



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
July 9, 2024**

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:00. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hocesvar, County Attorney
3. Luke Hennen, County Sheriff
4. Danny Lenz, Deputy County Administrator/CFO
5. Jake Grussing, Transformation and Enterprise Services Director
6. Barb Dahl, Health and Human Services Director
7. Brad Davis, Planning and Resource Management Director
8. Lisa Freese, Transportation Services Director
9. Suzanne Arntson, Deputy Health & Human Services Director
10. Scott Haas, Sheriff's Captain
11. Tony Winiecki, County Engineer
12. Joe Wiita, Highway Division Program Manager
13. Lisa Brodsky, Public Health Director
14. Rhonda Otto, Deputy Auditor/Treasurer
15. Katelyn Maddox, Community Health Specialist
16. Michelle Hesse, Deputy Clerk to the Board

(2) AMENDMENTS TO THE AGENDA

Addition of Item 7.2; Resolution No. 2024-188; Declaring a State of Emergency in Scott County for Conditions Resulting From the Spring and Summer Flooding Event of 2024.

Commissioner Brennan moved, seconded by Commissioner Wolf, to amend the Agenda to include the addition of Item 7.2; Resolution No. 2024-188; Declaring a State of Emergency in Scott County for Conditions Resulting From the Spring and Summer Flooding Event of 2024. The motion carried unanimously.

(3) APPROVE MINUTES

On a motion by Commissioner Ulrich, seconded by Commissioner Brennan, the June 18, 2024 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(5) CONSENT AGENDA

5.1 Adopt Resolution No. 2024-191; Approving the Documentation of Six Scott County Bridges to be Added to the Bridge Replacement Priority List

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.2 Adopt Resolution No. 2024-194; Designating the Star Tribune as the County's Official Newspaper Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.3 Approve the Lawful Gambling Off-Site Permit Application for Jordan Fire Department Relief Association (JFDRA) in Sand Creek Township for August 10, 2024

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously.

5.4 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Brennan moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Amy Gabbert-Montag, Intermittent (34% FTE) Library Associate - Unclassified, Transformation and Enterprise Services Division, effective 3/29/2024.
2. Separation of employment for Evan Sykes, FT Probationary Corrections Officer, County Sheriff's Office, effective 6/2/2024.
3. Separation of employment for Janell Sykes (Stone), FT Probationary Corrections Officer, County Sheriff's Office, effective 6/3/2024.
4. Separation of employment for Natalie Ly, Intermittent (34% FTE) Library Aide - Unclassified. Transformation and Enterprise Services Division, effective 6/4/2024.
5. Separation of employment for JuTone Lajoie, FT Therapist, Health and Human Services Division, effective 6/13/2024.
6. Separation of employment for Alicia Lang, FT Environmentalist II, Planning and Resource Management Division, effective 6/14/2024.
7. Separation of employment for Trinavia Williams, FT Corrections Officer, County Sheriff's Office, effective 6/22/2024.
8. Separation of employment for Tracy Shoemaker, PT Probationary (60% FTE) Legal Assistant, County Attorney's Office, effective 6/28/2024.
9. FT Probationary employment of Monica Landeros, Employment and Training Counselor, Health and Human Services Division, effective 6/24/2024.
10. FT Probationary employment of Kailey Noll, Administrative Assistant, Health and Human Services Division, effective 6/24/2024.
11. FT Probationary employment of Jack Friedges, Environmentalist II, Planning and Resource Management Division, effective 7/1/2024.
12. FT Probationary employment of Amber Shannon, Child Protection Worker, Health and Human Services Division, effective 7/1/2024.
13. FT Probationary employment of Mary Mackie, Administrative Assistant, Health and Human Services Division, effective 7/1/2024.
14. FT Probationary employment of Aleck Farrington, Environmentalist II, Planning and Resource Management Division, effective 7/1/2024.
15. FT Probationary employment of Samantha Rivera, 911 Dispatcher, County Sheriff's Office, effective 7/8/2024.
16. FT Probationary employment of Jill Nebolini, 911 Dispatcher, County Sheriff's Office, effective 7/8/2024.
17. FT Probationary employment of Aaron Bormet, 911 Dispatcher, County Sheriff's Office, effective 7/8/2024.
18. FT Probationary employment of Connor Bores, 911 Dispatcher, County Sheriff's Office, effective 7/8/2024.
19. FT Probationary employment of Shawn Davis, 911 Dispatcher, County Sheriff's Office, effective 7/8/2024.
20. PT Probationary (80% FTE) employment of Hannah Resendiz Olson, Community Health Specialist, Health and Human Services Division, effective 7/1/2024.
21. PT Probationary (50% FTE) employment of Callie Thornton, Administrative Assistant, Planning and Resource Management Division, effective 7/8/2024.

22. FT Temporary employment of Ayden Christ, Public Works Seasonal, Transportation Services Division, effective 6/10/2024.
23. FT Temporary employment of Caden Sterling, Public Works Seasonal, Transportation Services Division, effective 6/10/2024.
24. FT Temporary employment of Ashton Pauly, Public Works Seasonal, Transportation Services Division, effective 6/10/2024.
25. PT Temporary (60% FTE) employment of Jacqueline Ferron-Towne, Office Assistant - Unclassified, Planning and Resource Management Division, effective 6/17/2024.
26. Intermittent (34% FTE) employment of Sarah Rosenthal, Librarian - Unclassified, Transformation and Enterprise Services Division, effective 9/8/2024.
27. Change in employment status for Charles (Chuck) Shimota, FT Highway Maintenance Worker to Intermittent (34% FTE) Snow Plow Driver, Transportation Services Division, effective 6/1/2024.
28. Promotion for Keri Wiscovitch, FT Administrative Specialist to FT Probationary Case Aide, Health and Human Services Division, effective 6/17/2024.
29. Promotion for Helen Diaz-Villegas, FT Probationary Administrative Assistant to FT Probationary Case Aide, Health and Human Services Division, effective 6/17/2024.
30. Promotion for Pam Schiele, FT Therapist to FT Probationary Mental Health Center Supervisor, Health and Human Services Division, effective 6/24/2024.
31. Promotion for Kristal Grigsby, FT Therapist to FT Probationary Mental Health Center Supervisor, Health and Human Services Division, effective 6/24/2024.

The motion carried unanimously.

(6) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

6.1 Adopt Resolution No. 2024-190; Authorizing Entering into a Subdivision Services Agreement With St. Lawrence Township

Planning and Resource Management Director Brad Davis presented the request from St. Lawrence Township to enter into a Subdivision Services Agreement in which the County will be in the role of administering the Township subdivision contracts. The City of Jordan adopted a one mile subdivision ordinance extension to St. Lawrence and Sand Creek Townships. In response, those Townships adopted their own subdivision ordinances. The Township Attorney and County Attorney's office interpreted the townships' action to nullify Jordan's one mile extraterritorial review area. The proposed Subdivision Services Agreement is similar to that which was recently adopted with Sand Creek Township, with the difference being that the City of Jordan and Sand Creek Township do not currently have an Orderly Annexation Agreement, while a 10 year Orderly Annexation Agreement with St. Lawrence Township was put in place in 2018. Staff recommends approval of agreement with review in 2028.

The County Administrator noted that parcels in the vicinity of TH169/CH59 are currently in the Annexation process.

Chair Weckman Brekke noted that there are advantages to the approach that Townships take over the planning and zoning, which is her preference.

Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(7) RESILIENCY: WE WILL FOSTER PUBLIC PREPAREDNESS AND RESPOND WHEN FAMILIES AND COMMUNITIES FACE HEALTH AND SAFETY EMERGENCIES

7.1 Flood Update From Emergency Management Director Scott Haas

Emergency Management Director Scott Haas provided an update on the recent flooding in Scott County.

7.2 Adopt Resolution No. 2024-188; Declaring a State of Emergency in Scott County for Conditions Resulting From the Spring and Summer Flooding Event of 2024

Emergency Management Director Scott Haas outlined the criteria to declare a State of Emergency and the damage assessments in Scott County.

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended the Board Workshop on June 18.
- All Commissioners attended the Savage Library Ribbon Cutting on June 18.
- All Commissioners attended the Spirit of Scott Summer Luncheon on June 25.
- Commissioners Beer and Weckman Brekke attended the Chair/Vice Chair meeting on June 25.
- Commissioner Beer attended the Prior Lake City Council meeting on June 25.
- Commissioner Beer attended the Metropolitan Mosquito Control District (MMCD) Board meeting on June 26.
- Commissioners Beer and Brennan attended the Spring Lake Park Lakefront Grand Opening on June 28.
- Commissioner Brennan attended the Prior Lake-Spring Lake Watershed District meeting on June 18.
- Commissioner Brennan attended the Scott County Historical Society (SCHS) meeting on June 19.
- Commissioner Brennan attended the Metropolitan Library Service Agency (MELSA) Board of Trustees meeting on June 20.
- Commissioner Brennan attended the Lower Minnesota River Watershed District meeting on June 20.
- Commissioner Brennan attended the Public Health presentation on June 25.
- Commissioner Brennan met with Public Health Director Lisa Brodsky on June 27.
- Commissioner Brennan toured Prior Lake Spring Lake Watershed District projects on June 27.
- Commissioner Brennan met with Transformation and Enterprise Services Director Jake Grussing on July 1.
- Commissioner Brennan met with the SCHS President on July 1.
- Commissioner Brennan met with Representative Brad Tabke on July 8.
- Commissioners Brennan and Weckman Brekke met with Health and Human Services Director Barb Dahl on July 9.
- Commissioners Ulrich and Weckman Brekke attended the Scott County Association For Leadership & Efficiency (SCALE) meeting on June 21.
- Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) meeting on June 25.
- Commissioner Ulrich attended the Families & Individuals Sharing Hope (FISH) Board of Directors meeting on June 26.
- Commissioner Ulrich attended the Suburban Transit Association (STA) meeting on July 8.
- Commissioner Weckman Brekke attended the Community Corrections Advisory Board meeting on June 20.
- Commissioner Weckman Brekke attended the Association of Minnesota Counties (AMC) Finance Committee meeting on June 21.
- Commissioner Weckman Brekke attended the AMC Board of Directors meeting on June 21.
- Commissioner Weckman Brekke hosted guests from MN Prairie and other county/regional groups at the Family Resource Center (FRC) on June 24.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) meeting on June 24.
- Commissioner Weckman Brekke hosted staff from Dakota County and nonprofits at the FRC on June 26.
- Commissioner Weckman Brekke attended the Together We Can Steering Committee meeting on June 26.
- Commissioner Weckman Brekke attended the NACO Human Services and Education Committee meeting on June 26.
- Commissioner Weckman Brekke attended the NACO Youth Summit preparation meeting on June 26.
- Commissioner Wolf attended the Solid Waste Advisory Committee meeting on June 20.

- Commissioner Wolf attended the Scott Watershed Management Organization (WMO) Planning Commission meeting on June 24.
- Commissioner Wolf met with the County Administrator on June 25.
- Commissioner Wolf attended the Vermillion River Watershed meeting on June 27.
- Commissioner Wolf attended the Credit River City Council meeting on June 27.
- Commissioner Wolf attended the Elko New Market City Council meeting on June 27.
- Commissioner Wolf attended the Credit River City Council meeting on July 1.
- Commissioner Wolf attended the Cedar Lake Town Board meeting on July 1.
- Commissioner Wolf attended the New Market Town Board meeting on July 2.

(9) COUNTY ADMINISTRATOR UPDATE

The County Administrator noted updates will be provided in a workshop setting following the Board Meeting:

- Solid Waste Planning
- Regional Training Facility
- Certified Community Behavioral Health Center
- MN Choices Contracted Case Management

(10) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(11) ADJOURN

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 10:12 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board

