



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
April 16, 2024**

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:02 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hocesvar, County Attorney
3. Lezlie Vermillion, Scott County Administrator
4. Danny Lenz, Deputy County Administrator/CFO
5. Ron Hocesvar, Scott County Attorney
6. Luke Hennen, Scott County Sheriff
7. Barb Dahl, Health and Human Services Director
8. Lisa Freese, Transportation Services Director
9. Cindy Geis, Community Service Director
10. Jake Grussing, Transformation & Enterprise Services Director
11. Suzanne Arntson, Deputy HHS Director
12. Dr. Tawnya Ward, Behavioral Health and Housing Director
13. Tracy Cervenka, Business Operations Manager
14. Evan Cole, Business Info/Sys Specialist
15. Scott Haas, Sheriff's Captain
16. Chris Harder, Quality Improvement Manager
17. Erin Lewis, Quality Improvement Manager
18. Jennifer Schultz, Library Director
19. Mary Kay Stevens, Public Health
20. Terry Fuhrman, Public Health
21. Ally Addison, Learning and Outreach Specialist
22. Nikki Hallberg, Social Work Supervisor
23. Lisa Brodsky, Public Health Director
24. Lisa Pollard, Learning and Outreach Manager
25. Vanessa Strong, Water Resources Supervisor
26. Marcia Barcelata-O'Neill, Community Outreach Officer
27. Paul Hajduk, Enterprise Risk Manager
28. Briley Haugh, Residential Appraiser
29. Yazmin Daleo, Mental Health Center Therapist
30. Kari Ouimette, Economic Assistance Director
31. Angela Boyd, Public Health Nurse
32. Ruth Heiland, Public Health Nurse
33. Rocky Sodemani, Social Worker
34. Carla Winder, Social Worker
35. Brittany Clay, Public Health Nurse
36. Brittani Lane, Aging & Disability Services Manager
37. Mohamed Alinur, Management Analyst

38. Elana Tran, Public Health Data Planner
39. Jodi Leraas, Public Health Supervisor
40. Heather Gould, HR Business Partner
41. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Mary Bartusek, New Prague Area Schools
2. Lauren Spranger, Library Advisory Board
3. Mayor Janet Williams, City of Savage
4. Rodney Seurer, City of Savage
5. Steve Dunbar, Minneapolis
6. Karla Chavez
7. Julie Siegert, Scott County Community Development Agency
8. Linda Janovsky, Scott County Community Development Agency
9. Steve Scherff, Baker Tilly
10. Dale Loomer, Mental Health Advisory Committee
11. Connie Priesz, North Star Therapy Animals

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) APPROVE MINUTES

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the April 2, 2024 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(5) NEW EMPLOYEES

The following new employees introduced themselves and were welcomed to Scott County:

- | | |
|----------------|------------------------------|
| • Yazmin Daleo | Mental Health Center |
| • Paul Hajduk | Budget & Strategic Planning |
| • Briley Haugh | Property & Taxation Services |

(6) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

- 6.1 Adopt Resolution No. 2024-119: Acknowledging National Therapy Animal Day
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(7) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

- 7.1 Conduct a Public Hearing at 9:00 a.m. to Receive Public Comment on the Proposed Multifamily Senior Housing Development in the City of Shakopee and Adopt Resolution No. 2024-123; Approving The Pledge of the General Obligation of Scott County, Minnesota to the Payment of the Governmental Development Bonds (Scott County, Minnesota Unlimited Tax General Obligation), Series 2024A

Motion by Commissioner Brennan, seconded by Commissioner Wolf to open the Public Hearing at 9:15 a.m. The motion carried unanimously.

Scott County Community Development Agency (CDA) Executive Director Julie Siegert provided an overview of the bonding request for the former Central School site redevelopment into a 60 unit senior housing complex and new CDA office.

Motion by Commissioner Brennan, seconded by Commissioner Wolf to close the Public Hearing at 9:23 a.m. The motion carried unanimously.

Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(8) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

8.1 Receive Information on Scott County Delivers Topic: Early Learning and Literacy

The Commissioners received information on Scott County Delivers Topic: Early Learning and Literacy.

(9) CONSENT AGENDA

9.1 Adopt Resolution No. 2024-67; Authorizing Entering an Agreement With St. Croix Psychiatric, LLC dba PrairieCare Medical Group for Psychiatric Consultation

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

9.2 Adopt Resolution No. 2024-76; Authorizing Entering Into a Cooperative Agreement With Shakopee Public Utilities Commission for the County Highway 69 and 78 Roundabout

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

9.3 Adopt Resolution No. 2024-87; Authorizing Entering Single Day Clean-Up Agreements with the Cities of New Prague, Shakopee, Jordan, Savage, Belle Plaine, Prior Lake, and Elko New Market; and the Townships of Helena and Spring Lake.

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

9.4 Adopt Resolution No. 2024-95; Authorizing Application for a Minnesota Trail Assistance Grant for 2024-2025 and if Awarded, Accepting the Grant and Entering Into an Agreement with the Minnesota Department of Natural Resources

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

9.5 Adopt Resolution No. 2024-100; Authorizing Entering Into a Cooperative Agreement with the Minnesota Department of Natural Resources for the Merriam Junction Regional Trail Project

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

9.6 Adopt Resolution No. 2024-105; Authorizing Entering Into Cooperative Agreements with Helena, Jackson, Louisville, and Sand Creek Townships for Participation in the 2024 Sealcoat Program

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

9.7 Adopt Resolution No. 2024-106; Authorizing a Budget Amendment and Entering a Contract with Asphalt Surface Technologies Corp. for the 2024 Highway Sealcoat Project

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 9.8 Adopt Resolution No. 2024-108; Authorizing the Acceptance of Funds for the Minnesota Youth Program From the Minnesota Department of Employment and Economic Development
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 9.9 Adopt Resolution No: 2024-109; Authorizing an Increase to Spending Authorization for the Microsoft Enterprise Agreement
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 9.10 Adopt Resolution No. 2024-111; Authorizing Entering a Third Amendment to Attachment No. 1 of the Master Agreement With St. David's Center
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 9.11 Adopt Resolution No. 2024-112; Authorizing Entering a Contract with S.M. Hentges & Son, Inc. for the Trunk Highway 169 and County Highway 59 Interchange Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 9.12 Adopt Resolution No. 2024-113; Supporting the Minnesota Department of Transportation's Application Submittal to United States Department of Transportation for consideration in its Discretionary Grant Programs for the I-494 E-ZPass Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 9.13 Adopt Resolution No. 2024-114; Authorizing a Budget Amendment and Entering into an Agreement with Access Networks for Wi-Fi at the Scott County Fairgrounds
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 9.14 Adopt Resolution No. 2024-115; Authorizing a Budget Amendment, Entering an Agreement With Southwest Metro Intermediate District #288 for Workforce Development, and the Addition of a 1.0 FTE
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 9.15 Adopt Resolution No. 2024-116; Authorizing Acceptance of an Increased Allocation of the Strong Foundations Grant, an Application for Additional Grant Funds and Their Acceptance if Awarded, an Amendment of an Agreement with the Minnesota Department of Health, and the addition of a .5 FTE
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 9.16 Adopt Resolution No. 2024-120; Authorizing Submittal of the Trunk Highway 13 Project for the 2024 Multimodal Project Discretionary Grant
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 9.17 Adopt Resolution No. 2024-129; Authorizing the Submittal of a Grant Application, and if Awarded Receipt of Funds and the Approval to Enter a Grant Agreement With the Bureau of Justice Assistance (BJA) for the Second Chance Act Pay for Success Program Initiative
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 9.18 Set a Public Hearing on May 7, 2024, at 9:00 a.m. to Receive Public Comment on Adopting an Ordinance Establishing the McMahon Lake Outlet Tax District
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.
- 9.19 Set a Public Hearing for May 21, 2024, at 9:00 a.m. to Receive Public Comment on an On - Off Sale Combined Intoxicating Liquor License for Henderson Station Brewing Company in Blakeley Township
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.
- 9.20 Approve the Renewal Application for Scott County On Sale Liquor License for Castle Kitchen Corporation DBA Minnesota Renaissance Festival in Louisville Township for 2024
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.
- 9.21 Approve Payroll Processing of Personnel Actions
On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:
1. Separation of employment for Judith Villalobos, Intermittent Administrative Assistant - Unclassified, Transportation Services Division, effective 3/11/2024.
 2. Separation of employment for Delores Barkley, Senior Worker/EMTR - Unclassified, Health and Human Services Division, effective 3/15/2024.
 3. Separation of employment for Ella Sundstrom, Intermittent (34% FTE) Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 3/26/2024.
 4. Separation of employment for Rebecca Selser, FT 911 Dispatcher, County Sheriff's Office, effective 4/1/2024.
 5. Separation of employment for Tatiana Little, FT Probationary Child Protection Worker, Health and Human Services Division, effective 4/8/2024.
 6. Separation of employment for Pa Chee Thao, Child Support Officer, Health and Human Services Division, effective 4/12/2024.
 7. FT Probationary employment of Yazmin Daleo, Therapist, Health and Human Services Division, effective 4/1/2024.
 8. FT Probationary employment of Jennifer Payne, 911 Dispatcher, County Sheriff's Office, effective 4/1/2024.
 9. FT Probationary employment of Courtney Helegmo, 911 Dispatcher, County Sheriff's Office, effective 4/1/2024.
 10. FT Probationary employment of Nicholas Hacker, 911 Dispatcher, County Sheriff's Office, effective 4/1/2024.
 11. FT Probationary employment of Lauren Hoppe, Eligibility Specialist, Health and Human Services Division, effective 4/8/2024.
 12. PT Temporary employment of Steven Gunter, Household Hazardous Waste Assistant - Unclassified, Planning and Resource Management Division, effective 4/3/2024.
 13. Intermittent (34% FTE) employment of Molly Sticha, Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 3/27/2024.
 14. Amend promotion for James Holden, FT Therapist to FT Probationary Mental Health Center Supervisor, Health and Human Services Division, effective 4/1/2024 (previously 5/1/2024).
 15. Reclassification for Julie Steele-Svenningsen, FT Library Associate to FT Library Technical Services Specialist, Transformation and Enterprise Services Division, effective 3/29/2024.
 16. Reclassification for Elizabeth Bonello, PT (60% FTE) Library Associate to PT (60% FTE) Library Resource Sharing Specialist, effective 3/29/2024.
 17. Promotion for Rocky (Rochel) Sodemani, FT Community Health Specialist to FT Probationary Social Worker II, Health and Human Services Division, effective 4/1/2024.
- The motion carried unanimously.

9.22 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. Invoices total \$9,979,812 from March 1st through March 31st, 2024. Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.

(10) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

- 10.1 Receive Information on the Scott County Mental Health Local Advisory Council (LAC) Priorities
The Commissioners received information on the Scott County Mental Health Local Advisory Council from Behavioral Health and Housing Director Dr. Tawnya Ward and Savage Police Chief Rodney Seurer.

- 10.2 Adopt Resolution 2024-91; Proclaiming April 14-20, 2024 as National Public Safety Telecommunicators Week in Scott County

Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(11) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended the Workshop following the Board meeting on April 2.
- Commissioners Beer, Ulrich, Weckman Brekke, and Wolf attended the Scott County Association For Leadership & Efficiency (SCALE) meeting on April 12.
- Commissioner Beer met with the County Administrator on April 2.
- Commissioners Beer, Brennan, Weckman Brekke, and Wolf attended the Emergency Management Training on April 3.
- Commissioners Beer and Wolf attended the Solid Waste Conference on April 3.
- Commissioners Beer and Weckman Brekke met on April 3.
- Commissioner Beer met with County Engineer Tony Winiacki on April 5.
- Commissioners Beer and Weckman Brekke attended the Jordan City Council work session on April 8.
- Commissioner Beer attended the Scott County Labor Management Committee - American Federation of State, County & Municipal Employees (AFSCME) meeting on April 9.
- Commissioners Beer and Ulrich attended the Families & Individuals Sharing Hope (FISH) meeting on April 11.
- Commissioners Beer and Weckman Brekke, along with the County Administrator, met with the Shakopee Mayor and City Administrator on April 11.
- Commissioners Beer and Ulrich attended the SCALE Service Delivery meeting on April 15.
- Commissioners Beer and Wolf visited the Metropolitan Mosquito Control District (MMCD) Facility on April 15.
- Commissioners Beer and Weckman Brekke met with new employees on April 16.
- Commissioner Brennan attended the Solid Waste Conference on April 2-3.
- Commissioner Brennan met with Shakopee City Councilor Jesse Lara on April 4.
- Commissioner Brennan met with Shakopee Public Utilities General Manager Greg Drent on April 4.
- Commissioners Brennan and Weckman Brekke met on April 9.
- Commissioner Brennan attended the Community Development Agency (CDA) meeting on April 9.
- Commissioners Brennan and Weckman Brekke attended the Prior Lake Rotary meeting on April 10.
- Commissioner Brennan attended the Scott County Historical Society (SCHS) meeting on April 10.
- Commissioner Brennan attended the Minnesota House of Representatives Health Finance and Policy Committee hearing on April 12.
- Commissioner Brennan met with the County Administrator on April 12.
- Commissioner Brennan met with Shakopee Residents on April 13.

- Commissioner Brennan attended the Metropolitan Library Service Agency (MELSA) Board of Trustees meeting on April 15.
- Commissioner Ulrich met with the County Administrator on April 3.
- Commissioners Ulrich and Weckman Brekke attended the SCALE Executive Committee meeting on April 5.
- Commissioner Ulrich attended the Suburban Transit Association (STA) meeting on April 8.
- Commissioners Ulrich and Weckman Brekke attended the Minnesota Inter-County Association (MICA) Board of Directors meeting on April 10.
- Commissioner Weckman Brekke met with Quality Improvement Manager Chris Harder and Scott County Resident Julie Welch on April 2.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Finance Committee meeting on April 2.
- Commissioner Weckman Brekke met with Jordan City Council Member Shuh for a photo with the Hop Scott Van on April 2.
- Commissioner Weckman Brekke attended the Belle Plaine Town Board meeting on April 2.
- Commissioner Weckman Brekke attended the Blakeley Town Board meeting on April 2.
- Commissioner Weckman Brekke met with the Jordan Mayor on April 3.
- Commissioner Weckman Brekke attended the Scott County Justice Steering Committee meeting on April 4.
- Commissioner Weckman Brekke met with the County Administrator on April 9.
- Commissioner Weckman Brekke attended the Together We Can meeting on April 9.
- Commissioner Weckman Brekke attended the State Community Health Services Advisory Committee (SCHSAC) meeting on April 11.
- Commissioner Weckman Brekke attended the Association of Minnesota Counties (AMC) Board of Directors meeting on April 15.
- Commissioner Wolf attended the Elko New Market City Council meeting on April 3.
- Commissioner Wolf attended the Sand Creek Town Board meeting on April 4.
- Commissioner Wolf attended the Scott County Planning Advisory Commission/Board of Adjustment meeting on April 8.
- Commissioner Wolf attended the Elko New Market City Council meeting on April 11.
- Commissioner Wolf attended the Credit River City Council meeting on April 15.

(12) COUNTY ADMINISTRATOR UPDATE

The County Administrator had no updates.

(13) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(14) ADJOURN

Chair Weckman Brekke noted that following the meeting, the Commissioners will meet in a Workshop setting to receive updates on End of Year & 2024Q1 Financials, Watershed Management Organization (WMO) Plan, Shakopee Cultural Riverfront Trail, and Contract Policy.

On a motion by Commissioner Beer, seconded by Commissioner Wolf, the meeting adjourned at 11:30 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board