



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
May 7, 2024**

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hocesvar, County Attorney
3. Danny Lenz, Deputy County Administrator/CFO
4. Jeanne Andersen, Senior Attorney
5. Barb Dahl, Health and Human Services Director
6. Brad Davis, Planning and Resource Management Director
7. Lisa Freese, Transportation Services Director
8. Cindy Geis, Community Service Director
9. Jake Grussing, Transformation & Enterprise Services Director
10. Suzanne Arntson, Deputy HHS Director
11. Dr. Tawnya Ward, Behavioral Health and Housing Director
12. Tracy Cervenka, Business Operations Manager
13. Chris Harder, Quality Improvement Manager
14. Erin Lewis, Quality Improvement Manager
15. Jennifer Schultz, Library Director
16. Dana Anderson, Principal Tax Specialist
17. Rhonda Otto, Deputy Auditor
18. Dr. Duncan Anderson, Psychologist
19. Morgan Ashwell, Therapist
20. Amber Barnes, Social Work Supervisor
21. Ann Barron, Case Aide
22. Deborah Battles, Therapist
23. Kallie Bennett, Therapist
24. Lacey Brown, Therapist
25. Megan Brownlee, Therapist
26. Erick Cervenka, Business Info/Sys Specialist
27. Evan Cole, Business Info/Sys Specialist
28. Lisa Cole, Therapist
29. Steve Collins, Sheriff's Captain
30. Lara Collins, Therapist
31. Nikki Conway, Child Welfare Manager
32. Yazmin Daleo, Therapist
33. Erick Elsberry, Therapist
34. Megan Giesen, Therapist
35. Anika Gustafson, Social Worker
36. Nikki Hallberg, Social Work Supervisor
37. Rachel Henly, Therapist

38. Krista Henrich, Therapist
39. Dr. Amber Hilgart, Psychologist
40. James Holden, Mental Health Center Supervisor
41. Lori Huss, Employee Relations Director
42. Bain Kail, Therapist
43. Jane Kanan, Therapist
44. Jody Kieser Kisting, Assistant County Attorney
45. Cheryl Kollasch, Health & Safety Manager
46. Kris Lage, Senior Operations Analyst
47. Justin Lajoie, Therapist
48. Jutone Lajoie, Therapist
49. Brittani Lane, Aging & Disability Services Manager
50. Annie Lehradt, Therapist
51. Caleb Madden, Assistant Jail Administrator
52. Dr. Erin Martin, Mental Health Center Supervisor
53. Laurie McMillen, Program Specialist
54. Angie Milner, Administrative Specialist
55. Cheryl Moriarty, Social Work Supervisor
56. Debra O'Fallon, Social Worker
57. Erin Oelrich, Social Work Case Manager
58. Kari Ouimette, Economic Assistance Director
59. Adam Pirri, Chief Deputy Sheriff
60. Robin Pittman, Social Worker
61. Dr. Terry Raddatz, Clinical Director Mental Health Center
62. Moriah Reedy, Therapist
63. Scott Rettke, Sheriff's Captain
64. Piper Ries, Therapist
65. Pam Schiele, Therapist
66. Jen Schwarz, Administrative Services Director
67. Greg Sorenson, Chief Information Officer
68. Kelsey Steinbach, Therapist
69. Ashley Swanson, Therapist
70. Sarah Underdahl, Therapist
71. Katie Weckwerth, Therapist
72. Danelle Williams, Therapist
73. Kalee Williams, Therapist
74. Cynthia Wittman, Social Worker
75. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Danielle Fox, Mt. Olivet Rolling Acres
2. Troy Kuphal, Scott Soil and Water Conservation District
3. Brian Renstrom, Certified Trailer Sales
4. Yvonne Perkins, Edina Realty
5. Sandy Mader
6. Chad Sandy, Sand Creek Township
7. Mark Sanstaggard, JMH
8. Noah Levie, Prior Lake
9. Kim Harmon
10. Deb Greening
11. Michelle Weber
12. Jessica Jeurissen
13. Mark Jeurissen
14. Bob Werenke
15. Tim Cervenka
16. Chris Cervenka
17. Pam Selvig

18. Larry Raddatz
19. Mikaela Raddatz
20. Jessica Raddatz Hensley
21. Dianne Lindberg
22. Noreen Kleinfehn-Wald
23. Lisa Quinn, Spring Lake Township
24. Steve Hentges
25. Barbara Clare
26. Kathleen Lebow
27. April Leavick
28. Ken Pautz
29. Jan Daniels
30. Mayor Janet Williams, City of Savage
31. Amy Waldspurger, New Prague Area Schools
32. Steve Cordell, Prior Lake
33. Karen Kandik
34. Shari Weeks
35. Monica Siegle, Chaska

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) APPROVE MINUTES

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the April 16, 2024 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(5) STEWARDSHIP: WE WILL WORK PROACTIVELY TO MAKE INVESTMENTS, GUIDED BY RESIDENT INPUT, WHICH WILL TRANSFORM LIVES, COMMUNITIES, AND GOVERNMENT

- 5.1 Conduct a Public Hearing at 9:00 a.m. to Receive Public Comment and Adopt Resolution No. 2024-138; Adopting Ordinance No. 36 Establishing the McMahon Lake Outlet Special Tax District Motion by Commissioner Brennan, seconded by Commissioner Wolf to open the Public Hearing at 9:02 a.m. The motion carried unanimously.

Planning and Resource Management Director Brad Davis presented the McMahon Lake Outlet Project and Ordinance No. 36 establishing the Special Tax District.

Wayne & Colleen Schumack submitted a letter opposing the special tax district. They prefer that the special tax district be expanded to a larger group. The letter was entered into the record.

Noah Levie, 5475 McMahon Lane, stated that he supports the special tax district as it meets the intent of the original Lake Improvement District (LID) and he feels the assessment amount is right. Mr. Levie expressed concern that a current bill at the capitol, HR3582, could allow counties to divert funds collected for a specific purpose such as the McMahon Outlet Project, could be diverted to another use. He also noted the need for communication regarding the outlet construction alignment easement.

Ken Pautz, 20855 Mushtown Road, shared a document from Department of Natural Resources (DNR) Lake Outlet Dams publication. He stated that because the lake is available for public use, the DNR should manage and fund the program.

Motion by Commissioner Wolf, seconded by Commissioner Ulrich to close the Public Hearing at 9:32 a.m. The motion carried unanimously.

Soil and Water Conservation District Director Troy Kuphal addressed communication with the DNR. The DNR outlined their responsibility with lake level management in a letter on February 13, 2024. The document was entered into the record.

Commissioner Wolf expressed his desire for the funds to be used only for the intended purposes. County Administrator Lezlie Vermillion stated that the funds would be placed in a special account, and will be monitored for the intended use only.

Commissioner Beer reflected that the request was initiated by lakeshore property owners to preserve septic systems rather than recreational benefits.

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.2 Adopt Resolution No. 2024-140; Approving the 2025 Levy Assessment of \$4,400 on all Taxable Properties in the McMahon Lake Outlet Special Tax District

Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(6) CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER

Presentation of Joseph F. Ries Excellence in Scott County Government Awards

Business Operations Manager Tracy Cervenka and Mental Health Center Clinical Director Dr. Terry Raddatz were both honored with the prestigious Joseph F. Ries Excellence in Scott County Government Award. This award was established to honor those who have consistently demonstrated excellence in work performance, innovation, leadership, and achievement in service to Scott County residents. The award intends to recognize individuals who drive improvements in operations, services, and cost savings, and it is the desire of the County Board to nurture and maintain Joseph F. Ries' spirit of excellence and inspiration.

- 6.1 Recognition of Scott County Retiree Dr. Terry Raddatz

The Commissioners recognized Mental Health Center Clinical Director Terry Raddatz in light of her upcoming retirement.

Chair Weckman Brekke recessed the meeting at 10:49 a.m. and reconvened at 11:00 a.m.

(7) CONSENT AGENDA

- 7.1 Adopt Resolution No. 2024-29; Authorizing Final Payment to S.M. Hentges & Sons, Inc. for the County Highway 21 and Trunk Highway 13 Roundabout Project

Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.2 Adopt Resolution No. 2024-117; Authorizing Entering Into a Cooperative Agreement With the City of Shakopee for the Whispering Oaks Trail Extension Project

Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.3 Adopt Resolution No. 2024-118; Authorizing Entering an Amendment to the Agreement with CDW Government LLC for Increased Services

Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.4 Adopt Resolution No. 2024-124; Approving the Interim Use Permit to Operate a Temporary Asphalt Plant During the 2024 Mining Season (Valley Paving, Inc., Applicant and Ted G. & Mary R. Kornder, Property Owners)
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.5 Adopt Resolution No. 2024-125; Approving a Conditional Use Permit for a Trailer Sales and Service Center (Central Trailer Sales, Applicant and Property Owner)
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.6 Adopt Resolution No. 2024-127; Authorizing Entering an Agreement with Independent School District No. 720 for Attendance Specialist Services
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.7 Adopt Resolution No. 2024-133; Authorizing the Conveyance of Right of Way to the Minnesota Department of Transportation along Trunk Highway 19
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.8 Adopt Resolution No. 2024-134; Adopting the Amended Financial Policy and Rescinding Resolution No. 2022-69
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.9 Adopt Resolution No. 2024-135; Authorizing Releasing an Easement and Entering into an Agreement with Starting Gate Venture, LLC and GS Moving Up, LLC for Relocation of a Dynamic Message Sign
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.10 Adopt Resolution No. 2024-136; Authorizing Entering Into Agreement No. 1055908 with the Minnesota Department of Transportation and the Union Pacific Railroad Company for the Bluff Drive Overpass Project
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.11 Adopt Resolution No. 2024-139; Authorizing Entering an Amendment to the Tri-City Tactical Team Joint Powers Agreement
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.12 Adopt Resolution No. 2024-142; Authorizing Entering Into an Agreement with Hennepin County for Inmate Housing
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.13 Adopt Resolution No. 2024-144; Supporting the City of Belle Plaine's Submittal of a Minnesota Department of Education Fiscal Year 2025 Library Construction Grant Application
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

7.14 Approve the Appointment of Citizens to Advisory Committees

Human Services Resource Council: Appointment of Trevor Johnson of Commissioner District 4 (Term effective 5/7/2024- 12/31/2025) Appointment of Bristol Evasco of Commissioner District 4 (Term effective 5/7/2024 - 12/31/2025). Library Board of Advisors: Appointment of Angela Rasmussen of Commissioner District 5 (Term effective 5/7/2024 - 12/31/2025)

Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously.

7.15 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner moved, seconded by Commissioner to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Cody Nelson, FT Senior Public Works Technician, Transportation Services Division, effective 3/28/2024.
2. Separation of employment for Thomas Snell, FT Probationary Equipment Mechanic, Planning and Resource Management Division, effective 3/29/2024.
3. Separation of employment for Angela Zamora Harguth, Project Manager, Office of Management and Budget, effective 4/24/2024.
4. Separation of employment for Pa Chee Thao, FT Probationary Child Support Officer, Health and Human Services Division, effective 4/12/2024.
5. Separation of employment for William Crayne, FT Probationary Corrections Officer, County Sheriff's Office, effective 4/21/2024.
6. Separation of employment for Terry Raddatz, Clinical Director, Health and Human Services Division, effective 5/8/2024.
7. FT Probationary employment of Aaron Osborne, Field Probation Officer, Health and Human Services Division, effective 4/15/2024.
8. FT Probationary employment of Kelly Durkin-Loo, Contract Management Coordinator, Office of Management and Budget Division, effective 4/22/2024.
9. FT Probationary employment of Melissa Chesky, Facility Probation Officer, Health and Human Services Division, effective 4/22/2024.
10. FT Probationary employment of Rhonda Otto, Deputy Auditor/Treasurer, Community Services Division, effective 5/6/2024.
11. PT (50% FTE) Temporary employment of Carolene Weldon, Child Protection Worker - Unclassified, Health and Human Services Division, effective 4/5/2024.
12. Intermittent (34% FTE) Temporary employment of Greg Boe, HHW Assistant - Unclassified, Planning and Resource Management Division, effective 4/24/2024.
13. Change in status for Delanie Bittner, PT (50% FTE) Facility Probation Officer to Intermittent (34% FTE) On Call Facility Probation Officer - Unclassified, Health and Human Services Division, effective 4/24/2024.
14. Promotion for Betty (Beatriz) Ortiz, FT Corrections Officer - Direct Supervision Specialist, to FT Probationary Corrections Officer, County Sheriff's Office, effective 4/10/2024.
15. Promotion for Brian Van Beeck, FT Principal Solutions Analyst to FT Probationary Solutions Enterprise Architect, Office of Management and Budget, effective 4/15/2024.
16. Promotion for Heidi Pointner, FT Case Aide to FT Probationary Child Support Officer, Health and Human Services Division, effective 4/22/2024.

Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously.

(8) CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER

8.1 Adopt Resolution No. 2024-121; Proclaiming May 5-11, 2024 as Correctional Officers' Week in Scott County

Motion by Commissioner Beer, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 8.2 Adopt Resolution No. 2024-122; Proclaiming May 12-18, 2024 as National Police Week in Scott County
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.3 Adopt Resolution No. 2024-128; Authorizing Entering into a Subdivision Services Agreement With Sand Creek Township
Motion by Commissioner Wolf, seconded by Commissioner Beer. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(9) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended the Board Workshop following the Board meeting on April 16.
- All Commissioners attended the Board Workshop on April 23.
- Commissioners Beer, Brennan, Ulrich, and Wolf attended the County Board/Parks Advisory Committee Joint Workshop on May 1.
- All Commissioners attended the Scott County Ditch Board meeting on May 7.
- Commissioner Beer attended the Community Development Agency (CDA) meeting on April 18.
- Commissioner Beer attended the Community Health Improvement Committee (CHIC) meeting on April 22.
- Commissioners Beer and Weckman Brekke attended the Chair/Vice Chair meeting on April 23.
- Commissioners Beer and Weckman Brekke attended the Treehouse fundraiser on April 25.
- Commissioner Beer attended the HEART meeting on May 1.
- Commissioner Beer met with Employee Relations staff on May 3.
- Commissioner Brennan attended the Prior Lake-Spring Lake Watershed District meeting on April 16.
- Commissioners Brennan and Ulrich attended the Minnesota Valley Transit Authority (MVTA) meeting on April 17.
- Commissioner Brennan attended the Lower Minnesota River Watershed District meeting on April 17.
- Commissioner Brennan met with Planning and Resource Management Director Brad Davis on April 18.
- Commissioner Brennan attended the Dakota-Scott Workforce Development Board meeting on April 19.
- Commissioners Brennan, Ulrich, and Wolf attended the County Road 16 Modernization Project Open House on April 23.
- Commissioner Brennan attended the CDA Open House on April 24.
- Commissioners Brennan, Weckman Brekke, and Wolf attended the Three Rivers Park District event on April 25.
- Commissioner Brennan attended the Quality Equipment Ribbon Cutting on April 26.
- Commissioner Brennan attended the CDA Center for Entrepreneurship meeting on April 26.
- Commissioner Brennan attended Shakopee Cleanup Day on April 27.
- Commissioner Brennan attended the Justice Steering Committee meeting on May 2.
- Commissioner Brennan met with the County Administrator, Transformation and Enterprise Services Director Jake Grussing, and Parks Manager Patty Freeman on May 2.
- Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board (TAB) meeting on April 17.
- Commissioner Ulrich attended the Families & Individuals Sharing Hope (FISH) Executive Committee meeting April 22.
- Commissioner Ulrich attended the FISH Board meeting on April 24.
- Commissioner Ulrich attended the Policy Maker Working Group meeting on April 25.
- Commissioner Ulrich attended the Corridors of Commerce Readiness Advancement Advisory Group meeting on April 29.
- Commissioner Ulrich met with the County Administrator on May 1.
- Commissioners Ulrich and Weckman Brekke attended the Scott County Association For Leadership & Efficiency (SCALE) Executive Committee meeting on May 3.
- Commissioner Weckman Brekke testified at the State House Committee meeting on April 16.
- Commissioners Weckman Brekke and Wolf attended the Scott County Township Association Spring meeting on April 17.

- Commissioner Weckman Brekke attended the Community Corrections Advisory Committee meeting on April 18.
- Commissioner Weckman Brekke attended the Association of Minnesota Counties (AMC) Board of Directors meeting on April 19.
- Commissioner Weckman Brekke attended the Minnesota Community Supervision Advisory Committee meeting on April 19.
- Commissioner Weckman Brekke attended the Minnesota Inter-County Association (MICA) Collar County Governance meeting on April 19.
- Commissioner Weckman Brekke testified at the Otter Tail County Board meeting on April 23.
- Commissioner Weckman Brekke and the County Administrator met with the New Prague Mayor and City Administrator on April 24.
- Commissioner Weckman Brekke attended the Together We Can meeting on April 24.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) Human Services and Education Committee meeting on April 24.
- Commissioner Weckman Brekke attended the Southern Valley Alliance event on April 26.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) event on April 27.
- Commissioner Weckman Brekke attended the Jordan City Council Transportation Committee meeting on April 29.
- Commissioner Weckman Brekke attended the NACo Prenatal to Three Summit on April 30 – May 1.
- Commissioner Weckman Brekke attended the SCALE May meeting planning meeting on May 3.
- Commissioner Weckman Brekke met with Cambria Real Estate Developer Joe Peters on May 3.
- Commissioner Wolf attended the Scott County Employee Insurance Committee meeting on April 17.
- Commissioner Wolf attended the Solid Waste Advisory Committee meeting on April 18.
- Commissioner Wolf attended the Scott Watershed Management Organization (WMO) Planning Commission meeting on April 22.
- Commissioner Wolf attended the Spring Lake Town Board meeting on April 23.
- Commissioner Wolf met with the County Administrator on April 23.
- Commissioner Wolf attended the Prior Lake City Council meeting on April 23.
- Commissioner Wolf attended the Vermillion River Watershed meeting on April 25.
- Commissioner Wolf attended the Elko New Market City Council meeting on April 25.
- Commissioner Wolf attended the Scott County Employee Insurance Committee meeting on May 2.
- Commissioner Wolf attended the Credit River City Council meeting on May 6.
- Commissioner Wolf attended the Cedar Lake Town Board meeting on May 6.

(10) COUNTY ADMINISTRATOR UPDATE

Lezlie Vermillion noted that following the meeting, the Commissioners will meet in a workshop setting to receive updates on:

- Family Resource Center Request for Proposal
- Enterprise Resource Planning (ERP)

A Groundbreaking for the 169/59 Interchange will take place at 12:30 pm.

(11) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(12) ADJOURN

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 11:06 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board