



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
August 15, 2023**

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 8:30 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Wolf presided.

The following were also in attendance:

1. Lezlie Vermillion, Scott County Administrator
2. Danny Lenz, Deputy County Administrator/CFO
3. Ron Hocevar, Scott County Attorney
4. Jeanne Andersen, Senior Attorney
5. Barb Dahl, Health and Human Services Director
6. Brad Davis, Planning and Resource Management Director
7. Lisa Freese, Transportation Services Director
8. Cindy Geis, Community Service Director
9. Jake Grussing, Transformation & Enterprise Services Director
10. Gary Bruggenthies, Business Manager
11. Tracy Cervenka, Business Operations Manager
12. Evan Cole, Business Info/Sys Specialist
13. Chris Harder, Quality Improvement Manager
14. Erin Lewis, Quality Improvement Manager
15. Kate Sedlacek, Environmental Services Manager
16. Richard Jones, Environmental Health Program Coordinator
17. Nick Reishus, Environmentalist
18. Joan Anderson, Environmentalist
19. Lisa Brodsky, Public Health Director
20. Kris Lage, Operations Analyst
21. Kari Ouimette, Economic Assistance Director
22. Perry Mulcrone, Legislative & Fiber Program Manager
23. Lori Huss, Employee Relations Director
24. Mary VonEschen, Environmentalist
25. Jennifer Schultz, Enterprise Risk Manager
26. Molly Bruner, Community Corrections Director
27. Doug Schmitt, Equipment Mechanic
28. Keith Blank, Shop Coordinator
29. John Swanson, Mobility Management Supervisor
30. Alan Herrmann, Mobility Management Supervisor
31. Laurie McMillen, Program Specialist
32. Cheryl Kollesch, Health & Safety Manager
33. Maria Heller, Contract Management Coordinator
34. Mary Keen, Contract Management Coordinator
35. Erin Baudoin, HRMS & Payroll Manager
36. Kevin Nelson, Safety Programs Coordinator

37. Al Cepplecha, Principal Accountant
38. Andy Paul, Environmentalist
39. David Guenther, Environmentalist
40. Jon Knight, Environmentalist
41. Peter Schmitt, Environmentalist
42. Aaron Kotila, Shop Supervisor
43. Dan Wormer, County Surveyor
44. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Sharon Bruggenthies
2. Alicia Young
3. Amanda Cotton, Minnesota Pollution Control Agency
4. Peder Sandhi, Minnesota Pollution Control Agency
5. Jennifer Volkman, Minnesota Pollution Control Agency
6. Troy Kuphal, Scott Soil and Water Conservation District

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) APPROVE MINUTES

On a motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke, the August 1, 2023 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(5) CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER

- 5.1 Recognition of Scott County Retiree Gary Bruggenthies
The Commissioners recognized Business Manager, Gary Bruggenthies in light of his upcoming retirement.

Chair Wolf recessed the meeting at 9:08 a.m. for a Retirement Reception and for a Closed Attorney/Client meeting as Authorized by Minn. Stat. §13D.05 to Discuss the Winborn Litigation.

(6) RECESS FOR ATTORNEY/CLIENT MEETING

Conduct a Closed Attorney/Client Meeting as Authorized by Minn. Stat. §13D.05 to Discuss the Winborn Litigation

Chair Wolf reconvened the Board Meeting at 11:10 a.m.

(7) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

- 7.1 Receive Information on Scott County Delivers Topic: Environmental Services and Household Hazardous Waste
The Commissioners received information on Scott County Delivers Topic: Environmental Services and Household Hazardous Waste.

(8) CONSENT AGENDA

- 8.1 Adopt Resolution No. 2023-171; Approving Amendment No. 2 to the Minnesota Department of Human Services Grant No. 194828 and Approving a Budget Amendment
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.2 Adopt Resolution No. 2023-175; Approving Amendment No. 4 to Minnesota Department of Health Grant No. 161313
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.3 Adopt Resolution No. 2023-181; Authorizing Entering Into Agreements With the Belle Plaine, Jordan, New Prague, Prior Lake and Shakopee School Districts for School-Linked Mental Health Services
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.4 Adopt Resolution 2023-184; Authorizing Submittal of an FTA 5310 Enhanced Mobility Grant Application and Acceptance of the Grant if Awarded
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.5 Adopt Resolution No. 2023-185; Authorizing Execution of a Grant Agreement With the Metropolitan Council for Regional Parks Operation and Maintenance Funds, and Approving a Budget Amendment
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.6 Adopt Resolution 2023-199; Approving the Classification of Forfeited Land to Non-Conservation; Approving the Basic Sale Price of \$50; and Approving the Private Sale of Parcel 251330466 to Adjacent Land Owners Located in Prior Lake
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.7 Adopt Resolution No. 2023-201; Approving the Addition of Three (3) Full-Time Equivalent Positions for the Juvenile Alternative Facility (JAF) and Amending the 2023 Budget
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.8 Adopt Resolution No. 2023-203; Authorizing an Amendment to an Agreement with SRF Consulting Group, Inc. for Louisville and Southern Scott Regional Trail Planning
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.9 Adopt Resolution No. 2023-204; Amending Resolution No. 2023-2 Appointing Commissioners and Other County Officials to Boards and Committees for 2023
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 8.10 Adopt Resolution No. 2023-205; Approving Entering an Agreement With Southwest Metro Intermediate School District 288 for School-Linked Mental Health Services, and the Addition of 2 Full-Time Equivalent Positions

Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

8.11 Adopt Resolution No. 2023-207; Approving Increased Expenditures Under Axon Enterprise, Inc. Agreement and a Budget Amendment

Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

8.12 Adopt Resolution No. 2023-213; Supporting Dakota County's 2023 Multimodal Project Discretionary Grant Application for the I-35 South Transportation Safety and Community Access Improvement Project

Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

8.13 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Weckman Brekke moved, seconded by Commissioner Brennan to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Marcos Hernandez, FT Corrections Officer, County Sheriff's Office, effective 7/17/2023.
2. Separation of employment for Earl Brown, PT (50% FTE) Facility Probation Officer, Health and Human Services Division, effective 7/24/2023.
3. Separation of employment for Sagal Odowa, PT (40% FTE) Temporary Case Aide - Unclassified, Health and Human Services Division, effective 7/20/2023.
4. Separation of employment for Gary Bruggenthies, FT Business Manager, Transportation Services Division, effective 8/31/2023.
5. FT Probationary employment of Andrew Larson, Maintenance Worker II, Planning and Resource Management Division, effective 7/31/2023.
6. FT Probationary employment of Courtney O'Reilly, Assistant County Attorney I, County Attorney's Office, effective 8/7/2023.
7. FT Probationary employment of Kinsey Mee, Assistant County Attorney I, County Attorney's Office, effective 8/14/2023.
8. PT (50% FTE) Temporary employment of Emily Hill, Community Health Specialist, Unclassified, Health and Human Services Division, effective 8/8/2023.
9. Intermittent (34% FTE) employment of Natalie Ly, Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 7/28/2023.
10. Intermittent (34% FTE) employment of Marcella Wilson, Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 8/14/2023.
11. Change in status for Brooke Hartung, FT Temporary Probation Officer - Unclassified to FT Probationary Probation Officer, Health and Human Services Division, effective 7/31/2023.
12. Promotion of Kaitlyn Stamson, FT Assistant County Attorney II to FT Probationary Assistant County Attorney III, County Attorney's Office, effective 7/17/2023.
13. Promotion of Robert Alpers, FT Assistant County Attorney I to FT Probationary Assistant County Attorney II, County Attorney's Office, effective 7/17/2023.
14. Promotion of Liam Nuhring, FT Assistant County Attorney I to FT Probationary Assistant County Attorney II, County Attorney's Office, effective 7/17/2023.
15. Promotion of Mathew Malvin, FT Residential Appraiser to FT Probationary Senior Residential Appraiser, Community Services Division, effective 7/17/2023.
16. Promotion of Tracy Cervenka, FT Administrative Office Supervisor, Office of Management and Budget Division to FT Probationary Business Operations Manager, Transformation and Enterprise Services Division, effective 7/31/2023.

The motion carried unanimously.

- 8.14 Approve Record of Disbursements and Approve Claims
To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. The Record of Disbursements will be available at the meeting. Invoices total \$13,310,739.53 from July 1 through July 31, 2023. Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously.

(9) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended a Workshop following the Board meeting on August 1.
- All Commissioners attended the Joint Board meeting with the City of Prior Lake, Spring Lake Township, and Community Development Agency (CDA) on August 2.
- Commissioners Beer, Brennan, Ulrich, and Wolf attended the Budget Workshop on August 8.
- All Commissioners attended the Scott County Association for Leadership & Efficiency (SCALE) meeting on August 11.
- Commissioner Brennan attended the Shakopee City Council meeting on August 2.
- Commissioner Brennan met with Shakopee City Councilmember Contreras on August 7.
- Commissioner Brennan attended the CDA meeting on August 8.
- Commissioner Brennan attended the Scott County Historical Society (SCHS) meeting on August 9.
- Commissioners Brennan and Weckman Brekke attended the County/Court Communication and Policy Committee meeting on August 10.
- Commissioner Brennan attended the SCHS meeting on August 10.
- Commissioners Brennan and Weckman Brekke attended the 169 Corridor Coalition and Subcommittees meeting on August 10.
- Commissioner Brennan met with County Administrator Lezlie Vermillion on August 11.
- Commissioner Brennan met with Shakopee Councilmember Dulaney on August 12.
- Commissioners Brennan and Wolf toured the Renaissance Festival Grounds on August 14.
- Commissioners Brennan and Weckman Brekke met with Health and Human Services Director Barb Dahl on August 15.
- Commissioner Beer attended the Scott County Labor Management Committee American Federation of State, County & Municipal Employees (AFSMCE) meeting on August 7.
- Commissioner Ulrich met with County Administrator Lezlie Vermillion on August 3.
- Commissioners Ulrich and Weckman Brekke attended the SCALE Executive Committee meeting on August 4.
- Commissioner Ulrich attended the Transit Mobility Management Board meeting on August 7.
- Commissioner Ulrich met with County Administrator Lezlie Vermillion and the Savage Mayor on August 9.
- Commissioners Ulrich and Weckman Brekke attended the Minnesota Inter-County Association (MICA) Meeting on August 9.
- Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) Management Committee meeting on August 14.
- Commissioner Weckman Brekke attend the Shakopee High School Academies Human Services Scott-Carver-Dakota Community Action Program (CAP) meeting on August 2.
- Commissioner Weckman Brekke attended the Minnesota Workforce Development Board Annual Conference on August 2-4.
- Commissioner Weckman Brekke met with County Administrator Lezlie Vermillion on August 8.
- Commissioner Weckman Brekke met with County Administrator Lezlie Vermillion and the Jordan Mayor and City Administrator on August 14.
- Commissioner Wolf attended National Night Out events on August 1.
- Commissioner Wolf attended the New Market Town Board meeting on August 1.
- Commissioner Wolf attended the Prior Lake City Council meeting on August 7.
- Commissioner Wolf attended the Credit River City Council meeting on August 7.
- Commissioner Wolf attended the Cedar Lake Town Board meeting on August 7.
- Commissioner Wolf attended the Metropolitan Mosquito Control District meeting on August 9.

- Commissioner Wolf met with the New Market Town Board Chair on August 10.
- Commissioner Wolf attended the Elko New Market City Council meeting on August 10.
- Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on August 14.

(10) COUNTY ADMINISTRATOR UPDATE

County Administrator Lezlie Vermillion had nothing to report.

(11) ADJOURN

There was no need to recess for an additional Attorney/Client meeting. Chair Wolf noted that following the meeting, the Commissioners will meet in a Budget Workshop regarding Community Design. On a motion by Commissioner Beer, seconded by Commissioner Ulrich, the meeting adjourned at 12:17 p.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board