



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
May 16, 2023**

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:11 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, and Commissioner Beer. Commissioner Ulrich was absent. Commissioner Wolf presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Danny Lenz, Deputy County Administrator/CFO
3. Luke Hennen, Scott County Sheriff
4. Jeanne Andersen, Senior Attorney
5. Barb Dahl, Health and Human Services Director
6. Cindy Geis, Community Service Director
7. Jake Grussing, Library Director
8. Danielle Fox, Deputy HHS Director
9. Tracy Cervenka, Administrative Office Supervisor
10. Evan Cole, Business Info/Sys Specialist
11. Chris Harder, Quality Improvement Manager
12. Tony Winiecki, County Engineer
13. Kari Ouimette, Economic Assistance Director
14. Julie Hanson, Property & Customer Service Manager
15. Janice From, Deputy County Recorder
16. Amanda Geis, Property & Customer Service Specialist
17. Casey Meyer, Senior Tax Specialist
18. Kris Lage, Operations Analyst
19. Nan Phurbu, Project Manager
20. Tonni-Sue Keinz, Project Portfolio Manager
21. Steve Collins, Sheriff's Captain
22. Alexis D'Valle, Taxation Supervisor
23. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. David Maeda, Elections Director/Deputy Secretary of State
2. Amy Olson, City of Credit River Election Administrator
3. Amy Jirik, City of Belle Plaine, Finance Director

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(3) APPROVE MINUTES

On a motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan, the May 2, 2023 minutes were approved. The motion passed with four ayes, and Commissioner Ulrich absent.

(4) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(5) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

5.1 The Commissioners received information on Scott County Delivers Topic: Elections

(6) CONSENT AGENDA

- 6.1 Adopt Resolution No. 2023-11; Approving the Rezone of 10.2 Acres From Rural Residential Reserve, RR-1 to Rural Residential Single-Family, RR-2, Preliminary Plat and Final Plat of Hunters Pass Consisting of 2 Lots on 10.2 Acres (Daniel R. and Lori A. Haugh, Applicant and Property Owners) in Section Section 23 of Spring Lake Township
Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried with four ayes, and Commissioner Ulrich absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2023-110; Approving the Final Plat of Holiday Chestnut Boulevard (Casey Beaton, Applicant and Holiday Stationstores, LLC., Property Owner) in Section 15 of Jackson Township
Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried with four ayes, and Commissioner Ulrich absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution 2023-121; Authorizing Entering Into a Service Agreement with Trinity Services Group, Inc. for Correctional Food Service
Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried with four ayes, and Commissioner Ulrich absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Adopt Resolution No. 2023-126; Authorizing Entering into an Agreement with Great River Energy for the Trunk Highway 169 and Bluff Drive Overpass Project in Sand Creek Township
Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried with four ayes, and Commissioner Ulrich absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2023-127; Authorizing Scott County's Continued Joint Participation with Carver County in the Family Homeless Prevention and Assistance Program (FHPAP)
Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried with four ayes, and Commissioner Ulrich absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2023-129; Approving the Rezone of 100 Acres From Urban Expansion Reserve District, UER to Urban Expansion Reserve Cluster District, UER-C (Bernice Elizabeth Devine Revocable Living Trust, Applicant and Property Owner) in Section 19 of New Market Township
Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried with four ayes, and Commissioner Ulrich absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2023-144; Authorizing the Grant Application for Substance Abuse and Mental Health Services Administration Funds, and if Awarded, the Acceptance of, Entering Into a Grant Contract, Amending the 2023 Budget, and Adding 3 Full-Time Equivalent Positions

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried with four ayes, and Commissioner Ulrich absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.8 Approve the Temporary 1 to 4 day On Sale Liquor License for Hometown Bats Foundation in Belle Plaine Township

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried with four ayes, and Commissioner Ulrich absent.

6.9 Approve the Appointment of Citizen to Advisory Committee

Human Services Resource Council (Term effective 5/16/2023 - 12/31/2024) Appointment of Corrine Mars of Commissioner District 3

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried with four ayes, and Commissioner Ulrich absent.

6.10 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Brennan moved, seconded by Commissioner Weckman Brekke to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Dominique Archibald, PT (40% FTE) Administrative Assistant, Planning and Resource Management Division, effective 4/28/2023.
2. Separation of employment for Molly Wolf, FT Eligibility Supervisor, Health and Human Services Division, effective 6/30/2023.
3. FT Probationary employment of Sean Somar, Equipment Mechanic, Planning and Resource Management Division, effective 4/25/2023.
4. FT Probationary employment of Tonni-Sue Keinz, Project Portfolio Manager, Community Services Division, effective 5/15/2023.
5. FT Probationary employment of Shirley Lo, Eligibility Specialist, Health and Human Services Division, effective 5/15/2023.
6. FT Probationary employment of Melissa Van Winkle, HR Business Partner, Office of Management and Budget Division, effective 5/22/2023.
7. FT Probationary employment of Nicole Conway, Child Welfare Manager, Health and Human Services Division, effective 5/30/2023.
8. FT Temporary employment of Daniel McBroom, Public Works Seasonal, Transportation Services Division, effective 5/8/2023.
9. FT Temporary employment of Radwan Abdalla, Public Works Seasonal, Transportation Services Division, effective 6/12/2023.
10. Promotion for Brittani Lane, FT Social Work Supervisor to FT Probationary Aging and Disability Services Manager, Health and Human Services, effective 4/24/2023.
11. Promotion for Steven Jones, Principal Financial Analyst to Finance Manager, Office of Management and Budget Division, effective 4/23/2023.
12. Promotion for Leena Neelakantan, FT Project Manager, Community Services Division to IT Resource Manager, Office of Management and Budget, effective 5/1/2023.
13. Transfer for Brayden Schultz, PT Temporary Fleet Assistant, Planning and Resource Management Division to FT Temporary Highway Maintenance, Transportation Services Division, effective 5/8/2023.
14. Amend Change in status for Arthur Gesswein, FT Probationary Corrections Officer - Direct Supervision Specialist, to Separation of employment, County Sheriff's Office effective 4/6/2023 (previously change in status to Intermittent Corrections Officer - Direct Supervision Specialist - Unclassified, effective 4/7/2023).

The motion carried with four ayes, and Commissioner Ulrich absent.

6.11 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. The Record of Disbursements will be available at the meeting. Invoices total \$9,457,966.02 from 04/01/23 through 04/30/23.

Motion by Commissioner Brennan, seconded by Commissioner Weckman Brekke. The motion carried with four ayes, and Commissioner Ulrich absent.

(7) CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER

7.1 Adopt Resolution 2023-118; Proclaiming May 14-20, 2023 as National Police Week in Scott County

Motion by Commissioner Beer, seconded by Commissioner Weckman Brekke. The motion carried with four ayes, and Commissioner Ulrich absent. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended a Board Workshop following the meeting on May 2.
- Commissioners Beer and Brennan attended a Families & Individuals Sharing Hope (FISH) meeting on May 9.
- Commissioner Beer attended a Scott County Prevention Coalition meeting on May 9.
- Commissioners Beer and Wolf attended a Metropolitan Emergency Services Board (MESB) meeting on May 10.
- Commissioners Beer, Brennan, Weckman Brekke, and Wolf attended a Scott County Association for Leadership & Efficiency (SCALE) meeting on May 12.
- Commissioner Beer attended the Prior Lake City Council meeting on May 15.
- Commissioner Brennan attended the Scott County Historical Society (SCHS) exhibit open house on May 3.
- Commissioner Brennan attended the Community Development Agency (CDA) meeting on May 9.
- Commissioner Brennan attended the Prior Lake/Spring Lake Watershed District meeting on May 9.
- Commissioner Brennan met with County Administrator Vermillion on May 12.
- Commissioner Brennan attended the Ribbon Cutting and toured Shakopee Flats on May 12.
- Commissioner Brennan attended the Human Services Resource Council meeting on May 15.
- Commissioner Weckman Brekke attended the Together We Can meeting on May 2.
- Commissioner Weckman Brekke attended the ProAct Board meeting on May 2.
- Commissioner Weckman Brekke met with Bo Beller, Minnesota Renaissance Festival on May 3.
- Commissioner Weckman Brekke met with the Transportation Conference Committee at the Capitol on May 3 and on May 5.
- Commissioner Weckman Brekke attended the Scott County Sheriff Reserve graduation on May 4.
- Commissioner Weckman Brekke attended the SCALE Executive Committee meeting on May 5.
- Commissioner Weckman Brekke spoke at Shakopee High School Community Leadership Class on May 9.
- Commissioner Weckman Brekke met with County Administrator Vermillion on May 9.
- Commissioner Weckman Brekke attended the Scott-Carver-Dakota Community Action Program (CAP) Board meeting on May 9.
- Commissioner Weckman Brekke attended the Academies of Shakopee Steering Committee meeting on May 10.
- Commissioner Weckman Brekke attended the Minnesota Inter-County Association (MICA) Board meeting on May 10.
- Commissioner Weckman Brekke met with other suburban county officials at the Capitol on May 10 and May 11.

- Commissioner Weckman Brekke attended the Prairie Pointe fundraiser on May 12.
- Commissioner Weckman Brekke attended the Association of Minnesota Counties (AMC) meeting on May 15.
- Commissioner Wolf attended the New Market Town Board meeting on May 2.
- Commissioner Wolf attended transportation meetings at the Capitol on May 4.
- Commissioner Wolf met with residents at Cedar Lake Farm on May 8.
- Commissioner Wolf attended the Planning Commission meeting on May 8.
- Commissioner Wolf met with the Credit River Mayor on May 10.
- Commissioner Wolf attended the I35 Solutions Alliance meeting on May 11.
- Commissioner Wolf attended the Spring Lake Town Board meeting on May 11.
- Commissioner Wolf attended the Elko New Market Planning workshop on May 11.
- Commissioner Wolf attended the Prior Lake City Council workshop on May 15.

(9) COUNTY ADMINISTRATOR UPDATE

Scott County Administrator Lezlie Vermillion provided an update:

- As a follow-up to the recent Board's vote regarding property in Spring Lake Township, the SCALE Service Delivery Committee discussed the need to have cities and townships meet and discuss timing and use of properties;
- Following this meeting, the Commissioners will meet in a workshop regarding the unwinding of the continuous Medical Assistance benefits;
- On May 29 County facilities will be closed for services in observance of Memorial Day; and
- On May 30 there will be a flag raising ceremony at 9:00 a.m. At 2:00 p.m. the Commissioners will tour the Hennepin County Medical Examiner Facility.

(10) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an Attorney/Client meeting.

(11) ADJOURN

On a motion by Commissioner Beer, seconded by Commissioner Brennan, the meeting adjourned at 10:40 a.m. The motion carried with four ayes, and Commissioner Ulrich absent.

County Board Chair

Clerk to the Board/County
Administrator

Deputy Clerk to the Board