



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
September 20, 2022**

9:00 AM

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:06 a.m. The following members were present: County Commissioner Weckman Brekke, County Commissioner Wolf, County Commissioner Beard, County Commissioner Beer, and County Commissioner Ulrich. County Commissioner Beard presided.

The following were also in attendance:

1. Lezlie Vermillion, Scott County Administrator
2. Danny Lenz, CFO/ Deputy County Administrator
3. Jeanne Andersen, Senior Attorney
4. Alys Misfeldt, Parks Strategic Programs Manager
5. Barb Dahl, Social Services Director
6. Brad Davis, Planning and Resource Management Director
7. Casey Steciw, Community Health Specialist
8. Cheryl Kollasch, Occupational Health Nurse
9. Chris Meyer, Training Facility Manager (Unclassified)
10. Christine Harder, Quality Improvement Manager
11. Cindy Geis, Community Services Director
12. Danielle Fox, Adult Services Manager
13. David Schild-Mueller, Taxation Supervisor
14. Greg Sorensen, Chief Information Officer
15. Jake Grussing, Library Director
16. Haley Miskowicz, Community Health Specialist
17. Kate Sedlacek, Environmental Services Manager
18. Lisa Brodsky, Public Health Director
19. Lisa Freese, Transportation Services Director
20. Lori Huss, Employee Relations Director
21. Luke Hennen, Scott County Sheriff
22. Dr. Michael Wilcox, Scott County Medical Director
23. Molly Wolf, Eligibility Supervisor
24. Pam Selvig, Health and Human Services Director
25. Patty Freeman, General Manager Scott County Parks and Trails
26. Paula Gustafson, Business Relationship
27. Vanessa Strong, Water Resources Supervisor

Guests:

1. Jody Brennan, Shakopee City Council
2. Bob Pieper, Supervisor Louisville Township

(2) AMENDMENTS TO THE AGENDA

No amendments to the agenda.

(3) APPROVE THE SEPTEMBER 6, 2022 MINUTES

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

Bob Pieper of Lousiville Township detailed his concerns with the Minnesota Renaissance Fair's problematic traffic. Mr. Pieper went on to highlight conversations he's had with other business owner's who, like himself, have had drastic decreases in business due to the hassle experienced by their own patrons. Mr. Pieper explained that he has to go as far as to shut down his business entirely due to these issues on Saturdays, what would have normally been an especially profitable day. Mr. Pieper does not feel the original problem with the traffic has been resolved though the County had worked with the Fair's management, who had claimed to remedy the issue using the County's stipulated guidelines. Mr. Pieper would like the Commissioners to refocus on the matter to find a working solution that will be fair to all businesses including his own, his peer's and that of the Fair's as right now, he feels it is only the Minneosta Renaissance Festival that is coming out on top.

(5) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

5.1 Receive a COVID-19 Update

The Commissioners received a COVID-19 update.

(6) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

6.1 The Commissioners received information on the Scott County Delivers Topic: Healthy, Active Lifestyles.

(7) STEWARDSHIP: WE WILL WORK PROACTIVELY TO MAKE INVESTMENTS, GUIDED BY RESIDENT INPUT, WHICH WILL TRANSFORM LIVES, COMMUNITIES, AND GOVERNMENT

7.1 The Commissioner recognized Mike Briese for his years of service to Scott County.

(8) CONSENT AGENDA

8.1 Adopt Resolution No. 2022-203; Approving Attachment No. 5 to the Assetworks Master Agreement for an Enterprise Asset Management (EAM) Software Solution

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

8.2 Adopt Resolution No. 2022-208; Authorizing Entering Into a Contract with Inter-Fluve, Inc. for Sand Creek Near-Channel Sediment Reduction Phase VI Xanadu Design and Construction Observation

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

8.3 Adopt Resolution No.2022-209; Authorizing Entering Into a Contract with SRF Consulting Group, Inc. for Sand Creek Near Channel Sediment Reduction Phase V Picha Creek Design and Construction Observation

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County

Administrator and is made a part of this record by reference.

- 8.4 Adopt Resolution No 2022-211; Approving the Preliminary Plat, Final Plat and Three-way Development Agreement of Waters Edge Consisting of 4 Lots on 43.51 Acres (Randy Kubes and Gary Laurent, Applicants and Stonebrooke Golf Club, LLC, Property Owner) in Section 24 of Jackson Township
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.5 Adopt Resolution No. 2022-212; Authorizing Submittal of a Railroad Crossing Elimination Grant Application for the County Highway 9 Railroad Bridge in the City of Jordan
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.6 Adopt Resolution No. 2022-214; Approving an Additional Property Assessed Clean Energy Special Assessment for Coventry Properties of Prior Lake, LLC
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.7 Adopt Resolution No. 2022-218; Approve Amendment No. 1 to Attachment No. 1 to the Master Agreement With St. David's Center
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.8 Adopt Resolution No. 2022-221; Approving Amendment No. 2 to the Minnesota Department of Health for the Statewide Health Improvement Program (SHIP) Grant for Years 3 Through 5 Supplemental Funding
- 8.9 The item was pulled for approval at a later meeting.
Adopt Resolution No. 2022-222; Approving Amendment No. 4 to the Contract With Scott Carver Dakota CAP Agency, Inc
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.10 Adopt Resolution No. 2022-224; Approving Amendments to Chapters 1 and 6 of Scott County Zoning Ordinance No. 3 to Comply With Current Stormwater Permitting Requirements Set by the Minnesota Pollution Control Agency
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.11 Adopt Resolution No. 2022-225; Authorizing Ratification of the Professional Services Agreement Between Minnesota Counties Computer Cooperative (MnCCC) and Strategic Technologies Incorporated for the Maintenance and Support of Minnesota County Attorney Practice System (MCAPS)
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.12 Adopt Resolution No. 2022-226; Authorizing a Budget Amendment and a Third Contract Increase for the County Highway 27 Expansion Project
Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

8.13 Approve Payroll Processing of Personnel Actions

The purpose of this agenda item is to Approve the Payroll Processing of Personnel Actions. The Actions Indicated Below Have Been Certified by the Employee Relations Director and the Appointing Authority to be in Compliance with the Provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Personnel System:

1. Separation of employment for Jacob Lannon, FT Sheriff's Deputy, County Sheriff's Office, effective 9/12/2022.
2. Separation of employment for Lindsay Nelson, Community planner, Health and Human Services Division, effective 9/16/2022.
3. Separation of employment for Julie Schulz, FT Eligibility Specialist, Health and Human Services Division, effective 8/30/2022.
4. Separation of employment for Mike Briesse, PT (75% FTE) Training Facility Manager - Unclassified, Planning and Resource Management Division, effective 9/30/2022.
5. Separation of employment for Rose Menke, FT Temporary Office Assistant, Unclassified, Community Services Division, effective 8/8/2022.
6. Separation of employment for Amber Forrester, PT (75% FTE) Temporary Community Health Specialist - Unclassified, Health and Human Services Division, effective 8/12/2022.
7. Separation of employment for Rachel Kindt, PT Temporary (50% FTE) Law Clerk - Unclassified, Attorney's Office, effective 9/2/2022.
8. FT Probationary employment of Daniel Richards, Equipment Mechanic, Planning and Resource Management Division, effective 8/29/2022.
9. FT Probationary employment of Bashenai Loston, Social Work Case Manager, Health and Human Services Division, effective 8/29/2022.
10. FT Probationary employment of Jason Ehlers, Business Information Systems Specialist, County Sheriff's Office, effective 9/12/2022.
11. PT (95% FTE) Probationary employment of Amanda Bruns, Therapist, Health and Human Services Division, effective 9/19/2022.
12. Change in status for Anna Remiger, FT Business Information Systems Specialist to Intermittent (34% FTE) Business Information Systems Specialist, County Sheriff's Office, effective 8/27/2022.
13. Change in status for Albert Romero, Intermittent (34% FTE) Facility Probation Officer - Unclassified to FT Facility Probation Officer, Health and Human Services Division, effective 9/6/2022.
14. Promotion for Jeremy Schussler, FT Inspector to FT Probationary Building Official, Community Services Division, effective 9/6/2022.
15. Promotion for Elizabeth (Lisa) Ohm, PT (50% FTE) Library Associate to FT Librarian, Administration Division, effective 9/6/2022.
16. Promotion for Megan Anderson, FT Social Worker I to FT Child Protection Worker, Health and Human Services Division, effective 9/12/2022.
17. Promotion for Shanna Christensen, FT Administrative Specialist, Health and Human Services Division to FT Probationary Program Specialist, Transportation Services Division, effective 9/13/2022.
18. Lateral move for Mary Keen, FT Business Information System Specialist, Administration Division to FT Probationary Contract Management Coordinator, Transportation Services Division, effective 9/12/2022.

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote.

- 8.14 Approve Record of Disbursements and Approve Claims
Approve Record of Disbursements and Approve Claims to approve invoices total \$14,777,752.74 from August 1 through August 31, 2022.

Motion by Commissioner Ulrich, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote.

(9) CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER

- 9.1 The Commissioners attended the Spirit of Scott 2022 Quarter 2 Recognition Awards.

(10) COLLABORATION: WE WILL WORK WITH PARTNERS - COMMUNITIES, SCHOOLS, FAITH GROUPS, PRIVATE BUSINESS, AND NON-PROFIT AGENCIES - TO SEE THAT SERVICES ARE NOT DUPLICATED BUT RATHER ARE COMPLIMENTARY, ALIGNED, AND PROVIDED BY THE PARTNERS WHO CAN DELIVER THE SERVICE MOST EFFECTIVELY

- 10.1 Adopt Resolution No. 2022-220; Approving the 2023 Preliminary Levy of \$1,402,771 for the Scott Watershed Management Organization (WMO) Special Taxing District
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 10.2 Adopt Resolution No. 2022-228; Establishing a Maximum Proposed Levy of \$86,974,713 Less \$5,960,713 Certified Property Tax Aids for a Net Levy of \$81,014,000 for the Purpose of Preparing the 2023 Proposed Property Tax Statements
Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously on a roll call vote.

(11) COMMITTEE REPORTS AND COMMISSIONER UPDATES

1. All Commissioners attended the Scott County Service Area Budget Presentations on September 6.
2. Commissioner Weckman Brekke met with County Administrator Lezlie Vermillion on September 7.
3. Commissioner Weckman Brekke attended the Metropolitan Library Service Agency (MELSA) Finance committee meeting on September 7.
4. Commissioner Weckman Brekke attended the Watershed Management Study Steering Committee meeting on September 7.
5. Commissioner Weckman Brekke and Commissioner Ulrich attended the Scott County Parks Advisory Commission meeting and met with staff about Regional Trail Planning on September 7.
6. Commissioner Weckman Brekke met with Quality Improvement Manager Chris Harder on September 7.
7. Commissioner Weckman Brekke attended the Association of Minnesota Counties (AMC) Health and Human Services Committee meeting on September 8.
8. Commissioners Weckman Brekke, Wolf, Beard, and Ulrich attended the Scott County Association for Leadership & Efficiency (SCALE) meeting on September 9.
9. Commissioner Weckman Brekke, Wolf, and Beard attended the Rahr Malting 175th Anniversary Celebration on September 9.
10. Commissioner Weckman Brekke volunteered at Heimatfest in Jordan with Jordan Commercial Club on September 10.
11. Commissioner Weckman Brekke attended the MELSA Board meeting on September 12.
12. All Commissioners attended the Scott County Service Area Budget Presentations on September 13.

13. Commissioner Weckman Brekke attended the AMC Board meeting on September 14.
14. Commissioners Weckman Brekke and Ulrich attended the Minnesota Inter-County Association (MICA) Board of Directors meeting on September 14.
15. Commissioner Weckman Brekke attended the AMC Policy Conference on September 14, 15, and 16.
16. Commissioner Weckman Brekke attended the Southern Valley Alliance fundraiser on September 19.
17. Commissioner Weckman Brekke met with Health and Human Services Director Pam Selvig on September 20.
18. Commissioner Wolf attended the New market Town Board meeting on September 6.
19. Commissioner Wolf attended the Parks Master Plan meeting on September 7.
20. Commissioner Wolf attended the I35W Solutions Alliance meeting on September 8.
21. Commissioner Wolf attended the Elko New Market fundraiser on September 12.
22. Commissioner Wolf attended the Scott County Planning Advisory Commission/Board of Adjustment meeting on September 12.
23. Commissioner Wolf attended the Cedar Lake Town Board meeting on September 12.
24. Commissioner Wolf attended the Metropolitan Emergency Services Board (MESB) meeting on September 14.
25. Commissioner Wolf attended the Credit River Planning Commission meeting on September 15.
26. Commissioner Wolf attended the Credit River City Council meeting on September 19.
27. Commissioner Wolf attended the Prior Lake City Council meeting on September 19.
28. Commissioner Beer attended the Vermillion River Watershed Steering Committee on September 7.
29. Commissioner Beer met with County Administrator Lezlie Vermillion and Library Director Jake Grussing on September 8.
30. Commissioner Beer volunteered at the Choose Not to Use Drug Prevention Task Force Golf Tournament on September 9.
31. Commissioner Ulrich met with County Administrator Lezlie Vermillion on September 7.
32. Commissioner Ulrich attended the Families & Individuals Sharing Hope (FISH) Board meeting on September 8.
33. Commissioner Ulrich attended the Regional Training Facility Board meeting on September 9.
34. Commissioner Ulrich attended the Suburban Transit Association (STA) Board meeting on September 12.
35. Commissioner Ulrich met with the Savage Mayor and City Administrator along with the County Administrator on September 15.
36. Commissioner Ulrich attended the SCALE Service Delivery meeting on September 19.
37. Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) Management Committee meeting on September 19.
38. Commissioner Beard met with Minnesota Department of Transportation (MnDot) staff on September 7.
39. Commissioner Beard attended the Community Corrections Advisory Board meeting on September 15.
40. Commissioner Beard met with County Administrator Lezlie Vermillion on September 16.
41. Commissioner Beard attended the Belle Plaine City Council meeting on September 19.

(12) COUNTY ADMINISTRATOR UPDATE

Besides the many staff who presented and did the work to make the Service Area Budget Presentations happen, the County Administrator Lezlie Vermillion wanted to recognize a few staff by name who were key to the success of the process:

- Jenn Schwartz, Administrative Services Director
- Natania Schoenberg, Accounting Supervisor
- Jennifer Schultz, Enterprise Risk Management

- Steve Jones, Principal Financial Analyst
- Christine Harder, Quality Improvement Manager
- Ms. Vermillion especially commended Contract Management Coordinator Mary Keen's above and beyond effort in gathering the pieces submitted by staff and pulling it together, staying late often to make sure it came together.
- Ms. Vermillion also thanked the Board for their grace as staff worked through the data and refine these measures.

The County Administrator highlighted upcoming workshops and discussions for the Board:

- Following the County Board today we be the Regional Rail Authority meeting setting the levy.
- Preliminary Levy follow-up workshop October 4.
- October 25
- Planning workshop November 18.

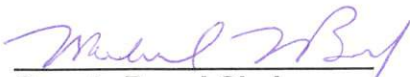
Ms. Vermillion expressed disappointment in the Parks meeting she and Commissioner Ulrich attended on September 7. She stated the original concern from residents was with traffic and the Highway Department, as well as the Parks Department came together to provide turn lanes but are now considering other alternatives and options including removing southern access altogether.

(13) RECESS FOR ATTORNEY/CLIENT MEETING

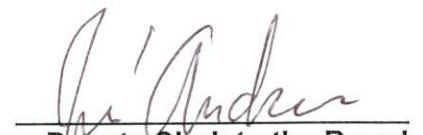
There were no attorney/client meetings.

(14) ADJOURN

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the meeting adjourned at 12:10 p.m.


County Board Chair


Clerk to the Board/County
Administrator


Deputy Clerk to the Board