



**MINUTES  
SCOTT COUNTY  
BOARD OF COMMISSIONERS  
September 5, 2023**

**(1) CONVENE COUNTY BOARD**

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:01 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Wolf presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hocevar, County Attorney
3. Danny Lenz, Deputy County Administrator/CFO
4. Luke Hennen, Scott County Sheriff
5. Barb Dahl, Health and Human Services Director
6. Lisa Freese, Transportation Services Director
7. Cindy Geis, Community Service Director
8. Suzanne Arntson, Deputy HHS Director
9. Tracy Cervenka, Business Operations Manager
10. Erin Lewis, Quality Improvement Manager
11. Jennifer Schultz, Enterprise Risk Manager
12. Perry Mulcrone, Legislative & Fiber Program Manager
13. Greg Wagner, Principal Planner
14. Dana Anderson, Principal Tax Specialist
15. Alexis D'Valle, Taxation Supervisor
16. Steve Collins, Sheriff's Captain
17. Brittani Lane, Aging & Disability Services Manager
18. Lori Huss, Employee Relations Director
19. Michelle Hesse, Deputy Clerk to the Board

**(2) AMENDMENTS TO THE AGENDA**

There were no amendments to the Agenda.

**(3) APPROVE MINUTES**

On a motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich, the August 15, 2023 minutes were approved unanimously.

**(4) RECOGNITION OF INTERESTED CITIZENS**

There were no citizens to be recognized.

## **(5) CONSENT AGENDA**

- 5.1 Adopt Resolution No. 2023-130; Approving the Conditional Use Permit Amendment to Operate a Farm Market-Meat Processing Facility (Anan Barbarawi, Applicant and Property Owner)  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.2 Adopt Resolution No. 2023-165; Approving the Payable 2024 Final Levy of \$40,000 for the Cedar Lake Improvement District  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.3 Adopt Resolution No. 2023-178; Approving a Conditional Use Permit Amendment to Expand and Operate an Indoor Storage Facility (Kiehm Construction, Inc., Applicant and Lake Marion Mini Storage, LLC., Property Owner)  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.4 Adopt Resolution No. 2023-186; Authorizing Final Payment to Egan Company for the Phase 2 Fiber Interconnect Project  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.5 Adopt Resolution No. 2023-209; Authorizing Entering New or Amended Case Management Agreements with Hekima Cultural & Consulting Services, AB&B Services, Thomas Allen, Inc. and Pinnacle and Amending the Budget  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.6 Adopt Resolution No. 2023-211; Approving a Preliminary Plat and Final Plat of Tangen Estates (Tangen Living Trust, Applicant and Daniel L. Tangen Property Owner)  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.7 Adopt Resolution No. 2023-215; Approving the Preliminary 2024 Levy of \$34,400 and Budget for the Scott County Vermillion River Watershed Special Taxing District  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.8 Adopt Resolution No. 2023-218; Authorizing Entering a Police Services Joint Powers Agreement with the City of Chaska  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.9 Adopt Resolution No. 2023-219; Authorizing Entering an Agreement with IQGeo America Inc.

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.10 Adopt Resolution No. 2023-220; Canceling the Contract for Private Development with Shutterfly, Inc

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.11 Adopt Resolution No. 2023-223; Authorizing Updates to the Non-DOT Pre-Employment Drug Testing Program under the Workplace Health and Safety Policy

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.12 Adopt Resolution No. 2023-224; Adopting the Amended Code of Conduct Policy and Rescinding Resolution No. 2022-264

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

5.13 Set a Public Hearing Date of October 3, 2023 at 9:20 a.m. to Receive Comments on the Proposed Fee Increases for all Liquor Licenses for Establishments Located within the Townships of Scott County

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously.

5.14 Set a Public Hearing Date of October 3, 2023, at 9:30 a.m. to Receive Comments on the Proposed Adoption of Scott County Ordinance 34, Public Use of Cannabis and Hemp Products and the Proposed Amendment of Scott County Parks Ordinance No. 29

Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously.

5.15 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Brennan moved, seconded by Commissioner Ulrich to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Miriam Wolf, Intermittent (34% FTE) Librarian - Unclassified, Transformation and Enterprise Services Division, effective 3/6/2020.
2. Separation of employment for Nicholas Beckrich, Intermittent (34% FTE) Library Aide, Transformation and Enterprise Services Division, effective 4/1/2020.
3. Separation of employment for Karsen Cole, Intermittent (34% FTE) Facility Probation Officer - Unclassified, Health and Human Services Division, effective 6/2/2023.
4. Separation of employment for Jennifer Munnings, Intermittent (34% FTE) Librarian - Unclassified, Transformation and Enterprise Services Division, effective 6/29/2023.
5. Separation of employment for Brayden Schultz, Ft Temporary Public Works Seasonal, Transportation Services Division, effective 8/3/2023.
6. Separation of employment for Monica Siegle, Intermittent (34% FTE) Senior Payroll Specialist - Unclassified, Office of Management and Budget Division, effective 8/4/2023.
7. Separation of employment for Barbara Simonson, PT Temporary (50% FTE) Office Assistant - Unclassified, Planning and Resource Management Division, effective 8/7/2023.
8. Separation of employment for Sean Somar, FT Probationary Equipment Mechanic, Planning and Resource Management Division, effective 8/9/2023.

9. Separation of employment for Cally Spaulding, FT 911 Dispatcher, County Sheriff's Office, effective 8/9/2023.
  10. Separation of employment for Daniel McBroom, FT Temporary Public Works Seasonal, Transportation Services Division, effective 8/10/2023.
  11. Separation of employment for Lexie Knutson, FT Temporary Administrative Assistant - Unclassified, Transportation Services Division, effective 8/11/2023.
  12. Separation of employment for Holly Williams, FT Probationary 911 Dispatcher, County Sheriff's Office, effective 8/13/2023.
  13. Separation of employment for Ruby Dasgupta, Assistant County Attorney III, County Attorney's Office, effective 8/14/2023.
  14. Separation of employment for Matthew Parrish, FT Tax Specialist, Community Services Division, effective 8/15/2023.
  15. Separation of employment for David Steinhagen, FT Temporary Public Works Seasonal, Transportation Services Division, effective 8/17/2023.
  16. Separation of employment for Amanda Bruns, PT Probationary (95% FTE) Therapist, Health and Human Services Division, effective 8/18/2023.
  17. Separation of employment for Jack Maxa, FT Temporary Survey Assistant - Unclassified, Community Services Division, effective 8/18/2023.
  18. Separation of employment for Jennifer King, PT (90%) Social Worker II, Health and Human Services Division, effective 8/25/2023.
  19. FT Probationary employment of Angela Harguth Zamora, Project Manager, Community Services Division, effective 8/28/2023.
  20. FT Probationary employment of Meg Doyle, Assistant County Attorney I, County Attorney's Office, effective 8/28/2023.
  21. PT (50% FTE) Temporary employment of Chessa Swedin, Assistant Probation Officer - Unclassified, Health and Human Services Division, effective 8/7/2023.
  22. PT (50% FTE) Employment of Lincoln Salisbury, Facility Probation Officer, Health and Human Services Division, effective 8/21/2023.
  23. PT (40% FTE) Probationary employment of Nicole Jacobson, Administrative Assistant, Planning and Resource Management Division, effective 8/23/2023.
  24. PT (50% FTE) Probationary employment of Mathew Sandell, Property Systems Administrator, Community Services Division, effective 9/18/2023.
  25. Intermittent (34% FTE) employment of Zachary Cusick, Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 8/18/2023.
  26. Intermittent (34% FTE) employment of Laray Hilson, Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 8/21/2023.
  27. Intermittent (34% FTE) employment of Nancy Jirik, Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 8/23/2023.
  28. Intermittent (34% FTE) employment of Griffin Wold, Librarian - Unclassified, Transformation and Enterprise Services Division, effective 8/28/2023.
  29. Reclassification for Erin Whalen, FT Administrative Assistant, to FT Case Aide, Health and Human Services Division, effective 8/14/2023.
  30. Promotion for Joann Harms, FT Senior Accountant to FT Probationary Principal Accountant, Transportation Services Division, effective 8/15/2023.
  31. Promotion for Miranda Chard, PT (50% FTE) Program Specialist to PT Probationary (50% FTE) Systems Management Specialist, Transportation Services Division, effective 8/17/2023.
- The motion carried unanimously.

**(6) CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER**

**6.1 Presentation of the Spirit of Scott 2023 Quarter 2 Recognition Awards**

On behalf of the Spirit of Scott Committee, Greg Wagner provided the Commissioners with information on the Quarter 2 Spirit of Scott Award recipients:

- Marissa La Court, Assistant Veterans Service Officer
- Karley Gustafson, Corrections Officer
- Kristy Rieger, Library Technology Manager; Donnie Balliet, Senior Infrastructure Analyst; Erica Tikalsky, Librarian; and Amanda Thornton, Library Associate

**(7) COMMITTEE REPORTS AND COMMISSIONER UPDATES**

- All Commissioners attended a Workshop following the Board meeting on August 15.
- All Commissioners attended a Budget Workshop on August 22.
- All Commissioners attended the Foster Care Recognition picnic on August 22.
- Commissioner Beer attended the Families & Individuals Sharing Hope (FISH) meeting on August 16.
- Commissioner Beer attended the Shakopee Mdewakanton Sioux Community (SMSC) presentation on August 16.
- Commissioners Beer and Wolf attended the Metropolitan Mosquito Control District (MMCD) meeting on August 23.
- Commissioners Beer and Brennan attended the Inter-Governmental Work Group (IWG) meeting on August 29.
- Commissioner Brennan attended the Lower MN Watershed District meeting on August 16.
- Commissioner Brennan attended the Shakopee Chamber of Commerce meeting on August 17.
- Commissioner Brennan attended the Human Services Resource Council meeting on August 21.
- Commissioner Brennan attended the Joint League of Minnesota Cities/Association of Minnesota Counties seminar on August 30.
- Commissioner Brennan met with County Business Operations Manager Tracy Cervenka on August 30.
- Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board meeting on August 16.
- Commissioner Ulrich attended the Association of Minnesota Counties (AMC) Metropolitan Governance Advisory Committee meeting on August 17.
- Commissioner Ulrich attended the Metropolitan Council Transportation Policy Plan Advisory Workgroup meeting on August 18.
- Commissioner Ulrich attended the Scott County Association for Leadership & Efficiency (SCALE) Service Delivery Committee meeting on August 21.
- Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) Board meeting on August 23.
- Commissioner Ulrich attended the Community Development Agency (CDA) and Greater MSP tour and meeting on August 30.
- Commissioner Ulrich met with County Business Operations Manager Tracy Cervenka on August 30.
- Commissioner Ulrich attended the Greater MSP Business Investment Council meeting on August 31.
- Commissioners Ulrich and Weckman Brekke attended the SCALE Executive Board meeting on September 1.
- Commissioner Weckman Brekke served meals at Treehouse on August 15.
- Commissioner Weckman Brekke attended the AMC Strategic Planning Retreat on August 16 – 18.
- Commissioner Weckman Brekke attended the Dakota-Scott Workforce Development Board meeting on August 18.
- Commissioner Weckman Brekke attended the AMC Board meeting on August 18.
- Commissioner Weckman Brekke attended the SCALE Officer meeting on August 21.
- Commissioner Weckman Brekke attended the Mental Health Local Advisory Council meeting on August 22.

- Commissioner Weckman Brekke met with Scott-Carver-Dakota Community Action Program (CAP) Agency Executive Director Jeff Hansen on August 23.
- Commissioner Weckman Brekke attended the Minnesota Transportation Alliance Board meeting on August 28.
- Commissioner Weckman Brekke volunteered at the Choose Not to Use Fundraiser on August 29.
- Commissioner Weckman Brekke met with County Business Operations Manager Tracy Cervenka on August 29.
- Commissioner Weckman Brekke attended the AMC Extension Committee meeting on August 30.
- Commissioner Weckman Brekke attended the Family Resource Center (FRC) Tour and Open House on August 30.
- Commissioner Wolf attended the MMCD meeting on August 16.
- Commissioner Wolf attended the New Market Town Board meeting on August 17.
- Commissioner Wolf attended the Prior Lake City Council meeting on August 21.
- Commissioner Wolf attended the Credit River City Council meeting on August 21.
- Commissioner Wolf attended the Vermillion River Watershed Joint Powers Organization meeting on August 24.
- Commissioner Wolf met with County Administrator Lezlie Vermillion on August 28.
- Commissioner Wolf attended the Scott WMO Planning Commission meeting on August 28.
- Commissioner Wolf met with County Business Operations Manager Tracy Cervenka on August 29.

Commissioner Ulrich noted the passing of Judge Harry Crump and commented on his lifetime achievements. He added that Judge Crump was an example of an amazing person and a well-lived life.

#### **(8) COUNTY ADMINISTRATOR UPDATE**

County Administrator Lezlie Vermillion had no update.

#### **(9) RECESS FOR ATTORNEY/CLIENT MEETING**

- 9.1 Conduct a Closed Attorney/Client Meeting as Authorized by Minn. Stat. §13D.05 to Discuss the Sporleder, Ly, and Swope Litigation

Chair Wolf recessed the meeting at 9:28 a.m. for a closed attorney/client meeting.

Chair Wolf reconvened the meeting at 10:10 a.m.

#### **(10) ADJOURN**

On a motion by Commissioner Beer, seconded by Commissioner Brennan, the meeting adjourned at 10:10 a.m.