



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
February 20, 2024**

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hocevar, County Attorney
3. Danny Lenz, Deputy County Administrator/CFO
4. Barb Dahl, Health and Human Services Director
5. Cindy Geis, Community Services Director
6. Jake Grussing, Transformation and Enterprise Services Director
7. Brad Davis, Planning & Resource Management Director
8. Dr. Tawnya Ward, Behavioral Health & Housing Director
9. Tracy Cervenka, Business Operations Manager
10. Evan Cole, Business Info/Sys Specialist
11. Chris Harder, Quality Improvement Manager
12. Marcia Barcelata-O'Neill, Community Outreach Manager
13. Nikki Conway, Child Welfare Manager
14. Tricia Meschke, Child Protection
15. Deb Simonson, County Attorney
16. Mohamed Alinur, Management Analyst
17. Julie Swanson, Social Work Supervisor
18. Amanda Griffith, Child Protection Worker
19. Tony Winiecki, County Engineer
20. Kari Ouimette, Economic Assistance Director
21. Kate Sedlacek, Environmental Services Manager
22. Greg Wagner, Principal Planner
23. Cheryl Moriarty, Social Work Supervisor
24. Nikki Hallberg, Social Work Supervisor
25. Samantha Goldman, Social Work Supervisor
26. Amber Barnes, Social Work Supervisor
27. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Jamie Pearson, Shakopee Police Department
2. Julie Siegert, Scott County Community Development Agency
3. Gillian Straub, City of Edina

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) APPROVE MINUTES

On a motion by Commissioner Ulrich, seconded by Commissioner Wolf, the February 6, 2024 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(5) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

- 5.1 Receive Information on Scott County Delivers Topic: Enhanced Child Welfare Prevention
The Commissioners received information on Scott County Delivers Topic: Enhanced Child Welfare Prevention.

(6) CONSENT AGENDA

- 6.1 Adopt Resolution No. 2024-15; Approving the Preliminary and Final Plat of Endeavor 2nd Addition and Conditional Use Permit to Construct and Lease Buildings for Indoor Storage and Business Uses (SBTR, Inc., Applicant and Property Owner) in Section 13, New Market Township
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2024-48; Authorizing Entering Into an Agreement with the State of Minnesota Designating County Highway 8 as a Trunk Highway 282 Detour Route in 2024
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2024-50; Authorizing the Contract Award to Valley Paving, Inc. for the 2024 Pavement Preservation Program - Bid Package A
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Adopt Resolution No. 2024-51; Authorizing the Contract Award to OMG Midwest Inc. dba Minnesota Paving & Materials for the 2024 Pavement Preservation Program - Bid Package B
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2024-55; Authorizing Scott County's Continued Joint Participation with Carver County in the Family Homeless Prevention and Assistance Program (FHPAP)
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2024-56; Awarding a Contract to JTS Construction for the Doyle Kennefick Regional Park Trails Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2024-58; Vacating Part of the Right-of-Way Along County Highway 87 in the City of Credit River
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.8 Adopt Resolution No. 2024-61; Supporting Rebuilding American Infrastructure With Sustainability And Equity Grant for Highway 13 and Nicollet Avenue Mobility Improvements in the City of Burnsville
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.9 Adopt Resolution No. 2024-62; Authorizing Submittal of a Rebuilding American Infrastructure with Sustainability and Equity Grant Application for the Minnesota River Crossing and Flood Resiliency Study
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.10 Adopt Resolution No. 2024-63; Accepting Grant Funding and Authorizing Entering into Grant Agreements with the Metropolitan Council for the Development of Merriam Junction Regional Trail with Funding from the Council's Fiscal Year 2024 Recreation Open Space Development Grant Program and the 2024 Fiscal Year Parks and Trails Legacy Program
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.11 Adopt Resolution No. 2024-65; Accepting Grant Funding and Authorizing Entering into a Grant Agreement with the Metropolitan Council for Hazard Tree Removal and Ash Tree Replacement in Scott County Regional Parks and Authorizing a Park Operating Budget Amendment
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.12 Adopt Resolution No. 2024-66; Accepting Grant Funding and Authorizing Entering into a Grant Agreement with the Metropolitan Council for Construction of the Cleary Lake Regional Park Campground Shower and Bath Building
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.13 Adopt Resolution No. 2024-73; Authorizing the Submission of the 2024-2025 Community Corrections Comprehensive Plan to the Department of Corrections and Acceptance of the Annual Subsidy
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.14 Approve the Appointment of Citizens to Advisory Committees
Extension Committee: Appointment of Feven Tesfaye Youth-at-large (Term effective 2/20/2024 - 12/31/2024)
Scott Watershed Planning Committee: Appointment of Shiloh Zoccoli represents Shakopee Basin (Term effective 2/20/2024 - 12/31/2026)
Lower Minnesota Watershed District Board of Managers: Appointment of Apollo Lammers to represent Scott County (Term effective 2/20/2024 - 2/28/2025)
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.
- 6.15 Approve the Renewal Application for 3.2 Percent Malt Liquor License for Union Hill Baseball Association in Belle Plaine Township and St Patricks Athletic Association in Cedar Lake Township for 2024
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.
- 6.16 Approve the Renewal Application for Scott County On Sale Wine License for Union Hill Baseball Association in Belle Plaine Township for 2024
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.

6.17 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Nicholas Borowske, FT Probationary Sheriff's Deputy, County Sheriff's Office, effective 1/29/2024.
 2. Separation of employment for Molly Brown, FT Assistant County Attorney III, County Attorney's Office, effective 2/16/2024.
 3. Separation of employment for Darcy Maskevich, FT Public Health Nurse, Health and Human Services Division, effective 2/20/2024.
 4. FT Probationary employment of Mhica Stewart, Customer Service Specialist, Community Services Division, effective 1/31/2024.
 5. FT Probationary employment of Natalie Halverson, Public Health Supervisor, Health and Human Services, effective 2/12/2024.
 6. PT (50% FTE) Probationary employment of Delanie Bittner, Facility Probation Officer, Health and Human Services Division, effective 2/13/2024.
 7. Promotion for Tawnya Ward, FT Mental Health Center Supervisor to FT Probationary Behavioral Health and Housing Director, Health and Human Services Division, effective 2/1/2024.
 8. Promotion for Marina Stepanova, PT (50% FTE) Library Associate, Transformation and Enterprise Services Division to FT Probationary Tax Specialist, Community Services Division, effective 2/5/2024.
 9. Promotion for Laura Perkins, FT Nursing Team Leader to FT Probationary Nursing Supervisor, County Sheriff's Office, effective 2/12/2024.
 10. Position change for Nicole Tikalsky, Intermittent Library Aide - Unclassified, to Intermittent Librarian - Unclassified, Transformation and Enterprise Services Division, effective 2/12/2024.
- The motion carried unanimously.

6.18 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. The Record of Disbursements will be available at the meeting. Invoices total \$18,743,584.28 from January 1 through January 31, 2024. This includes tax distributions of \$1,769,224.30 for Tax Settlements. Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.

(7) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

7.1 Adopt Resolution No. 2024-52; Adopting Scott County Ordinance 35, Scott County Housing Trust Fund

Health and Human Services Director Barb Dahl presented Ordinance 35 establishing a Housing Trust Fund in Scott County. The Housing Trust Fund supports the Board's Strategic Plan regarding housing resources focusing on Transitional/Supportive Housing, Housing Access, and Prevention. The Housing Trust Fund will be administered and maintained by the Scott County Community Development Agency (CDA) on behalf of Scott County. The 2023 Legislative session provided two new funding streams; 1) Statewide Affordable Housing Aid (SAHA) \$211,165 (2024) and 2) Local Affordable Housing Aid (LAHA) \$3.6M annually (estimated). Commissioner Beer clarified that the LAHA funds are from .25% of a new 1% metro-wide sales tax. Scott County did not enact a new sales tax.

Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.2 Adopt Resolution No. 2024-26; Approving the Preliminary Plat, Final Plat & Conditional Use Permit for Marystown Estates Consisting of 2 Lots on 8 Acres (DJS Enterprises, LLC., Applicant and Property Owner) in Section 35, Louisville Township

Principal Planner Greg Wager presented information about the parcels noting that the location is in the Hamlet of Marystown. Twelve years ago, Town Board members and County Planning staff identified several small communities as Hamlet Mixed Use Overlay Districts which were incorporated into the 2030 Comprehensive Plan. Based upon the interpretation that the parcels are not legal lots, the Louisville Town Board recommended denial of the Plat and Conditional Use Permit. Research by the County Recorder determined that the parcels are lots of record. The County Auditor, County Attorney's office, and County Title Examiner confirmed that the lots are two (2) separate legal parcels. While the Planning Commission and staff were unable to reach an agreement with the Town Board, the Planning Commission and staff recommend approval. Commissioner Weckman Brekke noted that she supports the Hamlet Overlay Project and recommended that staff revisit the Hamlet Overlay project language. She added that when there are differing opinions, the Board of Commissioners should be accountable for the decision.

Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(8) RECESS FOR ATTORNEY/CLIENT MEETING

- 8.1 Conduct a Closed Attorney/Client Meeting as Authorized by Minn. Stat. §13D.05 Subd. 3(c)(3) to Develop or Consider Offers or Counteroffers for the Purchase or Sale of Real or Personal Property PID 109260010.

Chair Weckman Brekke recessed the Board meeting at 10:31 a.m. for a Closed Attorney/Client Meeting.

Chair Weckman Brekke reconvened the Board Meeting at 11:05 a.m.

(9) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended the Workshop following the Board meeting on February 6.
- All Commissioners attended the Scott County Association For Leadership & Efficiency (SCALE) meeting on February 9.
- Commissioners Beer, Brennan, Ulrich, and Wolf attended Emergency Management Training on February 14.
- Commissioner Beer met with a family as they moved into the Allos Fourplex on February 7.
- Commissioners Beer and Ulrich attended the Families & Individuals Sharing Hope (FISH) meeting on February 8.
- Commissioner Beer attended the FISH Program Committee meeting on February 13.
- Commissioner Beer attended the Scott County Labor Management Committee American Federation of State, County & Municipal Employees (AFSCME) meeting on February 13.
- Commissioners Beer and Ulrich met with Senator Pratt on February 15.
- Commissioners Beer and Ulrich met with the Transform Team on February 15.
- Commissioners Beer, Weckman Brekke, and Wolf attended the Senate Election Committee meeting on February 16.
- Commissioners Brennan and Weckman Brekke attended the County/Court Communication and Policy Committee meeting on February 7.
- Commissioner Brennan attended the Developmental Disabilities Service Providers meeting on February 7.
- Commissioner Brennan attended the Scott County Parks Advisory Commission meeting on February 7.
- Commissioner Brennan met with the Metropolitan Library Service Agency (MELSA) Executive Director on February 8.
- Commissioner Brennan met with the Shakopee Mayor on February 8.
- Commissioner Brennan met with the County Administrator on February 9.
- Commissioner Brennan attended the Dakota-Scott Workforce Development Board meeting on

February 12.

- Commissioner Brennan attended the Community Development Agency (CDA) meeting on February 13.
- Commissioner Brennan attended the Scott County Historical Society (SCHS) meeting on February 14.
- Commissioner Brennan met with Scott County Parks General Manager Patty Freeman on February 15.
- Commissioner Brennan attended the Dakota-Scott Workforce Development Board meeting on February 16
- Commissioner Brennan attended the MELSA Finance Committee meeting on February 16.
- Commissioners Brennan and Weckman Brekke met with Health and Human Services Director Barb Dahl on February 20.
- Commissioner Ulrich attended the Corridors of Commerce Readiness Advancement Advisory Group meeting on February 8.
- Commissioners Ulrich and Weckman Brekke attended the Minnesota Inter-County Association (MICA) Board of Directors meeting on February 14.
- Commissioner Ulrich attended the Transportation Policy Plan (TPP) meeting on February 16.
- Commissioner Ulrich attended the Unique Projects Scoring Committee meeting on February 16.
- Commissioner Weckman Brekke and the County Administrator met with the Belle Plaine Mayor and City Administrator on February 7.
- Commissioner Weckman Brekke met with Scott County Law Librarian Alli McNeill and staff on February 7.
- Commissioner Weckman Brekke met with the County Administrator on February 8.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Finance Committee meeting on February 8.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) Human Services & Education Policy Committee meeting on February 10.
- Commissioner Weckman Brekke attended the NACo Legislative Conference in Washington DC on February 11-13.
- Commissioner Weckman Brekke met with Administration of Children and Families on February 13.
- Commissioner Weckman Brekke met with Congressional Members and their staff on February 12-13.
- Commissioner Weckman Brekke attended the Scott County Community Corrections Advisory Council meeting on February 15.
- Commissioner Weckman Brekke attended the Together We Can Action Committee meeting on February 15.
- Commissioner Weckman Brekke attended the SCALE Legislative briefing on February 16.
- Commissioner Wolf attended the New Market Town Board meeting on February 6.
- Commissioner Wolf attended the I35W Solutions Alliance meeting on February 8.
- Commissioner Wolf attended the Spring Lake Town Board meeting on February 8.
- Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on February 12.
- Commissioner Wolf attended the Prior Lake City Council meeting on February 13.
- Commissioner Wolf attended the Scott County Soil and Water Conservation District (SWCD) meeting on February 15.

(10) COUNTY ADMINISTRATOR UPDATE

The County Administrator had nothing to report.

(11) ADJOURN

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 11:23 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board