



MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
January 16, 2024

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Weckman Brekke presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hocevar, County Attorney
3. Luke Hennen, Scott County Sheriff
4. Jeanne Andersen, Senior Attorney
5. Barb Dahl, Health and Human Services Director
6. Brad Davis, Planning and Resource Management Director
7. Lisa Freese, Transportation Services Director
8. Cindy Geis, Community Service Director
9. Molly Bruner, Community Correction Director
10. Tracy Cervenka, Business Operations Manager
11. Evan Cole, Business Info/Sys Specialist
12. Chris Harder, Quality Improvement Manager
13. Erin Lewis, Quality Improvement Manager
14. Adam Pirri, Chief Deputy Sheriff
15. Lori Huss, Employee Relations Director
16. Joan Schwarz, Employee Relations Business Partner
17. Scott Rettke, Sheriff's Captain/Jail Administrator
18. Caleb Madden, Assistant Jail Administrator
19. Amber Barnes, Coordinated Response Supervisor
20. Paula Gustafson, Business Relationship Manager
21. Kate Sedlacek, Environmental Services Manager
22. Richard Jones, Environmental Health Program Coordinator
23. Marcia Barcelata-O'Neill, Community Outreach Officer
24. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Erin Adler, Star Tribune
2. Nikki Stewart, Dakota County Environmental Resources Director
3. Dave Magnuson, Dakota County Waste Regulation Supervisor

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) APPROVE MINUTES

On a motion by Commissioner Brennan, seconded by Commissioner Wolf, the January 2, 2024 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

County Administrator Lezlie Vermillion recognized Commissioner Tom Wolf on 15 years of service to Scott County. Ms. Vermillion presented a certificate to Commissioner Wolf and thanked him for his service.

(5) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

- 5.1 Receive Information on Scott County Delivers Topic: Jail Study Update
The Commissioners received information on Scott County Delivers Topic: Jail Study Update

(6) CONSENT AGENDA

- 6.1 Set a Public Hearing Date of February 6, 2024 at 9:00 a.m. to Receive Comment on the Proposed Enactment of Scott County Ordinance 35, Establishing a Housing Trust Fund in Scott County
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2024-16; Approving a Request for County State Aid Highway Fund Advance From the Scott County 2025 Construction Allotment
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2024-17; Authorizing Entering Into a Cooperative Maintenance Agreement With the City of Shakopee for City Signal Systems
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Adopt Resolution No. 2024-20; Authorizing Entering Attachment No. 4 to the Master Agreement With Canvas Health, Inc. to Provide After-Hours Emergency Social Services Response
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2024-21; Approving a Rezone From TR, Transition Reserve, to TR-C, Transition Reserve Cluster District to Separate Farmstead (Pomije Farms, LLC., Applicant & Property Owner)
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.6 Adopt Resolution No. 2024-22; Approving the Rezone From A-1, Agricultural Preservation District, to A-3, Agricultural Preservation Density District to Separate Farmstead (Randy Kubes, Applicant and Hazel A. Jones, Trustee of the Hazel A. Jones Revocable Living Trust, Property Owner)
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2024-23; Authorizing Entering Into a Master Joint Powers Agreement with Scott Soil and Water Conservation District for Shared Services
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.8 Adopt Resolution No. 2024-24; Approving Estimates of Just Compensation for Right-of-Way for the Merriam Junction Trail Project
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.9 Adopt Resolution No. 2024-30; Authorizing Entering an Agreement with CDW Government LLC for Storage Area Network, Servers, Backup System, and Implementation Services
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.10 Adopt Resolution No. 2024-32; Approving Payment to The Conservation Fund In-Lieu Fee Program Related to the Merriam Junction Trail Project
Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.11 Approve Payroll Processing of Personnel Actions
On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Brennan to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:
1. Separation of employment for Sarah Janikowski, FT Corrections Officer, County Sheriff's Office, effective 12/26/2023.
 2. Separation of employment for Mollie Hengel, FT 911 Dispatcher, County Sheriff's Office, effective 1/10/2024.
 3. Separation of employment for Jenna Laughlin, FT Senior Legal Assistant, County Attorney's Office, effective 1/11/2024.
 4. Separation of employment for Molly Moore-Dutkowski, FT Child Support Officer, Health and Human Services Division, effective 1/12/2024.
 5. Separation of employment for Stacy Finlon, Intermittent (34% FTE) Marketing Coordinator - Unclassified, Transportation Services Division, effective 1/12/2024.
 6. Separation of employment for Sandra Mader, FT Social Work Case Manager, Health and Human Services Division, effective 1/16/2024.
 7. FT Probationary employment of Abigail Jewison, Deputy Emergency Management Director, County Sheriff's Office, effective 1/2/2024.

8. FT Probationary employment of Paul Hajduk, Enterprise Risk Manager, Office of Management and Budget, effective 1/8/2024.
9. FT Probationary employment of William Crayne, Corrections Officer, County Sheriff's Office, effective 1/16/2024.
10. FT Probationary employment of Jason Elmes, Corrections Officer County Sheriff's Office, effective 1/16/2024.
11. FT Probationary employment of Gene Perry, Corrections Officer (DSS), County Sheriff's Office, effective 1/16/2024.
12. FT Probationary employment of Janell Sykes, Corrections Officer, County Sheriff's Office, effective 1/16/2024.
13. FT Probationary employment of Nicolas Bronk, Corrections Officer, County Sheriff's Office, effective 1/16/2024.
14. FT Probationary employment of Jesse Larca, Project Manager, Community Services Division, effective 1/16/2024.
15. FT Probationary employment of Laura Stang, Field Probation Officer, Health and Human Services Division, effective 1/22/2024.
16. FT Probationary employment of Jarred Lienke, Field Probation Officer, Health and Human Services Division, effective 1/22/2024.
17. Promotion for John Swanson, FT Mobility Management Supervisor to FT Probationary Business Information System Specialist, Transportation Services Division, effective 1/15/2024.
18. Promotion for Alexis Nasby, FT Eligibility Specialist to FT Probationary Field Probation Officer, Health and Human Services Division, effective 1/22/2024.
19. Promotion of Tawana Turk, FT Facility Probation Officer to FT Probationary Field Probation Officer, Health and Human Services Division, effective 1/22/2024.

The motion carried unanimously.

6.12 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. The Record of Disbursements will be available at the meeting. Invoices total \$15,572,759.48 from December 1 through December 31, 2023. Motion by Commissioner Wolf, seconded by Commissioner Brennan. The motion carried unanimously.

(7) COLLABORATION: WE WILL WORK WITH PARTNERS - COMMUNITIES, SCHOOLS, FAITH GROUPS, PRIVATE BUSINESS, AND NON-PROFIT AGENCIES - TO SEE THAT SERVICES ARE NOT DUPLICATED BUT RATHER ARE COMPLIMENTARY, ALIGNED, AND PROVIDED BY THE PARTNERS WHO CAN DELIVER THE SERVICE MOST EFFECTIVELY

7.1 Adopt Resolution No. 2024-25; Authorizing Entering Into a Joint Powers Agreement with Dakota County for the Design and Construction of the Dakota-Scott Regional Household Hazardous Waste Collection and Recycling Facility

Environmental Services Manager Kate Sedlacek presented information on the design and construction of a new Household Hazardous Waste Facility on the boarder of Dakota and Scott Counties which will serve both counties, based upon the demand for an additional facility.

Commissioner Ulrich requested that the language of agreement item six (6) be amended to indicate plural options for renewal. County Administrator Lezlie Vermillion and Deputy County Administrator Danny Lenz clarified that the intent is to give the Board options to re-evaluate the agreement every ten (10) years. Staff will change the renewal language

of Regional HHW Joint Power Agreement from "...with a ten-year option to renew." to "...with (10)-year options to renew..."

Commissioner Wolf noted that the location is a good option for Scott County residents in the New Prague and Elko New Market. Commissioner Beer requested and received reassurance that the branding will be clearly Dakota-Scott.

Motion by Commissioner Ulrich, seconded by Commissioner Wolf to adopt the resolution with amended language indicating the options to renew being plural. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended the Metropolitan Council Task Force Listening Session on January 9.
- All Commissioners attended the Association of Minnesota Counties (AMC) District X meeting on January 11.
- Commissioners Beer, Brennan, Ulrich, and Wolf attended the Scott County Association For Leadership & Efficiency (SCALE) meeting on January 12.
- Commissioner Beer attended the Metropolitan Mosquito Control District (MMCD) Board meeting on January 4.
- Commissioner Beer attended the Scott County Labor Management Committee American Federation of State, County & Municipal Employees (AFSCME) meeting on January 9.
- Commissioner Beer met with representatives from HEART on January 9.
- Commissioners Beer and Wolf attended the Metropolitan Emergency Services Board (MESB) meeting on December 10.
- Commissioners Beer and Brennan, along with County Administrator Lezlie Vermillion, met with the City of Shakopee City Administrator on January 11.
- Commissioners Beer and Wolf attended the Spring Lake Town Board meeting on January 11.
- Commissioner Brennan attended the Shakopee City Council meeting on January 2.
- Commissioner Brennan attended the Scott County Parks Advisory Commission meeting on January 3.
- Commissioner Brennan met with Economic Assistance Director Kari Ouimette on January 8.
- Commissioner Brennan attended the Dakota-Scott Workforce Development Board meeting on January 8.
- Commissioner Brennan attended the Community Development Agency (CDA) meeting on January 9.
- Commissioner Brennan met with Planning and Resource Management Director Brad Davis on January 10.
- Commissioner Brennan attended the Scott County Historical Society (SCHS) meeting on January 10.
- Commissioner Brennan met with the County Administrator on January 12.
- Commissioners Brennan and Weckman Brekke met with Health and Human Services Director Barb Dahl on January 16.
- Commissioner Ulrich met with the County Administrator on January 4.
- Commissioners Ulrich and Weckman Brekke attended the SCALE Executive Committee meeting on January 5.
- Commissioner Ulrich participated in a tour of the Regional Training Facility on January 5.
- Commissioner Ulrich attended the Suburban Transit Association (STA) meeting on January 8.

- Commissioners Ulrich and Weckman Brekke attended the Minnesota Inter-County Association (MICA) Collar County Met Council meeting on January 8.
- Commissioner Ulrich attended the AMC Metropolitan Council Advisory Committee meeting on January 8.
- Commissioners Ulrich and Weckman Brekke attended the MICA Board of Directors meeting on January 10.
- Commissioner Ulrich attended the 169 Corridor Coalition meeting on January 11.
- Commissioner Ulrich attended the SCALE Regional Training Facility Joint Powers Board meeting on January 12.
- Commissioner Weckman Brekke met with the Mayor of Jordan on January 5.
- Commissioners Weckman Brekke and Wolf attended the Jordan City Council meeting on January 8.
- Commissioner Weckman Brekke met with the Scott-Carver-Dakota Community Action Program (CAP) Executive Director on January 9.
- Commissioner Weckman Brekke met with the County Administrator on January 9.
- Commissioner Weckman Brekke attended the Scott County Law Library Board meeting on January 10.
- Commissioner Weckman Brekke met with Public Health Director Lisa Brodsky and State Community Health Services Advisory Committee (SCHSAC) Representatives on January 10.
- Commissioner Weckman Brekke attended the Minnesota Child Protection Task Force Hearing on January 11.
- Commissioner Wolf attended the I35W Solutions Alliance Legislative Platform meeting on January 2.
- Commissioner Wolf attended the Spring Lake Town Board meeting on January 2.
- Commissioner Wolf attended the New Market Town Board meeting on January 2.
- Commissioner Wolf attended the Spring Lake Town Board meeting on January 4.
- Commissioner Wolf attended the Sand Creek Town Board meeting on January 4.
- Commissioner Wolf attended the Credit River City Council meeting on January 8.
- Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on January 8.
- Commissioner Wolf attended the Cedar Lake Town Board meeting on January 8.
- Commissioner Wolf attended the Prior Lake City Council workshop on January 9.
- Commissioner Wolf attended the I35W Solutions Alliance meeting on January 11.
- Commissioner Wolf met with the Prior Lake Mayor on January 11.
- Commissioner Wolf attended the Elko New Market City Council meeting on January 11.
- Commissioner Wolf met with the Credit River Mayor on January 15.

(9) COUNTY ADMINISTRATOR UPDATE

A Workshop on the topic of Strategic Planning will follow the Board Meeting.

(10) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(11) ADJOURN

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 10:55 a.m.