



MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
January 2, 2024

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Wolf presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hocevar, County Attorney
3. Danny Lenz, Deputy County Administrator/CFO
4. Luke Hennen, Scott County Sheriff
5. Barb Dahl, Health and Human Services Director
6. Cindy Geis, Community Service Director
7. Jake Grussing, Transformation & Enterprise Services Director
8. Tracy Cervenka, Business Operations Manager
9. Michelle Hesse, Deputy Clerk to the Board

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) REORGANIZATION FOR 2024

- 3.1 Nominations for and Election of Chair for 2024
Commissioner Brennan nominated Commissioner Weckman Brekke as Chair of the Board for 2024. After three calls for additional nominations, the nomination carried unanimously.
- 3.2 Nominations for and Election of Vice Chair for 2024
Commissioner Wolf nominated Commissioner Beer as Vice Chair of the Board for 2024. After three calls for additional nominations, the nomination carried unanimously.

(4) APPROVE MINUTES

On a motion by Commissioner Wolf, seconded by Commissioner Brennan, the December 19, 2023 minutes were approved unanimously.

(5) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(6) CONSENT AGENDA

- 6.1 Adopt Resolution No. 2024-1; Adopting the 2024 Scott County Board of Commissioners Operating Rules and Guidelines, and Rescinding Resolution No. 2023-1
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2024-2; Appointing Commissioners and Other County Officials to Boards and Committees for 2024
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Approve the 2024 County Board Meeting Schedule
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.
- 6.4 Adopt Resolution No. 2024-3; Authorizing Entering Into an Agreement With the Minnesota Department of Transportation for the US 169 and Trunk Highway 282 Interchange Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2024-4; Authorizing the Use of the County's Website as an Alternative Method to the Official Newspaper to Solicit Bids, Requests for Information, and Requests for Proposals for Transportation Projects
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2024-5; Authorizing Entering an Agreement With the State of Minnesota for Title IV-D Child Support Services
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2024-6; Authorizing a Budget Amendment and Entering an Agreement with the City of Savage for the Savage Library Remodel Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.8 Adopt Resolution No. 2024-7; Authorizing a Budget Amendment and Entering an Amendment to the Agreement With Dakota County Technical College for the Workforce Mobility Program
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.9 Adopt Resolution No. 2024-8; Authorizing Entering an Agreement with Nearmap US, Inc. for Oblique Aerial Imagery
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.10 Adopt Resolution No. 2024-9; Authorizing Entering a Grant Agreement With the Minnesota Department of Public Safety on Behalf of the Southwest Metro Drug Task Force
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.11 Adopt Resolution No. 2024-10; Authorizing Entering Amendment No. 2 to the Agreement with Dominion Voting Systems, Inc.
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.12 Adopt Resolution No. 2024-11; Authorizing Entering Into an Agreement With the City of Savage for the County Highway 16 Pavement Rehabilitation Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.13 Adopt Resolution No. 2024-12; Authorizing Entering Amendment No. 3 to the Agreement with Midwest Paratransit Services, Inc. for Dial-A-Ride Services
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.14 Adopt Resolution No. 2024-13; Authorizing Entering Amendment No. 4 to the Agreement with the Metropolitan Council to Provide Dial-A-Ride Services
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.15 Adopt Resolution No. 2024-14; Establishing Ballot Boards
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.16 Approve the 1 Day to 4 Day Temporary On-Sale Liquor License for the Shakopee Lions Club in Jackson Township
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.
- 6.17 Approve Renewal Applications for Scott County Intoxicating Liquor and Wine Licenses for Establishments Within Cedar Lake and Spring Lake Townships for 2024
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously.
- 6.18 Approve Payroll Processing of Personnel Actions
On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:
1. Separation of employment for Russell Cogar, Intermittent (34% FTE) Librarian - Unclassified, Transformation and Enterprise Services Division, effective 11/26/2021.
 2. Separation of employment for Kristian Weir, FT Assistant County Attorney III, County Attorney's Office, effective 12/15/2023.
 3. Separation of employment for Clarice Hedlund, FT senior Tax Specialist, Community Services Division, effective 12/15/2023.
 4. Separation of employment for Jake Martin, FT Probationary Corrections Officer, County Sheriff's Office, effective 12/23/2023.
 5. Separation of employment for Kathleen Welter, Crime and Drug Prevention Coordinator, County Attorney's Office, effective 1/5/2024.
 6. FT Probationary employment of Susan Timmer, Medical Assistant, County Sheriff's Office, effective 12/4/2023.

7. FT Probationary employment of Marianna (Ann) Kaul, Assistant County Attorney III, County Attorney's Office, effective 1/2/2024.
8. FT Probationary employment of Tom Larson, Fleet Operations Manager, Planning and Resource Management Division, effective 1/29/2024.
9. Intermittent (34% FTE) employment of Howard Brean, Facility Probation Officer - Unclassified, Health and Human services Division, effective 12/12/2023.
10. FT Temporary employment of Judith Villalobos, Administrative Assistant - Unclassified, Transportation Services Division, effective 1/8/2024.
11. PT (37.5% FTE) Temporary employment of Molly Wolf, Eligibility Specialist - Unclassified Health and Human Services Division, effective 1/2/2024.
12. Change in status for Emily Hill, PT (50% FTE) Temporary Community Health Specialist - Unclassified to FT Probationary Community Planner, Health and Human Services Division, effective 12/18/2023.

The motion carried unanimously.

(7) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- Commissioners Beer and Wolf, along with County Administrator Lezlie Vermillion, met with the City of Prior Lake Mayor and City Administrator on December 19.
- Commissioners Beer and Wolf attended the Metropolitan Mosquito Control District (MMCD) meeting on December 20.
- Commissioner Brennan attended the Lower Minnesota River Watershed District meeting on December 20.
- Commissioners Ulrich and Weckman Brekke attended the Minnesota Inter-County Association (MICA) Collar County meeting on December 20.
- Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board meeting on December 20.
- Commissioner Weckman Brekke volunteered at the Scott-Carver-Dakota Community Action Program (CAP) Hope for the Holidays distribution on December 20.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) Rural Action Caucus meeting on December 21.

(8) COUNTY ADMINISTRATOR UPDATE

The County Administrator had no updates.

(9) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(10) ADJOURN

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the meeting adjourned at 9:11 a.m.

County Board Chair

Clerk to the Board/County
Administrator

Deputy Clerk to the Board