City Council Members, and the City Administrator on August 12.

- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Board meeting on August 13.
- Commissioner Weckman Brekke met with the County Administrator on August 14.
- Commissioner Weckman Brekke attended the Shakopee High School Academy Event on August 14.
- Commissioner Weckman Brekke attended the Minnesota Inter-County Association (MICA) Board of Directors meeting on August 14.
- Commissioner Weckman Brekke attended the Minnesota Community Supervision Advisory Committee meeting on August 14.
- Commissioner Weckman Brekke attended the Scott County Community Corrections Advisory Board meeting on August 15.
- Commissioner Weckman Brekke testified at the Minnesota Campaign Finance Board meeting on local lobbying law on August 19.
- Commissioner Wolf attended the Elko New Market City Council meeting on August 6.
- Commissioner Wolf met with the County Administrator on August 6.
- Commissioner Wolf attended the New Market Town Board meeting on August 6.
- Commissioner Wolf participated in National Night Out events on August 6.
- Commissioner Wolf attended the Elko New Market City Council meeting on August 8.
- Commissioner Wolf attended the Spring Lake Town Board meeting on August 8.
- Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on August 12.
- Commissioner Wolf attended the Cedar Lake Water and Sanitary Sewer District meeting on August 14.
- Commissioner Wolf attended the Solid Waste Advisory Committee meeting on August 15.
- Commissioner Wolf attended the Credit River City Council meeting on August 19.

COUNTY ADMINISTRATOR UPDATE

The County Administrator noted upcoming events:

- August 27 - Choose Not to Use Golf Event to raise funds for drug prevention
- Labor Day, Monday, September 2 - most Scott County offices will be closed
- September 3 - next Board Meeting

RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

ADJOURN

Chair Weckman Brekke noted that following the meeting, the Commissioners will meet in a workshop setting to receive updates on:

- Quarterly ERP Update
- Budget Workshop - Child Services
- Commissioner Round Robin

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 12:00 p.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board