



**MINUTES  
SCOTT COUNTY  
BOARD OF COMMISSIONERS  
July 11, 2023**

**(1) CONVENE COUNTY BOARD**

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:19 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Wolf presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Danny Lenz, Deputy County Administrator/CFO
3. Jeanne Andersen, Senior Attorney
4. Barb Dahl, Health and Human Services Director
5. Lisa Freese, Transportation Services Director
6. Jake Grussing, Transformation & Enterprise Services Director
7. Suzanne Arntson, Deputy HHS Director
8. Molly Bruner, Community Correction Director
9. Tracy Cervenka, Administrative Office Supervisor
10. Chris Harder, Quality Improvement Manager
11. Erin Lewis, Quality Improvement Manager
12. Jennifer Schultz, Enterprise Risk Manager
13. Brittani Lane, Aging & Disability Service Manager
14. Perry Mulcrone, Legislative & Fiber Program Manager
15. Jennifer Beuch-Bohlsen, Risk Management Specialist
16. Maria Heller, Contract Management Coordinator
17. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Steve Albrecht, Shakopee Mdewaketon Sioux Community
2. Matt Massman, Minnesota Inter-County Association
3. Steve Novak, Minnesota Inter-County Association
4. Carli Stark, Minnesota Inter-County Association
5. Nancy Silesky, Minnesota Inter-County Association
6. Paul Hajduk, Minnesota Counties Intergovernmental Trust
7. Ryan Balfanz, Minnesota Counties Intergovernmental Trust

**(2) AMENDMENTS TO THE AGENDA**

There were no amendments to the Agenda.

**(3) APPROVE MINUTES**

On a motion by Commissioner Ulrich, seconded by Commissioner Brennan, the June 20, 2023 minutes were approved unanimously.

**(4) RECOGNITION OF INTERESTED CITIZENS**

There were no citizens to be recognized.

**(5) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT**

- 5.1 Receive an Informational Legislative Update from the Minnesota Inter-County Association (MICA)  
The Commissioners received an informational Legislative Update from the Minnesota Inter-County Association (MICA).

**(6) CONSENT AGENDA**

- 6.1 Adopt Resolution No. 2023-108; Approving the Rezone from A-1, Agricultural Preservation District, to A-3, Agricultural Preservation Density District (Mark Meierbachtol, Applicant and Don and Margaret Meierbachtol Living Trust, Property Owner)  
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2023-150; Approving the Rezone of 79.45 Acres From A-1, Agricultural Preservation District, to A-3, Agricultural Preservation Density District (Gary and Ruth A. Powell, Applicants and Property Owners)  
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2023-158; Approving Amendment No. 1 to the Service Agreement With The Katallasso Group  
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Adopt Resolution 2023-160; Amending Scott County Retail Tobacco Sales Ordinance 17  
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2023-163; Approving a Grant Agreement with the Minnesota Department of Health for the Family Home Visiting Program  
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2023-164; Authorizing Entering into Amendment No. 1 to the Minnesota Department of Transportation 2023 Highway Safety Improvement Program Project Agreement  
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2023-166; Authorizing an Amendment to the Agreement with Short Elliot Hendrickson, Inc. for Professional Services for the Doyle-Kennefick Regional Park Hiking Trails Project  
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.8 Adopt Resolution No. 2023-168; Approving the Final Plat of Malkerson Addition and a Developers Agreement in Section 16 & 17 of Louisville Township  
Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.9 Adopt Resolution No. 2023-169; Authorizing a Budget Amendment and a Contract Increase for the 2023 Pavement Preservation Program

Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.10 Adopt Resolution No. 2023-172; Authorizing a Contract Increase to Sir Lines-A-Lot, LLC for the 2023 Highway Safety Improvement Program Project

Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.11 Adopt Resolution 2023-176; Approving the Addition of Three Full-Time (3) Equivalent Positions for MnCHOICES

Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.12 Approve Reappointment of Citizen to Advisory Committee

Reappointment of Frank Boyles of Prior Lake to the Prior Lake/Spring Lake Watershed District Board (Term effective 6/26/2023 - 6/25/2026).

Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.13 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Weckman Brekke moved, seconded by Commissioner Ulrich to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Maura Smyth, Intermittent (34% FTE) Librarian - Unclassified, Administration Division, effective 3/3/2023.
2. Separation of employment for Melissa Lyznick, FT Corrections Officer, County Sheriff's Office, effective 6/9/2023.
3. Separation of employment for Josafen Sanchez, FT Probationary Facility Probation Officer, Health and Human Services Division, effective 6/15/2023.
4. Separation of employment for Kelly Quinn, FT Corrections Officer, County Sheriff's Office, effective 6/21/2023.
5. Separation of employment for Mathu Gibson, FT Corrections Officer, County Sheriff's Office, effective 6/21/2023.
6. Separation of employment for Natasha Abrams, FT Probationary Deputy Emergency Management Director, effective 6/23/2023.
7. Separation of employment for Tirus Tholen, FT Corrections Officer, County Sheriff's Office, effective 6/26/2023.
8. Separation of employment for Spencer Etienne, FT Sheriff's Deputy, County Sheriff's Office, effective 6/30/2023.
9. Separation of employment for Adam Rowe-Johnson, FT Assistant County Attorney I, County Attorney's Office, effective 7/7/2023.
10. Separation of employment for Tracy Chugg, FT Social Work Case Manager, Health and Human Services Division, effective 7/7/2023.
11. Separation of employment for William Strait, FT Assistant County Attorney III, County Attorney's Office, effective 7/28/2023.
12. PT (50% FTE) Probationary employment of Amanda Llamas Tyrrell, Case Aide, Health and Human Services Division, effective 7/17/2023.
13. Rescind employment offer to Stephen Adi, FT Corrections Officer, County Sheriff's Office, effective 6/5/2023.
14. Promotion of Megan Westberg, FT Social Work Case Manager, to FT Probationary Social Work Supervisor, Health and Human Services Division, effective 6/12/2023.

15. Promotion of Phil Nawrocki, FT Sheriff's Sergeant, to FT Probationary Sheriff's Captain, County Sheriff's Office, effective 6/19/2023.
  16. Promotion of Rachel Brennan, FT Senior Financial Analyst, to FT Principal Accountant, Office of Management and Budget, effective 6/19/2023.
  17. Promotion of Robb Hunter, FT Probationary Attorney II to FT Probationary Attorney III, County Attorney's Office, effective 6/19/2023.
  18. Promotion of Tayt Sexe, FT Maintenance Worker II, to FT Probationary Maintenance Worker III, Planning and Resource Management Division, effective 6/26/2023.
  19. Promotion of Blair Thornton, FT Eligibility Specialist to FT Probationary Eligibility Specialist Lead, Health and Human Services Division, effective 7/3/2023.
  20. Amend FT employment of David Bayoh, Child Protection Worker, Health and Human Services Division, effective 6/27/2023 (previously effective 6/20/2023).
  21. Voluntary Reduction for Robert Hennen, FT Senior Public Works Tech, to FT Probationary Highway Maintenance Worker, Transportation Services Division, effective 6/13/2023.
- The motion carried unanimously.

**(7) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT**

**7.1 Presentation of the 2023 Member Report for Scott County by the Minnesota Counties Intergovernmental Trust (MCIT)**

The Commissioners received a presentation of the 2023 Member Report for Scott County by the Minnesota Counties intergovernmental Trust (MCIT).

**(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES**

- Commissioners Beer, Brennan, Weckman Brekke, and Wolf attended a Board Workshop following the Board meeting on June 20.
- All Commissioners attended the Scott County Spirit of Scott Employee Picnic on June 27.
- All Commissioners attended the Dakota Prairie Composting Facility Groundbreaking Ceremony on June 27.
- All Commissioners attended a Board Workshop regarding Cedar Lane before the Board meeting on July 11.
- Commissioner Beer attended the Scott County Labor Management Committee American Federation of State, County & Municipal Employees (AFSCME) meeting on July 10.
- Commissioner Brennan attended the Lower Minnesota River Watershed District meeting on June 21.
- Commissioner Brennan attended the State Community Health Advisory Committee (SCHAC) meeting on June 22.
- Commissioner Brennan attended the Open Door Health Center Open House on June 22.
- Commissioner Brennan met with Sheriff Luke Hennen on June 22.
- Commissioner Brennan attended Senator Amy Klobuchar's presentation at the Shakopee Chamber of Commerce on June 27.
- Commissioners Brennan and Weckman Brekke met with Health and Human Services Director Barb Dahl on June 27.
- Commissioner Brennan met with Kathy Klehr, Scott County Historical Society on June 28.
- Commissioner Ulrich attended the Minnesota Inter-County Association (MICA) meeting on June 22.
- Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) meeting on June 28.
- Commissioner Ulrich met with Training Facility Manager Chris Meyer on June 29.
- Commissioner Ulrich met with County Administrator Lezlie Vermillion on July 6.
- Commissioner Ulrich attended the Greater MSP meeting on July 10.
- Commissioner Weckman Brekke met with Michelle Swanson, Xcel Community Relations Representative on June 21.
- Commissioner Weckman Brekke attended the Scott County Extension Committee meeting on June 21.
- Commissioner Weckman Brekke attended the MICA Suburban County meeting on June 22.

- Commissioner Weckman Brekke attended the Association of Minnesota Counties (AMC) reception on June 22.
- Commissioner Weckman Brekke attended the AMC Finance Committee meeting on June 23.
- Commissioner Weckman Brekke attended the AMC Board meeting on June 23.
- Commissioners Weckman Brekke and Wolf attended the Chair/Vice Chair meeting on June 27.
- Commissioner Weckman Brekke delivered a Scott County presentation at the Shakopee Rotary meeting on June 27.
- Commissioner Weckman Brekke attended the Scott County Mental Health Local Advisory Council meeting on June 27.
- Commissioner Weckman Brekke met with Administrator Lezlie Vermillion and Hennepin County Commissioner Marion Greene on June 28.
- Commissioner Weckman Brekke attended the National Association of Counties (NACo) meeting on June 28.
- Commissioners Weckman Brekke and Wolf met with Township Board Chairs on June 28.
- Commissioner Weckman Brekke attended a Roundtable meeting with Congresswoman Angie Craig, Mayors of Prior Lake and Shakopee, Representatives from Shakopee Mdewakanton Sioux Community (SMSC), Sheriff Luke Hennen, and Administrator Lezlie Vermillion on July 7.
- Commissioner Weckman Brekke attended the Metropolitan Library Service Agency (MELSA) meeting on July 10.
- Commissioner Wolf attended the Credit River City Council meeting on June 20.
- Commissioner Wolf attended the Vermillion River Watershed Joint Powers Organization meeting on June 22.
- Commissioner Wolf attended the Elko New Market City Council meeting on June 22.
- Commissioner Wolf attended the Credit River City Council Community Conversation meeting on June 22.
- Commissioner Wolf met with Administrator Lezlie Vermillion on June 26.
- Commissioner Wolf attended the Scott County WMO Planning Commission meeting on June 26.
- Commissioner Wolf attended the Credit River City Council Community Conversation meeting on June 27.
- Commissioner Wolf attended the Minnesota Mosquito Control District (MMCD) meeting on June 28.
- Commissioner Wolf attended the Credit River City Council meeting on July 5.
- Commissioner Wolf attended the Scott Soil & Water Conservation District (SWCD) meeting on July 7.
- Commissioner Wolf attended the Scott County Planning Commission meeting on July 10.
- Commissioner Wolf attended the Cedar Lake Town Board meeting on July 10.

#### **(9) COUNTY ADMINISTRATOR UPDATE**

County Administrator Lezlie Vermillion shared several updates:

- There have been positive discussions regarding County Ditch 10 leading up the Ditch Board meeting on July 18.
- Commissioners Ulrich and Weckman Brekke will participate in a Minnesota Inter-County Association (MICA) discussion regarding Metropolitan Council governance on Tuesday July 12.
- On July 10, the Planning Commission recommended a moratorium on the recreational use of cannabis for the next 1.5 years.

#### **(10) RECESS FOR ATTORNEY/CLIENT MEETING**

There was no need to recess for an Attorney/Client meeting.

#### **(11) ADJOURN**

On a motion by Commissioner Beer, seconded by Commissioner Brennan, the meeting adjourned at 10:37 a.m.