



MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
June 6, 2023

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Wolf presided.

The following were also in attendance:

1. Lezlie Vermillion, Scott County Administrator
2. Danny Lenz, Deputy County Administrator/CFO
3. Jeanne Andersen, Senior Attorney
4. Barb Dahl, Health and Human Services Director
5. Lisa Freese, Transportation Services Director
6. Cindy Geis, Community Service Director
7. Suzanne Arntson, Deputy HHS Director
8. Tracy Cervenka, Administrative Office Supervisor
9. Chris Harder, Quality Improvement Manager
10. Erin Lewis, Quality Improvement Manager
11. Evan Cole, Business Information Systems Specialist
12. Paxson Menard, Social Work Case Manager
13. Kari Ouimette, Economic Assistance Director
14. Nikki Conway, Child Welfare Manager
15. Darla Monson, Accountant
16. Michael Bullock, Social Work Case Manager
17. Rachel Rosckes, Contracted Case Manager
18. Mellisa Hurt, Social Work Supervisor
19. Janelle Swanson, Administrative Assistant
20. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Wesley Steffan, Spring Lake Association
2. Jan Alswager, Prior Lake Association
3. Tom Stephenson, Prior Lake Association

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) NEW EMPLOYEES

The following new employees introduced themselves:

Paxson Menard, Social Work Case Manager
Michael Bullock, Social Work Case Manager
Rachel Rosckes, Contracted Case Manager
Darla Monson, Accountant
Mellisa Hurt, Social Work Supervisor
Janelle Swanson, Administrative Assistant

(4) APPROVE MINUTES

On a motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke, the May 16, 2023 minutes were approved unanimously.

(5) RECOGNITION OF INTERESTED CITIZENS

Wesley Steffan, President of the Spring Lake Association

Mr. Steffan referenced a recent press release that was published in several local newspapers regarding an Infrastructure Bonding Bill, sponsored by Senator Pratt and Representative Bakeberg, and passed in the House and Senate. The Bonding Bill provides funding to improve boat ramps on lakes throughout Minnesota and in Scott County that experienced reduced water levels and limited boat ramp access as a result of droughts in 2021 and 2022.

Jan Alswager, Board Member of the Prior Lake Association

Ms. Alswager shared that the Prior Lake and Spring Lake Associations successfully advocated for the funding and will continue their efforts to rehabilitate and upgrade the local public access facilities. The Associations are working with the DNR to design the projects. There is a desire to include Scott County Commissioners and staff in discussions to use the funds wisely to address the needs of lake users.

(6) CONSENT AGENDA

- 6.1 Adopt Resolution No. 2023-77; Approving the Rezone of 465 Acres, the Preliminary Plat and Final Plat of Schoenbauer Farm Consisting of 20 Lots and 7 Outlots, Conservation Easements, and a Three-Way Development Agreement (Shoenbauer Farms, Inc, and Schoenbauer Family Limited Partnership, Applicants and Property Owners) in Helena Township
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2023-84; Authorizing the Addition of the City of Credit River to the Preventative Trail Maintenance Cooperative Agreement and Joint Purchasing Opportunity
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No 2023-128; Authorizing Executing a Real Property Declaration to Fulfill Requirements of the Metropolitan Council Grant for the Spring Lake Lakefront Project
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Adopt Resolution No. 2023-132; Approving a Conditional Use Permit Amendment to Add a 46-Acre Parcel for Storage of Materials (Herman Landscape Supplies, Applicant and W Herman, LLC., Property Owner) in Section 4 in Sand Creek Township
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2023-133; Approving Scott County's Receipt of the Minnesota Department of Human Services Fraud Prevention Investigation Grant for State Fiscal Years 2024-2025
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2023-134; Amending Resolution No. 2023-2 Appointing Commissioners and Other County Officials to Boards and Committees for 2023 Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.7 Adopt Resolution No. 2023-136; Accepting the Allocation of One-Time Funds From the State to Unwind Continuous Eligibility Coverage for Medical Assistance (MA), Approving the Addition of 8 Full Time Equivalent (FTE) Positions, and Authorizing a Budget Amendment
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
Commissioner Weckman Brekke noted that funding for the additional staff is time limited to support the unwind.
- 6.8 Adopt Resolution No. 2023-137; Approving Agreement No. 1052252 with the Minnesota Department of Transportation (MnDOT) to Designate MnDOT as the County's Agent in Accepting Federal Funds on the County's Behalf for Construction Projects
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.9 Adopt Resolution No. 2023-138; Approving Employee Benefit Providers, County Contribution and Employee Costs for Health, Dental, and Life Insurance and Authorizing a Budget Amendment
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.10 Adopt Resolution No. 2023-141; Authorizing Entering a Master Agreement and Attachment 1 with Cyber Advisors, Inc.
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.11 Adopt Resolution No. 2023-142; Approving Entering an Agreement With Tyler Technologies, Inc. for Implementation of the Marshall and Swift Module for its Valuation Software and Related Training and Authorizing a Budget Amendment Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.12 Adopt Resolution No. 2023-145; Authorizing a Letter of Support to the City of Belle Plaine for Intersection Improvements at Trunk Highway 25 and County Highway 3 Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.13 Set a Public Hearing Date of June 20, 2023 at 10:00 a.m. to Consider Amendments to the Scott County Solid Waste Management Ordinance No. 2
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.14 Approve the Lawful Gambling Off-Site Permit Application for Shako Valley Amateur Hockey in St Lawrence Township for July 26 to July 30, 2023
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.15 Approve Payroll Processing of Personnel Actions
On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Weckman Brekke to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Javon Hering, FT Corrections Officer, County Sheriff's Office, effective 5/7/2023.
2. Separation of employment for Michele Dungey, PT (50% FTE) Case Aide, Health and Human Services Division, effective 5/22/2023.
3. Separation of employment for Irma Flores, FT Probationary Program Specialist, Transportation Services Division, effective 5/17/2023.
4. Separation of employment for Judith Villalobos, PT Temporary Administrative Assistant - Unclassified, Transportation Services Division, effective 5/19/2023.
5. Separation of employment for Stacy Lenarz, FT Branch Manager, Administration Division, effective 5/26/2023.
6. FT Probationary employment of Nam Phurbu, Project Manager, Community Services Division, effective 5/15/2023.
7. FT Probationary employment of Matthew Williamson, Corrections Officer, County Sheriffs' Office, effective 5/15/2023.
8. FT Probationary employment of Hanna Grobel, Corrections Officer, County Sheriff's Office, effective 5/15/2023.
9. FT Probationary employment of Roy Tackett, Corrections Officer, County Sheriff's Office, effective 5/15/2023.
10. FT Probationary employment of Michael Bullock, Social Work Case Manager, Health and Human Services Division, effective 5/15/2023.
11. FT Probationary employment of Stephen Adi, Corrections Officer, County Sheriff's Office, effective 6/5/2023.
12. FT Probationary employment of Arthean Williams, Eligibility Specialist, Health and Human Services Division, effective 6/5/2023.
13. FT Probationary employment of Jessica Boese, Social work Case Manager, Health and Human Services Division, effective 6/5/2023.
14. FT Probationary employment of Karla Chavez, Case Aide, Health and Human Services Division, effective 6/5/2023.
15. FT Probationary employment of Natasha Abrams, Deputy Emergency Management Director, County Sheriff's Office, effective 6/12/2023.
16. FT Probationary employment of Jazmeen Taylor, Corrections Officer, County Sheriff's Office, effective 7/24/2023.
17. PT (40% FTE) Probationary employment of Amy Gabbert-Montag, Library Associate, Administration Division, effective 5/25/2023.
18. Intermittent (34% FTE) employment of Lawrence Talery, Facility Probation Officer - Unclassified, Health and Human Services Division, effective 5/8/2023.
19. Intermittent (34% FTE) employment of Deb Castellanos, Public health Docs. Technician - Unclassified, Health and Human Services Division, effective 5/22/2023.
20. FT Temporary employment of Willie Bastyr, Public Works Seasonal - Unclassified, Transportation Services Division, effective 5/22/2023.
21. FT Temporary employment of David Steinhagen, Public Works, Seasonal, Transportation Services Division, effective 5/22/2023.
22. FT Temporary employment of Lexie Knutson, Administrative Assistant - Unclassified, Transportation Services Division, effective 5/30/2023.
23. Change in status for Nicholas Schatz, FT Radio System Administrator to Intermittent (34% FTE) Radio System Administrator - Unclassified, County Sheriff's Office, effective 4/19/2023.
24. Promotion of Molly Brown, FT Probationary Assistant County Attorney II to FT Probationary Assistant County Attorney III, County Attorney's Office, effective 5/8/2023.
25. Promotion of Michael Hayek, FT Assistant County Attorney II to FT Probationary Assistant County Attorney III, County Attorney's Office, effective 5/8/2023.
26. Promotion of Frank Hill, FT Eligibility Specialist to FT Eligibility Specialist - Lead, Health and Human Services Division, effective 5/15/2023.
27. Promotion of Danielle Kahn, FT Eligibility Specialist Lead to FT Eligibility Specialist Supervisor, Health and Human Services Division, effective 6/5/2023.
28. Voluntary grade reduction for Nicolas Durrence, FT Property and Customer Specialist, Community Services Division, to Accounting Technician II, Health and Human Services Division, effective 5/31/2023.

(7) STEWARDSHIP: WE WILL WORK PROACTIVELY TO MAKE INVESTMENTS, GUIDED BY RESIDENT INPUT, WHICH WILL TRANSFORM LIVES, COMMUNITIES, AND GOVERNMENT

7.1 Adopt Resolution No. 2023-135; Affirming Adoption and Implementation of the Standard Measures Program Developed by the Council on Local Results and Innovation and Agreeing to Report Results to Residents

The Commissioners received a presentation of Minnesota Council Results and Innovation, Scott County 2022 Annual Performance Report, and strategic plan initiatives.

Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- Commissioners Beer, Brennan, Weckman Brekke, and Wolf attended a Board Workshop following the meeting on May 16.
- Commissioner Beer met with the Spirit of Scott Committee on May 18.
- Commissioner Beer attended a community picnic at Masjid Hamza Al- Mahmood in Prior Lake on May 20.
- Commissioners Beer and Ulrich attended a Families & Individuals Sharing Hope (FISH) Board meeting on May 25.
- Commissioners Beer and Wolf met with the Prior Lake Mayor, City Manager, and County Administrator Lezlie Vermillion on June 1.
- Commissioners Brennan, Weckman Brekke, and Wolf attended the Community Health Board meeting on May 16.
- Commissioner Brennan met with Commissioner Ulrich and County Administrator Lezlie Vermillion on May 24.
- Commissioners Brennan and Ulrich attended the Minnesota Valley Transit Authority (MVTA) Board meeting on May 24.
- Commissioners Brennan, Ulrich, and Weckman Brekke attended the Scott County Veteran's Memorial Day Program on May 30.
- Commissioners Brennan and Weckman Brekke met on May 30.
- Commissioners Brennan, Ulrich, Weckman Brekke, and Wolf toured the Hennepin County Medical Examiners Facility on May 30.
- Commissioner Brennan met with Planning and Resource Management Director Brad Davis on June 1.
- Commissioner Brennan met with Scott County Community Development Agency (CDA) Executive Director Julie Siegert on June 2.
- Commissioner Brennan met with Scott County Veteran's Services Director Derek Farwell on June 5.
- Commissioner Brennan attended Hop Scott Volunteer Training on June 5.
- Commissioner Ulrich attended a meeting to discuss Libraries on May 24.
- Commissioner Ulrich met with the Savage Mayor, City Administrator, and County Administrator Lezlie Vermillion on May 25.
- Commissioner Ulrich attended the MVTA Board meeting on May 25.
- Commissioner Ulrich attended the Scott County Association for Leadership & Efficiency (SCALE) meeting on May 30.
- Commissioner Ulrich attended the Greater MSP Business Investment Council meeting on May 31.
- Commissioner Ulrich attended the Three Rivers Policy Committee meeting on May 31.
- Commissioner Ulrich met with County Administrator Lezlie Vermillion on June 1.
- Commissioners Ulrich and Weckman Brekke attended the SCALE Executive Committee meeting on June 2.
- Commissioner Weckman Brekke met with Shakopee Schools on May 17.
- Commissioner Weckman Brekke attended meetings at the Capitol on May 17.
- Commissioner Weckman Brekke attended the Metropolitan Library Service Agency (MELSA) meeting on May 18.
- Commissioner Weckman Brekke attended the Dakota-Scott Workforce Development Board meeting on May 19.
- Commissioner Weckman Brekke met with stakeholders regarding the Transportation Bill on May 22.

- Commissioners Weckman Brekke and Wolf attended the Chair/Vice Chair meeting on May 23.
- Commissioner Weckman Brekke attended the Women of National Association of Counties (NACo) on May 23.
- Commissioner Weckman Brekke met with the Jordan Mayor on May 24.
- Commissioner Weckman Brekke met with Community Action Program Agency (CAP) Executive Director Jeff Hansen on May 24.
- Commissioner Weckman Brekke attended the NACo Human Services and Education Committee meeting on May 24.
- Commissioner Weckman Brekke attended the Transportation Alliance Luncheon and Meeting on May 25.
- Commissioner Weckman Brekke attended the CAP Agency Finance Committee meeting on May 31.
- Commissioner Weckman Brekke met with Scott County Quality Improvement Manager Erin Lewis on June 5.
- Commissioner Weckman Brekke met with City of Jordan and Sand Creek Township representatives on June 5.
- Commissioners Weckman Brekke and Wolf welcomed new employees on June 6.
- Commissioner Wolf attended the Scott County Employee Insurance Committee meeting on May 17.
- Commissioner Wolf attended the Metropolitan Council Transportation Advisory Board meeting on May 17.
- Commissioner Wolf met with County Administrator Lezlie Vermillion on May 22.
- Commissioner Wolf attended the Metropolitan Mosquito Control District meeting on May 24.
- Commissioner Wolf attended the Elko New Market City Council meeting on May 25.
- Commissioner Wolf attended the Metropolitan Mosquito Control District meeting on June 1.
- Commissioner Wolf met with Credit River City Administrator Cathy Reynolds and County Administrator Lezlie Vermillion on June 5.
- Commissioner Wolf attended the Credit River City Council meeting on June 5.
- Commissioner Wolf attended the Cedar Lake Town Board meeting on June 5.

(9) COUNTY ADMINISTRATOR UPDATE

- County Administrator Lezlie Vermillion acknowledged staff members Brad Davis, Tony Winiecki, and Patty Freeman for their work with townships and cities.
- County Services and Courts will be closed on June 19, 2023 in recognition of Juneteenth, the celebration of the end of slavery in the United States.

(10) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(11) ADJOURN

On a motion by Commissioner Beer, seconded by Commissioner Ulrich, the meeting adjourned at 10:30 a.m.

County Board Chair

Clerk to the Board/County
Administrator

Deputy Clerk to the Board