



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
August 17, 2021**

9:00 AM

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the county of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:03 a.m. The following members were present: County Commissioner Weckman Brekke, County Commissioner Wolf, County Commissioner Beer, and County Commissioner Ulrich presided. County Commissioner Beard arrived at 9:30 a.m. to the County Board room.

The following were also in attendance:

1. Danny Lenz, CFO/ Deputy County Administrator
2. Jeanne Andersen, Senior Attorney
3. Brad Davis, Planning & Resource Mgt Director
4. Chris Harder, Quality Improvement Manager
5. Cindy Geis, Community Services Director, PCS Admin and Elections
6. Dana Anderson, Principal Tax Specialist
7. David Schild-Mueller, Taxation Supervisor
8. Greg Wagner, Principal Planner
9. Jen Schultz, Enterprise Risk Manager
10. Jen Schwarz, Administrative Services Director
11. Julie Hanson, Property & Customer Service Manager
12. Kris Lage, Operations Analyst
13. Lisa Brodsky, Public Health Director
14. Lisa Freese, Transportation Services Director, Program Delivery
15. Lori Huss, Employee Relations Manager
16. Mark Callahan, HWY Division Program Manager
17. Mark Kendall, Community Outreach Officer
18. Marleny Huerta-Apanco, Community Outreach Officer
19. Tony Winiecki, County Engineer
20. Vanessa Strong, Water Resource Supervisor
21. Tracy Cervenka, Administrative Office Supervisor
22. JJ Anderson, Deputy Clerk to the Board

Guests:

1. Ann Baucom-Orlofky, Prior Lake City Clerk
2. David Maeda, Director of Elections, MN Secretary of State
3. DeAnn Croatt, Helena Township Clerk
4. Joel Larsen

Chair Ulrich stated that the Board would not be taking public comment item 8.2 Approve the Request for Preliminary Plat and Final Plat of Field Stone Industrial Park Consisting of 10 Lots on 83.29 Acres, Three-way Development Agreement, and Conservation Easements (Mesenbrink Construction, Applicant and J & S Land, LLC, Property Owner) in Section 13 of New Market Township from the either residents or the developer as a Public Hearing had been

previously held and there is extensive public record documenting it.

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

(3) APPROVE MINUTES OF

3.1 August 3, 2021

Motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf. The motion carried unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(5) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

5.1 Receive Information on Scott County Delivers Topic: Transparent and Accurate Elections
The Commissioners received information on Scott County Delivers Topic: Transparent and Accurate Elections.

(6) CONSENT AGENDA

6.1 Adopt Resolution No. 2021-148; Authorizing Execution of Amendment 1 to Attachment 7 of the 2017 Master Agreement With Loffler Companies, Inc.

Motion by Commissioner Weckman Brekke, seconded by Commissioner Dave Beer. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.2 Adopt Resolution No. 2021-151; Approving Amendment No. 2 to the Contract With Scott Carver Dakota CAP Agency, Inc. in the Amount of \$86,813

Motion by Commissioner Weckman Brekke, seconded by Commissioner Dave Beer. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.3 Adopt Resolution No. 2021-154; Approve Entering Into an Operational Enhancement Grant Agreement With the Minnesota Department of Veterans Affairs

Motion by Commissioner Weckman Brekke, seconded by Commissioner Dave Beer. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.4 Adopt Resolution No. 2021-155; Acknowledging Receipt and Acceptance of Gifts to Scott County

Motion by Commissioner Weckman Brekke, seconded by Commissioner Dave Beer. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.5 Adopt Resolution No. 2021-156; Approve Entering Amendment No. 1 to Grant Contract 181336 With the Department of Human Services for Funding for the Child and Teen Checkups (C&TC) Program

Motion by Commissioner Weckman Brekke, seconded by Commissioner Dave Beer. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.6 Approve the Request for Rezoning, Preliminary Plat and Final Plat of Pine Ridge Consisting of

2 Lots on 10 Acres and Conservation Easements (Robert McNearney, Applicant and Sally Williams, Property Owner) in Section 10 of New Market Township

This action was recommended by the Scott County Planning Advisory Commission on July 12, 2021 in accordance with Chapters 2 & 42 of the Scott County Zoning Ordinance No. 3. Motion by Commissioner Weckman Brekke, seconded by Commissioner Dave Beer. The motion carried unanimously.

- 6.7 Approve the Request for Preliminary Plat and Final Plat of Brama Addition Consisting of 2 Lots on 5.03 Acres and Conservation Easements (Anthony and Dorothy Brama, Applicants & Property Owners) in Section 10 of New Market Township

Motion by Commissioner Weckman Brekke, seconded by Commissioner Dave Beer. This action was recommended by the Scott County Planning Advisory Commission on July 12, 2021, in accordance with Chapters 2 & 42 of the Scott County Zoning Ordinance No. 3. The motion carried unanimously.

- 6.8 Approve the Request for Preliminary Plat and Final Plat of Vergus Estates (Dean and Wanda Gullickson Applicants and Owners) Consisting of 2 Lots on 10.00 Acres in Section 16, Spring Lake Township

Motion by Commissioner Weckman Brekke, seconded by Commissioner Dave Beer. This action was recommended by the Scott County Planning Advisory Commission on August 9, 2021 in accordance with Chapters 2 & 42 of the Scott County Zoning Ordinance No. 3. The motion carried unanimously.

- 6.9 Set the Public Hearing for September 7, 2021 at 9:30 a.m. for Adoption of Amendments to Scott County Ordinance No. 17: Retail Tobacco Sales

Motion by Commissioner Weckman Brekke, seconded by Commissioner Dave Beer. The motion carried unanimously.

- 6.10 Approve Payroll Processing of Personnel Actions Indicated Below Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Personnel System:

1. Separation of employment for Joel Schmidt, FT Senior Public Works Technician, Transportation Services Division, effective 07/30/21.
2. Separation of employment for Zakaria Ali, FT Probationary Corrections Officer, County Sheriff's Office, effective 07/26/21.
3. Separation of employment for Chou Yang, FT Corrections Officer, County Sheriff's Office, effective 08/04/21.
4. Separation of employment for Kelli Wilking, FT Corrections Officer, County Sheriff's Office, effective 07/21/21.
5. Separation of employment for Bradford Benson, FT Social Worker Case Manager, Health and Human Services Division, effective 07/30/21.
6. Separation of employment for Duane Jirik, FT Sheriff's Deputy, County Sheriff's Office, effective 07/30/21.
7. Separation of employment for Miranda Barker, FT Child Protection Worker, Health and Human Services Division, effective 08/13/21.
8. FT Probationary employment of Jaclyn LaJeunesse, Child Protection Worker, Health and Human Services Division, effective 08/16/21.
9. FT Probationary employment of Jeremy Knish, Highway Maintenance Worker, Transportation Services Division, effective 08/09/21.
10. FT Probationary employment of Mark Kendall. Community Outreach Officer, Administration Division, effective 08/02/21.
11. FT Probationary employment of Julie Schulz, Eligibility Specialist, Health and Human Services Division, effective 08/16/21.
12. FT Probationary employment of Marleny Huerta-Apanco, FT Community Outreach Officer, Administration Division, effective 08/09/21.

13. Reclassification for Rochel Sodetani, PT Temporary Office Assistant - Unclassified to FT Temporary Community Health Specialist - Unclassified, Health and Human Services Division, effective 08/16/21.

Motion by Commissioner Weckman Brekke, seconded by Commissioner Dave Beer. The motion carried unanimously.

- 6.11 Approve Record of Disbursements and Approve Claims to Approve Invoices total \$15,633,243.63 from July 1 through July 31, 2021. This includes tax distributions of \$89,882,608.45.

Motion by Commissioner Weckman Brekke, seconded by Commissioner Dave Beer. The motion carried unanimously.

(7) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

- 7.1 Receive a COVID-19 Update

The Commissioners received a COVID-19 update.

(8) COLLABORATION: WE WILL WORK WITH PARTNERS - COMMUNITIES, SCHOOLS, FAITH GROUPS, PRIVATE BUSINESS, AND NON-PROFIT AGENCIES - TO SEE THAT SERVICES ARE NOT DUPLICATED BUT RATHER ARE COMPLIMENTARY, ALIGNED, AND PROVIDED BY THE PARTNERS WHO CAN DELIVER THE SERVICE MOST EFFECTIVELY

- 8.1 Adopt Resolution No. 2021-142; Approving the Payable 2022 Final Levy of \$40,000 for the Cedar Lake Improvement District and Review of The Districts 2020 Budget and Expenditures

Motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 8.2 Approve the Request for Preliminary Plat and Final Plat of Field Stone Industrial Park Consisting of 10 Lots on 83.29 Acres, Three-way Development Agreement, and Conservation Easements (Mesenbrink Construction, Applicant and J & S Land, LLC, Property Owner) in Section 13 of New Market Township

Planning & Resource Management Director Brad Davis and staff presented background on the subject property's land use guidance and zoning that has evolved over the years. As part of each comprehensive planning and zoning revision processes, there is opportunity for public notice and review including email notices, open houses, ongoing meetings with Township officials, a mandatory 6-month review process, webpage postings, several SCENE articles, public notices in newspapers, and public hearings to inform people of the changes being proposed. Highway staff presented information on their review of the plat's traffic impacts and transportation improvements.

Principal Planner Greg Wagner presented information on the request of the Preliminary and Final Plat of Field Stone Industrial Park. He noted that County staff has reviewed the application and finds that the proposed subdivision is compatible with the intent of the Rural Business Reserve Area as defined in the 2040 Comprehensive Plan, and meets all the requirements of the Scott County Zoning and Subdivision Ordinances, and is therefore recommending approval of the preliminary plat, final plat, and development agreement. The New Market Town Board met on August 3, 2021 and authorized approval of the three-way (developer, township, county) development Agreement prepared by the township attorney. County staff have also reviewed the development agreement and all requested changes were made to the agreement. County staff is recommending approval of the plat and development agreement.

Motion by Commissioner Beard, seconded by Commissioner Weckman Brekke. The motion carried unanimously.

(9) COMMITTEE REPORTS AND COMMISSIONER UPDATES

1. All Commissioners attended the County Board Workshop on August 3.
2. Commissioner Weckman Brekke met with Library Director Jake Grussing on August 3.
3. Commissioner Weckman Brekke attended the Minnesota Association of Workforce Boards conference on August 4 & 5.
4. Commissioner Weckman Brekke attended the Scott County Justice Steering Committee meeting on August 5.
5. Commissioner Weckman Brekke attended the Labor Management Committee meeting on August 10.
6. Commissioner Weckman Brekke met with County Administrator Lezlie Vermillion on August 11.
7. Commissioners Weckman Brekke, Beer, and Ulrich attended the Families & Individuals Sharing Hope (FISH) meeting on August 12.
8. Commissioners Weckman Brekke, Wolf, Beer, and Ulrich attended the Scott County Association for Leadership & Efficiency Service Delivery Committee meeting on August 13.
9. Commissioner Weckman Brekke attended the Scott County Human Services Resource Council meeting on August 16.
10. Commissioner Wolf attended the Nite to Unite event (also known as National Night Out) on August 3.
11. Commissioner Wolf attended the New Market Town Board meeting on August 3.
12. Commissioner Wolf met with Credit River Mayor Chris Kostik on August 4.
13. Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on August 9.
14. Commissioner Wolf met with New Prague Mayor Duane Jirik on August 11.
15. Commissioner Wolf attended the Cedar Lake Water and Sanitary Sewer District Board meeting on August 11.
16. Commissioner Wolf attended the Metropolitan Emergency Services Board (MESB) Finance meeting August 12.
17. Commissioner Wolf attended the Minnesota Renaissance Festival Opening Event on August 12.
18. Commissioner Wolf attended the Elko New Market City Council meeting on August 12.
19. Commissioner Wolf attended the Spring Lake Town Board meeting on August 12.
20. Commissioner Wolf attended the Credit River City Council meeting on August 16.
21. Commissioner Wolf attended the Prior Lake City Council meeting on August 16.
22. Commissioner Beard attended the Community Action Partnership (CAP) Finance Committee meeting on August 3.
23. Commissioner Beard attended the ribbon cutting at The Deco Apartments in Shakopee on August 4.
24. Commissioner Beard attended the Community Action Partnership (CAP) Board meeting on August 10.
25. Commissioner Beard met with County Administrator Lezlie Vermillion on August 11.
26. Commissioners Beard and Ulrich attended the Minnesota Inter-County Association (MICA) Board of Directors meeting on August 11.
27. Commissioner Beard attended Prior Lake's Dedication of a new Iwo Jima mural to local veterans on August 14.
28. Commissioner Beer visited Field Stone Industrial Park on August 5.
29. Commissioner Beard attended the Prior Lake-Spring Lake Watershed District meeting on August 10.
30. Commissioner Beer attended a going away event for a Watershed employee at the VFW on August 11.
31. Commissioner Beer visited the Family Resource Center at the Jordan Area Food Shelf on August 11.
32. Commissioner Ulrich met with County Administrator Lezlie Vermillion on August 4.
33. Commissioner Ulrich attended the FISH Executive Committee meeting on August 6.
34. Commissioner Ulrich attended the Suburban Transit Association (STA) meeting on

August 17, 2021

August 9.

35. Commissioner Ulrich attended the Community Development Agency (CDA) Board meeting on August 10.
36. Commissioner Ulrich attended the FISH Executive Committee Meeting on August 16.

(10) COUNTY ADMINISTRATOR UPDATE

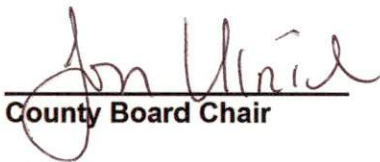
Deputy County Administrator and CFO Danny Lenz announced the upcoming County workshop on August 31.

(11) RECESS FOR ATTORNEY/CLIENT MEETING

There were no attorney/ client meetings.

(12) ADJOURN

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the meeting adjourned at time 12:25 a.m.


County Board Chair


Clerk to the Board/County
Administrator


Deputy Clerk to the Board