



MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
June 18, 2024

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:04 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hocevar, County Attorney
3. Danny Lenz, Deputy County Administrator/CFO
4. Alan Herrmann, Mobility Management Supervisor
5. Alondra Banuelos, Tax Specialist
6. Barb Dahl, Health and Human Services Director
7. Brittani Lane Aging & Disability Services Manager
8. Brittany Clay, Public Health Nurse
9. Cara Madsen, Volunteer & Community Coordinator
10. Carla Winder, Social Worker II
11. Casey Steciw-Tutic, Community Planner
12. Chris Harder, Quality Improvement Manager
13. Cindy Geis, Community Services Director
14. Connor Lewis, Project Manager
15. Dana Anderson, Principal Tax Specialist
16. Dr. Tawnya Ward, Behavioral Health and Housing Director
17. Elana Tran, Public Health Data Planner
18. Emily Hill, Community Planner
19. Erin Lewis, Quality Improvement Manager
20. Heather Gould, HR Business Partner
21. Ivy Ghandour, Public Health Nurse
22. Jake Grussing, Transformation & Enterprise Services Director
23. Jeff Daiker, Social Work Supervisor
24. Jodi Leraas, Public Health Supervisor
25. Karla Chavez, Case Aide
26. Katelyn Maddox, Community Health Specialist
27. Katie Klaverkamp, Social Work Supervisor
28. Lisa Brodsky, Public Health Director
29. Lori Huss, Employee Relations Director
30. Mary Kay Stevens, Public Health Supervisor
31. Megan Westberg, Social Work Supervisor
32. Melissa Hurt, Social Work Supervisor
33. Mohamed Alinur, Management Analyst
34. Natalie Halverson, Public Health Supervisor
35. Olivia Balfanz, Community Health Specialist
36. Patty Freeman, General Manager Scott County Parks
37. Paula La Frenierre, Library Coordinator

38. Peter Goldstein, Housing Planning Supervisor
39. Polina Stepanenko, Tax Specialist
40. Rachel Rosckes, Contracted Case Management Program Lead
41. Rhonda Otto, Deputy Auditor/Treasurer
42. Rocky Sodetani, Social Worker II
43. Sahra Odowa, Community Health Specialist
44. Scott Haas, Sheriff's Captain
45. Shona Buesgens, Social Work Supervisor
46. Stacy Ward, Public Health Nurse
47. Suzanne Arntson, Deputy HHS Director
48. Terry Furhman, Public Health Nurse
49. Tracy Cervenka, Business Operations Manager
50. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Terry Stier Chief of Police City of Belle Plaine
2. Terry Hassan Senior Services Outreach Coordinator CAP Agency

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) APPROVE MINUTES

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the June 4, 2024 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(5) CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER

Recognition of Scott County Retiree Teresa Fuhrman

- 5.1 The Commissioners recognized Public Health Nurse Teresa Fuhrman in light of her upcoming retirement. Chair Weckman Brekke recessed the meeting at 9:25 a.m. and reconvened the meeting at 9:36 a.m. for a brief reception in Teresa's honor.

(6) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

- 6.1 Receive Information on Scott County Delivers Topic: Aging & Disability Services
The Commissioners received information on Scott County Delivers Topic: Aging & Disability Services.

(7) CONSENT AGENDA

- 7.1 Adopt Resolution No. 2024-152; Authorizing Acquisition of Tax Forfeited Lands for Specified Public Use to the City of Prior Lake for Roadway Purposes
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.2 Adopt Resolution No. 2024-163; Authorizing Entering Into a Drug Treatment Court Cooperative Agreement With the State of Minnesota
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.3 Adopt Resolution No. 2024-165; Authorizing Entering Into a Grant Agreement With the Minnesota Department of Health for the 2024-2029 Public Health Emergency Preparedness and Cities Readiness Initiative Grants
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.4 Adopt Resolution No. 2024-167; Authorizing Entering a Settlement Agreement in *Sporleder vs. State of Minnesota, et. al.*
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.5 Adopt Resolution No. 2024-169; Authorizing Entering a Grant Agreement with the Minnesota Department of Health for Public Health Emergency Response Sustainability
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.6 Adopt Resolution No. 2024-170; Authorizing Entering Amendment No. 2 to the Department of Human Services Family Group Decision-Making Grant
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.7 Adopt Resolution No. 2024-172; Authorizing Final Payment to Valley Paving, Inc. for the County Highway 15/16 Traffic Signal Project in the City of Shakopee
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.8 Adopt Resolution No. 2024-174; Approving the Interim Use Permit for Sand and Gravel Mining (JMH Sandpiper Ridge, LLC., Applicant and S. M. Hentges & Sons, Property Owner)
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.9 Adopt Resolution No. 2024-176; Authorizing Amending the Budget for Utilization of American Rescue Plan Act Funds and Entering a Contract to Greystone Construction for the Family Resource Center Recreation Space Project
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.10 Adopt Resolution No. 2024-178; Setting Public Hearings for 5:00 p.m. and 6:00 p.m. on July 16, 2024, at St. Patrick's Tavern and Cedar Lake Farm Regional Park Respectively, to Receive Public Comment on, and Consider, the Revocation of Portions of Cedar Lane and Baseline Avenue in Cedar Lake and Helena Townships
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.11 Adopt Resolution No. 2024-179; Authorizing Entering an Agreement With New Path Services, LLC for Family Group Decision Making Services
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.12 Adopt Resolution No. 2024-180; Designating Rhonda Otto, the Scott County Deputy Auditor Treasurer, as an Identified Official with Authority (IOWA) for Scott County
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.13 Adopt Resolution No. 2024-181; Authorizing Entering into a Water Tower Space Lease Agreement with Shakopee Public Utilities Commission
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.14 Approve the 1 Day to 4 Day Temporary On-Sale Liquor License for the Church of St. Patrick Located in Cedar Lake Township
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously.
- 7.15 Approve Two 1 Day to 4 Day Temporary On-Sale Liquor Licenses for the Scott County Agricultural Society dba Scott County Fair in St. Lawrence Township
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously.
- 7.16 Approve the 1 Day to 4 Day Temporary On-Sale Liquor License for Scott Carver Threshers Association in St. Lawrence Township
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously.

7.17 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Brennan to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Benjamin Lamp, Intermittent (34% FTE) Office Assistant - Unclassified, Transformation and Enterprise Services Division, effective 11/13/2023.
2. Separation of employment for Cerisse Murphy, Intermittent (34% FTE) Librarian - Unclassified, Transformation and Enterprise Services Division, effective 5/22/2024.
3. Separation of employment for Nicholas Hacker, FT Probationary 911 Dispatcher, County Sheriff's Office, effective 5/28/2024.
4. Separation of employment for Kathryn Elleraas, FT Business Relationship Manager, Transformation and Enterprise Services Division, effective 6/3/2024.
5. Separation of employment for Amariliz Boone, PT (50% FTE) Public Health Nurse, Health and Human Services Division, effective 6/4/2024.
6. Separation of employment for Teresa Fuhrman, PT (80% FTE) Public Health Nurse, Health and Human Services Division, effective 7/5/2024.
7. FT Probationary employment of Noku Roth, Eligibility Specialist, Health and Human Services Division, effective 6/10/2024.
8. FT Probationary employment of Christina Denhartog, Medical Assistant, County Sheriff's Office, effective 6/10/2024.
9. FT Probationary employment of Michelle Pawlak, Medical Assistant, County Sheriff's Office, effective 6/10/2024.
10. FT Temporary employment of Keegan Breeggemann, Public Works Seasonal, Transportation Services Division, effective 6/3/2024.
11. PT (50% FTE) Temporary employment of Kaleb Sharp, Shop Assistant - Unclassified, Planning and Resource Management Division, effective 6/3/2024.

The motion carried unanimously.

7.18 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. Invoices total \$48,662,200.51 from May 1 through May 31, 2024. This includes tax distributions of \$34,977,479.91 for Tax Settlements. Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously.

(8) CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER

8.1 Presentation of the Spirit of Scott 2024 Quarter 1 Recognition Awards

On behalf of the Spirit of Scott Committee, Greg Wagner provided the Commissioners with information on the Quarter 1 Spirit of Scott Award Recipients:

- Erica Tikalsky, Librarian
- Chandra Bhimavarapu, Business Relationship Manager
- Sheri Schulz, Eligibility Navigator

(9) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- Commissioners Beer, Brennan, Weckman Brekke, and Wolf attended the Workshop following the Board meeting on June 4.
- All Commissioners attended the Community Health Board meeting on June 18.
- Commissioner Beer attended the Good Cities meeting on June 4.
- Commissioners Beer and Weckman Brekke attended the HEART Leader Luncheon on June 5.
- Commissioner Beer attended the Shakopee Mdewakanton Sioux Community (SMSC) meeting on June 5.
- Commissioner Beer attended the Public Health breakfast meeting on June 6.
- Commissioner Beer attended the Families & Individuals Sharing Hope (FISH) Programming Committee meeting on June 11.
- Commissioner Beer attended the Scott County Labor Management Committee American Federation of State, County & Municipal Employees (AFSCME) meeting on June 11.
- Commissioners Beer and Weckman Brekke attended the Scott County Extension Committee meeting on June 12.
- Commissioners Beer and Brennan attended the FISH meeting on June 13.
- Commissioners Beer and Wolf, along with the County Administrator met with the Prior Lake Mayor and City Manager on June 13.
- Commissioners Beer, Brennan, Weckman Brekke, and Wolf attended the Scott County Association For Leadership & Efficiency (SCALE) meeting on June 14.
- Commissioner Beer attended the funeral service for Gary Bruggenthies on June 14.
- Commissioners Beer and Ulrich attended the SCALE Service Delivery Committee meeting on June 17.
- Commissioner Brennan attended the Metropolitan Library Service Agency (MELSA) Board of Trustees Finance Committee meeting on June 5.
- Commissioner Brennan attended the Scott County Parks Advisory Commission meeting on June 5.
- Commissioner Brennan met with Planning and Resource Management Director Brad Davis on June 7.
- Commissioner Brennan attended the OMRY at Canterbury Ribbon Cutting on June 11.
- Commissioner Brennan attended the Community Development Agency (CDA) meeting on June 11.
- Commissioner Brennan met with the County Administrator on June 14.
- Commissioner Ulrich attended the SCALE Regional Training Facility meeting on June 14.
- Commissioner Ulrich attended the FISH Executive Committee meeting on June 17.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Agency Finance Committee meeting on June 4.
- Commissioner Weckman Brekke attended the Shakopee Chamber event on June 6.
- Commissioner Weckman Brekke attended the CAP Board meeting on June 11.
- Commissioner Weckman Brekke attended the Minnesota Community Supervision Advisory Committee meeting on June 12.

- Commissioner Weckman Brekke met with the County Administrator on June 13.
- Commissioner Weckman Brekke attended the State Community Health Services Advisory Committee (SCHSAC) meeting on June 13.
- Commissioner Wolf attended the New Market Town Board meeting on June 4.
- Commissioner Wolf attended the Scott County Planning Advisory Commission/Board of Adjustment meeting on June 10.
- Commissioner Wolf attended the Prior Lake City Council meeting on June 11.
- Commissioner Wolf attended the Metropolitan Emergency Services Board (MESB) meeting on June 12.
- Commissioner Wolf attended the Metropolitan Council Transportation Advisory Board (TAB) meeting on June 12.
- Commissioner Wolf attended the Credit River City Council meeting on June 12.
- Commissioner Wolf attended the Cedar Lake Water and Sanitary Sewer District meeting on June 12.
- Commissioner Wolf attended the I35W Solutions Alliance meeting on June 13.
- Commissioner Wolf attended the Elko New Market City Council meeting on June 13.
- Commissioner Wolf attended the Spring Lake Town Board meeting on June 13.
- Commissioner Wolf attended the Credit River City Council meeting on June 17.

(10) COUNTY ADMINISTRATOR UPDATE

County Administrator Lezlie Vermillion noted the following:

- The closing on the land for the Transitional Housing project at Shepard of the Lake was completed yesterday.
- County offices will be closed tomorrow in observance of the Juneteenth holiday.

(11) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(12) ADJOURN

Chair Weckman Brekke noted that following the meeting, the Commissioners will meet in a workshop setting regarding:

- Juvenile Alternative Facility (JAF) Update
- Preliminary Budget Workshop & Regional Rail Discussion

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 11:00 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board