



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
November 7, 2023**

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:02 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Wolf presided.

The following were also in attendance:

1. Lezlie Vermillion, Scott County Administrator
2. Danny Lenz, Deputy County Administrator/CFO
3. Ron Hocevar, Scott County Attorney
4. Barb Dahl, Health and Human Services Director
5. Lisa Freese, Transportation Services Director
6. Jake Grussing, Transformation & Enterprise Services Director
7. Suzanne Arntson, Deputy HHS Director
8. Danielle Fox, Deputy HHS Director
9. Tracy Cervenka, Business Operations Manager
10. Chris Harder, Quality Improvement Manager
11. Nikki Conway, Child Welfare Manager
12. Derek Farwell, Veterans Services Director
13. Scott Haas, Sheriff's Captain
14. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Christie Larson, Executive Director, Southern Valley Alliance (SVA)
2. Scott Mann, Elko New Market

(2) AMENDMENTS TO THE AGENDA

County Administrator Lezlie Vermillion noted that the Metropolitan Council Governance will be added to the Workshop items.

(3) APPROVE MINUTES

On a motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke, the October 17, 2023 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

Scott Mann, 23495 Grandview Trail, New Market Township

Mr. Mann addressed the Board with concerns regarding potential zoning and use violations on property at 23631 Natchez Avenue. Mr. Mann presented documents with the Commissioners which have been entered into the record.

Scott County Attorney Ron Hocevar commented that staff investigated the situation and determined that there were no zoning violations.

Chair Wolf and County staff will review the matter and report back to Mr. Mann.

(5) CONSENT AGENDA

- 5.1 Adopt Resolution No. 2023-252; Authorizing Entering Into an Agreement With Alliant Engineering, Inc., for the County Highway 16 Project
Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.2 Adopt Resolution No. 2023-255; Authorizing Final Payment to McNamara Contracting, Inc. for the 2022 Pavement Preservation Projects
Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.3 Adopt Resolution No. 2023-262; Approving a Rezone of 2.85 Acres From I-1, Rural Industrial to C-1, General Commercial (Camping World Holdings, Inc., Applicant and FRHP R LLC., Property Owner)
Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.4 Adopt Resolution No. 2023-263; Approving a Conditional Use Permit to Operate a Contractor Yard, Preliminary and Final Plat of JL Theis Addition and Three-Way Grading Agreement (Greystone Construction Company, Applicant and JL Theis Land Holdings, LLC., Property Owner)
Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.5 Adopt Resolution No. 2023-264; Approving a Conditional Use Permit to Operate Equipment Office/Service Contractor Yard (EquipmentShare Inc., Applicant, and Mesenbrink Construction & Engineering, Inc., Property Owner)
Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.6 Adopt Resolution 2023-272; Authorizing Entering a Contract with Motorola Solutions for Radio Maintenance
Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.7 Adopt Resolution No 2023-273; Authorizing Entering a Contract with Johnson Controls, Inc., and a Budget Amendment for Chiller Replacement
Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.8 Adopt Resolution No. 2023-275; Authorizing an Amendment to the Inmate Calling Solutions, LLC Agreement
Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.9 Adopt Resolution No. 2023-278; Accepting a Bid for the Sale and Removal of a Single Family House from 22801 Panama Avenue
Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.10 Approve the Appointment of Jeffrey White to the Special Board of Appeal and Equalization for 2024 and 2025

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously.

5.11 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Brennan moved, seconded by Commissioner Weckman Brekke to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Kathy Shanks, FT Temporary Senior Accountant - Unclassified, Office of Management and Budget, effective 10/13/2023.
2. Separation of employment for Stefanie Demeule, Administrative Specialist, County Sheriff's Office, effective 10/27/2023.
3. FT Probationary employment of Jamie Jorgenson, Administrative Specialist, County Sheriff's Office, effective 10/9/2023.
4. FT Probationary employment of Anika Gustafson, Social Worker I, Health and Human Services Division, effective 10/16/2023.
5. FT Probationary employment of Christine Weir, Property and Customer Services Specialist, Community Services Division, effective 10/23/2023.
6. FT Probationary employment of Haley Landries, Corrections Officer, County Sheriff's Office, effective 10/31/2023.
7. FT Probationary employment of Mesa Schultz, Assistant Probation Officer, Health and Human Services Division, effective 11/6/2023.
8. FT Probationary employment of Guadalupe Godinez, Customer Service Specialist, Community Services Division, effective 11/6/2023.
9. FT Probationary employment of Sarah Glacken, Tax Specialist, Community Services Division, effective 11/13/2023.
10. Change in status for Emily Gootzeit, PT (50% FTE) Temporary Law Clerk - Unclassified to FT Probationary Assistant County Attorney I, County Attorney's Office, effective 10/9/2023.
11. Change in status for Chessa Swedin, PT (50% FTE) Temporary Assistant Probation Officer - Unclassified to FT Probationary Assistant Probation Officer, Health and Human Services Division, effective 10/23/2023.
12. Reclassification for Wanda Kane, FT Program Specialist to FT Security Operations Coordinator, Planning and Resource Management Division, effective 10/9/2023.
13. Promotion for Laura Kvasnicka, FT Probationary Tax Specialist to FT Probationary Property and Customer Service Specialist, Community Services Division, effective 10/23/2023.

The motion carried unanimously.

(6) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

6.1 Adopt Resolution No. 2023-274; Recognizing November 6-12, 2023 as "Operation Green Light" to Shine a Light of Hope and Support for Veterans

Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(7) COLLABORATION: WE WILL WORK WITH PARTNERS - COMMUNITIES, SCHOOLS, FAITH GROUPS, PRIVATE BUSINESS, AND NON-PROFIT AGENCIES - TO SEE THAT SERVICES ARE NOT DUPLICATED BUT RATHER ARE COMPLIMENTARY, ALIGNED, AND PROVIDED BY THE PARTNERS WHO CAN DELIVER THE SERVICE MOST EFFECTIVELY

7.1 Informational Presentation From the Southern Valley Alliance

The Commissioners received information from the Southern Valley Alliance.

(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- Commissioners Brennan, Ulrich, Weckman Brekke, and Wolf attended the Scott County/Shakopee School Board Joint Board Meeting on October 23.
- Commissioner Beer attended the Families and Individuals Sharing Hope (FISH) meeting on October 26.
- Commissioners Beer and Brennan attended the Association of Minnesota Counties (AMC) District X meeting on October 30.
- Commissioner Beer attended the Prior Lake Annexation meeting on November 2.
- Commissioners Beer and Wolf attended the Prior Lake City Council meeting on November 6.
- Commissioner Brennan attended the Shakopee Amphitheater Groundbreaking on October 17.
- Commissioners Brennan and Weckman Brekke met with the Health and Human Services (HHS) Director on October 17.
- Commissioner Brennan met with the County Sheriff on October 24.
- Commissioners Brennan, Weckman Brekke, and Wolf attended the Scott County Township Fall meeting on October 25.
- Commissioner Brennan met with the County Administrator on November 3.
- Commissioner Brennan met with Julie Siegert, Community Development Agency (CDA) on November 3.
- Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board on October 18.
- Commissioner Ulrich attended the AMC Met Council Advisory Board meeting on October 23.
- Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) meeting on October 25.
- Commissioner Ulrich attended the Minnesota Inter-County Association (MICA) Collar County Governance meeting on October 27.
- Commissioner Ulrich attended the Parks Commission meeting on November 1.
- Commissioner Ulrich met with the County Administrator on November 2.
- Commissioner Ulrich attended the Savage/CDA meeting on November 2.
- Commissioners Ulrich and Weckman Brekke attended the Scott County Association for Leadership & Efficiency (SCALE) Executive Committee meeting on November 3.
- Commissioner Ulrich attended the AMC Met Council Advisory Committee meeting on November 6.
- Commissioner Weckman Brekke attended the Law Library Board meeting on October 24.
- Commissioners Weckman Brekke and Wolf attended the Chair/Vice Chair meeting on October 24.
- Commissioner Weckman Brekke attended the Scott County Mental Health Local Advisory Committee meeting on October 24.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) Human Services and Education Committee meeting on October 25.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Head Start meeting on October 25.
- Commissioner Wolf met with the Scott County Employee Relations Director on October 17.
- Commissioner Wolf attended the Scott County Employee Insurance Committee meeting on October 18.
- Commissioner Wolf met with the County Administrator on October 23.
- Commissioner Wolf attended the Scott Watershed Management Organization (WMO) Planning Commission meeting on October 23.
- Commissioner Wolf attended the Metropolitan Mosquito Control District (MMCD) meeting on October 25.
- Commissioner Wolf met with the Cedar Lake Town Board Chair on October 25.
- Commissioner Wolf, along with County Administrator Lezlie Vermillion, met with the City of Elko New Market Mayor and City Administrator on October 25.
- Commissioner Wolf attended the Dakota Scott Workforce Development Board meeting on October 27.
- Commissioner Wolf attended the Credit River City Council meeting on November 6.
- Commissioner Wolf attended the Cedar Lake Town Board meeting on November 6.

(9) COUNTY ADMINISTRATOR UPDATE

County Administrator Lezlie Vermillion shared the following:

- Scott County offices will be closed on Friday, November 10 in observance of Veterans Day
- Board Workshop will follow this meeting
- A lunch honoring Veterans will be held today

(10) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(11) ADJOURN

On a motion by Commissioner Beer, seconded by Commissioner Brennan, the meeting adjourned at 10:00 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board