



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
March 5, 2024**

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke presided.

Chair Weckman Brekke noted that this day marks the birthday of Scott County. Scott County became a county on March 5, 1853.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hocevar, County Attorney
3. Danny Lenz, Deputy County Administrator/CFO
4. Barb Dahl, Health and Human Services Director
5. Brad Davis, Planning and Resource Management Director
6. Lisa Freese, Transportation Services Director
7. Cindy Geis, Community Service Director
8. Jake Grussing, Transformation & Enterprise Services Director
9. Suzanne Arntson, Deputy HHS Director
10. Molly Bruner, Community Correction Director
11. Tracy Cervenka, Business Operations Manager
12. Michael Thompson, Property & Taxation Services Manager
13. Christian Huskey, Deputy County Assessor
14. Ron Holbeck, Data Privacy Coordinator
15. Marty Schmitz, Zoning Administrator
16. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Mary Koll
2. Marty Preusser

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) APPROVE MINUTES

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the February 20, 2024 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

Transformation and Enterprise Services Director Jake Grussing recognized Business Operations Manager Tracy Cervenka for 35 years of service at Scott County. Chair Weckman Brekke recessed the meeting at 9:10 a.m. for a reception honoring Ms. Cervenka. Chair Weckman Brekke reconvened the meeting at 9:28 a.m.

(5) CONSENT AGENDA

- 6.1 Adopt Resolution No. 2024-38; Authorizing Entering Into a Cooperative Agreement With Scott County Community Development Agency for the Shepherd of the Lake Family Housing Project
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Approve Resolution No. 2024-47; Authorizing the 2026-2036 Scott Watershed Management Organization Comprehensive Water Resources Management Plan Update
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2024-53; Authorizing Entering a Cooperative Agreement With the Minnesota Department of Transportation and St. Lawrence Township to Construct the Trunk Highway 169 and County Highway 59 Interchange Project
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Adopt Resolution No. 2024-54; Authorizing Entering Into Amendment No. 1 to the Agreement With Mid American Signal, Inc. for the Advanced Traffic Management System
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2024-57; Authorizing a Budget Amendment and Awarding a Contract to Ebert Companies for the Cleary Lake Regional Park Project
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2024-60; Authorizing Entering Into a Grant Agreement with the Minnesota Department of Natural Resources to Accept State Appropriations Funding for the Merriam Junction Regional Trail and River Bank Stabilization Project
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2024-64; Authorizing the County Engineer to Request a Transfer of \$201,826.34 From the County's Municipal State Aid Construction Account to its Regular State Aid Construction Account
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.8 Adopt Resolution No. 2024-68; Authorizing Entering a Joint Powers Agreement With the State of Minnesota for the Minnesota Internet Crimes Against Children Task Force
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.9 Adopt Resolution No. 2024-71; Approving the Interim Use Permit for Expansion of the Maranda Mine (Pentagon Materials, Inc., Applicant and Maranda Acres, LLC., Property Owner)
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.10 Adopt Resolution No. 2024-72; Authorizing Entering into a Contract with Sir Lines-A-Lot, LLC for the 2024 Annual Pavement Marking and Striping Project
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.11 Adopt Resolution No. 2024-74; Authorizing Entering into a Third Amendment to the Agreement with Stratus Building Solutions for Cleaning Services
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.12 Adopt Resolution No. 2024-77; Authorizing a Grant Application, and if Awarded, Acceptance of Funds, Entering an Agreement With the Minnesota Department of Veterans Affairs, and the Addition of a 1.0 FTE for the County Veterans Service Office
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.13 Adopt Resolution No. 2024-78; Certifying Final Approved Appraised Values and Authorizing Acquisition by Eminent Domain Proceedings for the Merriam Junction Trail Project
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.14 Adopt Resolution No. 2024-80; Authorizing Entering Into a Veterans Treatment Court Cooperative Agreement With the State of Minnesota, the Addition of a .75 FTE Veteran's Court Field Probation Officer Position, the Joint Participation With First Judicial District Partners, and Amending the 2024 Budget.
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.15 Adopt Resolution No. 2024-81; Authorizing Entering a Contract with Emphasys Computer Solutions, Inc. for the SymPro Treasury Management Solution
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.16 Adopt Resolution No. 2024-83; Authorizing Entering into a Contract with Castle Rock Contracting & Tree Service, LLC for the Merriam Junction Trail Project
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.17 Approve Payroll Processing of Personnel Actions
On the recommendation of the County Administrator, Commissioner Brennan moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. FT Probationary employment of Katelyn Maddox, Community Health Specialist, Health and Human Services Division, effective 2/12/2024.
2. FT Probationary employment of Cedric Ealy, Eligibility Specialist, Health and Human Services, effective 2/26/2024.
3. FT Probationary employment of Matthew Lembeck, Senior Public Works Technician, Transportation Services Division, effective 2/26/2024.
4. FT Probationary employment of Pa Chee Thao, Child Support Officer, Health and Human Services Division, effective 3/4/2024.
5. PT (50% FTE) employment of Raymond Forrest, Certified Peer, Health and Human Services Division, effective 2/12/2024.
6. Intermittent (34% FTE) employment of Juliana (Judy) Courier, Election Assistant - Unclassified, Community Services Division, effective 2/13/2024.
7. Intermittent (34% FTE) employment of Aubriella Burtman, Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 2/20/2024.
8. Intermittent (34% FTE) employment of Brady Huggett, Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 2/26/2024.
9. Change in status for Amy Gabbert-Montag, PT (40% FTE) Probationary Library Associate to Intermittent (34% FTE) Library Associate - Unclassified, Transformation and Enterprise Services Division, effective 2/20/2024.

The motion carried unanimously.

(6) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

7.1 Informational Update on the 2024 Assessment, Impacting Taxes Payable in 2025

Property and Taxation Services Manager Michael Thompson provided the Commissioners with an informational update on the 2024 Assessment, impacting taxes payable in 2025.

(7) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended the Workshop following the Board meeting on February 20.
- All Commissioners attended the Workshop prior to the Board meeting on March 5.
- Commissioners Beer, Brennan, and Weckman Brekke attended the Belle Plaine Library Extended Access Grand Opening on February 29.
- Commissioner Beer attended the Association of Minnesota Counties (AMC) County Day at the Capitol on February 21.
- Commissioner Beer attended the Greater MSP meeting on February 22.
- Commissioners Beer and Brennan attended the Inter-Governmental Work Group meeting on February 22.
- Commissioners Beer and Weckman Brekke met on February 26.
- Commissioners Beer and Weckman Brekke attended the Chair/Vice Chair meeting on February 27.
- Commissioner Beer attended the Prior Lake City Council work session on February 27.
- Commissioner Beer attended the Metropolitan Mosquito Control District (MMCD) Board meeting on February 28.
- Commissioners Beer and Ulrich attended the Families & Individuals Sharing Hope (FISH) Board meeting on February 28.
- Commissioner Beer met with DemCon representatives on February 29.
- Commissioner Brennan attended the Prior Lake-Spring Lake Watershed District meeting on February 20.
- Commissioner Brennan attended the Lower Minnesota River Watershed District meeting on February 21.
- Commissioner Brennan attended the AMC General Government Policy Committee meeting on February 22.
- Commissioner Brennan met with Environmental Services Manager Kate Sedlacek on February 23.
- Commissioner Brennan attended the Human Services Resource Council meeting on February 26.
- Commissioner Brennan attended the Sam's Club Shakopee Distribution Center Ribbon Cutting on February 28.

- Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board (TAB) meeting on February 21.
- Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) meeting on February 21.
- Commissioner Ulrich attended the FISH Executive Committee meeting on February 28.
- Commissioners Ulrich and Weckman Brekke attended the Scott County Association For Leadership & Efficiency (SCALE) Executive Committee meeting on March 1.
- Commissioners Ulrich and Weckman Brekke attended the SCALE Lobbyist meeting on March 1.
- Commissioner Ulrich attended the Suburban Transit Association (STA) Legislative meeting on March 4.
- Commissioner Weckman Brekke provided a meal at Shakopee Treehouse on February 20.
- Commissioner Weckman Brekke attended the AMC Legislative Conference on February 21-22.
- Commissioner Weckman Brekke attended the AMC Board meeting on February 22.
- Commissioner Weckman Brekke attended the Minnesota Community Supervision Advisory Committee meeting on February 23.
- Commissioner Weckman Brekke and the County Administrator met with the Jordan Mayor, two City Council members, and City Administrator on February 26.
- Commissioner Weckman Brekke attended the Together We Can Steering Committee meeting on February 28.
- Commissioner Weckman Brekke and Commissioner Wolf attended the Quarterly meeting with Town Board chairs on February 28.
- Commissioner Weckman Brekke attended the Metropolitan Library Service Agency (MELSA) meeting on March 4.
- Commissioner Wolf attended the Scott WMO Planning Commission meeting on February 26.
- Commissioner Wolf met with DemCon representatives on February 27.
- Commissioner Wolf met with the County Administrator on February 27.
- Commissioner Wolf attended the meeting with Commercial/Industrial Developers on March 4.

(8) COUNTY ADMINISTRATOR UPDATE

County Administrator Lezlie Vermillion noted that a workshop will follow this meeting regarding:

- Shakopee Schools Partnership update
- MVTA
- Zoning

(9) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(10) ADJOURN

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 10:25 a.m.

County Board Chair

Clerk to the Board/County
Administrator

Deputy Clerk to the Board