



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
January 18, 2022**

9:00 AM

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the county of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:07 a.m. The following members were present: County Commissioner Weckman Brekke and County Commissioner Wolf. County Commissioner Beard, County Commissioner Beer, and County Commissioner Ulrich attended remotely. Commissioner Beard presided.

The following were also in attendance:

1. Lezlie Vermillion, Scott County Administrator
2. Danny Lenz, CFO/ Deputy County Administrator
3. Jeanne Andersen, Senior Attorney
4. Brad Davis, Planning and Resource Management Director
5. Chris Harder, Quality Improvement Manager
6. Cindy Geis, Community Services Director
7. Gina Erickson, Public Health Data Planner
8. Jake Grussing, Library Director
9. Jennifer Beuch-Bohlsen, Procurement Specialist
10. Jennifer Schultz, Enterprise Risk Manager
11. Jon Purdie, Principal Infra Analyst
12. Lisa Brodsky, Public Health Director
13. Lisa Freese, Transportation Services Director, Program Delivery
14. Lori Huss, Employee Relations Director
15. Luke Hennen, Scott County Sheriff
16. Mary Kay Stevens, Public Health Supervisor
17. Mary Keen, Business Information/ System Specialist
18. Nate Rasch, Data Privacy Coordinator
19. Noah Faldet, Intern
20. Pam Selvig, Health and Human Services Director
21. Tracy Cervenka, Administrative Office Supervisor
22. JJ Anderson, Deputy Clerk to the Board

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

(3) APPROVE MINUTES OF JANUARY 4, 2022

Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(5) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

- 5.1 Receive a COVID-19 Update
The Commissioners received a Covid-19 Update.

(6) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

- 6.1 Receive Information on Scott County Delivers Topic: Risk Management
The Commissioners received a presentation on Scott County Delivers Topic: Risk Management.

(7) CONSENT AGENDA

- 7.1 Adopt Resolution No. 2022-25; Authorizing Entering into a Cooperative Maintenance Agreement With the City of Credit River for the County Highway 21/91/Natchez Avenue Signal System
Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.2 Adopt Resolution No. 2022-26; Approving Execution of a Purchase Agreement and Purchase of Property at 3691 Marschall Road
Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.3 Adopt Resolution No. 2022-28; Approving the Final Plat of Marxen Farm Consisting of 4 Lots on 10 Acres (Randy and Chris Kubes, Applicants and Peter E. Marxen, Property Owner) in Section 16 of Spring Lake Township
Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.4 Adopt Resolution No. 2022-29; Approving Entering a Joint Powers Agreement for Cooperative use of Enterprise Asset Management Software
Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.5 Adopt Resolution No. 2022-30; Authorizing Amendment of the Contract with AssetWorks, Inc., for Fleet Management Software
Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.6 Adopt Resolution 2022-31; Authorizing Final Payment to Sir Lines-A-Lot LLC for 2021 Annual Pavement Marking and Striping Contract
Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.7 Adopt Resolution No. 2022-32; Establishing and Appointing the Membership of the Scott County Redistricting Committee
Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion

carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.8 Adopt Resolution No. 2022-33; Approving the Request to Rezone 53 Acres from RR-1, Rural Residential Reserve District, to RR-2, Rural Residential Single-Family District (Scott and Brenda Engh, Applicants and Property Owners) in Section 23 of Spring Lake Township Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.9 Adopt Resolution No. 2022-40; Approving the Request for Rezoning From RR-1, Rural Residential Reserve District to RR-2, Rural Residential Single-Family District and the Preliminary and Final Plat of Ebenhoh Acres Consisting of 2 Lots on 20 Acres (Elece A. Shoquist & Meridee A. Crocker, Applicants and Property Owners) in Section 14 of Spring Lake Township Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.10 Adopt Resolution No. 2022-42; Appointing the Scott County Soil and Water District as the Scott County Drainage Inspector, Removing the Responsibility and Authority from the County Surveyor Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.11 Adopt Resolution No. 2022-43; Amending Resolution No. 2022-2 Appointing Commissioners and Other County Officials to Boards and Committees for 2022 Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.12 Approve the Appointment of Citizens to Advisory Committees
The vacancies on the committees were advertised in the SCENE, local newspapers, and on the Scott County website. All applications have been reviewed by the Commissioners. The following actions have been recommended by the Commissioners:
A. Board of Adjustment /Planning Advisory Commission (Term effective 1/18/2022 – 12/31/2022). Appointment of Jay Picha of Commissioner District 1.
B. Human Services Resource Council (Term effective 1/18/2022 – 12/31/2023). Appointment of Amanda Knoll of Commissioner District 4.
C. Extension Committee (Term effective 1/18/2022 – 12/31/2024). Appointment of Agrim Joshi of Commissioner District 4 to a youth at-large position.
Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote.
- 7.13 Set a Public Hearing for Tuesday, February 15 at 10:00 a.m. to Receive Public Comment Regarding Extension of the Transportation Sales Tax
Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote.
- 7.14 Approve Payroll Processing of Personnel Actions
1. Separation of employment for Jennifer Palmer, FT Probationary Administrative Specialist, County Sheriff's Office, effective 01/05/22.
2. Separation of employment for Timothy Hughes, FT Sheriff's Deputy, County Sheriff's Office, effective 01/14/22.
3. FT Probationary employment of Rob Hennen, Senior Public Works Technician, Transportation Services Division, effective 01/03/22.
4. FT Probationary employment of Marissa LaCourt, Assistant Veterans Services Officer,

- Health and Human Services Division, effective 01/05/22.
5. FT Probationary employment of Theodore Kes, Sheriff's Deputy, County Sheriff's Office, effective 01/17/22.
 6. Change in status for Amanda Downs, PT (50% FTE) Temporary to PT (50% FTE) Probationary Facility Probation Officer, Health and Human Services Division, effective 01/03/22.
 7. Promotion for Danielle Kahn, FT Probationary Eligibility Specialist - Lead Worker, Health and Human Services Division, effective 01/03/22.
 8. Promotion for Jayme Carlson, FT Probationary Community Planner and Grants Coordinator, Health and Human Services Division, effective 01/03/22.
 9. Promotion for Pete Buss, FT Probationary Operations Supervisor, Transportation Services Division, effective 12/20/21.
 10. Promotion for Jenna Nelson, FT Probationary Field Probation Officer, Health and Human Services Division, effective 01/03/22.

Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote.

- 7.15 Approve Record of Disbursements and Approve Claims to Approve invoices totaling \$18,846,492.73 from December 1 through December 31, 2021.

Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote.

(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES

1. All Commissioners attended the Scott County workshop on January 4.
2. Commissioner Weckman Brekke met with Library Director Jake Grussing on January 4.
3. Commissioner Weckman Brekke attended the State Advisory Council on Mental Health meeting on January 6.
4. Commissioner Weckman Brekke attended the Community Corrections Advisory working group meeting on January 6.
5. Commissioner Weckman Brekke attended the Metropolitan Library Service Agency (MELSA) on January 10.
6. Commissioner Weckman Brekke attended the Corrections Summit Workshop on January 11.
7. Commissioner Weckman Brekke met with County Administrator on Lezlie Vermillion on January 11.
8. Commissioners Weckman Brekke and Beard attended the Minnesota Inter-County Association (MICA) Board of Directors meeting on January 12.
9. Commissioner Weckman Brekke attended the Scott County Historical Society Board meeting on January 12.
10. Commissioner Weckman Brekke attended the Prior Lake-Spring Lake Orderly Annexation Board meeting on January 12.
11. Commissioners Weckman Brekke and Beer attended the Families & Individuals Sharing Hope (FISH) meeting on January 13.
12. Commissioner Weckman Brekke attended the Community Corrections Advisory working group meeting on January 13.
13. All Commissioners attended the Scott County Association for Leadership & Efficiency meeting on January 14.
14. Commissioner Weckman Brekke met with Human Services Director Pam Selvig on January 18.
15. Commissioner Weckman Brekke attended the Shakopee High School Health and Human Services Industry Council meeting on January 18.
16. Commissioner Wolf attended the New Market Town Board meeting on January 4.
17. Commissioners Wolf and Ulrich attended the SCALE Executive Committee meeting on January 7.

18. Commissioner Wolf attended the Scott County Planning Advisory Commission/Board of Adjustment on January 10.
19. Commissioner Wolf met with residents of McMahon Lake on January 11.
20. Commissioners Wolf and Beer attended the Metropolitan Emergency Services Board (MESB) meeting on January 12.
21. Commissioner Wolf attended the I35W Solutions Alliance meeting on January 13.
22. Commissioner Wolf attended the Metropolitan Emergency Services Board (MESB) Finance meeting on January 13.
23. Commissioner Wolf attended the Elko New Market City Council meeting on January 13.
24. Commissioner Wolf attended the Spring Lake Town Board meeting on January 13.
25. Commissioner Beard met with Representative Albright on January 4.
26. Commissioner Beard and Beer attended the Metropolitan Mosquito Control District Board of Directors meeting on January 5.
27. Commissioner Beard and Ulrich attended the Minnesota Transportation Alliance on January 6.
28. Commissioner Beard attended the Scott County Justice Steering Committee on January 6.
29. Commissioner Beard and Beer met with the Prior Lake-Spring Lake Watershed District president on January 7.
30. Commissioner Beard and Beer met with Community Outreach Officer Mark Kendall on January 7.
31. Commissioner Beard met with County Administrator Lezlie Vermillion on January 11.
32. Commissioner Beard attended the Community Development Agency (CDA) Board meeting on January 11.
33. Commissioners Beard and Beer attended the American Federation of State, County & Municipal Employees (AFSCME) Committee meeting on January 11.
34. Commissioners Beard and Ulrich attended the Trunk Highway 169 Corridor Coalition meeting on January 16.
35. Commissioners Beard and Beer attended the Transportation Alliance Board (TAB) meeting on January 19.
36. Commissioner Beer met with County Administrator Lezlie Vermillion on January 4.
37. Commissioner Beer met with Senator Pratt on January 13.
38. Commissioner Ulrich attended the Parks Commission meeting on January 5.
39. Commissioner Ulrich met with County Administrator Lezlie Vermillion on January 6.
40. Commissioner Ulrich attended the Transportation Committee meeting on January 6.
41. Commissioner Ulrich attended the Suburban Transit Association (STA) Board meeting on January 10.
42. Commissioner Ulrich met with Savage Mayor and Administrator along with County Administrator on January 13.
43. Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board legislative presentation on January 14.

(9) COUNTY ADMINISTRATOR UPDATE

- A Cleary Lake work session is in the works and will be coming up soon.

(10) RECESS FOR ATTORNEY/CLIENT MEETING

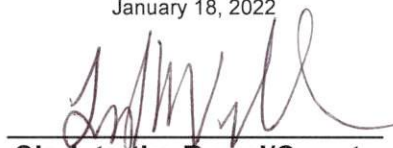
There were no attorney/client meetings.

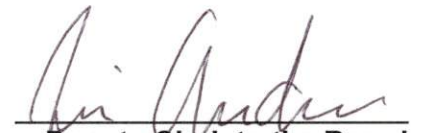
(11) ADJOURN

On a motion by Commissioner Beer, seconded by Commissioner Wolf, the meeting adjourned at 11:24 a.m.

January 18, 2022


County Board Chair


Clerk to the Board/County
Administrator


Deputy Clerk to the Board