



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
February 6, 2024**

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke presided.

The following were also in attendance:

1. Lezlie Vermillion, Scott County Administrator
2. Danny Lenz, Deputy County Administrator/CFO
3. Ron Hocevar, Scott County Attorney
4. Barb Dahl, Health and Human Services Director
5. Brad Davis, Planning and Resource Management Director
6. Lisa Freese, Transportation Services Director
7. Jake Grussing, Transformation & Enterprise Services Director
8. Molly Bruner, Community Corrections Director
9. Erin Lewis, Quality Improvement Manager
10. Perry Mulcrone, Legislative and Fiber Program Manager
11. Marcia Barcelata-O'Neill, Community Engagement & Org Development
12. Stephanie Buelow, Community Corrections Field
13. Samantha Hamann, Community Corrections Field
14. Deric Jackson, Community Corrections Field
15. Marianna Kaul, County Attorney
16. Jesse Larca, Enterprise Business Technology
17. Jarred Lienke, Community Corrections Field
18. Kristen May, Health & Human Services Finance
19. Allexus Nasby, Community Corrections Field
20. Trisha Nelson, Mental Health Center
21. Laura Stang, Community Corrections Field
22. Tawana Turk, Community Corrections Field
23. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Steve Aksamit, Prior Lake
2. Julie Siegert, Scott County Community Development Agency
3. Daniel Huff, Metropolitan Mosquito Control District
4. Alex Carlson, Metropolitan Mosquito Control District
5. Casey Herrmann, Metropolitan Mosquito Control District

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

(3) APPROVE MINUTES

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the January 16, 2024 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

Steve Aksamit, Prior Lake, addressed the Commissioners regarding the increased population of wolves' effect on the decreased whitetail deer population and related industry in Minnesota. Mr. Aksamit shared a letter requesting the Board of Commissioners join an effort to return wolf management to the state of Minnesota. Commissioner Weckman Brekke thanked Mr. Aksamit for sharing the information and acknowledged that the County has responded to the letter. She responded that the County does not bring forward resolutions for topics that do not have a direct impact on County programs.

County Administrator Lezlie Vermillion noted that David Pautz, Prior Lake, provided a handout from the Department of Natural Resources in lieu of addressing the Board. The document was shared with the Commissioners.

(5) NEW EMPLOYEES

The following new employees introduced themselves and were welcomed to Scott County:

• Marcia Barcelata-O'Neill	Community Engagement & Org Development
• Stephanie Buelow	Community Corrections Field
• Samantha Hamann	Community Corrections Field
• Deric Jackson	Community Corrections Field
• Marianna Kaul	County Attorney
• Jesse Larca	Enterprise Business Technology
• Jarred Lienke	Community Corrections Field
• Kristen May	Health & Human Services Finance
• Allexus Nasby	Community Corrections Field
• Trisha Nelson	Mental Health Center
• Laura Stang	Community Corrections Field
• Tawana Turk	Community Corrections Field

(6) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

- 6.1 Conduct a Public Hearing at 9:00 a.m. for the Purpose of Receiving Public Comment on the Proposed Enactment of Scott County Ordinance 35, Scott County Housing Trust Fund

Motion by Commissioner Wolf, seconded by Commissioner Brennan to open the Public Hearing at 9:16 a.m. The motion carried unanimously.

Health and Human Services Director Barb Dahl presented the proposed ordinance which provides a Scott County Housing Trust Fund, noting that it is in alignment with the Scott County Strategic Plan for housing. Funding for the Local Affordable Housing Aide (LAHA) is from the metro-wide .25% sales tax enacted in the 2023 Legislative session. Scott County Community Development Agency (CDA) will maintain and administer the Housing Trust Fund on behalf of Scott County. Cities which meet the criteria may also enter into agreements with the CDA. CDA Executive Director Julie Siegert outlined the benefits of a Housing Trust Fund, the process to establish it, and funding sources. The Ordinance will be presented to the Board for adoption on February 20. There was no public comment.

Motion by Commissioner Wolf, seconded by Commissioner Brennan to close the Public Hearing at 9:33 a.m. The motion carried unanimously.

(7) CONSENT AGENDA

- 7.1 Adopt Resolution No. 2024-19; Authorizing Entering into an Intergovernmental Agreement with the Shakopee Mdewakanton Sioux Community and the City of Shakopee for the County Highway 83 and Valley View Drive/Tintaochanku Traffic Signal Project
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.2 Adopt Resolution No. 2024-27; Approving an Amendment to the Scott County Zoning Ordinance No. 3, Chapter 6
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.3 Adopt Resolution No. 2024-33; Authorizing Entering into a Grant Agreement with the Minnesota Department of Health for the Response Sustainability Grant
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.4 Adopt Resolution No. 2024-34; Authorizing Entering an Amendment, and Work Order 6, to the Master Agreement with WSB and Associates, Inc. for the TH 169 Projects
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.5 Adopt Resolution No. 2024-35; Authorizing Entering a Second Amendment to Attachment No. 4 with WSB & Associates, Inc. for the Cleary Lake Regional Park Campground Compliance Project
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.6 Adopt Resolution No. 2024-39; Authorize Entering into a Relocation Agreement with Xcel Energy, Inc. for the Trunk Highway 169 and Bluff Drive Overpass Project
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.7 Adopt Resolution No. 2024-40; Authorizing Entering a Master Agreement and Attachment 1 with FRSecure, LLC
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.8 Adopt Resolution No. 2024-41; Authorizing Transfer of Properties Within Murphy-Hanrehan Park Reserve to the Three Rivers Park District
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.9 Adopt Resolution No. 2024-42; Authorizing Submittal of County Regional Trail Long Range Plans to the Metropolitan Council for Addition to the Regional Parks Policy Plan
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.10 Adopt Resolution No. 2024-43; Authorizing Entering into a Joint Powers Agreement with Carver County for the Merriam Junction Trail Project
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.11 Adopt Resolution No. 2024-44; Authorizing Entering a Second Amendment to the Damon Farber Associates Inc. Agreement for Spring Lake Regional Park
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.12 Adopt Resolution No. 2024-45; Approving a Solid Waste License Amendment and Setting the License Fee for the Dem-Com Landfill LLC Expansion
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.13 Adopt Resolution No. 2024-46; Authorizing Entering a Third Amendment to the SRF Consulting Group Inc. Agreement for the Merriam Junction Regional Trail
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.14 Adopt Resolution No. 2024-49; Authorizing Application for, and if Awarded, Acceptance of, a Safe Drinking and Private Well User Grant
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.15 Approve the 1 Day to 4 Day Temporary On-Sale Liquor License for the Jordan Lions Club in Spring Lake Township
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously.
- 7.16 Approve the Renewal Applications for 3.2 Percent Malt Liquor Licenses for Parish of Saints Joachim and Anne in Louisville Township and St Patricks Church in Cedar Lake Township for 2024
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously.
- 7.17 Approve Payroll Processing of Personnel Actions
On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Brennan to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:
1. Separation of employment for Karissa Davis, Intermittent (34% FTE) Facility Probation Officer - Unclassified, Health and Human Services Division, effective 8/2/2023.
 2. Separation of employment for Cerisse Murphy, Intermittent (34% FTE) Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 12/27/2023.
 3. Separation of employment for Albert Romero, FT Facility Probation Officer, Health and Human Services Division, effective 12/31/2023.
 4. Separation of employment for Karley Gustafson, FT Corrections Officer, County Sheriff's Office, effective 1/5/2024.
 5. Separation of employment for Mercedes D'Souza, FT Probationary Corrections Officer, County Sheriff's Office, effective 1/19/2024.
 6. Separation of employment for Raul Garza, FT Corrections Officer, County Sheriff's Office, effective 1/21/2024.
 7. Separation of employment for Michael Kelly, FT Customer Service Specialist, Community Services Division, effective 1/26/2024.
 8. Separation of employment for Samantha Engelen, FT Eligibility Specialist - Lead, Health and Human Services Division, effective 1/26/2024.
 9. Separation of employment for Nathan Theis, FT 911 Dispatch Supervisor, County Sheriff's Office, effective 1/26/2024.

10. Separation of employment for Thomas Wermerskirchen, FT Residential Appraiser, Community Services Division, effective 2/16/2024.
11. FT Probationary employment of Tatiana Little, Child Protection Worker, Health and Human Services Division, effective 1/2/2024.
12. FT Probationary employment of Kristen May, Collections Officer, Health and Human Services Division, effective 1/16/2024.
13. FT Probationary employment of Marcia Barcelata-O'Neill, Community Outreach Officer, Transformation and Enterprise Services Division, effective 1/16/2024.
14. FT Probationary employment of Samantha Hamann, Field Probation Officer, Health and Human Services Division, effective 1/22/2024.
15. FT Probationary employment of Trisha Nelson, Therapist, Health and Human Services Division, effective 1/22/2024.
16. FT Probationary employment of Alondra Banuelos, Tax Specialist, Community Services Division, effective 1/23/2024.
17. FT Probationary employment of Polina Stepanenko, Tax Specialist, Community Services Division, effective 1/29/2024.
18. Intermittent (34% FTE) employment of Pam Caselius, Election Assistant - Unclassified, Community Services Division, effective 1/17/2024.
19. Intermittent (34% FTE) employment of Rose Menke, Election Assistant - Unclassified, Community Services Division, effective 1/17/2024.
20. Intermittent (34% FTE) employment of Cathy Sampson, Election Assistant - Unclassified, Community Services Division, effective 1/17/2024.
21. Intermittent (34% FTE) employment of Kathy Stover, Election Assistant - Unclassified, Community Services Division, effective 1/24/2024.
22. Intermittent (34% FTE) employment of Carol Jordan, Election Assistant - Unclassified, Community Services Division, effective 1/24/2024.
23. Intermittent (34% FTE) employment of Jolene Schmitt, Election Assistant - Unclassified, Community Services Division, effective 1/24/2024.
24. Promotion for Breanna Guzek (Giebel) FT 911 Dispatcher to FT Probationary 911 Dispatch Supervisor, County Sheriff's Office, effective 1/15/2024.
25. Promotion for Michael Barth, FT 911 Dispatcher to FT Probationary 911 Dispatch Supervisor, County Sheriff's Office, effective 2/12/2024.

The motion carried unanimously.

(8) CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER

- 8.1 Adopt Resolution No. 2024-28; Approving an Amendment to the 2024 Scott County Legislative Platform

Legislative and Fiber Program Manager Perry Mulcrone presented the Scott and Dakota Counties Household Hazardous Waste Facility Construction as an amendment to the 2024 Legislative Platform.

Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(9) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

- 9.1 Receive Information from Metropolitan Mosquito Control District

The Commissioners received an update from Alex Carlson, Public Affairs Manager, Metropolitan Mosquito Control District (MMCD) on their activities. Daniel Huff introduced himself as the new MMCD Executive Director.

(10) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended the Workshop following the Board meeting on January 16.
- All Commissioners attended the Shakopee Mdewakanton Sioux Community's Business Council Inauguration on January 31.
- Commissioner Beer attended the Transformation House meeting on January 17.
- Commissioners Beer and Ulrich attended the Scott County Association For Leadership & Efficiency (SCALE) Service Delivery meeting on January 22.
- Commissioner Beer attended the Community Health Improvement Committee (CHIC) meeting on January 22.
- Commissioners Beer and Weckman Brekke attended the Chair/Vice Chair meeting on January 23.
- Commissioners Beer and Ulrich attended the Families & Individuals Sharing Hope (FISH) meeting on January 24.
- Commissioner Beer attended the HEART meeting on January 31.
- Commissioner Beer and Brennan toured the Canterbury Development on February 5.
- Commissioner Beer attended the Greater MSP event on February 5.
- Commissioners Beer and Weckman Brekke attended the Scott County New Employee Welcome on February 6.
- Commissioners Brennan, Ulrich, Weckman Brekke attended the Scott County Employees Association event on January 16.
- Commissioner Brennan attended the Scott County Historical Society (SCHS) meeting on January 17.
- Commissioner Brennan attended the Lower Minnesota River Watershed District meeting on January 17.
- Commissioners Brennan and Weckman Brekke attended the State Community Health Services Advisory Committee (SCHSAC) meeting on January 18.
- Commissioner Brennan attended the Scott County Library Board of Trustees meeting on January 18.
- Commissioner Brennan attended the Dakota-Scott Workforce Development Board meeting on January 19.
- Commissioner Brennan met with the County Administrator on January 19.
- Commissioners Brennan and Weckman Brekke attended the Shakopee Chamber of Commerce Annual meeting on January 25.
- Commissioner Brennan accompanied Public Health Nurses on home visits on January 25.
- Commissioners Brennan and Wolf toured the Canterbury Development on January 26.
- Commissioner Brennan attended the Metropolitan Library Service Agency (MELSA) Board of Trustees on January 29.
- Commissioner Brennan met with Parks General Manager Patty Freeman on January 31.
- Commissioners Brennan and Ulrich attended the Scott County Transportation Committee meeting on February 1.
- Commissioners Brennan and Weckman Brekke, along with the County Administrator and Health and Human Services Director attended the Minnesota Inter-County Association (MICA) Legislative Forum on February 1.
- Commissioner Brennan met with Library Director Jennifer Schultz on February 2.
- Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board (TAB) meeting on January 17.
- Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) meeting on January 22.
- Commissioner Ulrich attended the FISH Executive Committee meeting on January 22.
- Commissioner Ulrich attended the Association of Minnesota Counties (AMC) Metropolitan Council Governance Advisory Committee meeting on January 22.
- Commissioner Ulrich attended the SCALE Regional Training Facility Joint Powers Board meeting on January 24.
- Commissioner Ulrich and the County Administrator met with the Savage Mayor and City Administrator on January 25.
- Commissioner Ulrich attended the MICA Collar County Governance meeting on January 29.
- Commissioner Ulrich attended the Carver County Transit Workshop on January 30.
- Commissioner Ulrich attended the MVTA Board meeting on January 31.

- Commissioner Ulrich met with the County Administrator on February 1.
- Commissioners Ulrich and Weckman Brekke attended the SCALE Executive Committee meeting on February 2.
- Commissioner Ulrich attended the Metropolitan Council Projects Scoring meeting on February 2.
- Commissioner Ulrich attended the Suburban Transit Association (STA) meeting on February 5.
- Commissioner Ulrich attended the Transit Mobility Management Board meeting on February 5.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Finance Committee meeting on January 16.
- Commissioner Weckman Brekke attended the Together We Can Training on January 17.
- Commissioner Weckman Brekke attended the MELSA Board of Trustees meeting on January 18.
- Commissioner Weckman Brekke attended the AMC Board of Directors meeting on January 19.
- Commissioner Weckman Brekke attended the Minnesota Community Supervision Advisory Committee meeting on January 19.
- Commissioner Weckman Brekke attended the Mental Health Local Advisory Council meeting on January 23.
- Commissioner Weckman Brekke and the County Administrator met with the New Prague Mayor and City Administrator on January 24.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) Human Services & Education meeting on January 24.
- Commissioner Weckman Brekke met with Quality Improvement Manager Erin Lewis on January 25.
- Commissioner Weckman Brekke attended the Jordan Commercial Club meeting on January 25.
- Commissioner Weckman Brekke met with Jeremy Goebel, Jordan City Council Member, on January 26.
- Commissioner Weckman Brekke attended the Transportation Alliance meeting on January 29.
- Commissioner Wolf attended the Vermillion River Watershed meeting on January 16.
- Commissioner Wolf attended the Lakeville City Council meeting on January 16.
- Commissioner Wolf attended the Scott County Employee Insurance Committee meeting on January 17.
- Commissioner Wolf attended the Scott Watershed Management Organization (WMO) Planning Commission meeting on January 22.
- Commissioner Wolf met with the County Administrator on January 23.
- Commissioner Wolf attended the Metropolitan Mosquito Control District (MMCD) Board meeting on January 24.
- Commissioner Wolf attended the Vermillion River Watershed meeting on January 25.
- Commissioner Wolf attended the Elko New Market City Council meeting on January 25.
- Commissioner Wolf attended the Sand Creek Town Board meeting on February 1.
- Commissioner Wolf attended the Credit River City Council meeting on February 5.
- Commissioner Wolf attended the Cedar Lake Town Board meeting on February 5.

(11) COUNTY ADMINISTRATOR UPDATE

- County Administrator Lezlie Vermillion met with Patty Freeman, General Manager Scott County Parks, and Bo Carlson, Three Rivers Park District Superintendent on February 5 regarding the use of the Landing. The Landing - MN River Heritage Park is open to the public with new trails for bikes and pedestrians offering access to the River.
- A Ribbon Cutting for Spring Lake Park is scheduled for May 21.
- Most County buildings will be closed on February 19 in honor of the Presidents Holiday.

(12) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(13) ADJOURN

Chair Weckman Brekke noted that following the meeting the Commissioners will meet in a Workshop setting to receive information on the Anaerobic Digester proposal, Advisory Committees, ERP update, and the SMSC Trust application.

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 10:37 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board