



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
March 1, 2022**

9:00 AM

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the county of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:01 am. The following members were present: County Commissioner Weckman Brekke, County Commissioner Wolf, County Commissioner Beard, County Commissioner Beer, and County Commissioner Ulrich. County Commissioner Beard presided.

The following were also in attendance:

1. Lezlie Vermillion, Scott County Administrator
2. Danny Lenz, CFO/ Deputy County Administrator
3. Sarah Wendorf, Chief Deputy County Attorney
4. Brad Davis, Planning and Resource Management Director
5. Cara Madsen, Volunteer & Community Coordinator
6. Chris Harder, Quality Improvement Manager
7. Cindy Geis, Community Services Director
8. Jennifer Schultz, Enterprise Risk Manager
9. Kris Lage, Operations Analyst
10. Lisa Brodsky, Public Health Director
11. Lisa Freese, Transportation Services Director
12. Luke Hennen, Scott County Sheriff
13. Mark Kendall, Community Outreach Officer
14. Marleny Huerta-Apanco, Community Outreach Officer
15. Mary Keen, Business Information/ System Specialist
16. Megan Tasca, Professional Engineer
17. Pam Selvig, Health and Human Services Director
18. Perry Mulcrone, Business Communication Programs Manager
19. Suzanne Arntson, Child Welfare Manager
20. Tracy Cervenka, Administrative Supervisor
21. Vanessa Strong, Water Resources Supervisor
22. JJ Anderson, Deputy Clerk to the Board

Guests:

1. Lloyd Erbaugh, 17291 Marsh Field Lane Prior Lake, MN

Due to the continuing COVID pandemic, the County Administrator has determined that fully in-person meetings are not practical or prudent. Attendance by the Commissioners may be by remote means. Members of the public may also view the meeting remotely. To obtain remote meeting information, contact jjanderson@co.scott.mn.us.

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

(3) APPROVE MINUTES FEBRUARY 15, 2022

Minutes

There were two amendments to the minutes.

A. 8.1; *Conduct a Public Hearing at 10:15 am to Receive Public Comment on the Establishment of the McMahon Lake Improvement District.*

B.

Commissioner Weckman Brekke asked to have 10.16; ~~Commissioner Weckman Brekke attended the St. Lawrence Town Board meeting on February 10,~~ to be struck from the minutes as it was a mistake.

Motion by Commissioner Wolf, seconded by Commissioner Ulrich. The motion carried unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

Lloyd Erbaugh, a member of several Scott County advisories and *Live, Learn, Earn* groups, addressed the Board with personal concerns. Mr. Erbaugh commended such programs as SCALE, FISH, and its committees and how he was a proud resident of Scott County—stating that he often brags to his metropolitan friends. He also complimented how involved our five Commissioners are at the community level, as well as with the State Legislature, MET Council and many other groups. Mr. Erbaugh also stated that he appreciated the County Board meetings for their deep discussions and programs like Scott County Delivers. His concern, however, was one of transparency regarding County Board workshops which, in his opinion, are not as publicly accessible as the County Board meetings themselves. He further stated that he recently learned that as many as fourteen projects were already slotted to receive American Rescue Plan Act (ARPA) funds and felt, even at his level of involvement in Scott County, surprised to learn this this late in the hour. He requested that the Board consider moving workshops to be during the County Board rather than following so that more citizens and citizen-lead groups can be part of the ongoing discussions in selecting such projects as the fourteen intended to use ARPA dollars.

Chair Beard announced that, although the Board does not typically discuss Recognition of Interested Citizens items during Board, he felt Mr. Erbaugh and the rest of Scott County should be addressed sooner rather than later on the concern at hand.

Chair Beard asked County Administrator Lezlie Vermillion to address the citizens as to why workshops are conducted differently than County Boards.

Ms. Lezlie Vermillion responded that workshops are advertised and posted as public meetings, and that anyone is welcome to join; further, if workshops follow a Board meeting, they are listed directly on the County Board's agenda for that meeting and announced to be following the meeting for anyone interested in attending. Ms. Vermillion went on to say that projects typically go through a rigorous filtration process typically first sieved through committees and programs such *Live, Learn, Earn* (as mentioned earlier by Mr. Erbaugh) then escalated to Boards like SCALE, where some (but not all) are moved forward to a workshop setting to get the Board to provide more information and understanding on each recommendation. In a workshop setting the potential projects are then discussed in length, next steps are considered or requested, and if this is a project in alignment with the pillars of how these funds should and can be used according to the adopted Strategic Plan, that the Board supports, and (in this

case) meets requirements set for use of ARPA funds—the project will be moved to Board as an item. The item, if moved forward, then goes through the County Board for more discussion, eventually moving to the adoption. Therefore, many of the projects are posted publicly and information on each is there for citizens to have input and come to County Board as Mr. Erbaugh was requesting. The County Administrator reiterated that the workshops are advertised, it's just a different work setting meant for County Board members to learn more about each project in detail.

Chair Beard clarified for the public that County Board meetings are where decisions are made and votes are cast, whereas workshops are a place for the Board to “let [their] hair down and ask really stupid questions;” it's an informal setting where they are, themselves as our County and district representatives, are learning so they may serve us better.

Commissioner Ulrich asked Ms. Vermillion to explain how the fourteen ARPA programs, in general, were moved forward were decided on.

Ms. Vermillion stated that they took the Strategic Plan developed by County and adopted by the Board, compared it with the ARPA guidance they received on how the funds should and may be used, whittled the list down from at least fifty projects to the fourteen mentioned by Mr. Erbaugh.

Chair Beard mentioned citizen advisory positions, many of which Mr. Erbaugh himself has or does hold position on, is where citizens can become more involved in the process.

Commissioner Weckman Brekke assured citizens that the workshop setting is necessary to get down to the core of each, individual project for the Commissioners and that she is happy with how much staff is out in the community and working with even some of the groups mentioned, gaining public input for the Board. Commissioner Weckman Brekke's is of the opinion that the input the Board is gaining is even more now than in the past when they would have big, open houses and many people commenting on many projects. She also is pleased to have been at many meetings where projects were presented to other jurisdictions and groups getting their feedback as well.

Ms. Vermillion mentioned some resolutions move more quickly through the Board than others and more difficult to get public feedback on because they are coming through the Courts system where the funds are being allocated to deal with the Court backlog. These recommendations from the judges, County Attorney and Sheriff are to move the process more quickly as to not cost the citizens more money.

(5) CONSENT AGENDA

- 5.1 Adopt Resolution 2022-50; Authorizing Entering into a Lease With David O'Brien for County Property in St. Lawrence Township
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.2 Adopt Resolution No. 2022-55; Approving the Request to Rezone 40 Acres from UER, Urban Expansion Reserve to UERC, Urban Expansion Reserve Cluster (John A. and Elizabeth M. Tisdell, Applicants and Property Owners) in Section 26 of Helena Township
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.3 Adopt Resolution No. 2022-58; Adopting Amendment to the Scott County 2040 Comprehensive Plan to Incorporate the Scott County Unified Transit Management Plan
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County

Administrator and is made a part of this record by reference.

- 5.4 Adopt Resolution No. 2022-59; Authorizing Entering Into Cooperative Construction Agreement No.1047385 with the Minnesota Department of Transportation for the County Highway 8 and Trunk Highway 13 Project
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.5 Adopt Resolution No. 2022-64; Authorizing Entering Into a Contract With Plante Moran for Enterprise Resource Planning (ERP) Project Management Services Related to the Implementation of an Organization-Wide ERP System
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.6 Adopt Resolution No. 2022-65; Authorizing Entering Into a Memorandum of Agreement With the University of Minnesota for Extension Services
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.7 Adopt Resolution No. 2022-68; Approve Entering Into Amended Agreement With the Minnesota Pollution Control Agency for the 2019-2024 Local Recycling Development Grant (LRDG)
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.8 Adopt Resolution No. 2022-69; Adopting the Amended Financial Policy and Rescinding Resolution No. 2019-008
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.9 Adopt Resolution No. 2022-70; Approving the Maintenance Agreement with KONE, Inc. for Elevator Preventative Maintenance on all Scott County Elevators
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.10 Adopt Resolution No. 2022-71; Approving the Service Agreement With The Well Ministries for a Truancy Diversion Promoting Attendance Through Hope (PATH) Outreach Program For Teens and Amending the 2022 Budget
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.11 Adopt Resolution No. 2022-74; Approving Agreement With NAC-HVAC to Install a New Water Heater Unit in the Law Enforcement Center Building
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.12 Adopt Resolution 2022-75; Accepting the Scott County Library Board of Advisors' Recommendation to Eliminate Daily Overdue Fines and Authorizing the Removal of Library Extended Use Fees From the Comprehensive County Fee Schedule
Commissioner Ulrich asked Library Director Jake Grussing to expand upon item 5.12 *Adopt Resolution 2022-75; Accepting the Scott County Library Board of Advisors' Recommendation*

to Eliminate Daily Overdue Fines and Authorizing the Removal of Library Extended Use Fees From the Comprehensive County Fee Schedule. Mr. Grussing highlighted the reasons behind the decision some of which being influenced by the COVID-19 pandemic and understanding citizen priorities are typically family first and foremost and especially when schools are being affected, does not want to detour residents from coming in to check out more literature because of the fees hanging over their head.

Commissioner Weckman Brekke applauded the efforts and all the consideration put into this item on the part of staff and those involved.

Commissioner Beard reminiscences over his first library card and the values he felt it instilled in young persons such as accountability; his concern was that citizens were missing out on a valuable lesson but recognizes the merit the item as well.

Commissioner Wolf chimed in that even though this item could move forward and be of merit at this time, the resolution could be rescinded once the world caught up again.

Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.13 Approve the Renewal Application for Scott County Intoxicating Liquor Consumption and Display Permit for MN Harvest LLC in St Lawrence Township for 2022

Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously.

- 5.14 Approve Payroll Processing of Personnel Actions

The Actions Indicated Below Have Been Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56-375.71 and the Scott County Personnel System:

1. Separation of employment for Lori Jaakola, FT Paralegal, County Attorney's Office, effective 03/04/22.
2. Separation of employment for Michael Budka, FT Assistant County Attorney III, County Attorney's Office, effective 02/25/22.
3. Separation of employment for Jerome Rademacher, FT Corrections Officer, County Sheriff's Office, effective 02/23/22.
4. Separation of employment for Olivia Brown, FT Probationary Eligibility Specialist, Health and Human Services Division, effective 02/18/22.
5. Separation of employment for Karen Cavalli, Intermittent (34% FTE) Library Associate-Unclassified, Administration Division, effective 08/06/21.
6. FT Probationary employment of Stephanie Gansen, Eligibility Specialist, Health and Human Services Division, effective 02/28/22.
7. FT Probationary employment of Trung Do, Child Support Officer, Health and Human Services Division, effective 03/01/22.
8. FT Probationary employment of Farah Mohamed, Community Health Specialist, Health and Human Services Division, effective 02/22/22.
9. FT Probationary employment of Debra Wilbright, Social Work Case Manager, Health and Human Services Division, effective 02/28/22.
10. FT Probationary employment of Nicholas Peters, Corrections Officer-Direct Supervision Specialist, County Sheriff's Office, effective 02/22/22.
11. FT Probationary employment of Gabrielle Mitchell, Corrections Officer, County Sheriff's Office, effective 02/28/22.
12. FT Probationary employment of Marcos Hernandez, Corrections Officer, County Sheriff's Office, effective 02/28/22.
13. Change in employment status for Blong Lee, FT to Intermittent (34% FTE) Corrections Officer, County Sheriff's Office, effective 02/18/22.

14. Promotion for Laurie McMillen, FT Probationary Program Specialist, Office of Management and Budget, effective 02/28/22.
15. Promotion for Molly Wolf, FT Probationary Eligibility Supervisor, Health and Human Services Division, effective 02/28/22.
16. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

ADD	
Natalie Narloch	Mark Salisbury
John Hamre	
Marie Tetrault	

- 5.15 Approve Record of Disbursements and Approve Claims to Approve invoices totaling \$15,015,876.05 from January 1 through January 31, 2022.

Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously.

(6) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

- 6.1 Adopt Resolution No. 2022-76; Creating Pilot Hiring and Referral Bonus Programs Focused on Public Safety Positions in the Sheriff's Office

Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(7) COMMITTEE REPORTS AND COMMISSIONER UPDATES

1. Commissioner Weckman Brekke attended the National Association of Counties (AMC) Legislative Conference on February 13-15.
2. Commissioner Weckman Brekke with Metropolitan Library Service Agency (MELSA) Executive Director on February 16.
3. Commissioner Weckman Brekke attended the Scott County Library Board of Trustees meeting on February 17.
4. Commissioner Weckman Brekke attended the Dakota-Scott Workforce Development Board meeting on February 18.
5. Commissioner Weckman Brekke attended the Statewide Community Health Services Advisory Committee meeting on February 18.
6. Commissioner Weckman Brekke attended the MELSA Strategic Planning meeting on February 18.
7. Commissioner Weckman Brekke attended the Community Action Partnership (CAP) Finance Committee meeting on February 22.
8. Commissioner Weckman Brekke met with Belle Plaine Mayor and City Administrator on February 23.
9. Commissioner Weckman Brekke met with Assistant Commissioner of the Department of Human Services and Alan Hermann at Belle Plaine Foodshelf on February 23.
10. Commissioners Weckman Brekke and Wolf attended the Scott Le Sueur Joint Ditch Board meeting on February 24.
11. Commissioner Weckman Brekke met with Belle Plaine Township and St. Lawrence Township Residents on February 24.
12. Commissioner Weckman Brekke met with Shakopee City Councilor Jody Brennan on February 25.
13. Commissioner Weckman Brekke attended the AMC Board meeting on February 25.

14. Commissioner Weckman Brekke attended the Metro Alliance for Healthy Families Board meeting on February 28.
15. Commissioner Weckman Brekke met with the Jordan Mayor and City Administrator on February 28.
16. Commissioner Wolf attended the Elko New Market City Council meeting on February 17.
17. Commissioner Wolf attended the Dakota-Scott Workforce Development Board meeting on February 18.
18. Commissioners Wolf and Beer attended the Prior Lake Town Board meeting on February 22.
19. Commissioners Wolf and Beard attended the Chair/Vice Chair meeting on February 22.
20. Commissioner Wolf attended the Credit River City Council meeting on February 22.
21. Commissioners Wolf and Beer attended the Prior Lake Town Board meeting on February 23.
22. Commissioner Wolf attended the Spring Lake Town Board meeting on February 23.
23. Belle Plaine-Blakeley Township Orderly Annexation Board meeting on February 23.
24. Vermillion River Joint Powers Watershed meeting on February 24.
25. Commissioner Wolf attended the Scott-Le Sueur Joint Ditch Boards 1, 4, & 1/Lateral #2 on February 24.
26. Commissioner Wolf attended the Elko New Market City Council meeting on February 24.
27. Commissioner Wolf met with the Credit River Mayor on February 25.
28. Commissioner Wolf attended the Scott WMO Planning Commission meeting on February 28.
29. Commissioner Beard met with Chair Erbaugh of the Mental Health Advisory Committee on February 22.
30. Commissioners Beard and Ulrich attended the Service Delivery Committee meeting on February 28.
31. Commissioner Beer attended the Metropolitan Mosquito Control District Board of Directors meeting on February 23.
32. Commissioner Beer met with Community Outreach Officer Mark Kendall on February 28.
33. Commissioners Beer and Ulrich attended the Intergovernmental Working Group meeting on February 22.
34. Commissioner Ulrich attended the Transportation Alliance Board (TAB) meeting on February 16.
35. Commissioner Ulrich attended the FISH Fundraiser Planning meeting on February 24.
36. Commissioner Ulrich attended the SCALE Prep meeting on February 24.

(8) COUNTY ADMINISTRATOR UPDATE

- CH13/8 MnDot opened bids for that project
 - Moving forward this summer
- CH13/Dakota project delayed by MnDot due to negotiations with railroad
 - Hoping to move forward in the next few weeks

(9) RECESS FOR ATTORNEY/CLIENT MEETING

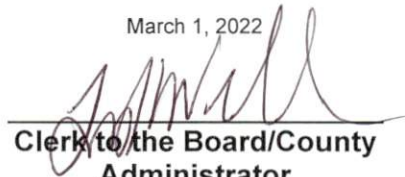
There were no attorney/client meetings.

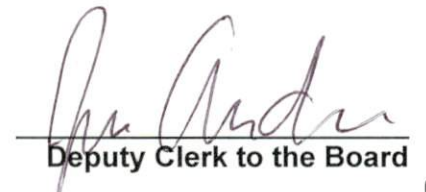
(10) ADJOURN

On a motion by Commissioner Beer, seconded by Commissioner Wolf, the meeting adjourned at 10:41 am.

March 1, 2022


County Board Chair


Clerk to the Board/County
Administrator


Deputy Clerk to the Board