



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
May 21, 2024**

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hovevar, County Attorney
3. Lezlie Vermillion, Scott County Administrator
4. Danny Lenz, Deputy County Administrator/CFO
5. Barb Dahl, Health and Human Services Director
6. Brad Davis, Planning and Resource Management Director
7. Lisa Freese, Transportation Services Director
8. Cindy Geis, Community Service Director
9. Jake Grussing, Transformation & Enterprise Services Director
10. Tracy Cervenka, Business Operations Manager
11. Evan Cole, Business Info/Sys Specialist
12. Chris Harder, Quality Improvement Manager
13. Jennifer Schultz, Library Director
14. Julie Hanson Property & Customer Service Manager
15. Ron Holbeck, Data Privacy Coordinator
16. Michael Thompson, Property & Taxation Services Manager
17. Greg Sorensen, Chief Information Officer
18. Sherry Schmitt, Sheriff's Office Admin Services Supervisor
19. Matt McLees, Principal GIS Analyst
20. Daniel Sliwa, Customer Service Specialist
21. Mohamed Alinur, Health and Human Services Analyst
22. Janice From, Property & Customer Services Supervisor
23. Jennifer Donnelly, Customer Services Supervisor
24. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Chad Nesbit, Union Trail Brewing Co.
2. Michelle Lutz, Univ of Cinc. School of Nursing

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda

(3) APPROVE MINUTES

On a motion by Commissioner Ulrich, seconded by Commissioner Brennan, the May 7, 2024 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(5) CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER

- 5.1 Conduct a Public Hearing at 9:00 a.m. to Receive Public Comment for an On - Off Sale Combined Intoxicating Liquor License for Henderson Station Brewing Company DBA Union Trail Brewing Company in Blakeley Township and Adopt Resolution No. 2024-145; Approving the New Application for the Henderson Station Brewing Company DBA Union Trail Brewing Company for an On Sale Brewer's Taproom & Off Sale Liquor Combined Liquor License Located in Blakeley Township

Motion by Commissioner Wolf, seconded by Commissioner Beer to open the Public Hearing at 9:03 a.m. The motion carried unanimously.

Customer Service Specialist/Liquor License Coordinator Daniel Sliwa presented the On-Off Sale Combined Intoxicating Liquor License for Union Trail Brewing Company and introduced owner Chad Nesbit. Mr. Nesbit shared that Union Trail Brewing Company plans to open by mid-July 2024 operating a 10 barrel brewing system and a small kitchen for food service. There was no additional public comment.

Motion by Commissioner Wolf, seconded by Commissioner Brennan to close the Public Hearing at 9:07 a.m. The motion carried unanimously.

Motion by Commissioner Wolf, seconded by Commissioner Beer. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(6) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

- 6.1 Receive Information on Scott County Delivers Topic: Public Records

The Commissioners received information on Scott County Delivers Topic: Public Records.

(7) CONSENT AGENDA

- 7.1 Adopt Resolution No. 2024-107; Authorizing Receipt of Grant Funding, Entering an Agreement with the Metropolitan Council, Entering an Agreement with Three Rivers Parks District, and Amending the Budget, for Continuation of Programming in the County's Regional Park System
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.2 Adopt Resolution No. 2024-141; Authorizing Entering an Agreement with Eureka Construction, Inc. for the County Highway 69 and 78 Roundabout Project
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.3 Adopt Resolution No. 2024-143; Approving a Rezone from A-1, Agricultural Preservation District, to A-3, Agricultural Preservation Density District (Bauer Brothers Partnership, Applicant and Dorothy F. Jelen Revocable Trust, Property Owner)
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.4 Adopt Resolution No. 2024-147; Cancelling Payments Under the Contract for Private Development with Datacard Corporation
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.5 Adopt Resolution No. 2024-148; Authorizing Application for a Community Resource Centers Grant, and if Awarded, Accepting the Grant, Entering into an Agreement with the Minnesota Department of Human Services, and Amending the 2024 Budget
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.6 Adopt Resolution No. 2023-149; Authorizing Entering Amendment No. 7 to the Contract With Scott Carver Dakota CAP Agency, Inc.
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.7 Adopt Resolution No. 2024-151; Reconveying Tax Forfeited Lands Taken for Scott County Public Use for County Road Purposes to the State of Minnesota
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.8 Adopt Resolution No. 2024-153; Authorizing Application for a Minnesota Trail Assistance Grant for 2024-2025 and if Awarded, Accepting the Grant and Entering Into an Agreement with the Minnesota Department of Natural Resources
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.9 Adopt Resolution No. 2024-154; Authorizing Entering into an Agreement with Access Networks for a Fiber to the Home Build in Blakeley Township
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.10 Adopt Resolution No. 2024-159; Authorizing a Budget Amendment and Entering into a Contract to Link Excavating, Inc., for the 2024 Building Demolition Project
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.11 Adopt Resolution No. 2024-160; Authorizing a Resolution to the State Office of Broadband Development for a Line Extension Grant Project in Blakeley Township that Acknowledges the Match of State Funds
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.12 Approve the Appointment of Citizens to Advisory Committees: Parks Advisory Commission Appointment of Barb Hedstrom as At-Large Member (Term effective 5/21/2024-12/31/2024)
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously.
- 7.13 Approve the 1 Day to 4 Day Temporary On-Sale Liquor License for the Hometown Bats Foundation in Belle Plaine Township
Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously.

7.14 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Brennan to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Nicole Samuelson, Intermittent (34% FTE) Facility Probation Officer, Health and Human Services Division, effective 8/6/2023.
2. Separation of employment for LoriAnn Drabant, Intermittent (34% FTE) Library Aide - Unclassified, Transformation and Enterprise Services, effective 11/7/2023.
3. Separation of employment for Kenneth McChristion, PT (50% FTE) Probationary Facility Probation Officer, Health and Human Services Division, effective 4/4/2024.
4. Separation of employment for Haley Miskowiec, PT (80% FTE) Community Planner, Health and Human Services Division, effective 4/19/2024.
5. Separation of employment for Fatima Sheriff, FT Probationary Case Aide, Health and Human Services Division, effective 4/30/2024.
6. Separation of employment for Danielle VonBank, FT Registered Nurse, Health and Human Services Division, effective 5/24/2024.
7. Separation of employment for April Hallberg, FT 911 Dispatcher, County Sheriff's Office, effective 5/27/2024.
8. Separation of employment for Scott Goettl, FT County Controller, Office of Management and Budget, effective 5/31/2024.
9. Separation of employment for Nicole Jacobson, PT Probationary (40% FTE) Administrative Assistant, Planning and Resource Management Division, effective 6/3/2024.
10. FT Probationary employment of Brittney Lallier, Eligibility Specialist, Health and Human Services Division, effective 4/29/2024.
11. FT Probationary employment of Lawrence Fallang, Equipment Mechanic, Planning and Resource Division, effective 4/29/2024.
12. FT Probationary employment of Ashley Schoenbauer, Eligibility Specialist, Health and Human Services Division, effective 4/29/2024.
13. FT Probationary employment of Dylan Hein, Corrections Officer, County Sheriff's Office, effective 4/29/2024.
14. FT Probationary employment of Juan Garduno-Padilla, Corrections Officer, County Sheriff's Office, effective 4/29/2024.
15. FT Probationary employment of Gregory Gbee, Corrections Officer, County Sheriff's Office, effective 4/29/2024.
16. FT Probationary employment of Kayin Johnson, Corrections Officer, County Sheriff's Office, effective 4/29/2024.
17. FT Probationary employment of Tyler Shuey, Corrections Officer, County Sheriff's Office, effective 4/29/2024.
18. FT Probationary employment of Alexander Gold, Corrections Officer - Direct Supervision Specialist, County Sheriff's Office, effective 4/29/2024.
19. FT Probationary employment of Alexis Ruiz, Corrections Officer - Direct Supervision Specialist, County Sheriff's Office, effective 4/29/2024.
20. FT Probationary employment of Ivy Ghandour, Public Health Nurse, Health and Human Services Division, effective 5/6/2024.
21. FT Probationary employment of Ryan Felgen, Infrastructure Enterprise Architect, Office of Management and Budget Division, effective 5/6/2024.
22. FT Probationary employment of Dustin Knopps, Facility Probation Officer, Health and Human Services Division, effective 5/6/2024.
23. FT Probationary employment of Kelsey Washa, Child Protection Worker, Health and Human Services Division, effective 5/28/2024.
24. PT (60% FTE) Probationary employment of Christine Weber, Community Health Specialist, Health and Human Services Division, effective 5/6/2024.

25. PT (75% FTE) Temporary employment of Olivia Balfanz, Community Health Specialist - Unclassified, Health and Human Services Division, effective 5/6/2024.
 26. PT (50% FTE) Temporary employment of David Guzman, Librarian - Unclassified, Transformation and Enterprise Services Division, effective 5/20/2024.
 27. Promotion for Benjamin Feller, FT Assistant County Attorney I to FT Assistant County Attorney II, County Attorney's Office, effective 4/22/2024.
 28. Promotion for Joan Anderson, PT (50% FTE) Environmentalist II to PT Probationary (70% FTE) Environmentalist III, Planning and Resource Management Division, effective 5/6/2024.
 29. Promotion for Jesse Larca, FT Probationary Project Manager to FT Probationary Project Portfolio Manager, Office of Management and Budget, effective 5/6/2024.
 30. Promotion for John Purdie, FT Principal Solutions Analyst to FT Probationary Infrastructure Enterprise Architect, Office of Management and Budget, effective 5/6/2024.
 31. Promotion for David Guenther, FT Environmentalist II, Planning and Resource Management Division, to FT Probationary Digital Communications Coordinator, Transformation and Enterprise Services Division, effective 5/6/2024.
 32. Promotion for Erin Martin, FT Mental Health Supervisor to FT Probationary Clinical Director, Health and Human Services Division, effective 5/9/2024.
 33. Promotion for Casey Steciw-Tutic, FT Community Health Specialist to FT Probationary Community Planner, Health and Human Services Division, effective 5/13/2024
- The motion carried unanimously.

7.15 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. Invoices total \$12,908,589.72 from April 1 through April 30, 2024.

Motion by Commissioner Ulrich, seconded by Commissioner Brennan. The motion carried unanimously.

(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended the Workshop following the Board meeting on May 7.
- All Commissioners attended the Highway 169/59 Groundbreaking event on May 7.
- All Commissioners attended the Emergency Management session on May 8.
- Commissioner Beer attended the Families & Individuals Sharing Hope (FISH) meeting on May 9.
- Commissioners Beer, Brennan, Ulrich, and Weckman Brekke attended the Scott County Association For Leadership & Efficiency (SCALE) General Membership meeting on May 10.
- Commissioner Beer attended the Scott County Labor Management Committee American Federation of State, County & Municipal Employees (AFSCME) meeting on May 14.
- Commissioner Brennan attended the City of Shakopee Planning Commission meeting on May 9.
- Commissioner Brennan met with the County Administrator on May 10.
- Commissioner Brennan met with Library Director Jen Schultz on May 10.
- Commissioner Brennan met with Environmental Services Manager Kate Sedlacek on May 12.
- Commissioners Brennan and Weckman Brekke attended the Association of Minnesota Counties (AMC) Legislative update meeting on May 13.
- Commissioner Brennan attended the Community Development Agency (CDA) meeting on May 14.
- Commissioner Brennan met with Transformation and Enterprise Services Director Jake Grussing on May 15.
- Commissioner Brennan attended the Lower Minnesota River Watershed District meeting on May 15.
- Commissioner Brennan attended the Metropolitan Library Service Agency (MELSA) meeting on May 16.
- Commissioners Brennan and Weckman Brekke attended the Southern Valley Alliance Ribbon Cutting on May 16.

- Commissioners Brennan and Weckman Brekke attended the County Roads 78 and 79 Roundabout Open House on May 16.
- Commissioner Brennan attended the Scott County Library Advisory Board meeting on May 16.
- Commissioner Brennan attended the National Law Enforcement Recognition event on May 16.
- Commissioner Brennan attended the Dakota-Scott Workforce Development Board meeting on May 17.
- Commissioner Brennan attended the Scott County Correction Officer Swearing In Ceremony on May 17.
- Commissioner Brennan attended the Scott County Historical Society meeting on May 20.
- Commissioner Brennan attended the Human Services Resource Council meeting on May 20.
- Commissioners Brennan and Weckman Brekke met with Health & Human Services Director Barb Dahl on May 21.
- Commissioners Ulrich, Weckman Brekke and Wolf attended the 169 Corridor Coalition meeting on May 8.
- Commissioner Ulrich attended the FISH Executive Committee meeting on May 20.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Finance Committee meeting on May 7.
- Commissioner Weckman Brekke hosted Kandiyohi County visitors at the Family Resource Center on May 8.
- Commissioner Weckman Brekke attended the Minnesota Inter-County Association (MICA) Board of Directors meeting on May 8.
- Commissioner Weckman Brekke and the County Administrator met with the Belle Plaine Mayor and City Administrator on May 9.
- Commissioner Weckman Brekke attended the SCALE Legislative meeting on May 10.
- Commissioner Weckman Brekke participated in a Public Health interview with de Beaumont Foundation on May 10.
- Commissioner Weckman Brekke attended the AMC District 10 Board Chair meeting on May 13.
- Commissioner Weckman Brekke met with the County Administrator on May 14.
- Commissioner Weckman Brekke attended the CAP Monthly Board meeting on May 14.
- Commissioner Weckman Brekke attended the AMC Child Protection Workgroup meeting on May 15.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) Rural Action Caucus Monthly meeting on May 16.
- Commissioner Weckman Brekke attended the Minnesota Community Supervision Advisory Committee meeting on May 17.
- Commissioner Wolf and the City Administrator met with the Elko New Market Mayor and City Administrator on May 7.
- Commissioner Wolf attended the Spring Lake Town Board meeting on May 7.
- Commissioner Wolf attended the Metropolitan Emergency Services Board (MESB) meeting on May 8.
- Commissioner Wolf attended the I35W Solutions Alliance meeting on May 9.
- Commissioner Wolf attended the Elko New Market City Council meeting on May 9.
- Commissioner Wolf attended the Scott County Planning Advisory Commission/Board of Adjustment meeting on May 13.
- Commissioner Wolf attended the Prior Lake City Council meeting on May 13.
- Commissioner Wolf attended the Scott County Employee Insurance Committee meeting on May 13.
- Commissioner Wolf attended the Metropolitan Council Transportation Advisory Board (TAB) meeting on May 13.
- Commissioner Wolf attended the Solid Waste Advisory Committee meeting on May 16.
- Commissioner Wolf attended the Prior Lake City Council meeting on May 20.
- Commissioner Wolf attended the Credit River City Council meeting on May 20.

(9) COUNTY ADMINISTRATOR UPDATE

County Administrator Lezlie Vermillion noted the following:

- Emergency Management follow-up sessions are being planned
- Most Scott County facilities will be closed on Memorial Day, Monday, May 27
- The annual Flag Raising Ceremony will take place on Tuesday, May 28 at 9:00 a.m.
- A ribbon cutting will take place at Spring Lake Park at 1:30 p.m. today

(10) RECESS FOR ATTORNEY/CLIENT MEETING

A Closed Attorney/Client Meeting will be Conducted at the Conclusion of the Board Workshop. The Meeting is Closed as Authorized by Minn. Stat. §13D.05 Subd. 3(b) to Discuss the Sporleder Litigation.

(11) ADJOURN

Chair Weckman Brekke noted that following the meeting, the Commissioners will meet in a Workshop setting to receive updates on the Non-Profit Think Tank, Enterprise Resource Planning (ERP), and CivicPlus Payment Portal. A Technology Security Update will be presented in a closed meeting followed by the Attorney/Client closed meeting.

On a motion by Commissioner Brennan, seconded by Commissioner Wolf, the meeting adjourned at 10:38 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board