



MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
April 4, 2023

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and County Commissioner Ulrich. Commissioner Wolf presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Danny Lenz, Deputy County Administrator/CFO
3. Jeanne Andersen, Senior Attorney
4. Barb Dahl, Health and Human Services Director
5. Cindy Geis, Community Services Director
6. Lisa Freese, Transportation Services Director
7. Jake Grussing, Library Director
8. Lori Huss, Employee Relations Director
9. Chris Harder, Quality Improvement Manager
10. Mark Kendall, Community Outreach Officer
11. Kate Sedlacek, Environmental Services Manager
12. Nick Reishus, Environmentalist
13. Greg Wagner, Principal Planner
14. Luke Hennen, County Sheriff
15. Scott Haas, Sheriff's Captain
16. Carrie Bauer, Public Safety Answering Point (PSAP) Manager
17. Sarah Deppe, Communications and Office Coordinator
18. Alexis D'Valle, Taxation Supervisor
19. Dan Bisek, Buildings Inspector
20. Amandy Khon, Program Specialist
21. Mohamed Alinur, Management Analyst
22. Kurt Whitman, Assistant County Attorney
23. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Kirsten Pauly, Sunde Engineering
2. Mark Pahl, Dem-Con
3. Alex Carlson, Metropolitan Mosquito Control District
4. Trevor Novotny, Metropolitan Mosquito Control District

(2) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda

(3) NEW EMPLOYEES

Five new employees in attendance introduced themselves as a part of their New Employee Welcome Session with the County Board.

(4) APPROVE MINUTES

On a motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke, the March 21, 2023 minutes were approved unanimously.

(5) RECOGNITION OF INTERESTED CITIZENS

There were no citizens to be recognized.

(6) CONSENT AGENDA

- 6.1 Adopt Resolution 2023-13; Authorizing Final Payment to Heselton Construction, LLC for the County Highway 2 and 15 Roundabout Project in Helena Township
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2023-51; Approving the Rezone of 10 Acres From Rural Residential Reserve (RR-1) to Rural Residential Single Family (RR-2), Preliminary Plat and Final Plat of Mee Estates Consisting of 2 Lots on 10 Acres and Conservation Easements (Joseph A. and Cynthia A. Mee, Applicant and Property Owners) in Section 14 of Spring Lake Township
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2023-66; Awarding a Contract to Northland Grading and Excavation for the Cedar Lake Farm Regional Park Campground Project
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Adopt Resolution 2023-067; Authorizing Change Orders to the Original Statement of Work (SOW) with CDW Company to Provide Fiber Ring and Security Design for the County Advanced Traffic Management System
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2023-72; Approving the Grant Application for Office of Economic Opportunity's Homeless Assistance Grant Funds up to the Amount of \$1,000,000 for July 1, 2023 to June 30, 2025 and if Awarded, the Acceptance of, and Entering Into, a Grant Contract With the Minnesota Department of Human Services (DHS) and Amending the 2023 Budget
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2023-75; Approving the Rezone of 90 acres From Agricultural Preservation District (A-1) to Agricultural Preservation Density District (A-3) (Bauer Brothers Partnership, Applicants and Duane H. Bauer & Glen D. Bauer, Property Owners) in Section 12 of Belle Plaine Township
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution 2023-83; Approving Single Day Clean Up Agreements with the Cities of New Prague, Shakopee, Jordan, Savage, Belle Plaine, Prior Lake and Elko New Market
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried

unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.8 Adopt Resolution No. 2023-87; Authorizing Entering into a Center for Disease Control (CDC) Federal Infrastructure Grant Agreement with the Minnesota Department of Health (MDH) for Funding in the amount of \$367,516 to Strengthen the Public Health Infrastructure and Increase the Public Health Workforce with the addition of a 1.0 FTE Case Aide.
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.9 Adopt Resolution No. 2023-89; Authorizing Entering into an Agreement with Great River Energy for the Trunk Highway 169 and County Highway 59 Interchange Project in St. Lawrence Township
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.10 Adopt Resolution No. 2023-90; Amending the 2023 Budget for Utilization of American Rescue Plan Act Funds and Authorizing Entering into a Developer's Agreement with the City of Shakopee, Including Authorizing Payment of Development Fees for the Moraine Addition Housing Trust Project
Commissioner Brennan thanked the Board of Commissioners, staff and CDA for the work that was done on the land trust project.
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.11 Adopt Resolution No. 2023-91; Authorizing Entering into an Agreement with Xcel Energy, Inc. for the Trunk Highway 169 and Bluff Drive Overpass Project in Sand Creek Township
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.12 Adopt Resolution No. 2023-94; Authorizing an Amendment to the 2023 Highway Operations Budget
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.13 Adopt Resolution No. 2023-96; Approving The Purchase of Property at 6177 140th Street NE in Prior Lake
Commissioner Beer pointed out that this house is two doors down from the re-entry home on County Road 42 but this home is not a re-entry home. County Administrator Lezlie Vermillion stated that there is a Capital Improvement Plan line item for the purchase of homes with direct access to County Roads 42, 17 and 8 based on their functional class. When there is a willing seller, the County will often purchase the homes and lease them back to the CDA. Ms. Vermillion noted that the Transitional Home Request for Board Action stated that it may be repurposed for other uses, which it has. The Board has been clear that they do not wish to have transitional homes next to each other. The intent for the home at 6177 140th Street NE is to be leased back to the current owner and then the CDA will lease it on our behalf. Several Commissioners added that the County has historically purchased homes, leased them to the CDA, and tore them down when projects were underway.
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

- 6.14 Adopt Resolution No. 2023-097; Awarding the 2023 Annual Pavement Marking and Striping Contract to Sir Lines A-Lot, LLC
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.15 Approve the Renewal Application for the Scott County Intoxicating Liquor License for Castle Kitchens Corp DBA MN Renaissance Festival located in Louisville Township for 2023
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously.
- 6.16 Approve the Renewal Application for 3.2 Percent Malt Liquor License for St Benedict Baseball Association in Helena Township for 2023
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously.
- 6.17 Approve the Renewal Application for 3.2 Percent Malt Liquor License for Union Hill Baseball Association in Belle Plaine Township for 2023
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously.
- 6.18 Approve the On Sale Wine Liquor License for Union Hill Baseball Association in Belle Plaine Township for 2023
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously.
- 6.19 Approve Payroll Processing of Personnel Actions
On the recommendation of the County Administrator, Commissioner Brennan moved, seconded by Commissioner Ulrich to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:
1. Separation of employment for Jared Milinkovich, Intermittent (34% FTE) Facility Probation Officer - Unclassified, Health and Human Services Division, effective 2/2/2023.
 2. Separation of employment for Brianne Compton, PT (40% FTE) Library Associate, Administration Division, effective 3/20/2023.
 3. FT Probationary employment of Krista Christ, Program Specialist, Office of Management and Budget Division, effective 3/28/2023.
 4. FT Probationary employment of Sydney Anderson, Administrative Specialist, Administration Division, effective 4/3/2023.
 5. FT Probationary employment of April Scott-Allen, Medical Assistant, County Sheriff's Office, effective 4/3/2023.
 6. FT Probationary employment of Renae Chappuis, Medical Assistant, County Sheriff's Office, effective 4/3/2023.
 7. Change in employment status for Christopher Meyer, FT Temporary - Benefits Training Facility Manager - Unclassified to FT Probationary Training Facility Manager, Planning and Resource Management Division, effective 3/20/2023.
 8. Promotion for Jared Kotasek, FT Deputy County Surveyor to FT Probationary Professional Land Surveyor - Principal, Community Services Division, effective 3/13/2023.
 9. Promotion for Astrid Sandoval Martinez, FT Probationary Administrative Specialist to PT (90% FTE) Probationary Case Aide, Health and Human Services Division, effective 3/27/2023.
 10. Promotion for Sheryl Schulz, FT Eligibility Specialist to FT Probationary Eligibility Navigator, Health and Human Services Division, effective 4/3/2023.
- The motion carried unanimously.

(7) CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER

- 7.1 Adopt Resolution 2023-82; Proclaiming April 9-15, 2023 as National Public Safety Telecommunicators Week in Scott County
Captain Scott Haas of the Scott County Emergency Management and 911 Communications Division recognized the Scott County 911 Communication Staff. Sheriff Luke Hennen read the Proclamation April 9 - 15, 2023 as National Public Safety Telecommunicators Week in Scott County.
Motion by Commissioner Beer, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.2 Adopt Resolution No. 2023-80; Approving a Conditional Use Permit Amendment to Horizontally Expand the Existing Dem-Con Demolition, Construction, and Industrial Debris Landfill (Dem-Con Companies, LLC, Applicant and Bryan Rock Products and Dem-Con Landfill, LLC, Property Owners) in Sections 16, 21 and 28 of Louisville Township
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

(8) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

- 8.1 Receive Information from Metropolitan Mosquito Control District
The Commissioners received a presentation from Alex Carlson, Public Affairs Manager, Minnesota Mosquito Control District (MMCD) on their activities.

(9) COMMITTEE REPORTS AND COMMISSIONER UPDATES

- All Commissioners attended a Board Workshop following the meeting on March 21.
- All Commissioners attended the Family Resource Center Ribbon Cutting on March 21.
- Commissioner Beer met with constituents on March 23.
- Commissioner Beer and Commissioner Ulrich toured Outpost Tiny Houses on March 29.
- Commissioner Beer and Commissioner Wolf met with Representative Bakeberg on April 4.
- Commissioner Brennan attended the Shakopee High School Culture Fest on March 23.
- Commissioner Brennan met with the Shakopee Mayor on March 24.
- Commissioner Brennan attended the Association of Minnesota Counties (AMC) Legislative Update on March 27.
- Commissioner Brennan met with Library Director Jake Grussing on March 27.
- Commissioner Brennan attended the Cultural Corridor Committee meeting on March 27.
- Commissioner Brennan met with the Shakopee Police Chief on March 28.
- Commissioner Brennan served meals at TreeHouse on March 28.
- Commissioner Brennan attended the State Community Health Advisory Committee (SCHAC) Meeting on March 30.
- Commissioner Brennan toured the Regional Training Facility (RTF) on April 3.
- Commissioner Ulrich attended the Families and Individuals Sharing Hope (FISH) Board meeting on March 23.
- Commissioner Ulrich and Commissioner Weckman Brekke attended the Suburban County Commissioners' meeting on March 27.
- Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) meeting on March 28.
- Commissioner Ulrich met with the Savage Mayor and City Administrator on March 30.
- Commissioner Ulrich toured the E-Jest Micro Transit Bus on March 30.
- Commissioner Weckman Brekke attended the Prior Lake Spring Lake Orderly Annexation Board meeting on March 22.

- Commissioner Weckman Brekke attended the Senate Corrections Bill Hearing at the Capitol on March 22.
- Commissioner Weckman Brekke attended the Jordan Commercial Club meeting on March 23.
- Commissioner Weckman Brekke met with the New Prague Mayor and City Administrator on March 24.
- Commissioner Weckman Brekke attended the National Association of Workforce Board Conference in Washington DC on March 25-28.
- Commissioner Weckman Brekke and Commissioner Wolf attended the Chair/Vice Chair meeting on March 28.
- Commissioner Weckman Brekke met with Representative Craig and staff from Senator Klobuchar, Senator Smith, and Representative Emmer's offices on March 28.
- Commissioner Weckman Brekke testified at the State Capitol on March 29.
- Commissioner Weckman Brekke attended the AMC Leadership Conference on March 29-31.
- Commissioner Weckman Brekke attended the AMC Board Meeting on March 31.
- Commissioner Weckman Brekke and Commissioner Wolf met with New Employees on April 4.
- Commissioner Wolf attended the Vermillion River Watershed Joint Powers meeting on March 23.
- Commissioner Wolf met with the Credit River Mayor and Administrator on March 23.
- Commissioner Wolf attended the Elko New Market Open House on March 23.
- Commissioner Wolf met with State Auditors on March 24.
- Commissioner Wolf met with County Administrator Lezlie Vermillion on March 27.
- Commissioner Wolf met with Great River Energy on March 29.
- Commissioner Wolf attended the Spring Lake Township Parks/Trail Meeting on March 29.
- Commissioner Wolf attended the Prior Lake City Council meeting on April 3.
- Commissioner Wolf attended the Credit River City Council meeting on April 3.
- Commissioner Wolf attended the Cedar Lake Town Board meeting on April 3.

(10) COUNTY ADMINISTRATOR UPDATE

County Administrator Lezlie Vermillion announced three workshop agenda items following the County Board meeting:

- Household Hazardous Waste Facility
- Transportation Legislation
- Strategic Plan Update: Housing Objective

(11) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(12) ADJOURN

On a motion by Commissioner Beer, seconded by Commissioner Weckman Brekke, the meeting adjourned at 10:43 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board