



MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
September 19, 2023

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:01 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Wolf presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hocevar, County Attorney
3. Danny Lenz, Deputy County Administrator/CFO
4. Barb Dahl, Health and Human Services Director
5. Brad Davis, Planning and Resource Management Director
6. Lisa Freese, Transportation Services Director
7. Cindy Geis, Community Service Director
8. Jake Grussing, Transformation & Enterprise Services Director
9. Suzanne Arntson, Deputy HHS Director
10. Tracy Cervenka, Business Operations Manager
11. Evan Cole, Business Info/Sys Specialist
12. Chris Harder, Quality Improvement Manager
13. Erin Lewis, Quality Improvement Manager
14. Nikki Conway, Child Welfare Manager
15. Nikki Hallberg, HHS Community Prevention Response
16. Steve Brown, HHS Children's Mental Health
17. Caitlin Judd, Community Planner
18. Krystal Boyechko, Community Planner
19. Jen Schwarz, Administrative Services Director
20. Mohamed Alinur, Management Analyst
21. Lori Huss, Employee Relations Director
22. Jeff Wyatt, Assistant Employee Relations Director
23. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Jody Stone, Shakopee High School
2. Jose Santiago Garcia, Shakopee High School
3. Chayse Doering, Shakopee High School
4. Lily Trembl, Shakopee High School
5. Nicole Menke, Shakopee High School
6. Issac Snell, Shakopee High School
7. Rachel Majerus, Shakopee High School
8. Julia Michels, Shakopee High School
9. Julia Fieldseth, Shakopee High School

10. Elna Say, Shakopee High School
11. Jordan Rivest, Shakopee High School
12. Abigail Morara, Shakopee High School
13. Deyanisa Rivera, Shakopee High School
14. Joselyn Pond, Shakopee High School
15. Tina Phan, Shakopee High School
16. Kirsten Pauly, Sunde Engineering
17. Martin Preysser, Pentagon Materials
18. Dan Rivers, Pentagon Materials
19. Mary Koll, Maranda Pit
20. Paula Frisk, St. David's Center
21. Deb Bodensteiner, TreeHouse
22. Lisa Welter, The Katallasso Group
23. Steve Albrecht, Shakopee Mdewakanton Sioux Community

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda

(3) APPROVE MINUTES

On a motion by Commissioner Brennan, seconded by Commissioner Ulrich, the September 5, 2023 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

Shakopee High School Teacher Jody Stone and 14 students enrolled in the Human Services Academy attended the Board Meeting. Mr. Stone thanked Scott County for the partnership which allows students to gain professional experience in a variety of fields.

(5) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

- 5.1 Receive Information on Scott County Delivers Topic: Child Welfare Prevention
The Commissioners received information on Scott County Delivers Topic: Child Welfare Prevention

(6) CONSENT AGENDA

- 6.1 Adopt Resolution No. 2023-14; Approving a Three-Year Agreement Between the County of Scott and the Minnesota Public Employees Association - Sheriff Non-Licensed Essential 911 Dispatchers and Rescinding Resolution No. 2019-188

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2023-125; Acknowledging Receipt and Acceptance of Gifts to Scott County

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2023-180; Approving an Interim Use Permit for a Detached Accessory Dwelling Unit (Vladimir Shepilov, Applicant and Property Owner)

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Adopt Resolution No. 2023-206; Approving the Findings of Fact and Conclusion for the Environmental Assessment Worksheet and a Negative Declaration on the Need for an Environmental Impact Statement for the Maranda Mine Expansion

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.5 Adopt Resolution No. 2023-208; Authorizing a Master Housing Agreement With Scott Carver Dakota CAP Agency, Inc.

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.6 Adopt Resolution No. 2023-216; Approving Estimates of Just Compensation for Right-of-Way for the County Highway 59 and Trunk Highway 169 Interchange Project

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.7 Adopt Resolution No. 2023-222; Authorizing a Second Budget Amendment and Final Payment to Kraemer North America, LLC for the County Highway 17 Trail and Pedestrian Bridge Project in the City of Shakopee

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.8 Adopt Resolution No. 2023-225; Authorizing an Amendment to the Agreement with WSB & Associates, Inc. for the Cleary Lake Regional Park Campground Compliance Project

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.9 Adopt Resolution No. 2023-226; Authorizing Entering into an Agreement with Great River Energy for the Trunk Highway 169 and County Highway 59 Interchange Project

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.10 Adopt Resolution No. 2023-227; Authorizing Entering into an Agreement with Scott County Community Development Agency for the Moraine Addition Housing Trust Project

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.11 Adopt Resolution No. 2023-228; Approving 2024 Preliminary Levy of \$1,417,065 for Scott Watershed Management Organization (WMO) Special Taxing District

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.12 Adopt Resolution No. 2023-230; Authorizing Entering Into an Agreement with the City of Credit River for the County Highway 27 Bypass Lanes Project

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.13 Adopt Resolution No. 2023-231; Authorizing Entering Into an Intergovernmental Aid Agreement With the Shakopee Mdewakanton Sioux Community

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.14 Adopt Resolution No. 2023-236; Approving the 2024 Budget in the Amount of \$21,617,993 and Payable Tax Levy in the Amount of \$4,576,308 of the Scott County Community Development Agency and Certifying the Same to the County Auditor

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.15 Adopt Resolution No. 2023-238; Authorizing a Grant Application for Family Emergency Housing Options and Acceptance of Funds if Awarded

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.16 Adopt Resolution No. 2023-239; Amending the 2023 Budget for Utilization of American Rescue Plan Act Funds and Authorizing Purchase of Property at 212-214 3rd Avenue West in the City of Shakopee

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.17 Adopt Resolution No. 2023-240; Amending Resolution No. 2023-2 Appointing Commissioners and Other County Officials to Boards and Committees for 2023

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.18 Approve the 1 Day to 4 Day Temporary On-Sale Liquor License for the Scott County Agricultural Society in St. Lawrence Township

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously.

- 6.19 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Brennan moved, seconded by Commissioner Weckman Brekke to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Willie Bastyr, FT Temporary Public Works Seasonal, Transportation Services Division, effective 8/15/2023.
2. Separation of employment for Ellen Wilbert, PT (50% FTE) Temporary Administrative Assistant, Health and Human Services Division, effective 8/16/2023.
3. Separation of employment for Radwan Abdalla, FT Temporary Public Works Seasonal, Transportation Services Division, effective 8/25/2023.
4. Separation of employment for April Scott Allen, FT Probationary Medical Assistant, County Sheriff's Office, effective 9/4/2023.
5. Separation of employment for Patrick Kenoyer, FT Probationary Corrections Officer, County Sheriff's Office, effective 9/11/2023.
6. Separation of employment for Tim McGovern, Maintenance Worker III, Planning and Resource Management Division, effective 9/12/2023.
7. Separation of employment for Jeff Swedin, FT Sheriff's Captain, County Sheriff's Office, effective 9/29/2023.
8. FT Probationary employment of Shannon Olson, Social Work Case Manager, Health and Human Services Division, effective 9/6/2023.
9. FT Probationary employment of Angela Schneider, Senior Financial Analyst, Office of Management and Budget Division, effective 9/11/2023.

10. FT Probationary employment of Racheal Hanson, Social Work Case Manager, Health and Human Services Division, effective 9/18/2023.
11. FT Probationary employment of Evan Sykes, Corrections Officer, County Sheriff's Office, effective 9/25/2023.
12. FT Probationary employment of Adam Breheim, Corrections Officer, County Sheriff's Office, effective 9/25/2023.
13. FT Probationary employment of Scott McLean, Corrections Officer, County Sheriff's Office, effective 9/25/2023.
14. FT Probationary employment of Ayokunle Olugbenro, Corrections Officer, County Sheriff's Office, effective 9/25/2023.
15. FT Probationary employment of Mercedes D'Souza, Corrections Officer, County Sheriff's Office, effective 9/25/2023.
16. FT Probationary employment of Jatone Smith, Corrections Officer, County Sheriff's Office, effective 9/25/2023.
17. FT Probationary employment of Janel Kes, Program Specialist, Planning and Resource Management Division, effective 9/25/2023.
18. FT Probationary employment of Meagan McCleve, Social Work Case Manager, Health and Human Services Division, effective 9/25/2023.
19. Intermittent (34% FTE) employment of Cerisse Murphy, Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 8/28/2023.
20. Intermittent (34% FTE) employment of Ella Sundstrom, Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 8/29/2023.
21. Intermittent (34% FTE) employment of Hannah Skramstad, Librarian - Unclassified, Transformation and Enterprise Services Division, effective 8/29/2023.
22. Intermittent (34% FTE) employment of Barbara Babcock, Librarian - Unclassified, Transformation and Enterprise Services Division, effective 8/30/2023.
23. Intermittent (34% FTE) employment of Sage Schneider, Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 10/23/2023.
24. Promotion for Angela Soller, Intermittent (34% FTE) Library Associate - Unclassified to Intermittent (34% FTE) Librarian - Unclassified, Transformation and Enterprise Services Division, effective 8/23/2023.
25. Promotion for Terri Jorgensen Intermittent (34% FTE) Library Associate - Unclassified to Intermittent (34% FTE) Librarian - Unclassified, Transformation and Enterprise Services Division, effective 8/24/2023.
26. Promotion for Katie Klaverkamp, FT Social Work Case Manager to FT Probationary Social Work Supervisor, Health and Human Services Division, effective 9/4/2023.
27. Promotion for Donna Good, Intermittent (34% FTE) Library Associate - Unclassified to Intermittent (34% FTE) Librarian - Unclassified, Transformation and Enterprise Services Division, effective 9/6/2023.
28. Lateral move for Debra Schneider, FT Registered Nurse, County Sheriff's Office to FT Probationary Public Health Nurse, Health and Human Services Division, effective 9/11/2023.
29. Voluntary reduction for Melissa Schmitt, FT Social Worker I to FT Probationary Eligibility Specialist, Health and Human Services Division, effective 9/5/2023.

The motion carried unanimously.

6.20 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. The Record of Disbursements will be available at the meeting. Invoices total \$20,703,147.69 from August 1st through August 31st, 2023.

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried unanimously.

(7) STEWARDSHIP: WE WILL WORK PROACTIVELY TO MAKE INVESTMENTS, GUIDED BY RESIDENT INPUT, WHICH WILL TRANSFORM LIVES, COMMUNITIES, AND GOVERNMENT

- 7.1 Adopt Resolution No. 2023-039; Establishing a Maximum Proposed Levy of \$91,600,957 Less 8,059,557 Certified Property Tax Aids for a Net Levy of \$83,541,400 for the Purpose of Preparing the 2024 Proposed Property Tax Statements.
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended a Workshop following the Board Meeting on September 5.
- Commissioners Beer, Brennan, Ulrich, and Weckman Brekke attended the Three Rivers and Scott County Joint Board Meeting on September 6.
- Commissioners Beer, Brennan, Ulrich, and Weckman Brekke toured the Cedar Lake Farms Camper Cabins on September 6.
- All Commissioners attended the Scott County Association for Leadership & Efficiency (SCALE) meeting on September 8.
- Commissioner Beer met with Business Operations Manager Tracy Cervenka on September 6.
- Commissioner Beer attended the Scott County Labor Management Committee meeting on September 12.
- Commissioner Beer attended the Scott County Prevention Coalition meeting on September 12.
- Commissioners Beer and Wolf attended the Metropolitan Emergency Services Board (MESB) meeting on September 13.
- Commissioner Beer attended the Scott County Library Staff Day event on September 14.
- Commissioner Beer met with HEART Ministries Representatives on September 18.
- Commissioners Beer, Weckman Brekke, and Wolf attended the Prior Lake City Council Workshop on September 18.
- Commissioners Beer and Wolf attended the Prior Lake City Council meeting on September 18.
- Commissioner Brennan met with Community Development Agency (CDA) Executive Director Julie Siegert on September 7.
- Commissioner Brennan met with County Administrator Lezlie Vermillion on September 8.
- Commissioners Brennan, Weckman Brekke, and Wolf attended the Shakopee Economic Development Agency event on September 8.
- Commissioner Brennan attended the CDA meeting on September 12.
- Commissioner Brennan attended the Spring Lake/Prior Lake Watershed District meeting on September 12.
- Commissioner Brennan attended the Scott County Historical Society (SCHS) meeting on September 13.
- Commissioners Brennan and Weckman Brekke attended the Association of Minnesota Counties (AMC) Policy Conference on September 14.
- Commissioners Brennan, Weckman Brekke, and Wolf attended the Scott County Soil and Water Conservation District (SWCD) Natural Resources tour on September 18.
- Commissioners Brennan and Weckman Brekke met with Health and Human Services Director Barb Dahl on September 19.
- Commissioner Ulrich attended the Scott County Regional Training Facility (RTF) meeting on September 8.
- Commissioner Weckman Brekke attended the Jordan 169/282/9 Transportation Project Celebration on September 6.
- Commissioner Weckman Brekke met with County Administrator Lezlie Vermillion on September 7.
- Commissioner Weckman Brekke attended the Scott County Justice Steering Committee meeting on September 7.
- Commissioner Weckman Brekke volunteered at Jordan Heimatfest on September 8.

- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Board meeting on September 12.
- Commissioner Weckman Brekke attended the AMC Board meeting on September 13.
- Commissioner Weckman Brekke attended the Minnesota Inter-County Association (MICA) Board meeting on September 13.
- Commissioner Weckman Brekke attended the AMC Finance Committee meeting on September 15.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) Human Services and Education Committee Leadership meeting on September 15.
- Commissioner Weckman Brekke volunteered at New Prague Dozinky Days on September 16.
- Commissioner Weckman Brekke met with Guild Representative George Broostin on September 18.
- Commissioner Wolf attended the New Market Town Board meeting on September 5.
- Commissioner Wolf attended the Minnesota Mosquito Control District (MMCD) meeting on September 6.
- Commissioner Wolf attended the SWCD meeting on September 7.
- Commissioner Wolf met with County Administrator Lezlie Vermillion on September 11.
- Commissioner Wolf attended the Planning Advisory Commission meeting on September 11.
- Commissioner Wolf attended the I35W Solutions Alliance meeting on September 14.
- Commissioner Wolf met with the Chair of the New Market Town Board on September 14.
- Commissioner Wolf attended the Elko New Market City Council meeting on September 14.
- Commissioner Wolf attended the Spring Lake Town Board meeting on September 14.
- Commissioner Wolf attended the SWCD meeting on September 18.
- Commissioner Wolf attended the New Market Town Ditch Board meeting on September 18.
- Commissioner Wolf noted the receipt of phone calls regarding a recent accident at I35 and County Road 2.

(9) COUNTY ADMINISTRATOR UPDATE

- County Administrator Lezlie Vermillion added to Commissioner Wolf's comments regarding Highway 13 and County Road 2 Drainage that a report is being prepared and will be available soon.
- The County received calls regarding the I35/County Road 2 accident yesterday and the calls have been forwarded to the Minnesota Department of Transportation (MnDOT). Ms. Vermillion added that MnDOT holds the jurisdiction of those intersections. The County has proposed several intermittent solutions that have not been supported by MnDOT at this time.
- The Administrator thanked Brad Davis, Lisa Freese and Tony Winiecki and Mark Callahan for their work that has helped improve transportation to the Renaissance Festival.

(10) RECESS FOR ATTORNEY/CLIENT MEETING

- County Attorney Ron Hocesvar noted that he spoke at the 4th Annual Military Appreciation event at Sutton Ridge Farms in Jordan.
- He shared that the Choose Not to Use Fundraiser netted just under \$86,000. The proceeds will be used to educate youth in Scott County to make the best choices in life and stay away from drugs and alcohol.
- There was no need to recess for an Attorney/Client Meeting

(11) ADJOURN

Chair Wolf noted that a workshop will follow the Board Meeting. On a motion by Commissioner Beer, seconded by Commissioner Brennan, the meeting adjourned at 10:59 a.m.