



**MINUTES  
SCOTT COUNTY  
BOARD OF COMMISSIONERS  
September 21, 2021**

**9:00 AM**

**(1) CONVENE COUNTY BOARD**

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:01 a.m. The following members were present: County Commissioner Weckman Brekke, County Commissioner Wolf, County Commissioner Beer, and County Commissioner Ulrich presided. County Commissioner Beard attended remotely.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Danny Lenz, Deputy County Administrator/ CFO
3. Ron Hocevar, County Attorney
4. Alicia Brambila, Case Aide
5. Allen Andersen, Assistant County Attorney I
6. Amanda Samuelson, Community Planner
7. Astrid Sandoval, Community Health Specialist
8. Brad Davis, Planning & Resource Management Director
9. Bryce A.D. Ehrman, Assistant County Attorney III
10. Cheryl Kollasch, Occupational Health Nurse
11. Chris Harder, Quality Improvement Manager
12. Cindy Geis, Community Services Director
13. Erin Baudoin, HRMS Supervisor
14. Gina Erickson, Public Health Data Planner
15. Haley Miskowiec, Community Health Specialist
16. Heidi Kastama, Specialty Court Re-Entry Coordinator
17. Jake Grussing, Library Director
18. Jane Jacobson, Administrative Assistant
19. Jayme Carlson, Community Health Specialist
20. Katie Malecha, Field Probation Officer
21. Kerri Lorenz, Community Corrections Supervisor
22. Laurie McMillen, Case Aide
23. Lindsay Nelson, Community Planner
24. Luke Hennen, Scott County Sheriff
25. Lisa Freese, Transportation Services Director
26. Lori Huss, Employee Relations Director
27. Mary Keen, Business Information/ Systems Specialist
28. Molly Bruner, Community Corrections Director
29. Nina Erickson, Public Health Nurse
30. Pam Selvig, Health and Human Services Director
31. Rhonda Laxen, Benefits and Safety Manager
32. Rocky Sodehani, Community Health Specialist
33. Ruth Heiland, Public Health Nurse
34. Sandra Mader, Social Work Case Manager

35. Terry Fuhrman, Public Health Nurse
36. Vanessa Strong, Water Resources Supervisor
37. Tracy Cervenka, Administrative Office Supervisor
38. JJ Anderson, Deputy Clerk to the Board

**Guests:**

1. Dr. Michael Wilcox, Scott County Medical Director
2. Judge Christian Wilton, Scott County Courthouse First Judicial District
3. Judge Carrie Lennon, Scott County Courthouse First Judicial District
4. Jennifer Deschaine
5. Jim Strande
6. Bob Pieper, Louisville Township Board Member
7. Michele Barley, Assistant District Public Defender
8. Paul Steinman, Director – Baker Tilly Municipal Advisors

**(2) AMENDMENTS TO THE AGENDA**

There were no amendments to the agenda.

**(3) APPROVE MINUTES OF**

**3.1 September 7, 2021 Minutes**

Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. The motion carried unanimously.

**(4) RECOGNITION OF INTERESTED CITIZENS**

**Limited to items not on the agenda and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.**

There were no citizens to be recognized.

**(5) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT**

**5.1 The Commissioners received a COVID-19 update.**

**(6) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES**

**6.1 The Commissioners received information on Scott County Delivers Topic: Specialty Courts.**

**(7) CONSENT AGENDA**

**7.1 Adopt Resolution No. 2021-176; Authorizing A Budget Amendment for the Merriam Junction Regional Trail and an Amendment to an Agreement with SRF Consulting Group, Inc. for Design Services**

Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

**7.2 Adopt Resolution No. 2021-180; Authorizing Submittal of the 2021 Accelerated Innovation Demonstration Deployment Grant Application and Acceptance if Awarded**

Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 7.3 Adopt Resolution No. 2021-181; Authorizing Revocation of Roads and Entering Into an Agreement for the Turnback of Roads to Jackson Township  
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.4 Adopt Resolution No. 2021-182; Authorizing Revocation of Roads and Entering Into an Agreement for the Turnback of Roads to Louisville Township  
Item 7.4 Adopt Resolution No. 2021-182; Authorizing Revocation of Roads and Entering Into an Agreement for the Turnback of Roads to Louisville Township was pulled for discussion.  
Bob Pieper of Louisville Township addressed the Board to state for public record that there is an agreement with the County to repair frontage roads being turned back to the Township on Project 41/169. Mr. Pieper specified that he has an agreement with Transportation Director Lisa Freese, County Engineer Tony Winiecki, and County Administrator Lezlie Vermillion that the roads will be re-evaluated for issues with the seal coat next summer and repaired if necessary. Lezlie Vermillion gave her assurance that staff has met with the Louisville Town Board agreeing that if any issues arose with the seal coat, the County would address these before the microsurfacing.  
Commissioner Weckman Brekke applauded County staff for staying proactive on the issue and working through the many problems with the Township.  
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.5 Adopt Resolution No. 2021-184: Approving a Dental Insurance Premium Holiday for the Month of October 2021  
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.6 Adopt Resolution No. 2021-185; Approving the Implementation of a COVID Paid Sick Leave (CPSL) Program  
Item 7.6 Adopt Resolution No. 2021-185; Approving the Implementation of a COVID Paid Sick Leave (CPSL) Program was pulled for discussion.  
Commissioner Wolf asked how the County would keep this application from being misused. Employee Relations Director Lori Huss assured that there are ways to track intention and reassign hours to PTO or other deposits employees may have if there were a case where the system was being taken advantage of.  
Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.7 Adopt Resolution No. 2021-187; Designating the City of Elko New Market as the Responsible Governmental Unit for the 5-Year Update to the I-35/CSAH 2 Alternative Urban Areawide Review (AUAR) Study and Approving Entering Into a Memorandum of Agreement Formalizing the Designation  
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.8 Adopt Resolution 2021-189; Authorizing a Scott County Letter of Support to Spruce Ridge Mixed Municipal Landfill's Certificate of Need Application  
Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.9 Approve the Request for Rezoning 40 Acres from Agricultural Preservation District, A-1 to

Agricultural Preservation Density District, A-3 (Wayne and Jeanette Weldon, Applicants and Property Owners) in Section 21 of Blakeley Township

Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote. This action was recommended by the Scott County Planning Advisory Commission on September 13, 2021, in accordance with Chapter 27 of the Scott County Zoning Ordinance No. 3.

- 7.10 Approve Payroll Processing of Personnel Actions Indicated Below Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Personnel System:

1. Separation of employment for Cynthia Purser, FT Associate Library Director, Administration Division, effective 10/22/21.
2. Separation of employment for Theresa Fouch, FT Public Health Data Planner, Health and Human Services Division, effective 09/24/21.
3. Separation of employment for Brittani Schmidt, FT Public Health Nurse, Health and Human Services Division, effective 09/24/21.
4. Separation of employment for Kenneth McFee, FT Probationary Sheriff's Deputy, County Sheriff's Office, effective 08/19/21.
5. Separation of employment for Rachael Gardner, Intermittent (34% FTE) Corrections Officer - Unclassified, County Sheriff's Office, effective 09/20/21.
6. FT Probationary employment of Gina Erickson, Public Health Data Planner, Health and Human Services Division, effective 09/13/21.
7. FT Probationary employment of Mackenzie Smith, Sheriff's Deputy, County Sheriff's Office, effective 09/13/21.
8. FT Probationary employment of Jodi Leraas, Public Health Supervisor, Health and Human Services Division, effective 09/20/21.
9. FT Probationary employment of Elizabeth Lopez, Facility Probation Officer, Health and Human Services Division, effective 09/27/21.
10. Promotion for Katelyn Weierke, FT Sheriff's Deputy, County Sheriff's Office, effective 11/08/21.
11. Promotion for Charles Mitchell, FT Sheriff's Deputy, County Sheriff's Office, effective 10/11/21.
12. Reclassification for Katelyn Nytes, FT Residential Appraiser to FT Senior Residential Appraiser, Community Services Division, effective 08/20/21.
13. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

Add

Kate Christenson

Sophia Tupy

Ryan Trapp

Delete

Charlie Shaw

Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote.

- 7.11 Approve Record of Disbursements and Approve Claims

Approve Record of Disbursements and Approve Claims to Approve Invoices total \$11,455,196.15 from August 1 through August 31, 2021. Motion by Commissioner Beer, seconded by Weckman Brekke. The motion carried unanimously on a roll call vote.

- (8) **STEWARDSHIP: WE WILL WORK PROACTIVELY TO MAKE INVESTMENTS, GUIDED BY RESIDENT INPUT, WHICH WILL TRANSFORM LIVES, COMMUNITIES, AND GOVERNMENT**

- 8.1 Recognition of Scott County Retiree Noreen Kleinfehn-Wald  
The Commissioners recognized Noreen Kleinfehn-Wald for her years of service to the citizens of Scott County.
- 8.2 Conduct a Public Hearing at 10:30 a.m. to Receive Comment on the Scott Watershed Management Organization Levy and Adopt Resolution No. 2021-183; Approving the Preliminary 2022 Levy of \$1,329,641 for the Scott Watershed Management Organization (WMO) Special Taxing District  
Open Public Hearing at 11:37 a.m.  
Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously on a roll call vote.

Water Resources Supervisor Vanessa Strong presented information to the Commissioners consisting of key impacts and a comparison budget between 2021 and 2022. There was no public comment.

Close the Public Hearing at 11:43 a.m.  
Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously on a roll call vote.

Adopt Resolution No. 2021-183; Approving the Preliminary 2022 Levy of \$1,329,641 for the Scott Watershed Management Organization (WMO) Special Taxing District.  
Motion by Commissioner Weckman Brekke, seconded by Commissioner Beard. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 8.3 Adopt Resolution No. 2021-159; Establishing a Maximum Proposed Levy of \$81,275,596 Less \$5,843,596 Certified Property Tax Aids for a Net Levy of \$75,432,000 for the Purpose of Preparing the 2022 Proposed Property Tax Statements

Deputy Administrator/CFO Danny Lenz presented information on the proposed maximum tax levy.

Motion by Commissioner Beard, second by Commissioner Weckman Brekke.

Commissioner Wolf expressed his desire for the final levy be lowered.

The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

Lezlie Vermillion requested direction on the request to reduce the levy prior to final adoption. Commissioner Beer stated that he feels there should always be discussion of potential ways to reduce the levy. Mr. Lenz and Ms. Vermillion responded that in order to substantially affect the levy, there is a need to talk about programs, which would affect service levels overall. Ms. Vermillion also raised new programs that have been added which have impacted the levy. Commissioner Weckman Brekke voiced her support for the levy increase as adopted. Ms. Vermillion recommended a focus on the level of service the Commissioners want to provide. Mr. Lenz talked about the upcoming Budget Workshop, which will include a discussion of the fiscal goals of the County.

- 8.4 Adopt Resolution No. 2021-188; Providing the Issuance and Sale of Taxable General Obligation Capital Improvement Plan Refunding Bonds, Series 2021A, in the Proposed Aggregate Principal Amount of \$10,080,000

Motion by Commissioner Wolf, seconded by Commissioner Beard. The motion carried unanimously on a roll call vote. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

**(9) COMMITTEE REPORTS AND COMMISSIONER UPDATES**

Commissioner reports were submitted in writing.

1. Commissioners Weckman Brekke, Wolf, Beard, and Beer attended the Scott County Board

- workshop on September 7.
2. Commissioner Weckman Brekke met with the League of Women Voters representatives on September 7.
  3. Commissioners Weckman Brekke, Wolf, and Ulrich attended the Scott County Association for Leadership (SCALE) meeting on September 10.
  4. Commissioner Weckman Brekke attended the Memorial Park Bridge ribbon-cutting on September 11.
  5. Commissioner Weckman Brekke volunteered at Heimatfest with Jordan Commercial Club on September 12.
  6. Commissioner Weckman Brekke met with the Mayor and City Administrator of Jordan on September 13.
  7. Commissioner Weckman Brekke attended the American Federation of State, County and Municipal Employees Labor Management (AFSCME) meeting on September 14.
  8. Commissioner Weckman Brekke met with County Administrator Lezlie Vermillion on September 14.
  9. Commissioner Weckman Brekke attended the Association of Minnesota Counties (AMC) Policy Conference September 15 through 17.
  10. Commissioner Weckman Brekke attended the Dakota Scott Workforce Development Board meeting on September 17.
  11. Commissioner Weckman Brekke attended the Scott County Farm Bureau Annual meeting on September 17.
  12. Commissioner Weckman Brekke attended Dozinky Days in New Prague on September 18.
  13. Commissioner Weckman Brekke met with residents regarding the proposed motocross ordinance on September 20.
  14. Commissioner Weckman Brekke met with Health and Human Services Director Pam Selvig on September 21.
  15. Commissioner Wolf attended the New Market Town Board meeting on September 7.
  16. Commissioner Wolf attended the Prior Lake City Council meeting on September 7.
  17. Commissioner Wolf attended the Metropolitan Emergency Services Board (MESB) meeting on September 8.
  18. Commissioner Wolf attended the Credit River City Council meeting on September 8.
  19. Commissioner Wolf attended the I35W Solutions Alliance meeting on September 9.
  20. Commissioner Wolf attended the MESB Finance meeting on September 9.
  21. Commissioner Wolf attended the Elko New Market City Council meeting on September 9.
  22. Commissioner Wolf attended the Spring Lake Town Board meeting on September 9.
  23. Commissioner Wolf attended the Scott County Planning Advisory Commission/Board of Adjustment meeting on September 13.
  24. Commissioner Wolf attended the Cedar Lake Town Board meeting on September 13.
  25. Commissioner Wolf attended the Employee Insurance Committee meeting on September 15.
  26. Commissioner Wolf attended the Credit River City Council meeting on September 20.
  27. Commissioner Wolf attended the Prior Lake City Council meeting on September 10.
  28. Commissioner Beer attended the Families & Individuals Sharing Hope (FISH) meeting on September 9.
  29. Commissioner Beer attended the Community Corrections Advisory Board meeting on September 16.
  30. Commissioner Ulrich attended the Greater MSP Commissioners meeting on September 8.
  31. Commissioner Ulrich attended the Minnesota Inter-County Association (MICA) Board of Directors meeting on September 8.
  32. Commissioner Ulrich attended the FISH Second Thursday meeting on September 9.
  33. Commissioner Ulrich attended the 169 Corridor Coalition meeting on September 9.
  34. Commissioner Ulrich attended the Regional Training Facility (RTF) Board meeting on September 10.
  35. Commissioner Ulrich attended the Suburban Transit Association (STA) Board meeting on September 13.
  36. Commissioner Ulrich attended the Community Development Agency (CDA) Board meeting on

September 21, 2021

September 14.

37. Commissioner Ulrich attended the Transportation Alliance Board (TAB) meeting on September 15.

38. Commissioner Ulrich attended the Live Learn Earn Steering Committee meeting on September 16.

39. Commissioner Ulrich attended the Greater MSP Board of Directors meeting on September 17.

40. Commissioner Ulrich attended the FISH Executive Committee meeting on September 20.

41. Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) Management Committee meeting on September 20.

**(10) COUNTY ADMINISTRATOR UPDATE**

The County Administrator announced the Regional Rail Authority meeting immediately following the County Board meeting.

**(11) RECESS FOR ATTORNEY/CLIENT MEETING**

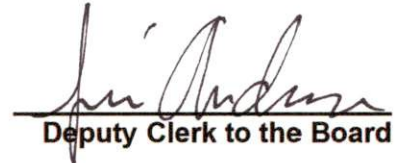
There were no attorney/ client meetings.

**(12) ADJOURN**

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the meeting adjourned at 12:53pm.

  
County Board Chair

  
Clerk to the Board/County  
Administrator

  
Deputy Clerk to the Board