



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
December 14, 2021**

9:00 AM

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the county of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:01am. The following members were present: County Commissioner Wolf, County Commissioner Beer, and County Commissioner Ulrich. County Commissioner Weckman Brekke and County Commissioner Beard attended remotely. Commissioner Ulrich presided.

The following were also in attendance:

1. Lezlie Vermillion, Scott County Administrator
2. Danny Lenz, CFO/ Deputy County Administrator
3. Ron Hovevar, County Attorney
4. Alan Herrmann, Transit Supervisor
5. Angela Glisczinski, Eligibility Specialist
6. Barb Dahl, Social Services Director
7. Blair Thorton, Eligibility Specialist
8. Brad Davis, Planning and Resource Management Director
9. Chris Harder, Quality Improvement Manager
10. Christion Devore, Eligibility Specialist
11. Cindy Geis, Community Services Director
12. Danielle Kahn, Eligibility Specialist
13. Deb Greening, Eligibility Supervisor
14. Gina Flanigan, Childcare Assistant Specialist
15. Jake Grussing, Library Director
16. Jamie Marshall, Eligibility Supervisor
17. Jan Beuch, Child Support Officer
18. Jennifer Panning, Eligibility Navigator
19. Jolene Annen, Child Support Officer
20. Julie Savage, Eligibility Specialist
21. Julie Schulz, Eligibility Specialist
22. Kari Ouimette, Economic Assistance Director
23. Kathie Bush, Child Support Officer
24. Kay Leflay, Eligibility Specialist Lead
25. Lisa Brodsky, Public Health Director
26. Lisa Burkhartzmeyer, Child Support Officer
27. Lisa Burkhartzmeyer, Child Support Supervisor
28. Lisa Freese, Transportation Services Director
29. Lori Huss, Employee Relations Director
30. Luke Hennen, Scott County Sheriff
31. Lynn Gorham, Administrative Specialist
32. Melissa Bokman Ermer, Senior Planner
33. Molly Wolf, Eligibility Specialist-Lead
34. Nathan Abney, Senior Planner
35. Pam Selvig, Health and Human Services Director

36. Patricia Kuehl, Eligibility Specialist
37. Peggy Lade, Eligibility Specialist
38. Shan Jasinski, Child Support Officer
39. Shelley Swartzel, Employment/Training Counselor
40. Sheri Schulz, Eligibility Specialist
41. Sherri Birkholm, Case Aide
42. Suzanne Arntson, Child Welfare Manager
43. Tracy Cervenka, Administrative Office Supervisor
44. JJ Anderson (Liles), Deputy Clerk to the Board

Guests:

1. Diane Engblom, Library Board of Trustees
2. Chuck MacLean, Library Board of Trustees

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

(3) APPROVE MINUTES OF DECEMBER 2, 2021

Motion by Commissioner Beer, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(5) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

5.1 Receive a COVID-19 Update

The Commissioners received an update on COVID-19.

(6) CONSENT AGENDA

6.1 Adopt Resolution No. 2021-220; Preliminarily Approving Amendment to the Scott County 2040 Comprehensive Plan to Incorporate the Scott County Unified Transit Management Plan and Forwarding Amendment to the Metropolitan Council for Review

Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.2 Adopt Resolution No. 2021-221; Authorizing Entering into Agreements with Non-Emergency Medical Transportation Service Providers

Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.3 Adopt Resolution No. 2021-222; Setting the Annual Salary Rate for the Board of Commissioners for 2022 and Rescinding Resolution No. 2020-227

Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.4 Adopt Resolution No. 2021-227; Approving the Final 2022 Levy of \$32,500 and Budget for the Scott County Vermillion River Watershed Special Taxing District
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2021-232; Approving an Independent Audit Services Contract With CliftonLarsonAllen, LLP (CLA)
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2021-233; Approving a Contract Extension With Canvas Health, Inc. to Provide After-Hours Emergency Social Services Response for 2022
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2021-234; Approving Amendment No. 4 to Attachment No. 2 of the Master Agreement With Canvas Health, Inc. to Provide Adult and Children's Mobile Mental Health Crisis Services
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.8 Adopt Resolution No. 2021-235; Authorizing Entering into an Agreement with Damon Farber Landscape Architects for Design of the Lakefront Zone of Spring Lake Regional Park
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.9 Adopt Resolution No. 2022-236; Fixing the 2022 Per Diem Rate for County Board Appointed Citizen Members of Advisory Bodies Serving Scott County, Minnesota
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.10 Adopt Resolution No. 2021-237; Authorizing an Amendment to the Agreement With SRF Consulting Group, Inc. for Engineering Services for the Bluff Drive Overpass Project
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.11 Adopt Resolution No. 2021-238; Authorizing Entering Into an Agreement With the Minnesota Department of Health for COVID-19 Public Health Workforce Supplemental Funding and the Addition of a 1.0 FTE Community Health Specialist
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.12 Adopt Resolution No. 2021-239; Accepting a Bid for the Sale and Removal of a House at 1772 Marschall Road
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.13 Adopt Resolution No. 2021-240; Approving Amendment No. 4 to the Contract With Goosebusters, Inc. Limited

- Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.14 Adopt Resolution No. 2021-242: Approving the Final 2022 Levy and Budget for the Scott Watershed Management Organization Special Taxing District
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.15 Adopt Resolution No. 2021-243; Approving the Extension of the COVID Paid Sick Leave (CPSL) Program Through June 30, 2022
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.16 Adopt Resolution No. 2021-245; Establishing the 2022 Compensation Plan, Policy, and Procedure, Including the County Compensation Grade Schedule, and the General and Merit Increase Matrix for Non-Bargaining Staff, and Rescinding Resolution No. 2020-226
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.17 Adopt Resolution No. 2021-246; Setting the Annual Salary Rate for the Elected Position of County Sheriff for 2022 and Rescinding Resolution No. 2020-225
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.18 Adopt Resolution No. 2021-247; Setting the Annual Salary Rate for the Elected Position of County Attorney for 2022 and Rescinding Resolution No. 2020-224
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.19 Adopt Resolution No. 2021-249; Approving an Amendment to the COVID-19 Vaccine Implementation Grant Agreement with the Minnesota Department of Health
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.20 Adopt Resolution No. 2021- 250; Revoking County State Aid Highway Status on County State Aid Highway 15 in the City of New Prague
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.21 Adopt Resolution No. 2021- 251; Entering Into a Turnback and Cooperative Construction Agreement and Authorizing the Execution of a Quit Claim Deed Conveying County Highway 15 to the City of New Prague
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.22 Adopt Resolution No. 2021-229; Authorizing the Transfer of Funds from the Unassigned General Fund Balance and the Retiree Health Insurance Fund to the Building Improvement Program
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the

County Administrator and is made a part of this record by reference.

- 6.23 Approve the Request for Rezoning and Preliminary Plat of Marxen Farm (Chris and Randy Kubes, Applicants and Peter Marxen, Property Owner) in Section 16 of Spring Lake Township Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. This action was recommended by the Scott County Planning Advisory Commission on November 8, 2021, in accordance with Chapters 2 & 42 of the Scott County Zoning Ordinance No. 3. The motion carried unanimously on a roll call vote.
- 6.24 Approve the Request for Rezoning, Preliminary Plat and Final Plat of East Laredo Estates (Chris & Randy Kubes, Applicants and McCue Family Farm Partnership, Owners) in Section 19, 20 & 30 of Belle Plaine Township Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. This action was recommended by the Scott County Planning Advisory Commission on November 8, 2021, in accordance with Chapter 27 of the Scott County Zoning Ordinance No. 3. The motion carried unanimously on a roll call vote.
- 6.25 Approve the Renewal Applications for 3.2 Percent Malt Liquor Licenses for Businesses and Non-Profits within the Townships of Scott County for 2022 Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote.
- 6.26 Adopt the 2022 Conservation Practice Financial Assistance Program Policy Manual for the Scott Soil and Water Conservation District Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote.
- 6.27 Adopt Resolution 2021-253; Authorizing an Amendment Extending the Term of the Board of Water and Soil Resources 2019 Watershed Based Funding Grant to June 30, 2022 Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.28 Approve the Appointment of Anastasia (Stacy) Peters to the 2022 Special Board of Appeal and Equalization Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote.
- 6.29 Approve the Appointment and Reappointment of Citizens to Advisory Committees Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote.
- 6.30 Approve 2022 Comprehensive County Fee Schedule Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote.
- 6.31 Approve Payroll Processing of Personnel Actions
The purpose of this agenda item is to approve payroll processing of personnel actions. The actions indicated below have been certified by the Employee Relations Director and the appointing authority to be in compliance with the provisions of Minn. Stat. §§375.56 - 375.71 and the Scott County Personnel System:
1. Separation of employment for Christina Coatta, FT Therapist, Health and Human Services Division, effective 12/17/21.
 2. Separation of employment for Sherri Birkholm, FT Case Aide, Health and Human Services Division, effective 01/28/22.
 3. Separation of employment for Jerry Brua, FT Veterans Services Director, Health and Human Services Division, effective 11/29/21.
 4. Separation of employment for Hannah Borgstrom, FT Probationary 911 Dispatcher,

- County Sheriff's Office, effective 11/24/21.
5. Separation of employment for Amelia Chea, PT (50% FTE) Probationary Library Associate, Administration Division, effective 12/14/21.
 6. FT Probationary employment of Reinaldo Cortes, Corrections Officer, County Sheriff's Office, effective 12/06/21.
 7. FT Probationary employment of Irene Rodriguez-Ruacho, Assistant Probation Officer, Health and Human Services Division, effective 11/30/21.
 8. FT Probationary employment of Megan Keller, Community Planner, Health and Human Services Division, effective 01/03/22.
 9. Promotion for Derek Farwell, FT Probationary Veterans Services Director, Health and Human Services Director, Health and Human Services Division, effective 11/30/21.

Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote.

- 6.32 Approve Record of Disbursements and Approve Claims to Approve Invoices total \$105,170,309.51 from November 1 through November 30, 2021. This includes \$54,107,925.58 in Tax Settlements. Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote.

(7) STEWARDSHIP: WE WILL WORK PROACTIVELY TO MAKE INVESTMENTS, GUIDED BY RESIDENT INPUT, WHICH WILL TRANSFORM LIVES, COMMUNITIES, AND GOVERNMENT

- 7.1 Recognition of Scott County Retiree Kay Leflay
The Commissioners recognized Scott County retiree Kay Leflay for her years of service.
- 7.2 Adopt Resolution No. 2021-230; Setting the Scott County, Minnesota Gross Levy for Taxes Payable in the Year 2022 in the Amount of \$81,275,596 Less \$5,843,596 Certified Property Tax Aids for a Net Levy of \$75,432,000
Motion by Commissioner Wolf, seconded by Commissioner Weckman. The motion carried on a roll call vote with four ayes and Commissioner Beer dissenting.
- 7.3 Adopt Resolution No. 2021-231; Approving the 2022 Budgets for Scott County, Minnesota, Offices, Departments and Agencies and Adopting a Capital Improvement Plan
Motion by Commissioner Wolf, seconded by Commissioner Beard. The motion carried unanimously on a roll call vote.

(8) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

- 8.1 Adopt Resolution No. 2021-252; Approving Scott County Participation in the Multistate Settlements Relating to Opioid Distributors and Manufacturers, and in the Minnesota Opioids State-Subdivision Memorandum of Agreement, and Declaring Support for an Amendment to Minn. Stat. § 256.043, subd. 3(d)
Motion by Commissioner Weckman Brekke, seconded by Commissioner Beer. The motion carried unanimously on a roll call vote.

(9) RECESS FOR ATTORNEY/CLIENT MEETING

There were no attorney/client meetings.

COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

- (10)** 10.1 Conduct a Closed Board Meeting to Evaluate the Performance of County Administrator, Lezlie Vermillion

The Board recessed to conduct a closed session evaluating County Administrator Lezlie Vermillion's performance at 10:41 a.m.

The Board reconvened at 11:45 a.m.

(11) COMMITTEE REPORTS AND COMMISSIONER UPDATES

Commissioner Ulrich announced that the Commissioners will be submitting their reports to the Deputy Clerk to the Board at a later time separate from the meeting.

1. All Commissioners attended the Scott County Board workshop after the County Board meeting on December 2.
2. Commissioner Weckman Brekke met with staff from the Park Advisory Commission on December 3.
3. Commissioner Weckman Brekke attended the Association of Minnesota Counties (AMC) Board meeting on December 5.
4. Commissioner Weckman Brekke attended the AMC Annual Conference including HHS Policy Committee and workshop on Broadband with Perry Mulcrone on December 6-8.
5. Commissioner Weckman Brekke met with City of Belle Plaine Mayor and Administrator along with County Administrator Lezlie Vermillion on December 9.
6. Commissioners Weckman Brekke, Beer, and Ulrich attended the Families & Individuals Sharing Hope (FISH) meeting on December 9.
7. Commissioner Weckman Brekke attended the Scott County Justice Steering Committee meeting on December 9.
8. All Commissioners attended the Scott County Association for Leadership & Efficiency meeting on December 10.
9. Commissioners Weckman Brekke Wolf attended the Dakota-Scott Workforce Development Board Annual Awards Event on December 10.
10. Commissioner Weckman Brekke attended the Corrections Working Group meeting on December 10.
11. Commissioner Weckman Brekke attended the Metropolitan Library Service Agency (MELSA) Personnel Committee meeting on December 13.
12. Commissioner Wolf attended the Metropolitan Mosquito Control District Board of Directors meeting on December 2.
13. Commissioner Wolf attended the Elko New Market City Council meeting on December 2.
14. Commissioner Wolf attended the AMC meeting on December 6 and 7.
15. Commissioner Wolf attended the Minnesota Counties Insurance Trust (MCIT) meeting on December 6.
16. Commissioner Wolf attended the Credit River City Council meeting on December 6.
17. Commissioner Wolf attended the Cedar Lake Town Board meeting on December 6.
18. Commissioner Wolf attended the New Market Town Board meeting on December 7.
19. Commissioner Wolf attended the Metropolitan Emergency Services Board (MESB) meeting on December 8.
20. Commissioner Wolf attended the Cedar Lake Water and Sanitary Sewer District Board meeting on December 8.
21. Commissioner Wolf attended the MESB Finance Committee meeting on December 9.
22. Commissioner Wolf attended the Spring Lake Town Board meeting on December 9.
23. Commissioner Wolf attended the Scott County Planning Advisory Commission/Board of Adjustment meeting on December 13.
24. Commissioners Beard and Ulrich attended the Minnesota Inter-County Association (MICA) Board of Directors meeting on December 8.
25. Commissioner Beard attended the Minnesota Transportation Alliance Board meeting on December 9.
26. Commissioners Beard and Ulrich attended the TH 169 Corridor Coalition meeting on December 9.

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27. Commissioner Beard met with the County Administrator on December 14.
28. Commissioner Beer participated in a non-profit housing discussion on December 6.
29. Commissioner Beer attended the FISH Board meeting on December 9.
30. Commissioner Ulrich attended the SCALE Executive Committee meeting on December 3.
31. Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) Management Committee meeting on December 6.
32. Commissioner Ulrich attended a meeting with County staff and MVTA representatives on December 9..
33. Commissioner Ulrich attended the Suburban Transit Association (STA) meeting on December 13.

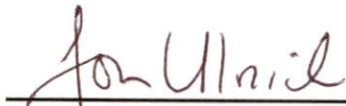
(12) COUNTY ADMINISTRATOR UPDATE

- County Administrator Vermillion commended staff for the work done during the pandemic, remodel, and move; as well as, for doing such a fine job of serving citizens.
- Following the County Board meeting, the Commissioners will meet in a workshop setting regarding Library Fines and Fees
- December 14 is the last County Board meeting of the 2021

Commissioner Wolf noted the great job Commissioner Weckman Brekke and Business Communication Programs Manager Perry Mulcrone did speaking on the topic of broadband at the Association of Minnesota Counties (AMC) conference last week.

(13) ADJOURN

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the meeting adjourned at 11:47 a.m.


County Board Chair


Clerk to the Board/County
Administrator


Deputy Clerk to the Board