



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
January 17, 2023**

9:00 AM

(1) CONVENE COUNTY BOARD

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:03 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and County Commissioner Ulrich. Commissioner Wolf presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Ron Hocevar, County Attorney
3. Jeanne Andersen, Senior Attorney
4. Luke Hennen, County Sheriff
5. Greg Sorenson, Chief Information Officer
6. Pam Selvig, Health & Human Services Director
7. Cindy Geis, Community Services Director
8. Brad Davis, Planning & Resource Management Director
9. Barb Dahl, Social Services Director
10. Lisa Brodsky, Public Health Director
11. Lisa Freese, Transportation Services Director
12. Jen Schwarz, Administrative Services Director
13. Dr. Terry Raddatz, Clinical Director
14. Kari Ouimette, Economic Assistance Director
15. Molly Bruner, Community Corrections Director
16. Chris Harder, Quality Improvement Manager
17. Jayme Carlson, Community Planner
18. Gina Erickson, Public Health Data Planner
19. Ken Dvorak, Sheriff's Sergeant
20. Steve Jones, Principal Financial Analyst
21. Jennifer Schultz, Enterprise Risk Manager
22. Danielle Fox, Adult Services Manager
23. Suzanne Arntson, Child Welfare Manager
24. Kris Lage, Operations Analyst
25. Amanda Samuelson, Community Planner
26. Evan Cole, Business Information System Specialist
27. Nikki Hallberg, Social Work Supervisor
28. Cheryl Moriarty, Social Work Supervisor
29. Brittani Lane, Social Work Supervisor
30. Peg Case, Social Work Case Manager
31. Erin Whalen, Administrative Specialist
32. Lindsay Chlan, Social Work Case Manager
33. Ranae Eichstadt, Accounting Technician II
34. Bethany Hopman, Accounting Technician II
35. Fabiola Marks, Accounting Technician II

36. Aileen Wagner, Collections Officer
37. Natania Schoenberg, Accounting Supervisor
38. Amber Barnes, Social Work Supervisor
39. Mohamed Alinur, Management Analyst
40. Jean Pumper, Supervisor Admin Services
41. Laurie Wolf, Social Worker II
42. Samantha Goldman, Social Work Supervisor
43. Megan Beauvais, Child Protection Worker
44. Trish Meschke, Social Work Supervisor
45. Shona Buesgens, Social Work Supervisor
46. Shan Jasinski, Child Support Officer
47. Jolene Annen, Child Support Officer
48. Tawnya Ward, Mental Health Supervisor
49. Steve Collins, Sheriff's Captain
50. Alicia Brambila, Case Aide
51. Douglas Busch, Social Worker II
52. Tracy Cervenka, Administrative Office Supervisor
53. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Randy Sampson, Canterbury Park
2. Kerry Larson, Canterbury Park
3. Sharon Swenson
4. Mary Beth
5. Kayla Peterson, Milwaukee
6. Steve Albrecht, Shakopee Mdewakanton Sioux Community
7. Jennifer Stearns, Prior Lake
8. Karen Treat, Shepard of the Lake Lutheran Church
9. John Selvig, Prior Lake
10. Andy Selvig
11. Jen Selvig
12. Katie Moras, Prior Lake
13. Tamara Severtson
14. Phil Kaplan, Anthony Ostlund Law Firm representing Mid-America Festivals
15. Bo Belle, Mid-America Festivals
16. Robin McCullough, Minnesota Renaissance Festival
17. Stephanie Whipps, Minnesota Renaissance Festival
18. Jim Peterson, Minnesota Renaissance Festival
19. Rachel Miller, Henderson Independent
20. Andrew Stearns, Prior Lake
21. Joshua Borowick
22. Jay Micholic, CPG
23. Mike Brown, CPG
24. Ruth Craig
25. Bob Pieper, Louisville Township
26. Jay Picha, Louisville Township
27. Don Regnier, Louisville Township
28. Mitch Michaelson, Sever's Festivals
29. Kevin Theis, Louisville Township

(2) COLLABORATION: WE WILL WORK WITH PARTNERS - COMMUNITIES, SCHOOLS, FAITH GROUPS, PRIVATE BUSINESS, AND NON-PROFIT AGENCIES - TO SEE THAT SERVICES ARE NOT DUPLICATED BUT RATHER ARE COMPLIMENTARY, ALIGNED, AND PROVIDED BY THE PARTNERS WHO CAN DELIVER THE SERVICE MOST EFFECTIVELY

2.1 Presentation of the Morris A. Miller Outstanding Service Award

Randy Sampson and Kerry Larson representing Canterbury Park, were presented with the Morris A. Miller Outstanding Service Award due to their partnership in conducting COVID-19 vaccination clinics.

(3) AMENDMENTS TO THE AGENDA

There were no amendments to the Agenda.

(4) APPROVE MINUTES

Motion by Commissioner Weckman Brekke, seconded by Commissioner Ulrich to approve the Minutes of January 3, 2023. The motion carried unanimously.

(5) RECOGNITION OF INTERESTED CITIZENS

Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

Andrew Stearns 14060 Hidden View Road

Mr. Stearns talked about his struggles with the transformational home. He has heard many terms which leaves questions about what it is and what it isn't. He feels communication has been inconsistent and contradictory, and that people he has talked to have a different account of who will be in the home and how it will be run. Hearing this will be a first, brief stop in a journey. This will send between 12 and 48 recently released males through the neighborhood in any given year. There could be 846 in a neighborhood while a child is growing up and that it would be hard to find that happening in a home. He also questioned how the proposed neighborhood committee will be chosen and be used.

After doing research, he questions if this neighborhood is the correct setting, and feels a short-term stay is not correct. He did visit the Shakopee home and it was a good experience. He is concerned if Todd from Damascus Way would leave, as he is spread between multiple homes.

The goal is to transform from incarceration to a functioning member of society. During the brief window, there is much to be accomplished. Research shows that a larger home that can accommodate more people would have a higher success rate. There are larger homes with longer stays in other communities that have a proven track record. He is confused why the small, short-term model was chosen. He feels that we need to find the correct size to help people with this need.

County Administrator Lezlie Vermillion noted three letters that have been received and requested to be read into the record:

- Jennifer Stearns, January 6 email to Commissioner Beer regarding the transformational home
- Bob Kelly, January 13 email regarding the transformational home
- Jennifer Stearns, January 17 email regarding the transformational home

(6) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES

6.1 Receive Information on Scott County Delivers Topic: Drug Free Communities

The Commissioners received information on Scott County Delivers Topic: Drug Free Communities.

(7) CONSENT AGENDA

- 7.1 Adopt Resolution No. 2023-10: Approving the Rezone, Preliminary Plat and Final Plat of Johnson Estates Consisting of 2 Lots on 10.58 Acres (James F. and Sharon K. Johnson, Applicants and Property Owners) in Section 28 of Spring Lake Township
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.2 Adopt Resolution No. 2023-15; Authorizing a Master Agreement with Loffler Companies, Inc. and Attachment 1 to That Agreement
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.3 Adopt Resolution 2023-16; Authorizing an Agreement With Carahsoft Technology Corporation
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.4 Adopt Resolution No. 2023-17; Authorizing a Master Agreement With Robert Half International, Inc. and Attachment 1 to That Agreement
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.5 Adopt Resolution No. 2023-19; Authorizing a Budget Amendment and a Fourth Contract Increase for the County Highway 27 Expansion Project
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.6 Adopt Resolution No. 2023-20; Authorizing an Agreement with CDW Government LLC
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.7 Adopt Resolution No. 2023-21; Authorizing a Master Agreement With NewRocket LLC, and Attachment 1 to That Agreement and a Budget Amendment to the Capital Improvement Program
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.8 Adopt Resolution 2023-26; Authorizing Final Payment to Sir Lines-A-Lot for the 2022 Annual Pavement Marking and Striping Contract
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.9 Adopt Resolution 2023-28 Approving Estimates of Just Compensation for Right-of-Way for the Trunk Highway 169 at Bluff Drive Overpass Project
Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 7.10 Approve Payroll Processing of Personnel Actions
On the recommendation of the County Administrator, Commissioner Weckman Brekke moved, seconded by Commissioner Brennan to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Trung Do, FT Probationary Child Support Officer, Health and Human Services Division, effective 12/27/2022.
2. Separation of employment for Joesph Maximilien, FT Registered Nurse, County Sheriff's Office, effective 12/30/2022.
3. Separation of employment for Heather Finlayson, FT Social Work Case Manager, Health and Human Services Division, effective 1/3/2023.
4. Separation of employment for Jeff Smodish, FT Labor Relations Manager, Office of Management and Budget Division, effective 1/13/2023.
5. Separation of employment for Jaclyn LaJeunesse, FT Child Protection Worker, Health and Human Services Division, effective 1/6/2023.
6. FT Probationary employment of LaDonna Rhodes, Social Worker I, Health and Human services Division, effective 1/3/2023.
7. FT Probationary employment of Mohamed Alinur, Management Analyst, Health and Human Services Division, effective 1/9/2023.
8. FT Probationary employment of Katharine Caliri, Public Health Nurse, Health and Human Services Division, effective 1/9/2023.
9. FT Probationary employment of Robb Hunter, Assistant County Attorney II, County Attorney's Office, effective 1/23/2023.
10. PT (50% FTE) Probationary employment of Amariliz Boone, Public Health Nurse, Health and Human Services Division, effective 1/9/2023.
11. Intermittent (34% FTE) employment of Ben Lamp, Office Assistant - Unclassified, Office of Management and Budget, effective 1/4/2023.
12. Change in status for Karsen Cole, Intermittent Facility Probation Officer - Unclassified to FT Probationary Facility Probation Officer, Health and Human Services Division, effective 1/2/2023.
13. Promotion for Michelle Hesse, FT Administrative Specialist, Administrative Division to FT Probationary Deputy Clerk to the Board, Office of Management and Budget Division, effective 1/12/2023.

The motion carried unanimously.

7.11 Approve Record of Disbursements and Approve Claims

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. The Record of Disbursements will be available at the meeting. Invoices total \$19,049,170.76 from December 1 through December 31, 2022. Motion by Commissioner Weckman Brekke, seconded by Commissioner Brennan. The motion carried unanimously.

Chair Wolf recessed the meeting at 10:14 a.m. and reconvened at 10:22 a.m.

(8) CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER

8.1 Recognition of Scott County Retiree Pam Selvig

The Commissioners recognized Health and Human Services Director Pam Selvig in light of her upcoming retirement.

Chair Wolf recessed the meeting at 10:47 a.m. and reconvened at 11:05 a.m.

(9) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

- 9.1 Receive a Status Update and Consider Action on Conditional Use Permit #616-C-8 Issued to Mid-America Festivals Corporation and Adopt Resolution No. 2022-265; Setting Forth Findings of Fact and Conclusions of Law and an Order Revoking Conditional Use Permit #616-C-8 Issued to Mid-America Festivals Corporation to Operate the Minnesota Renaissance Festival and Trail of Terror.

Planning & Resource Management Director Brad Davis presented an update on the steps that have taken place since the Commissioners tabled action on this item until today. The Permit Holder met with individual County staff to provide and discuss status updates on proposed changes and improvements under consideration for the 2023 festival season. These proposed changes and improvements have evolved and expanded.

On January 9, 2023, the Permit Holder met with County Planning, Zoning, Environmental Health, and Highway staff to further discuss proposed changes and improvements and received general feedback from staff typical of a pre-application meeting. Like all pre-application meetings, the permit holder was informed that no decisions or actions can be taken until a formal application to amend and re-open the conditional use permit is submitted.

On January 13, the permitholder submitted an application to reopen and amend the Conditional Use Permit #616-E-8 to alleviate concerns raised by the County and address the issues addressed at the November 15 public hearing. Some of the notable changes discussed are

- Will no longer advertise free parking. Patrons need to purchase a \$5 on-site parking voucher when purchasing their event ticket and must display this when entering the grounds. The number of parking tickets will be limited the last three weekends of the festival. The maximum limit has not been determined at this time.
- Will expand bus service to the festival. Minnesota Valley Transit Authority (MVTA) projects the ability to transport 36,150 people to the festival grounds. The permit holder is also working with Southwest Transit (STA) and other providers to reach a total goal of transporting 50,000 for the season. Based on historical data, this is about 20% of the attendees.
- Using promotions and ticket incentives to limit the number of patrons parking on-site and stagger the arrival times on all dates.
- Proposing opening gates to parking earlier, measures to improve parking efficiency such as delineating the parking rows, creating new internal roads for busses and vehicle stacking, enhancing signage, increasing the number of internal shuttle busses, and hiring a full-time dedicated parking staff.
- Incorporating the 155th Street and Green lot into the legal description of the conditional use permit.

Mr. Davis noted that staff has been informed that Mid-America Festivals expects to have a lease with Bryan Rock through 2026, that the Shakopee Mdewakanton Sioux Community Business Council has expressed an interest in negotiating a lease to park vehicles on their land similar to what they have done in 2022 (includes Queens lot, but not the Trail of Terror lot), and that the State of Minnesota has become aware of event parking on State property and has indicated that needs to cease until the matter has been resolved.

Senior Attorney Jeanne Andersen clarified that today the Board can determine if there is enough information to take action on Resolution No 2022-265 or table it again. Today's discussion is not the specific amendment as that needs to be worked through staff processes. When this request comes for a public hearing would be the time to discuss suggestions, where there are gaps, and need review.

In response to Commissioner Weckman Brekke's inquiry, Mr. Davis responded that the Application to amend the conditional use permit is broad on how want to address specific items. Over time specific details will be formulated into proposed conditions. Some of this detail is being provided through the applicant's status update. What is in application does not provide detail.

In response to inquiries from the Commissioners, Mr. Davis clarified that at this time there are no executed agreements for parking or bussing.

Ms. Andersen responded to questions about timelines, stating that the Commissioners can table action on Resolution No. 2022-265, but need to be aware of timelines related to the amendment, as well as the need to take action as soon as possible so it is not too close to the dates of the event.

In response to Commissioner Weckman Brekke, Mr. Davis stated that since the last public hearing there has been communication between staff and the applicant about the process. There was a meeting January 9, 2023, to get a comprehensive look at what proposing, and then the applicant submitted their formal application later that week.

Commissioner Ulrich commented on a letter received from a vendor concerned about timing in order to know their future. County Administrator Lezlie Vermillion noted that because this is an agenda item, the letter will be entered into the record at the next Board meeting under the Recognition of Interested Citizens item.

Mr. Davis provided information in the process for moving forward. Staff recommends having the County Board hear the public hearing rather than assigning the public hearing before the Planning Commission, given the extensive review the County Board has conducted into this matter. Staff will next send the Application and latest status update to internal staff and external agencies (MnDOT, MnDNR, Louisville Township). Louisville Township will give a recommendation at their February 9 meeting. A public hearing will be scheduled on February 21, 2023. Staff will request action on the CUP amendment application that day or on March 7, 2023.

In response to Commissioner Weckman Brekke's inquiry, Mr. Davis confirmed that if the Board denies the request to amend the existing conditional use permit, the current conditional use permit will remain in effect.

The Commissioners commented on their desire to keep the process moving to make a decision as well as having more specific information and proposals.

Mr. Davis stated that staff recommends holding a public hearing on February 21, and tabling to March 7.

Ms. Andersen responded to Commissioner Weckman Brekke's questions, stating that the Commissioners can refine, but not add unilateral conditions at the public hearing. If there are large gaps, the board can table to a date specific meeting and have staff work with the applicant to refine items.

Commissioner Ulrich moved, seconded by Commissioner Weckman Brekke to table this item to February 21, 2023. The motion carried unanimously.

(10) COMMITTEE REPORTS AND COMMISSIONER UPDATES

1. Commissioner Brennan met with many staff.
2. Commissioner Brennan met with the Prior Lake Spring Lake Watershed District on January 10.
3. Commissioner Brennan met with the Scott County Historical Society on January 11.
4. Commissioner Brennan attended the Scott County Association for Leadership & Efficiency (SCALE) meeting on January 13.
5. Commissioner Brennan met with County Administrator Lezlie Vermillion on January 13.
6. Commissioner Weckman Brekke attended the Minnesota Chamber event on January 4.
7. Commissioner Weckman Brekke attended the AMC Virtual Joint meeting of Public Safety HHS Committees on January 5.
8. Commissioners Weckman Brekke and Ulrich attended the Scott County Association for Leadership & Efficiency (SCALE) Executive Committee meeting on January 6.
9. Commissioner Weckman Brekke met with the Belle Plaine Mayor and Administrator on January 9.
10. Commissioner Weckman Brekke met with Jordan Mayor and Administrator on January 9.
11. Commissioner Weckman Brekke met with Caitlin Judd regarding Together We Can on January 10.
12. Commissioner Weckman Brekke met with Scott County Administrator Lezlie Vermillion on January 10.
13. Commissioner Weckman Brekke attended the Minnesota Inter-County Association (MICA) Board meeting on January 11.

14. Commissioner Weckman Brekke attended the 169 Corridor Coalition meeting on January 12.
15. The Commissioners all attended the Scott County Association for Leadership & Efficiency (SCALE) meeting on January 13.
16. Commissioner Weckman Brekke met with Commissioner Brennan on January 16.
17. Commissioner Weckman Brekke met with Commissioner Beer on January 17.
18. Commissioner Weckman Brekke spoke with many residents by phone about the Renaissance Festival, Transformational House, and Legislative Priorities.
19. Commissioner Beer attended the City of Shakopee swearing in ceremony on January 3.
20. Commissioners Beer and Wolf attended the Prior Lake City Council meeting and work session on January 4.
21. Commissioner Beer attended the retirement dinner for Prior Lake Police Chief Frazer on January 6.
22. Commissioner Beer met with the Families & Individuals Sharing Hope (FISH) Program Committee on January 10.
23. Commissioner Beer met with County Administrator Lezlie Vermillion on January 10.
24. Commissioner Ulrich met with Scott County Administrator Lezlie Vermillion on January 5.
25. Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) Management Committee meeting on January 9.
26. Commissioner Ulrich met with Prior Lake City Council member Kevin Burkhart on January 11.
27. Commissioner Ulrich met with the Savage Mayor and Administrator and County Administrator Lezlie Vermillion on January 12.
28. Commissioner Ulrich attended the FISH meeting on January 12.
29. Commissioner Ulrich attended the SCALE Regional Training Facility Joint Powers Board meeting on January 13.
30. Commissioner Wolf attended the Credit River City Council meeting on January 3.
31. Commissioner Wolf attended the New Market Town Board meeting on January 3.
32. Commissioner Wolf attended the Scott County Planning Commission meeting on January 9.
33. Commissioner Wolf attended the Metropolitan Emergency Services Board (MESB) meeting on January 11.
34. Commissioner Wolf attended the I35 Solutions Alliance meeting on January 12.
35. Commissioner Wolf attended the Elko New Market City Council meeting on January 12.
36. Commissioner Wolf attended the Spring Lake Township meeting on January 12.

(11) COUNTY ADMINISTRATOR UPDATE

County Administrator Vermillion advised that following the Board meeting, the Commissioners will be meeting in a workshop setting for an update on the Regional Trails Master Plan.

(12) RECESS FOR ATTORNEY/CLIENT MEETING

There was no need to recess for an attorney/client meeting.

(13) ADJOURN

On a motion by Commissioner Beer, seconded by Commissioner Brennan, the meeting adjourned at 11:51 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board