



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
March 19, 2024**

9:00 AM

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:02 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke presided.

The following were also in attendance:

1. Lezlie Vermillion, Scott County Administrator
2. Danny Lenz, Deputy County Administrator/CFO
3. Jeanne Andersen, Senior Attorney
4. Barb Dahl, Health and Human Services Director
5. Brad Davis, Planning and Resource Management Director
6. Lisa Freese, Transportation Services Director
7. Cindy Geis, Community Service Director
8. Jake Grussing, Transformation & Enterprise Services Director
9. Dr. Tawnya Ward, Behavioral Health and Housing Director
10. Tracy Cervenka, Business Operations Manager
11. Evan Cole, Business Info/Sys Specialist
12. Chris Harder, Quality Improvement Manager
13. Erin Lewis, Quality Improvement Manager
14. Jennifer Schultz, Library Director
15. Jen Schwarz, Administrative Services Director
16. Mohamed Alinur, Management Analyst
17. Greg Sorenson, Chief Information Officer
18. Julie Hanson, Property and Customer Service Manager
19. Troy Beam, Fleet and Facilities Manager
20. Lisa Brodsky, Public Health Director
21. Jennifer Donnelly, Customer Service Supervisor
22. Janice From, Property and Customer Service Supervisor
23. Amandy Khon, Program Specialist
24. Laurie McMillen, Program Specialist
25. Tom Larson, Fleet Operations Manager
26. Scott Haas, Sheriff's Captain
27. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Ron Myshka
2. Jamie Swenson

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) APPROVE MINUTES

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the March 5, 2023 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no amendments to the Agenda.

(5) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

5.1 Receive Information on Scott County Delivers Topic: Evolving Workplace

The Commissioners received information on Scott County Delivers Topic: Evolving Workplace.

(6) CONSENT AGENDA

Commissioner Brennan asked that item 6.13; Resolution 2024-93 be removed from the Consent Agenda and voted on separately.

- 6.1 Adopt Resolution No. 2024-18; Authorizing Entering a Fourth Amendment to the Development Agreement for Shakopee Sand Mining (Cambria REH & Shakopee Sand, LLC., Applicants, and Great Plains Sand, LLC. & Quincunx Mining LLC., Property Owners)
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2024-36; Authorizing an Amendment to the Dispatch Expansion Capital Improvement Project and an Amendment to the Agreement with Motorola Solutions
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2024-69; Approving the Preliminary Plat and Final Plat of Schumann Third Addition (James Michael Jr., & Lisa Michael, Applicant, and James Michael Jr., Lisa Michael, & Tyler James Michael, Property Owners)
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Adopt Resolution No. 2024-70; Approving the Preliminary Plat and Final Plat of Meierbachtol Addition (Mark Meierbachtol, Applicant and Donald and Margaret Meierbachtol Trustees of the Don and Margaret Meierbachtol Living Trust dated July 15, 2020, Property Owners)
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2024-75; Authorizing Entering Into a Cooperative Maintenance Agreement With the City of Shakopee for the County Highway 69 and 78 Roundabout
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2024-79; Authorizing Final Payment to Sir Lines-A-Lot, LLC for the Highway Safety Improvement Program Pavement Markings Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.7 Adopt Resolution No. 2024-82; Authorizing Entering an Amendment to the Contract with Inter-Fluve, Inc. for Sand Creek Sediment Reduction Phase VI
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.8 Adopt Resolution No. 2024-84; Authorizing Entering an Amendment to the Minnesota Pollution Control Agency 2019- 2024 Local Recycling Development Grant Agreement
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.9 Adopt Resolution No. 2024-88; Authorizing Entering a Contract with Kone Inc. for Elevator Updating and Amending the 2024 Capital Improvement Program Budget
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.10 Adopt Resolution No. 2024-89; Authorize Entering Into a Cooperative Agreement with the City of Carver for the Merriam Junction Trail
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.11 Adopt Resolution No. 2024-90; Authorizing Entering Into a Contract with Gopher State Sealcoat, Inc. for the 2024 Trail Preventive Maintenance Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.12 Adopt Resolution No. 2024-92; Authorizing Amending the Budget for Utilization of American Rescue Plan Act Funds, and Entering a Purchase Agreement for Property Located at 13780 McKenna Road NW in Prior Lake
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.13 Adopt Resolution No. 2024-93; Authorizing Entering a Purchase Agreement for, and Acquisition of, Real Property for the Blakeley Bluffs Park Reserve, a Grant Request to the Metropolitan Council for Acquisition Funding, and Amendment of the Park Improvement Program Budget
Commissioner Brennan stated that she is not voting against the Blakeley Bluffs Park project, but rather, she is voting against the practice of the policy of negotiating the purchase price on the appraisal when there is knowledge that the home and accessory buildings will be demolished and exceeds the value of the land.
Administrator Lezlie Vermillion stated that property purchased must be based upon the fair market value and that state bonds and IRS tax exempt status prohibit profiting from the reuse of the land or building once purchased.
Commissioner Beer commented that while regulations are not desirable, this acquisition is a significant part of the park project.
Commissioner Ulrich noted that some parcels become available infrequently and opportunities must be acted upon as they come.
Commissioner Weckman Brekke summarized that long term vision is needed as the project's development may take decades to complete.
Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried on a vote of four ayes, with Commissioner Brennan voting nay. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.14 Adopt Resolution No. 2024-101; Authorizing a Budget Amendment to the Minnesota Department of Human Services Grant No. 225051 to Shift Funds From Training Expense to Technology and Vehicle Expense of \$37,191

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.15 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Tigra Comodore, FT Corrections Officer, County Sheriff's Office, effective 2/12/2024.
2. Separation of employment for Adam Breheim, FT Probationary Corrections Officer, County Sheriff's Office, effective 2/22/2024.
3. Separation of employment for Namgyal Phurbu, FT Probationary Project Manager, Office of Management and Budget Division, effective 3/15/2024.
4. Separation of employment for Peter Schmitt, Environmentalist III, Planning and Resources Management Division, effective 3/29/2024.
5. FT Probationary employment of Tawanna Redmon, Eligibility Specialist, Health and Human Services Division, effective 2/20/2024.
6. FT Probationary employment of DeAnna Dmytrasz, Child Care Assistance Specialist, Health and Human Services Division, effective 2/26/2024.
7. FT Probationary employment of Jenna Braun, Social Work Case Manager, Health and Human Services Division, effective 2/26/2024.
8. FT Probationary employment of Briley Haugh, Residential Appraiser, Community Services Division, effective 3/11/2024.
9. PT (60% FTE) Probationary employment of Tracy Shoemaker, Legal Assistant, County Attorney's Office, effective 2/28/2024.
10. PT (60% FTE) Probationary employment of Alissa Ebnetter, Principal Accounting Technician, Transportation Services Division, effective 3/4/2024.
11. Intermittent (34% FTE) employment of Cerisse Murphy, Librarian - Unclassified, Transformation and Enterprise Services Division, effective 3/7/2024.
12. Amend starting date for Brady Huggett, Intermittent (34% FTE) Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 2/23/2024 (previously 2/26/2024).
13. Promotion for Michelle Buetow, PT (85% FTE) Legal Assistant to PT (50% FTE) Probationary Victim/Witness Assistant and PT (25% FTE) Legal Assistant, County Attorney's Office, effective 3/4/2024.
14. Promotion for Steven Kelm, FT Assistant County Attorney III to FT Probationary Senior Attorney, County Attorney's Office, effective 3/11/2024.
15. Promotion for Angela Larson, FT Eligibility Specialist to FT Probationary Eligibility Specialist Lead, Health and Human Services Division, effective 3/4/2024.

The motion carried unanimously.

- 6.16 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. The Record of Disbursements will be available at the meeting. Invoices total \$12,157,548.30 from February 1 through February 29, 2024.

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.

(7) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended the Workshop following the Board meeting on March 5.
- All Commissioners attended the Scott County Association For Leadership & Efficiency (SCALE) meeting on March 8.
- Commissioner Beer attended the Families & Individuals Sharing Hope (FISH) meeting on March 12.
- Commissioner Beer attended the Scott County Prevention Coalition meeting on March 12.
- Commissioners Beer and Ulrich attended the SCALE Service Delivery meeting on March 18.
- Commissioners Brennan and Ulrich attended the Emergency Management Training on March 13.
- Commissioners Brennan and Ulrich toured DemCon on March 6.
- Commissioner Brennan attended the Scott County Parks Advisory Committee meeting on March 6.
- Commissioner Brennan met with the County Administration on March 7.
- Commissioners Brennan, Weckman Brekke and Wolf attended the Metro Parks meeting with Senators on March 7.
- Commissioners Brennan and Wolf attended the Elections Canvassing Board meeting on March 8.
- Commissioner Brennan attended the Libraries as Community Hubs meeting on March 10.
- Commissioner Brennan attended the Metropolitan Library Service Agency (MELSA) Finance Committee meeting on March 11.
- Commissioner Brennan attended the Community Development Agency (CDA) meeting on March 12.
- Commissioner Brennan attended the Scott County Historical Society Board (SCHS) meeting on March 13.
- Commissioner Brennan attended the MELSA meeting on March 14.
- Commissioner Brennan attended the Dakota Scott Workforce Board meeting on March 15.
- Commissioner Brennan met with Live Learn Earn Housing Committee Member Fred Corrigan on March 18.
- Commissioner Brennan met with Parks General Manager Patty Freeman on March 18.
- Commissioner Brennan met with the County Administrator on March 18.
- Commissioners Brennan and Weckman Brekke met with Health and Human Services Director Barb Dahl on March 19.
- Commissioners Ulrich and Weckman Brekke, along with the County Administrator and Transportation Services Director Lisa Freese attended the Minnesota Department of Transportation (MnDOT) meeting on March 7.
- Commissioner Ulrich met with the County Administrator on March 7.
- Commissioner Ulrich attended the 169 Corridor Coalition meeting on March 7.
- Commissioner Ulrich attended the SCALE Regional Training Facility Board meeting on March 8.
- Commissioner Ulrich attended the Suburban Transit Association (STA) meeting on March 11.
- Commissioners Ulrich and Weckman Brekke attended the Minnesota Inter-County Association (MICA) Board of Directors meeting on March 13.
- Commissioner Ulrich attended the Transportation Policy Plan (TPP) meeting on March 15.
- Commissioner Weckman Brekke, along with the County Administrator and Transportation Services Director Lisa Freese, met with MnDOT Representatives on March 7.
- Commissioner Weckman Brekke attended the State Community Health Services Advisory Committee (SCHSAC) Meeting on March 8.
- Commissioner Weckman Brekke and Transportation Services Director Lisa Freese met with Sand Creek Township Representatives on March 12.
- Commissioner Weckman Brekke met with the County Administrator on March 12.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) meeting on March 12.
- Commissioner Weckman Brekke attended Transportation Alliance Day at the Capitol on March 13.
- Commissioners Weckman Brekke and Wolf attended the Metro Parks meeting with House Members on March 14.
- Commissioner Weckman Brekke attended a SCALE Legislative briefing on March 15.
- Commissioner Weckman Brekke met with Peggy Jo Dunnette, Sand Creek Township on March 18.
- Commissioner Wolf attended the Vermillion River Watershed meeting on March 5.
- Commissioner Wolf met with Senator Pratt on March 7.
- Commissioner Wolf attended the Planning Commission meeting on March 11.

- Commissioner Wolf attended the Prior Lake City Council meeting on March 12.
- Commissioner Wolf attended the Spring Lake Town Board meeting on March 12.
- Commissioner Wolf attended the Cedar Lake Town Board meeting on March 12.
- Commissioner Wolf attended the Metropolitan Emergency Services Board (MESB) meeting on March 13.
- Commissioner Wolf met with the Credit River Mayor on March 13.
- Commissioner Wolf attended the I35W Solutions Alliance meeting on March 14.
- Commissioner Wolf attended the FISH meeting on March 14.
- Commissioner Wolf attended the Elko New Market City Council meeting on March 14.
- Commissioner Wolf attended the Spring Lake Town Board meeting on March 14.
- Commissioner Wolf attended the Spring Lake Town Board listening session on March 18.
- Commissioner Wolf attended the Credit River City Council meeting on March 18.

(8) COUNTY ADMINISTRATOR UPDATE

County Administrator Lezlie Vermillion noted upcoming events.

- March 21 Open House 169/59 interchange
- March 26 Open House 169 corridor open house
- April 2 County Board workshop at 8:30 a.m. with the CDA regarding the Senior Building to be constructed on the former Central School grounds.

(9) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(10) ADJOURN

Chair Weckman Brekke concluded that following the meeting the Commissioners will meet in a Workshop setting to participate in a Metropolitan Council Listening session, and receive information on the Regional Training Facility and a Solid Waste Management update.

On a motion by Commissioner Brennan, seconded by Commissioner Wolf, the meeting adjourned at 10:40 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board