



**MINUTES  
SCOTT COUNTY  
BOARD OF COMMISSIONERS  
February 7, 2023**

**(1) CONVENE COUNTY BOARD**

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 11:15 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and County Commissioner Ulrich. Commissioner Wolf presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Jeanne Andersen, Senior Attorney
3. Danny Lenz, CFO/Deputy County Administrator
4. Brad Davis, Planning & Resource Management Director
5. Cindy Geis, Community Services Director
6. Barb Dahl, Health and Human Services Director
7. Molly Bruner, Community Corrections Director
8. Jacob Grussing, Library Director
9. Lisa Freese, Transportation Director
10. Chris Harder, Quality Improvement Manager
11. Luke Hennen, County Sheriff
12. Keri Lorenz, Community Corrections
13. Scott Haas, Sheriff's Captain
14. Tracy Cervenka, Administrative Office Supervisor
15. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Joshua Boranick
2. Mitch Michaelson
3. Bruce Malkerson

**(2) AMENDMENTS TO THE AGENDA**

The County Administrator noted that Agenda 7.1 had a date correction in the text. The correct date of the previous action is July 13, 2021.

**(3) APPROVE MINUTES**

Motion by Commissioner Brennan, seconded by Commissioner Beer to approve the Minutes of January 17, 2023. The motion carried unanimously.

**(4) RECOGNITION OF INTERESTED CITIZENS**

The County Administrator noted that we are in receipt of two e-mails related to items on today's Agenda; one regarding the Renaissance Festival and one regarding the Re-Entry house on County Road 42. Both will be read into the record at the next Board Meeting.

## **(5) CONSENT AGENDA**

- 6.1 Adopt Resolution 2023-22; Approving an Amended Solid Waste License for Buckingham Companies Located in the City of Prior Lake  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2023-23; Approving Entering Into a Cooperative Maintenance Agreement with the City of Shakopee for a Traffic Signal Installation at County Highway 101 and Shenandoah Drive  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2023-36; Approving an Interim Use Permit to Operate a Sand and Gravel Mine (Martin Marietta Materials, Inc., Applicant and Malkerson Sales, Inc., Property Owner) in Section 16 of Louisville Township  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Approve Payroll Processing of Personnel Actions  
On the recommendation of the County Administrator, Commissioner Brennan moved, seconded by Commissioner Ulrich to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:
  1. Separation of employment for Chris Hubbard, FT Field Probation Officer, Health and Human Services Division, effective 1/6/2023.
  2. Separation of employment for Vincent Steiner, FT Probationary Information Technology Manager, Office of Management and Budget Division, effective 1/19/2023.
  3. Separation of employment for Steven Ott, FT Assistant County Attorney III, County Attorney's Office, effective 1/20/2023.
  4. Separation of employment for David Schild-Mueller, FT Taxation Supervisor, Community Services Division, effective 1/27/2023.
  5. Separation of employment for Pam Selvig, FT Health and Human Services Director, Health and Human Services Division, effective 1/27/2023.
  6. FT Probationary employment of Jamie Traxler, Highway Maintenance Worker, Transportation Services Division, effective 1/17/2023.
  7. FT Probationary employment of Trinavia Williams, Corrections Officer, County Sheriff's Office, effective 1/30/2023.
  8. FT Probationary employment of Teresa Divine, Eligibility Specialist, Health and Human Services Division, effective 2/6/2023.
  9. FT Probationary employment of Amandy Khon, Program Specialist, Office of Management and Budget Division, effective 2/13/2023.
  10. PT (40% FTE) Temporary employment of Sagal Odawa, Case Aide - Unclassified, Health and Human Services Division, effective 1/17/2023.
  11. Reclassification of Jared Malinkovich, FT Probationary Facility Probation Officer to Intermittent (34% FTE) Facility Probation Officer, Health and Human Services Division, effective 2/3/2023.
  12. Promotion of Jim Larson, FT Highway Maintenance Worker to FT Probationary Traffic Signal Maintainer, Transportation Services Division, effective 1/9/2023.
  13. Promotion of Erica Tikalsky, PT (50% FTE) Library Associate to FT Probationary Librarian, Administration Division, effective 1/13/2023.
  14. Promotion of Colleen Franke, FT Accounting Technician II, Office of Management and Budget Division to FT Probationary Principal Accounting Technician, Transportation Services Division, effective 1/16/2023.

15. Promotion of Mercedes Kilmer, FT Probationary Senior Legal Assistant to FT Probationary Paralegal, County Attorney's office, effective 1/17/2023.
16. Promotion of Sharon Carlson, FT Accounting Technician II, to FT Probationary Principal Accounting Technician Office of Management and Budget Division, effective 1/23/2023.
17. Promotion for Dustin Kruger, FT Project Manager to FT Probationary Operations Manager, Planning and Resource Management Division, effective 1/30/2023.
18. Promotion of Mondale Law, FT Corrections Officer, County Sheriff's Office to FT Probationary Child Support Officer, Health and Human Services Division, effective 2/13/2023

The motion carried unanimously.

- 6.5 Adopt Resolution No. 2023-32; Approving Amendment to the Agreement with Axon Enterprise, Inc. for Additional Equipment  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution 2023-33; Approving a New Tower Lease Agreement with T-Mobile Central, LLC  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2023-34; Approving Amendment No. 4 to the School Linked Mental Health Grant Contract  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.8 Adopt Resolution No. 2023-035; Setting a Public Hearing for 10:00 a.m. on February 21, 2023 to Consider Action on Amending Conditional Use Permit #616-C-8 Issued to Mid-America Festivals Corporation to Operate the Minnesota Renaissance Festival and Trail of Terror  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.9 Adopt Resolution 2023-38; Approving a Budget Amendment to the Capital Improvement Program for a Sheriff's Patrol Boat  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.10 Adopt Resolution No. 2023-42; Amending Resolution No. 2023-2 Appointing Commissioners and Other County Officials to Boards and Committees for 2023  
Motion by Commissioner Brennan, seconded by Commissioner Ulrich. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

**(6) EMPOWERMENT: WE WILL WORK WITH INDIVIDUALS AND FAMILIES TO AFFIRM STRENGTHS, DEVELOP SKILLS, RESTORE HOPE, AND PROMOTE SELF-RELIANCE**

- 7.1 Adopt Resolution No. 2023-40; Approving Amendment No. 1 to the Contract With Damascus Way Re-Entry Center, Inc.  
Motion by Commissioner Ulrich, seconded by Commissioner Weckman Brekke. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

**(7) COMMITTEE REPORTS AND COMMISSIONER UPDATES**

1. Commissioner Beer attended the Blizzard Bash Employee Social on January 17.
2. Commissioner Beer attended the Community Health Improvement Committee on January 23.
3. Commissioner Beer attended the Families & Individuals Sharing Hope (FISH) meeting on January 26.
4. Commissioner Beer met with representatives from the Community Outreach office on January 30.
5. Commissioners Brennan and Beer met with the Shakopee Mayor and City Administrator and the County Administrator on January 30.
6. Commissioner Beer attended a Prior Lake Workshop and City Council Meeting on February 6.
7. Commissioner Beer attended the Ditch Board meeting on February 7.
8. Commissioner Weckman Brekke attended a workshop following the Board Meeting on January 17.
9. Commissioner Weckman Brekke attended the Association of Minnesota Counties (AMC) Legislative reception on January 18.
10. Commissioner Weckman Brekke attended the AMC Board Meeting on January 19.
11. Commissioners Weckman Brekke and Brennan attended the Minnesota Inter-County Association (MICA) Legislative event on January 19.
12. Commissioner Weckman Brekke attended the Dakota-Scott Workforce Development Board Meeting on January 20.
13. Commissioners Weckman Brekke and Brennan attended the Innovation HUB presentation at City of Shakopee with Senator Klobuchar on January 20.
14. Commissioner Weckman Brekke attended the Community Supervision Workgroup meeting on January 23.
15. Commissioners Wolf and Weckman Brekke attended the Chair/Vice Chair meeting on January 24.
16. Commissioner Weckman Brekke met with Prior Lake City Councilor Zach Braid on January 24.
17. Commissioner Weckman Brekke attended the 169 Corridor Coalition Legislative event on January 25.
18. Commissioner Weckman Brekke attended the National Association of Counties (NACo) Human Services and Education Policy monthly call on January 25.
19. Commissioner Weckman Brekke met with the County Administrator and Business Communication Program Manager Perry Mulcrone regarding legislative issues on January 25.
20. Commissioner Weckman Brekke attended the Community Action Program (CAP) Finance Committee Meeting on January 25.
21. Commissioner Weckman Brekke served on the AMC New Commissioner event panel on January 26.
22. Commissioners Ulrich and Weckman Brekke attended the MICA conference call regarding Metropolitan Council reform on January 27.
23. Commissioner Weckman Brekke attended a meeting with Representative Bakeberg, the Jordan Mayor, the County Administrator, and others to discuss Trunk Highway 169 legislative work on January 27.
24. Commissioner Weckman Brekke attended the Organics Recycling Facility open house on January 31.
25. Commissioner Weckman Brekke met with the Jordan Mayor on February 1.
26. Commissioner Weckman Brekke attended the Metropolitan Library Service Agency (MELSA) Agenda Review meeting on February 1.
27. Commissioner Weckman Brekke attended the MELSA Board meeting on February 2.
28. Commissioner Weckman Brekke attended the Helena Township meeting on February 2.
29. Commissioner Weckman Brekke attended the Sand Creek Township meeting on February 2.
30. Commissioners Ulrich and Weckman Brekke attended the Scott County Association for Leadership & Efficiency (SCALE) Executive Committee meeting on February 3.
31. Commissioners Brennan and Weckman Brekke attended the AMC Legislative update on February 6.
32. Commissioner Weckman Brekke met with a citizen regarding ditch repair on February 7.
33. Commissioner Weckman Brekke met with a new employee on February 7.
34. Commissioner Brennan attended the CDA meeting on January 17.
35. Commissioner Brennan attended the Lower Minnesota River Watershed District meeting on January 31.
36. Commissioner Brennan provided service meals at Treehouse on January 24.
37. Commissioner Brennan attended the 169 Corridor Coalition Legislative meet and greet at the State Capitol on January 25.

38. Commissioner Brennan met with Senator Pratt and Senator Abler on January 25.
39. Commissioner Brennan attended the AMC County Commissioner 101 training on January 25 – 27.
40. Commissioner Brennan met with the County Administrator on January 30.
41. Commissioner Brennan met with the Shakopee Mayor, City Administrator, Commissioner Beer and the County Administrator on January 30.
42. Commissioner Brennan toured the Scott County Jail and 911 Dispatch with the Sheriff on January 31.
43. Commissioner Brennan met with the Scott County Historical Society regarding the Cultural Corridor grant on February 1.
44. Commissioner Brennan met with ProAct on February 2.
45. Commissioner Ulrich attended the SCALE Service Delivery Committee meeting on January 23.
46. Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) Board meeting on January 25.
47. Commissioner Ulrich attended the FISH Board meeting with Sibley County on January 26.
48. Commissioner Ulrich attended Suburban Transit Authority Legislative presentation on January 30.
49. Commissioner Ulrich attended the Parks Commission meeting on February 1.
50. Commissioner Ulrich met with the County Administrator on February 2.
51. Commissioner Ulrich attended the Mobility Management Committee meeting on February 6.
52. Commissioner Wolf met with the County Administrator on January 23.
53. Commissioner Wolf attended the Watershed Planning Commission meeting on January 23.
54. Commissioner Wolf attended the Legislative Meet and Greet at the State Capitol on January 25.
55. Commissioner Wolf attended the Vermillion River Watershed District Joint Powers Board meeting on January 26.
56. Commissioner Wolf attended the Credit River City Council meeting on January 30.
57. Commissioner Wolf attended a meeting regarding the Organics Recycling Facility (ORF) on January 31.
58. Commissioner Wolf attended the Belle Plaine Orderly Annexation Board meeting on February 1.
59. Commissioner Wolf attended the Sand Creek Town Board meeting on February 2.
60. Commissioner Wolf attended the Prior Lake City Council meeting on February 6.
61. Commissioner Wolf attended the Credit River City Council meeting on February 6.
62. Commissioner Wolf attended the Cedar Lake Town Board meeting on February 6.

**(8) COUNTY ADMINISTRATOR UPDATE**

County Administrator Lezlie Vermillion noted that Scott County facilities will be closed Monday, February 20, 2023, in honor of Presidents Day.

**(9) RECESS FOR ATTORNEY/CLIENT MEETING**

There was no need to recess for an attorney/client meeting.

**(10) ADJOURN**

On a motion by Commissioner Ulrich, seconded by Commissioner Beer, the meeting adjourned at 11:40 a.m.

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County Board Chair

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Clerk to the Board/County  
Administrator

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Deputy Clerk to the Board