



MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
July 16, 2024

(1) WORKSHOP

The Commissioners and Library Board of Trustees met in a Joint Workshop Setting

(2) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:04 a.m. The following members were present: Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Beer presided. Commissioner Weckman Brekke was absent.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Luke Hennen, County Sheriff
3. Jeanne Andersen, Senior Attorney
4. Suzanne Arntson, Deputy HHS Director
5. Tracy Cervenka, Business Operations Manager
6. Evan Cole, Business Info/Sys Specialist
7. Barb Dahl, Health and Human Services Director
8. Lisa Freese, Transportation Services Director
9. Jake Grussing, Transformation & Enterprise Services Director
10. Chris Harder, Quality Improvement Manager
11. Erin Lewis, Quality Improvement Manager
12. Jennifer Schultz, Library Director
13. Paula Gustafson, Business Relationship Manager
14. Tony Winiecki, County Engineer
15. Lisa Brodsky, Public Health Director
16. Jodi Leraas, Public Health Supervisor
17. Stacy Ward, Public Health Nurse
18. Michael Garber, Community Health Specialist
19. Marie Maes-Voreis, Public Health Nurse
20. Ben Troop, Environmentalist II
21. Kate Sedlacek, Environmental Services Manager
22. Mohamed Alinur, Management Analyst
23. Heather Gould, HR Business Partner
24. Katelyn Maddox, Community Health Specialist
25. Rhonda Otto, Deputy Auditor/Treasurer
26. Ted Kes, Sheriff's Deputy
27. Paul Fordice, Sheriff's Deputy
28. Vicky Jones, 911 Dispatcher
29. Ashlee Sames, 911 Dispatch Supervisor
30. Connor Lewis, Project Manager
31. Mary Kay Stevens, Public Health Supervisor
32. Rocky Sodemani, Social Worker II
33. Ivy Ghandour, Public Health Nurse
34. Steve Collins, Sheriff's Captain
35. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Cynthia Smith-Strack, City of Belle Plaine
2. Rachel Miller, Henderson Independent
3. Polly Ann Greer, North Memorial Ambulance
4. Jade Adams, North Memorial
5. Terry Nelson, North Memorial
6. Barb Relowiki
7. John Ruehling
8. Ryan Schmitz
9. Brandon Anderson
10. Dick Mather, Shakopee
11. Dawn Nilssen, Belle Plaine
12. Scott Nilssen, Belle Plaine
13. Jordan Kes, Jordan
14. Brandon Anderson, New Prague
15. Larissa Anderson, New Prague
16. Josh Walton, New Prague Police Department
17. Joshua Walton, New Prague
18. Xiloven Walton, New Prague
19. Robert Walter
20. Tim Applen, New Prague Police Department
21. Jaime Berry, New Prague
22. Lilli Berry, New Prague
23. Parker Berry, New Prague
24. Ella Berry, New Prague

(3) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(4) APPROVE MINUTES

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the July 9, 2024 minutes were approved on a vote of four ayes with Commissioner Weckman Brekke absent.

(5) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(6) CONSENT AGENDA

- 6.1 Adopt Resolution No. 2024-175; Authorizing Entering Into a Cooperative Agreement with the City of Credit River for Turn Lane Improvements on County Highway 91
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2024-183; Authorizing Entering Superseding Fiber Master Agreements and Attachments and Authorizing County Administrator Execution of Fiber Agreements
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2024-186; Authorizing Entering an Amendment to the Agreement With Alliant Engineering, Inc. for the County Highway 16 Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.4 Adopt Resolution No. 2024-192; Authorizing Application for a Mobile Mental Health Crisis Grant, and if Awarded, Accepting the Grant, and Entering into an Agreement with the Minnesota Department of Human Services
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2024-193; Authorizing a Budget Amendment and Entering Into an Agreement with HDR Engineering, Inc. for Truss Analysis on the Holmes Street Bridge in Shakopee
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2024-195; Authorizing Entering Into an Agreement With Bolton & Menk, Inc., for Consultant Services for the County Highways 23 and 68 Roundabout
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2024-197; Approving 1.0 Full-Time Equivalent - Systems Support Technician (Information Technology)
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.8 Adopt Resolution No. 2024-198; Authorizing Application for a Smart Reentry Housing Demonstration Program Grant, and if Awarded, Accepting the Grant, and Entering into an Agreement with the Bureau of Justice Assistance
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.9 Adopt Resolution No. 2024-200; Authorizing Entering into a Contract with Core Mechanical Services, LLC for the Law Enforcement Center Plumbing Project and Amending the Capital Improvement Plan Budget
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.10 Adopt Resolution No. 2024-201; Authorizing Amendment No. 2 to the Minnesota Department of Human Services Grant No. 233717 to Receive Additional Funds and Approving a Budget Amendment
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.11 Approve the 1 day to 4 day Temporary On-Sale Liquor License for Parish of Saints Joachim and Anne in Louisville Township
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.
- 6.12 Approve the Renewal Application for an Optional 2 AM Liquor License for SSK Group LLC dba Doherty's Tavern Located in Spring Lake Township for 2024-2025
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

6.13 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. Invoices total \$125,028,991.18 from June 1 through June 30, 2024. This includes tax distributions of \$107,491,714.07 for Tax Settlements.

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

6.14 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Alexis Ruiz, FT Probationary Corrections Officer, County Sheriff's Office, effective 6/15/2024.
2. Separation of employment for Katharine Caliri, FT Public Health Nurse, Health and Human Services Division, effective 7/11/2024.
3. Separation of employment for Lorie Reller, FT Social Work Supervisor, Health and Human Services Division, effective 7/26/2024.
4. FT Probationary employment of Jessica Saunders, Social Work Case Manager, Health and Human Services Division, effective 7/22/2024.
5. FT Probationary employment of Alyssa Burke, Administrative Specialist, Health and Human Services Division, effective 7/8/2024.

The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

(7) COLLABORATION: WE WILL WORK WITH PARTNERS - COMMUNITIES, SCHOOLS, FAITH GROUPS, PRIVATE BUSINESS, AND NON-PROFIT AGENCIES - TO SEE THAT SERVICES ARE NOT DUPLICATED BUT RATHER ARE COMPLIMENTARY, ALIGNED, AND PROVIDED BY THE PARTNERS WHO CAN DELIVER THE SERVICE MOST EFFECTIVELY

7.1 Presentation of the Morris S. Miller Outstanding Service Award

Sheriff Luke Hennen presented the Morris S. Miller Outstanding Service Award to these Emergency Responders for actions taken during a medical emergency involving Mr. John Ruehling on April 10th, 2024. The Emergency Responders who handled Mr. Ruehling's medical emergency displayed their outstanding skill set and their ability to work as a team across numerous different disciplines, all coming together to save his life.

Morris S. Miller Outstanding Service Award:

Scott County Sergeant Ken Dvorak

Scott County Deputy Ted Kes

Scott County Deputy Paul Fordice

Scott County 911 Dispatcher Victoria Jones

Scott County 911 Dispatch Supervisor Ashlee Sames

Life Link III Pilot Michael Lewis

Life Link III Flight Paramedic Alec Wilcox

Life Link III Flight Nurse Kevin Rixmann

New Prague Police Officer Josh Walton

New Prague Police Officer Emily Eastman

North Memorial Ambulance Paramedic Jade Adams

North Memorial Ambulance EMT Polly Greer

New Prague Fire Department Lieutenant Brandon Anderson

New Prague Fire Department Firefighter Ryan Schmitz

(8) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

8.1 Receive Information on Scott County Delivers Topic: Public Health Mandated Services

The Commissioners received information on Scott County Delivers Topic: Public Health Mandated Services.

(9) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended the Board Workshop on July 9.
- Commissioners Beer, Brennan, Ulrich, and Wolf attended the Joint Library Board Workshop on July 16.
- Commissioners Beer and Brennan attended the Prior Lake Community Land Trust Home Grand Opening on July 9.
- Commissioners Beer and Wolf attended the Metropolitan Emergency Services Board (MESB) meeting on July 10.
- Commissioner Brennan was interviewed by Fox9 at the Shakopee Fitness Court on July 11.
- Commissioner Brennan met with Savage Mayor Janet Williams on July 11.
- Commissioner Brennan met with Library Director Jennifer Schultz on July 11.
- Commissioner Brennan met with the County Administrator on July 12.
- Commissioner Brennan was interviewed by WCCO at the Shakopee Fitness Court on July 16.
- Commissioner Ulrich met with the County Administrator on July 10.
- Commissioner Ulrich met with Savage Mayor Janet Williams on July 10.
- Commissioner Ulrich attended the 169 Corridor Coalition meeting on July 11.
- Commissioner Wolf attended the Elko New Market City Council meeting on July 11.
- Commissioner Wolf attended the Spring Lake Town Board meeting on July 11.
- Commissioner Wolf attended the Credit River City Council meeting July 15.

(10) COUNTY ADMINISTRATOR UPDATE

The County Administrator noted upcoming events:

- Monday, July 22 at 4:00 p.m. Joint Board/Watershed Planning Commission plan update
- Tuesday, July 23 at 10:00 a.m. Board Workshop
- Tuesday, July 23 at 2:30 p.m. Cedar Lake Camper Cabin Ribbon Cutting

(11) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(12) ADJOURN

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the meeting adjourned at 10:26 a.m.

County Board Chair

Clerk to the Board/County
Administrator

Deputy Clerk to the Board