



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
November 21, 2023**

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:15 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Wolf presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hovevar, County Attorney
3. Barb Dahl, Health and Human Services Director
4. Brad Davis, Planning and Resource Management Director
5. Lisa Freese, Transportation Services Director
6. Cindy Geis, Community Service Director
7. Molly Bruner, Community Correction Director
8. Tracy Cervenka, Business Operations Manager
9. Evan Cole, Business Info/Sys Specialist
10. Chris Harder, Quality Improvement Manager
11. Erin Lewis, Quality Improvement Manager
12. Jennifer Schultz, Library Director
13. Patty Freeman, General Manager, Scott County Parks & Trails
14. Joe Wiita, Highway Division Program Manager
15. Paula Gustafson, Business Relationship Manager
16. Greg Sorenson, Chief Information Officer
17. Jonathan Rudolph, Professional Engineer
18. Tony Winiecki, County Engineer
19. Sarah Wendorf, Chief Deputy County Attorney
20. Scott Haas, Sheriff's Captain
21. Brittani Lane, Aging & Disability Services Manager
22. Nikki Conway, Child Welfare Manager
23. Derek Farwell, Veterans Services Director
24. Adam Pirri, Chief Deputy Sheriff
25. Alli McNeil, Law Library Manager
26. Mark Callahan, Highway Division Program Manager
27. Deric Jackson, Community Corrections Field Services
28. Alysa Misfeldt, Parks Strategic Programs Manager
29. Alyssa Olson, Principal Planner
30. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Amy Bloomquist, Shakopee VFW
2. Karen Jenson, Shakopee VFW

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) APPROVE MINUTES

October 23, 2023 Joint Board Meeting Minutes

On a motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke, the October 23, 2023 Joint Board Meeting minutes were approved unanimously.

November 7, 2023 Board Meeting Minutes

On a motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke, the November 7, 2023 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(5) COLLABORATION: WE WILL WORK WITH PARTNERS - COMMUNITIES, SCHOOLS, FAITH GROUPS, PRIVATE BUSINESS, AND NON-PROFIT AGENCIES - TO SEE THAT SERVICES ARE NOT DUPLICATED BUT RATHER ARE COMPLIMENTARY, ALIGNED, AND PROVIDED BY THE PARTNERS WHO CAN DELIVER THE SERVICE MOST EFFECTIVELY

5.1 Recognition of Contributions Made by the Shakopee VFW

Veterans Services Director Derek Farwell recognized and thanked the Shakopee VFW, Amy Bloomquist, and Karen Jenson for their willingness to prepare and serve over 250 guests for the Scott County Veterans Appreciation Lunch on November 7. On behalf of Scott County, Mr. Farwell presented a certificate of appreciation to Amy and Karen.

(6) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

6.1 Receive Information on Scott County Delivers Topic: Community Safety and Well-Being

The Commissioners received information on Scott County Delivers Topic: Community Safety and Well-Being.

(7) CONSENT AGENDA

Commissioner Beer asked that items 7.3 and 7.4 be voted on separately.

7.1 Adopt Resolution No. 2023-217; Authorizing the Purchase of Property at 20140 Delaware Ave
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

7.2 Adopt Resolution No. 2023-248; Authorizing Entering into a Cooperative Agreement with the City of Belle Plaine for the County Highway 6 Improvement Project
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

7.3 Adopt Resolution No. 2023-280; Certifying Final Approved Appraised Values and Authorizing Acquisition by Eminent Domain Proceedings for the County Highway 69 and County Highway 78 Roundabout Project
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried on a vote of four ayes, with Commissioner Beer voting nay. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.4 Adopt Resolution No. 2023-281; Certifying Final Approved Appraised Values and Authorizing Acquisition by Eminent Domain Proceedings for the Trunk Highway 169 and County Highway 59 Intersection Improvements Project
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried on a vote of four ayes, with Commissioner Beer voting nay. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.5 Adopt Resolution No. 2023-276; Authorizing Final Payment to S.M. Hentges and Sons Inc., for the County Highway 66 Bypass Lane Project
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.6 Adopt Resolution No. 2023-269; Authorizing Entering an Agreement With Carahsoft Technology Corporation
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.7 Adopt Resolution No. 2023-270; Authorizing Entering Attachment 2 to the Master Agreement With Loffler Companies, Inc.
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.8 Adopt Resolution No. 2023-271; Authorizing Entering Attachment 2 to the Master Agreement With Robert Half International, Inc.
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.9 Adopt Resolution No. 2023-277; Authorizing Amending an Agreement With Cyber Advisors, Inc.
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.10 Adopt Resolution No. 2023-279; Authorizing Entering an Agreement with CrowdStrike, Inc.
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.11 Adopt Resolution No. 2023-284; Supporting Township 2023 Local Road Improvement Program Applications and Authorizing Sponsorship
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.12 Adopt Resolution No. 2023-285; Authorizing an Amendment to the Agreement With Bolton & Menk, Inc. for the County Highway 69 and 78 Roundabout Project
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.13 Adopt Resolution No. 2023-286; Approving the Release of the Draft Louisville-Merriam Junction Regional Trail and Shallow Waters Regional Trail Long Range Plans for a 30 Day Public Comment Period.
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.14 Adopt Resolution No. 2023-288; Approving the Preliminary Plat and Final Plat of Shimek Acres (John & Jody Shimek, Applicants, and John & Jody Shimek and Murza Construction LLC, Property Owners)
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.15 Adopt Resolution No. 2023-289; Approving the Rezone of 37.77 Acres (John & Mary Hendricks, Applicant and Property Owners)
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.16 Approve New and Renewal Applications for Scott County Intoxicating Liquor and Wine Licenses for Establishments Within Belle Plaine, Louisville, New Market, Sand Creek, and Spring Lake Townships for 2024
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously.
- 7.17 Approve Payroll Processing of Personnel Actions
On the recommendation of the County Administrator, Commissioner Beer moved, seconded by Commissioner Weckman Brekke to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:
1. Separation of employment for Jatone Smith, FT Probationary Corrections Officer, County Sheriff's Office, effective 10/25/2023.
 2. Separation of employment for Alexis D'Valle, FT Probationary Taxation Supervisor, Community Services Division, effective 10/30/2023.
 3. Separation of employment for Aaron Kotila, FT Shop Supervisor, Planning and Resource Management Division, effective 11/9/2023.
 4. Separation of employment for Jayme Carlson, FT Community Planner, Health and Human Services Division, effective 11/13/2023.
 5. Separation of employment for Jennifer Cortes, FT Corrections Officer, County Sheriff's Office, effective 11/19/2023.
 6. Separation of employment for Jamaa Ali, FT Project Manager, Community Services Division, effective 11/20/2023.
 7. Separation of employment for Ingrid Dixon, FT Assistant County Attorney III, County Attorney's Office, effective 11/30/2023.
 8. Separation of employment for Danielle Fox, FT Deputy HHS Director, Health and Human Services Division, effective 12/4/2023.
 9. FT Probationary employment of Lacey Brown, Therapist, Health and Human Services Division, effective 11/6/2023.
 10. FT Probationary employment of Elena Hoai-Huong Tran, Public Health Data Planner, Health and Human Services Division, effective 11/14/2023.
 11. Rescind employment of Sarah Glacken, FT Probationary Tax Specialist, Community Services Division, effective 11/13/2023.
- The motion carried unanimously.
- 7.18 Approve Record of Disbursements and Approve Claims
The purpose of this agenda item is to approve the records of disbursements and claims.
To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. The Record of Disbursements will be available at the meeting.
Invoices total \$51,856,241.87 from October 1 through October 31, 2023. This includes tax distributions of \$28,088,026.62 for Tax Settlements.

Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously.

(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended the Board Workshop on November 7
- All Commissioners attended the Veterans Lunch on November 7
- All Commissioners attended the Scott County Association for Leadership & Efficiency (SCALE) meeting on November 17
- All Commissioners attended the Board Workshop on November 17
- All Commissioners attended the Scott County Community Health Board meeting on November 21
- Commissioner Beer attended a meeting with staff at Friendship Church on November 8
- Commissioners Beer and Wolf attended the Metropolitan Emergency Services Board (MESB) meeting on November 8
- Commissioners Beer and Ulrich attended the Families & Individuals Sharing Hope (FISH) meeting on November 9
- Commissioners Beer and Wolf attended the Spring Lake Town Board meeting on November 9
- Commissioners Beer and Wolf met with the Spring Lake Town Board Chair on November 14
- Commissioner Beer attended the FISH meeting on November 14
- Commissioner Beer attended the Prevention Coalition meeting on November 14
- Commissioners Beer and Weckman Brekke attended the Extension Committee meeting on November 15
- Commissioner Beer met with the Mayors of Prior Lake and Jordan on November 16
- Commissioner Beer met with Spring Lake Town Board Supervisor Lisa Quinn on November 16
- Commissioner Brennan attended the Shakopee City Council meeting on November 7
- Commissioner Brennan met with Case Managers and Day Service Providers on November 8
- Commissioner Brennan attended the Scott County Historical Society (SCHS) meeting on November 8
- Commissioner Brennan attended the State Community Health Services Advisory Committee (SCHSAC) meeting on November 9
- Commissioner Brennan met with Transformation and Enterprise Services Director Jake Grussing on November 9
- Commissioner Brennan attended the SCHSAC meeting on November 13
- Commissioner Brennan attended the Community Development Agency (CDA) meeting on November 14
- Commissioner Brennan attended the Prior Lake-Spring Lake Watershed District meeting on November 14
- Commissioner Brennan attended the Lower Minnesota River Watershed District meeting on November 15
- Commissioner Brennan met with Transportation Services Director Lisa Freese on November 16
- Commissioner Brennan attended the SCHS meeting on November 16
- Commissioner Brennan attended the Health and Human Services Resource Council meeting on November 20
- Commissioners Brennan and Weckman Brekke met with Health and Human Services Director Barb Dahl on November 21
- Commissioner Ulrich attended the Suburban Transit Association meeting on November 13
- Commissioner Ulrich attended the Minnesota Valley Transit Association (MVTA) Management Committee meeting on November 13
- Commissioner Ulrich attended the Minnesota Inter-County Association (MICA) Collar Counties Governance meeting on November 13
- Commissioner Ulrich attended the Savage City Council Workshop on November 13
- Commissioner Ulrich attended the Transportation Advisory Board meeting on November 15
- Commissioner Ulrich, along with County Administrator Lezlie Vermillion, met with the City of Savage Mayor and City Administrator on November 16
- Commissioner Ulrich attended the 169 Corridor Coalition meeting and was presented the *Coalition Catalyst Award* on November 16
- Commissioner Ulrich attended the Greater MSP – City and County Investors meeting on November 20
- Commissioner Ulrich attended the MVTA Management Committee meeting on November 20

- Commissioner Weckman Brekke met with Transformation and Enterprise Services Director Jake Grussing and Quality Improvement Manager Erin Lewis on November 7
- Commissioner Weckman Brekke met with the Mayor of Savage on November 7
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Agency Finance Committee meeting on November 7
- Commissioner Weckman Brekke attended the Scott County Agricultural Society Annual meeting on November 7
- Commissioner Weckman Brekke attended the MICA Board meeting on November 8
- Commissioner Weckman Brekke attended the Transportation Alliance Annual meeting on November 9
- Commissioner Weckman Brekke attended the State Community Supervision Advisory Committee meeting on November 9
- Commissioner Weckman Brekke, along with the County Administrator, met with the Jordan Mayor and City Administrator on November 9
- Commissioner Weckman Brekke introduced a National Association of Counties (NACo) Webinar on November 13
- Commissioner Weckman Brekke met with the County Administrator on November 14
- Commissioner Weckman Brekke attended the CAP Agency Board meeting on November 14
- Commissioner Weckman Brekke attended the Shakopee High School Academies Steering Committee meeting on November 15
- Commissioner Weckman Brekke attended the Scott County Community Corrections Advisory Board meeting on November 16
- Commissioner Weckman Brekke attended the Shakopee Chamber of Commerce Luncheon on November 16
- Commissioner Weckman Brekke attended the SCHS Exhibit opening on November 16
- Commissioner Wolf attended the New Market Town Board meeting on November 7
- Commissioner Wolf attended the Planning Commission meeting on November 13
- Commissioner Wolf attended the Elko New Market City County meeting on November 16

(9) COUNTY ADMINISTRATOR UPDATE

County Administrator Lezlie Vermillion noted that County facilities will be closed on Thursday and Friday, November 23 and 24.

(10) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(11) ADJOURN

Chair Wolf noted that following this meeting, there will be a Board Workshop to review Ditch Board, HHW Assessment, Ag Society Partnership, Gallagher Mine Pit, Renaissance Festival Recap, and the 2024 Final Budget. On a motion by Commissioner Beer, seconded by Commissioner Ulrich, the meeting adjourned at 10:50 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board