



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
August 1, 2023**

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:02 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Wolf presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hocevar, County Attorney
3. Tracy Cervenka, Business Operations Manager
4. Suzanne Arntson, Deputy Health and Human Services Director
5. Kari Ouimette, Economic Assistance Director
6. Nikki Conway, Child Welfare Manager
7. Karla Chavez, Case Aide
8. Amanda Llamas Tyrrell, Case Aide
9. Jessica Boese, Social Work Case Manager
10. Amanda Congdon, Social Worker
11. Carla Simmons, Program Specialist
12. Michelle Hesse, Deputy Clerk to the Board

(2) AMENDMENTS TO THE AGENDA

Commissioner Weckman Brekke moved, seconded by Commissioner Brennan, to amend the agenda to include an Introduction of New Employees following Recognition of Interested Citizens. The motion carried unanimously.

(3) APPROVE MINUTES

On a motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke, the July 18, 2023 minutes were approved unanimously.

(4) RECOGNITION OF INTERESTED CITIZENS

Commissioner Barb Weckman Brekke 905 Wild Rose Court, Jackson Township
Commissioner Weckman Brekke and Health and Human Services Director Barb Dahl accepted the National Association of Counties (NACo) 2023 Achievement Award for Human Services on behalf of Scott County at the recent NACo 2023 Annual Conference. Commissioner Weckman Brekke presented the award to Suzanne Arntson and thanked her and her team for the effort that went into this work. The plaque will be displayed at the Scott County Family Resource Center in Shakopee.

NEW EMPLOYEES

The following new employees were welcomed to Scott County and introduced themselves:

- Jessica Boese, Social Work Case Manager
- Carla Simmons, Program Specialist
- Amanda Congdon, Social Worker
- Karla Chavez, Case Aide
- Amanda Llamas Tyrrell, Case Aide

(5) CONSENT AGENDA

- 5.1 Adopt Resolution No. 2023-148; Approving the Rezoning, Preliminary Plat, Final Plat, Three-way Development Agreement, and Conservation Easement for Rice Lake Estates Second Addition
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.2 Adopt Resolution No. 2023-173; Approve Entering an Agreement with Mid-America Festivals Corporation for Sheriff's Office Services
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.3 Adopt Resolution No. 2023-188; Authorizing Entering Into Cooperative Construction Agreement No. 1054180 with the Minnesota Department of Transportation and Sand Creek Township for the Trunk Highway 169 and Bluff Drive Overpass Project
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.4 Adopt Resolution No. 2023-189; Approving the Closure of Scott County Library Branches for a Staff Development Opportunity on Thursday, September 14, 2023
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.5 Adopt Resolution No. 2023-190; Approving Estimates of Just Compensation for Right-of-Way for the County Highway 69 and 78 Roundabout Project
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.6 Adopt Resolution No. 2023-191; Authorizing Entering into Agreement for a Land Exchange with the Shakopee Mdewakanton Sioux Community
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.7 Adopt Resolution No. 2023-194; Amending the 2023 Budget for Utilization of American Rescue Plan Act Funds and Authorizing Entering Into an Agreement With Dakota County Technical College
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.8 Adopt Resolution No. 2023-195; Authorizing Submittal of the Trunk Highway 13 Project for the 2023 Multimodal Project Discretionary Grant and Regional Solicitation Grant Processes
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.9 Adopt Resolution No. 2023-196; Approving Amendment No. 6 to the Contract With Scott Carver Dakota CAP Agency, Inc.
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.10 Adopt Resolution No. 2023-197; Authorizing Submittal of the Merriam Junction Trail Project for the 2023 Multimodal Project Discretionary Grant Application Process
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 5.11 Adopt Resolution No. 2023-198; Authorizing Entering into an Agreement with Pro-Tec Design Inc. for Lenel Onguard Access Control Software and System Maintenance

Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 5.12 Approve the Lawful Gambling Off-Site Permit Application for Jordan Fire Department Relief Association (AKA: JFDRA) in Sand Creek Township on August 12, 2023

Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously.

- 5.13 Approve the Renewal Application for an Optional 2 AM Liquor License for SSK Group LLC dba Doherty's Tavern Located in Spring Lake Township for 2023-2024

Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously.

- 5.14 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Weckman Brekke moved, seconded by Commissioner Ulrich to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Matthew Ryder, FT Probationary Project Manager, Community Services Division, effective 7/3/2023.
2. Separation of employment for Nathan Abney, FT Senior Planner, Transportation Services Division, effective 7/21/2023.
3. Separation of employment for Brandon Roberts, FT Program Specialist, Planning and Resource Management Division, effective 7/21/2023.
4. FT Probationary employment of Carla Simmons, Program Specialist, Transportation Services Division, effective 7/17/2023.
5. FT Probationary employment of Souvanna Kouanchao, Administrative Specialist, Health and Human Services Division, effective 7/17/2023.
6. FT Probationary employment of Kelli Martens, 911 Dispatcher, County Sheriff's Office, effective 7/31/2023.
7. FT Probationary employment of Sara Campbell, 911 Dispatcher, County Sheriff's Office, effective 7/31/2023.
8. FT Probationary employment of Helen Diaz-Villegas, Administrative Specialist, Health and Human Services Division, effective 8/2/2023.
9. FT Probationary employment of Kelly Ringhausen, Administrative Specialist, Health and Human Services Division, effective 8/2/2023.
10. FT Probationary employment of Samantha Schindeldecker, Administrative Specialist, Health and Human Services Division, effective 8/2/2023.
11. FT Probationary employment of Olivia Todd, Branch Manager (Prior Lake/Savage), Transformation and Enterprise Services Division, effective 8/21/2023.
12. FT Probationary employment of Fatima Sheriff, Case Aide, Health and Human Services Division, effective 8/21/2023.
13. Intermittent (34% FTE) employment of Carrie Mikolyzk, Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 7/17/2023.
14. Intermittent (34% FTE) employment of Constance Mayer, Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 8/1/2023.
15. Intermittent (34% FTE) employment of Nicole Tikalsky, Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 8/1/2023.
16. Promotion/Appointment for Jacob Grussing, FT Probationary Library Director to FT Transformation and Enterprise Services Director, Transformation and Enterprise Services Division, effective 7/3/2023.
17. Promotion for Brenn Thom, FT Administrative Specialist to FT Probationary Case Aide, Health and Human Services Division, effective 7/17/2023.
18. Promotion for Amy Olson, FT Administrative Specialist to FT Probationary Case Aide, Health and Human Services Division, effective 7/17/2023.

The motion carried unanimously.

(6) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended a Board Workshop following the Board meeting on July 18.
- All Commissioners attended a Board Workshop on July 25.
- All Commissioners attended the Ditch Board meeting on August 1.
- Commissioner Beer attended the Scott County Spirit of Scott meeting on July 19.
- Commissioner Beer attended the Community Health Improvement Committee (CHIC) meeting on July 24.
- Commissioners Brennan and Weckman Brekke attended the New Prague Land Trust Homes Open House on July 18.
- Commissioner Brennan met with the President of the Scott County Historical Society (SCHS) on July 19.
- Commissioner Brennan attended the Lower MN River Watershed District meeting on July 19.
- Commissioner Brennan attended the Shakopee School District meeting on July 20.
- Commissioner Brennan attended the Shakopee Cultural Corridor meeting on July 21.
- Commissioner Brennan met with Deputy Administrator/CFO Danny Lenz on July 21.
- Commissioner Brennan met with Planning & Resource Management Director Brad Davis on July 24.
- Commissioners Brennan, Weckman Brekke, and Wolf attended the Scott County Fair Welcome Breakfast on July 26.
- Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board meeting on July 19.
- Commissioner Ulrich attended the Metropolitan Council Transportation Policy Plan meeting on July 21.
- Commissioner Weckman Brekke attended the Scott County Community Corrections Advisory Board meeting on July 20.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) Human Services and Education Steering Committee meeting on July 20.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) Annual meeting on July 20-24.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Finance Committee meeting on July 26.
- Commissioner Weckman Brekke attended the Bluff Drive/169 Project Open House on July 26.
- Commissioner Weckman Brekke attended the Scott County Fair on July 26-30.
- Commissioner Weckman Brekke attended the Metropolitan Library Service Agency (MELSA) Personnel Committee meeting on July 31.
- Commissioners Weckman Brekke and Wolf met with new Scott County employees on August 1.
- Commissioner Wolf attended the Metropolitan Mosquito Control District (MMCD) meeting on July 26.
- Commissioner Wolf attended the Vermillion River Watershed Joint Powers Organization meeting on July 27.
- Commissioner Wolf attended the Elko New Market City Council meeting on July 27.

(7) COUNTY ADMINISTRATOR UPDATE

County Commissioner Lezlie Vermillion announced that Scott County, along with the Cities of Savage and Burnsville, and Dakota County, received over \$90M Corridor of Commerce Award which will provide for the transformation of Trunk Highway 13. Ms. Vermillion noted the work led by county staff, specifically Craig Jenson, Lisa Freese, Tony Winiacki and Nathan Abney. Ms. Vermillion added that a connection of County Highway 27 to Trunk Highway 13 remains on the County plans with a right-of-way preserved for future consideration.

(8) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(9) ADJOURN

Commissioner Wolf noted that a Budget Presentation Workshop on Child Services will follow the Board Meeting. On a motion by Commissioner Beer, seconded by Commissioner Brennan, the meeting adjourned at 9:23 a.m.