



**AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
Shakopee, Minnesota
September 15, 2026
9:00 AM**

(1) Convene County Board

(2) Amendments to the Agenda

(3) Approve Minutes

September 1, 2026 Board Meeting Minutes

(4) Recognition of Interested Citizens

Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

(5) COLLABORATION: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complementary, aligned, and provided by the partners who can deliver the service most effectively

- 5.1 Receive an Informational Legislative Update from the Minnesota Inter-County Association (MICA)

(6) Consent Agenda

- 6.1 Adopt Resolution No. 2026-176; Authorizing Entering into Master Professional Service Agreements for Various As-Needed Consulting Services
- 6.2 Adopt Resolution No. 2026-182; Approving the 2027 Preliminary Levy of \$1,591,200 for Scott Watershed Management Organization Special Taxing District
- 6.3 Adopt Resolution No. 2026-183; Authorizing Final Payment to Veit & Company, Inc. in the Amount of \$1,000 for the Sand Creek Near Channel Sediment Reduction Phase V Project
- 6.4 Adopt Resolution No. 2026-185; Approving the Preliminary 2027 Levy of \$41,338 and Budget for the Scott County Vermillion River Watershed Special Taxing District
- 6.5 Adopt Resolution No. 2026-192; Approving the 2027 Final Levy of \$40,000 for the Cedar Lake Improvement District
- 6.6 Adopt Resolution No. 2026-197; Approving a 1-Day Temporary On-Sale Liquor License for Scott Carver Agriculture Society in St. Lawrence Township
- 6.7 Adopt Resolution No. 2026-198; Authorizing Entering an Amendment to the Agreement with NaphCare, Inc. for a Correctional Electronic Health Records
- 6.8 Adopt Resolution No. 2026-199; Authorizing Entering an Agreement with DSI/Dick's Sanitation Inc. for Trash, Waste, and Recycling Services

- 6.9 Adopt Resolution No. 2026-200; Approve Acquisition of Real Property at 1400 Blue Heron Trail, Shakopee, Minnesota
- 6.10 Adopt Resolution No. 2026-203; Approving the Three-Way (County, Township & Developer) Development Agreement for Sutton West Plat in Section 26 of Sand Creek Township
- 6.11 Adopt Resolution No. 2026-204; Approving a 2027 Budget of \$22,281,071 and Payable Tax Levy of \$5,856,816 for the Scott County Community Development Agency and Certifying the Same to the County Auditor
- 6.12 Adopt Resolution No. 2026-205; Set a Public Hearing for October 20, 2026, at 9:30 a.m. to Receive Comments on the Draft 2027-2037 Scott Watershed Management Plan
- 6.13 Adopt Resolution No. 2026-206; Approving Benefit Plans, Providers, County Contributions, and Employee Costs for Insurance Benefits for Eligible Employees, Dependents, and Participants for Calendar Year 2027
- 6.14 Adopt Resolution No. 2026-207; Authorizing Entering into an Agreement with Metropolitan Council for Expanded Transit Service Hours
- 6.15 Adopt Resolution No. 2026-208; Approving a Property Tax Abatement and Favorably Recommending Abatement of Prior-Year Taxes for McCue Family Limited Partnership Located Within the City of Belle Plaine
- 6.16 Adopt Resolution No. 2026-210; Authorizing a Budget Amendment and Entering Attachment No. 3 to the Scott County Community Development Agency Housing Trust Fund Master Agreement
- 6.17 Adopt Resolution No. 2026-214; Authorizing Application for a Public Safety and Mental Health Initiative Grant, and if Awarded, Accepting the Grant, and Entering into an Agreement with the Bureau of Justice Assistance
- 6.18 Adopt Resolution No. 2026-215; Authorizing Entering a Contract with Park Construction Company for the Valley View Drive Paving Project
- 6.19 Approve Record of Disbursements and Approve Claims
- 6.20 Approve Payroll Processing of Personnel Actions

(7) INNOVATION: We will take informed risks to deliver services more effectively and will learn from our successes and failures

- 7.1 Receive Information on Scott County Delivers Topic: Community Engagement and Volunteers

(8) CUSTOMER SERVICE: We will deliver government services in a respectful, responsive, and solution-oriented manner

- 8.1 Conduct a Public Hearing to Receive Public Comment on, and Adoption of, Resolution No. 2026-196; Approving the Application for an On-Off Sale Combined Intoxicating Liquor License for Union Hill Roadside Tavern, L.L.C. in Belle Plaine Township

(9) STEWARDSHIP: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

- 9.1 Adopt Resolution No. 2026-194; Establishing a Maximum Proposed Levy of \$112,208,059 Less \$7,957,665 Certified Property Tax Aids for a Net Levy of \$104,250,394 for the Purpose of Preparing the 2027 Proposed Property Tax Statements.

(10) Committee Reports and Commissioner Updates

(11) County Administrator Update

(12) Recess for Attorney/Client Meeting

(13) Adjourn

Workshop: Following the meeting, the Commissioners will meet in a Workshop setting regarding:

- McMahon Lake Assessment
- McMahon Lake Update
- Aggregate Assessing Across Jurisdictional Borders
- Commissioner Round Robin

Upcoming Meetings

- | | | |
|---------------------------|---------|----------------------------|
| Tuesday, October 6, 2026 | 9:00 am | Board Meeting and Workshop |
| Tuesday, October 13, 2026 | 8:00 am | Board Workshop |

**Lezlie A. Vermillion
County Administrator
(952) 496-8100**



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
September 1, 2026**

(1) Convene County Board

The Board of Commissioners, in and for the County of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 9:01 a.m. The following members were present: Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Brennan, Commissioner Beer, and Commissioner Ulrich. Commissioner Ulrich presided.

The following were also in attendance:

1. Lezlie Vermillion, County Administrator
2. Jeanne Andersen, Senior Attorney
3. Barb Dahl, Health and Human Services Director
4. Brad Davis, Physical Development Director
5. Jake Grussing, Transformation & Enterprise Services Director
6. Suzanne Arntson, Deputy Health & Human Services Director
7. Nikki Hallberg, Child and Family Services Director
8. Brittani Lane, Aging and Disability Services Director
9. Tracy Cervenka, Business Operations Manager
10. Lisa Kohner, Public Affairs Coordinator
11. Stephanie Walter, Corrections Officer
12. Vang Lee, Corrections Officer
13. Briana Thomas, Social Worker I
14. Alexander Guevara, Corrections Officer
15. Alyssa Erdall, Social Work Supervisor
16. Sydney Voorhees, Child Protection Worker
17. Jewels Carlson, Social Worker I
18. Bob Hunter, Business Info/Systems Specialist
19. Javette Banks, Eligibility Specialist
20. Molly Marshall, Facility Probation Officer
21. Michelle Hesse, Deputy Clerk to the Board

Guests:

1. Lloyd Erbaugh, Prior Lake
2. Charlene Burck, Prior Lake
3. Kate Cravens, Scott County
4. Rachel Bryant, Shakopee
5. Pamela Lehan, Prior Lake
6. Judy Dunbar, Shakopee
7. Sharlene James-Whited, Shakopee
8. Catherine Harrison, We Choose Us
9. Ace High, UnidosMN

(2) Amendments to the Agenda

There were no amendments to the Agenda.

(3) Approve Minutes

August 18, 2026 Board Meeting Minutes

On a motion by Commissioner Brennan, seconded by Commissioner Wolf, the August 18, 2026 minutes were approved unanimously.

(4) New Employees

The following new employees introduced themselves and were welcomed to Scott County:

- Stephanie Walter, Corrections Officer
- Vang Lee, Corrections Officer
- Briana Thomas, Social Worker I
- Alexander Guevara, Corrections Officer
- Alyssa Erdall, Social Work Supervisor
- Sydney Voorhees, Child Protection Worker
- Jewels Carlson, Social Worker I
- Bob Hunter, Business Info/Systems Specialist
- Javette Banks, Eligibility Specialist
- Molly Marshall, Facility Probation Officer

(5) Recognition of Interested Citizens

Rachel Bryant, 1906 Cardinal Drive, Shakopee

Ms. Bryant addressed the Board on the topic of voter integrity.

Kate Cravens, District 2

Ms. Cravens addressed the Board regarding the freedom to vote pledge.

Pamela Lehan, Prior Lake

Ms. Lehan addressed the Board regarding voting rights.

Sharlene James Whited District 3

Ms. James Whited spoke in support of the freedom to vote election pledge and provided a copy of the pledge, which was added to the record.

Lloyd Erbaugh, Prior Lake

Mr. Erbaugh extended an invitation to the upcoming Mental Health Local Advisory Council Candidate Forum.

Judy Dunbar, Shakopee

Ms. Dunbar expressed concern regarding the safety of elections and Election Judges.

The Commissioners commented that County Commissioners are non-partisan and take an oath of office to uphold the Constitution of the State of Minnesota and the United States of America. By taking and upholding these oaths, the Commissioners have already committed to supporting free and fair elections.

(6) Consent Agenda

- 6.1 Adopt Resolution No. 2026-178; Authorizing Final Payment to OMG Midwest Inc. dba Minnesota Paving & Materials for the 2024 Paving Preservation Program - Bid Package B
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.2 Adopt Resolution No. 2026-184; Setting a Public Hearing for September 15, 2026, at 10:00 a.m. to Receive Public Comment on an On-Off Sale Combined Intoxicating Liquor License for Union Hill Roadside Tavern L.L.C. in Belle Plaine Township
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.3 Adopt Resolution No. 2026-186; Authorizing Application for a Safe and Secure Courthouse Initiative Grant and, if Awarded, Accepting the Grant and Entering into an Agreement with the Minnesota Judicial Branch State Court Administrators Office
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.4 Adopt Resolution No. 2026-188; Approving a Conditional Use Permit For a 150-foot Monopole Wireless Communications Tower (The Towers, LLC., Applicant & Joseph W. & Gloria J. Hentges, Property Owners)
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.5 Adopt Resolution No. 2026-189; Approving an Interim Use Permit for a Detached Accessory Dwelling Unit (Bob and Bonnie Grundman, Applicants, and Robert S. Grundman and Bonita J. Grundman, Trustees of the Grundman Trust, Property Owner)
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.6 Adopt Resolution No. 2026-190; Authorizing Amending the Master Contract With CliftonLarsonAllen, LLP and Entering Attachment 2, for Independent Auditing Services
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.7 Adopt Resolution No. 2026-191; Delegating Administration of Tax-Forfeited Land to the County Auditor and Approving the Sale of Tax Forfeited Land Through Online Auctions
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.8 Adopt Resolution No. 2026-193; Approving a Precious Metal Dealer License for Premier Gold Silver and Coin Association, LLC
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.
- 6.9 Adopt Resolution No. 2026-195; Authorizing the Closure of the Scott County Library Branches for a Staff Development Opportunity on Friday, September 18, 2026
Motion by Commissioner Brennan, seconded by Commissioner Wolf. The motion carried unanimously. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference.

6.10 Approve Payroll Processing of Personnel Actions

On the recommendation of the County Administrator, Commissioner Brennan moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with the provisions of Minn. Stat. §§375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Jacqueline Frechette, Intermittent (34% FTE) Facility Probation Officer - Unclassified, Health and Human Services Division, effective 7/27/2026.
2. Separation of employment for Amy Crary, FT Probationary Corrections Officer, County Sheriff's Office, effective 7/31/2026.
3. Separation of employment for Nicholas Allbee, Intermittent (34% FTE) Election Assistant - Unclassified, Community Services Division, effective 8/13/2026.
4. Separation of employment for Joseph Dahl, FT Temporary Finance Assistant - Unclassified, Office of Management and Budget, effective 8/14/2026.
5. Separation of employment for Jacob Schaller, FT Corrections Officer, County Sheriff's Office, effective 8/17/2026.
6. Separation of employment for Laura Doehling, intermittent (34% FTE) Library Aide - Unclassified, Transformation and Enterprise Services Division, effective 8/21/2026.
7. Separation of employment for Mohamed Alinur, FT Management Analyst, Health and Human Services Division, effective 8/21/2026.
8. Separation of employment for Marietta McLeod, PT (55% FTE) Library Associate, Transformation and Enterprise Services Division, effective 9/10/2026.
9. FT Probationary employment of Alyssa Erdall, Social Work Supervisor, Health and Human Services Division, effective 8/24/2026.
10. FT Probationary employment of Bob Hunter, Business Information Systems Specialist, Health and Human Services Division, effective 8/24/2026.
11. FT Probationary employment of Jewels Carlson, Social Worker I, Health and Human Services Division, effective 8/24/2026.
12. FT Probationary employment of Sydney Voorhees, Child Protection Worker, Health and Human Services Division, effective 8/24/2026.
13. FT Probationary employment of Hailey McClellan, Eligibility Specialist, Health and Human Services Division, effective 9/8/2026.
14. Promotion for Shan Jasinski, Child Support Officer to FT Probationary Child Support Officer Lead Worker, Health and Human Services Division, effective 8/10/2026.
15. Promotion for Brenna Thom, FT Case Aide to FT Probationary Child Support Officer, Health and Human Services Division, effective 9/8/2026.
16. Promotion for Mackenzie Schmitz, FT Case Aide to FT Probationary Child Support Officer, Health and Human Services Division, effective 9/8/2026.
17. Promotion for Margaret Lade, FT Eligibility Specialist to FT Probationary Eligibility Specialist Lead, Health and Human Services Division, effective 9/21/2026.

The motion carried unanimously.

(7) Committee Reports and Commissioner Updates

Commissioners reported on meetings and other events they attended. Please see archived livestreaming of the board meeting for full commissioner reports at: <https://www.scottcountymn.gov/1971/County-Board-Agendas-Minutes>

(8) County Administrator Update

County Administrator Lezlie Vermillion provided updates.

(9) Recess for Attorney/Client Meeting

There was no need to recess for an attorney/client meeting.

(10) Adjourn

Chair Ulrich noted that following the meeting, the Commissioners will meet in a workshop setting to receive updates on:

- Legislative Platform Draft
- Capital Improvement Plan
- Commissioner Round Robin

On a motion by Commissioner Beer, seconded by Commissioner Wolf, the meeting adjourned at 9:48 a.m.

County Board Chair

**Clerk to the Board/County
Administrator**

Deputy Clerk to the Board



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
5.1

Department Information

ORIGINATING DIVISION/DEPARTMENT:

TES - Administration

PRESENTER(S):**PROJECT:**

Agenda Item Details

AGENDA ITEM TYPE:

Non-Consent

TIME REQUESTED:**ACTION REQUESTED:**

Receive an Informational Legislative Update from the Minnesota Inter-County Association (MICA)

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complementary, aligned, and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance

Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

BACKGROUND/JUSTIFICATION:**BUDGET AMENDMENT:**

No

FUNDING DESCRIPTION:**ATTACHMENTS:**

1. 2026 MICA presentation Scott

Action

ACTION TAKEN:**MOTION/SECOND/VOTE:****DEPUTY CLERK:**



2026 MICA Briefing
Scott County – September 15, 2026
Nathan Jesson, Executive Director



Who We Are

- Voluntary organization of 17 of Minnesota's most populated counties outside of Hennepin and Ramsey
- We work on statewide issues to solve common problems for our membership
- Produce and share high quality information on issues of concern to our members and their residents

Personnel at the Capitol

- Nathan Jesson-Executive Director, Covers tax and general government issues
- Nancy Silesky-Covers health and human services
- Amber Backhaus-Covers transportation and capital investment
- Rachel Sosnowchik-Covers environment
- Emilio Lamba-Informational resource on corrections & public safety, also represents AMC



Our work

- At the capitol every day during session, making connections at the capitol and at the county level
- Weekly updates from the capitol
- Regular board and policy committee meetings
- Annual legislative forum
- Provide analytical lens at the capitol and to county officials
- Property tax comparisons, levy data, economic forecast breakdowns

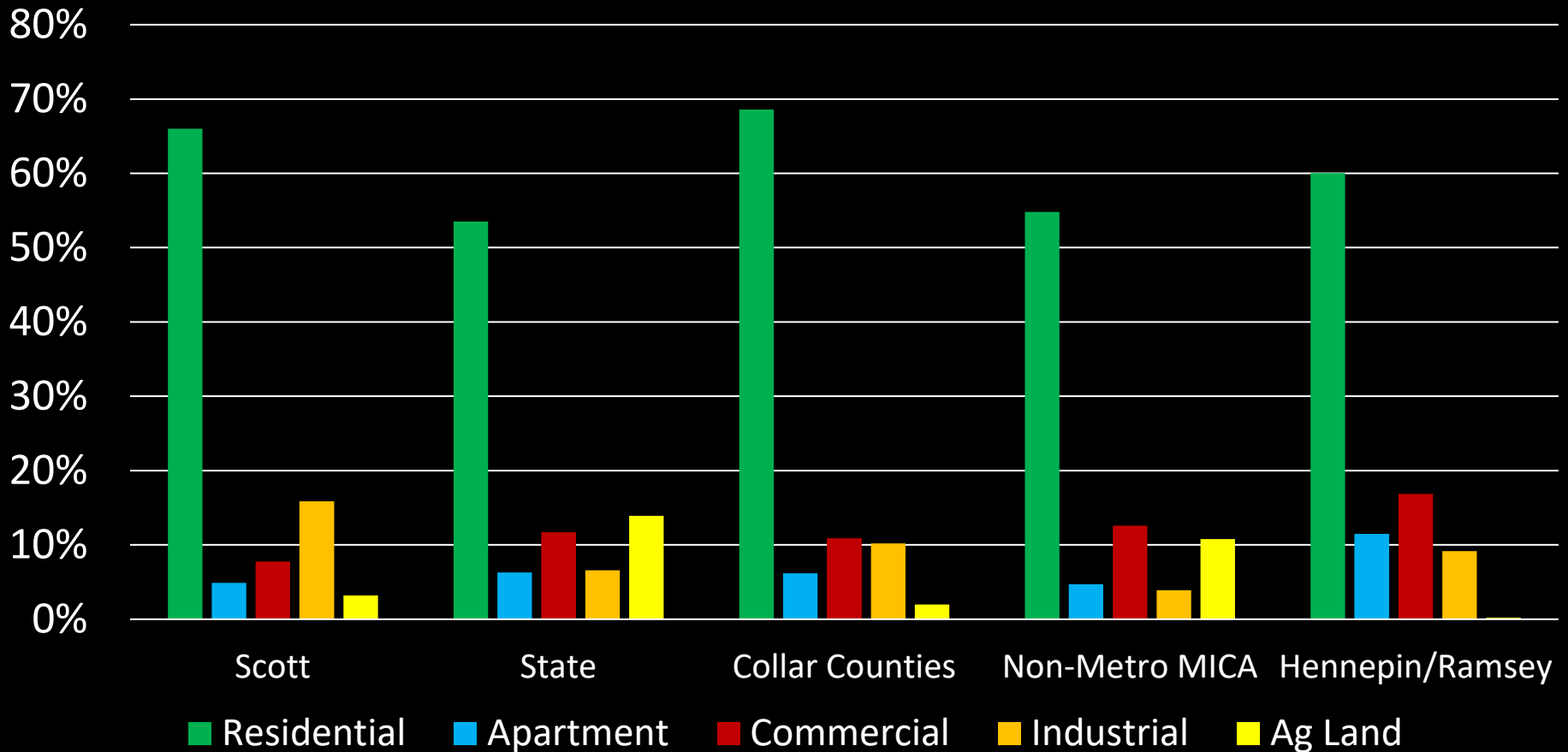
Value MICA provides

- Small enough to be quick and responsive
- Provide avenues for connection and comparison between similar county members at the staff level
- Every MICA county has two representatives on the Board of Directors



County Specific Tax Data

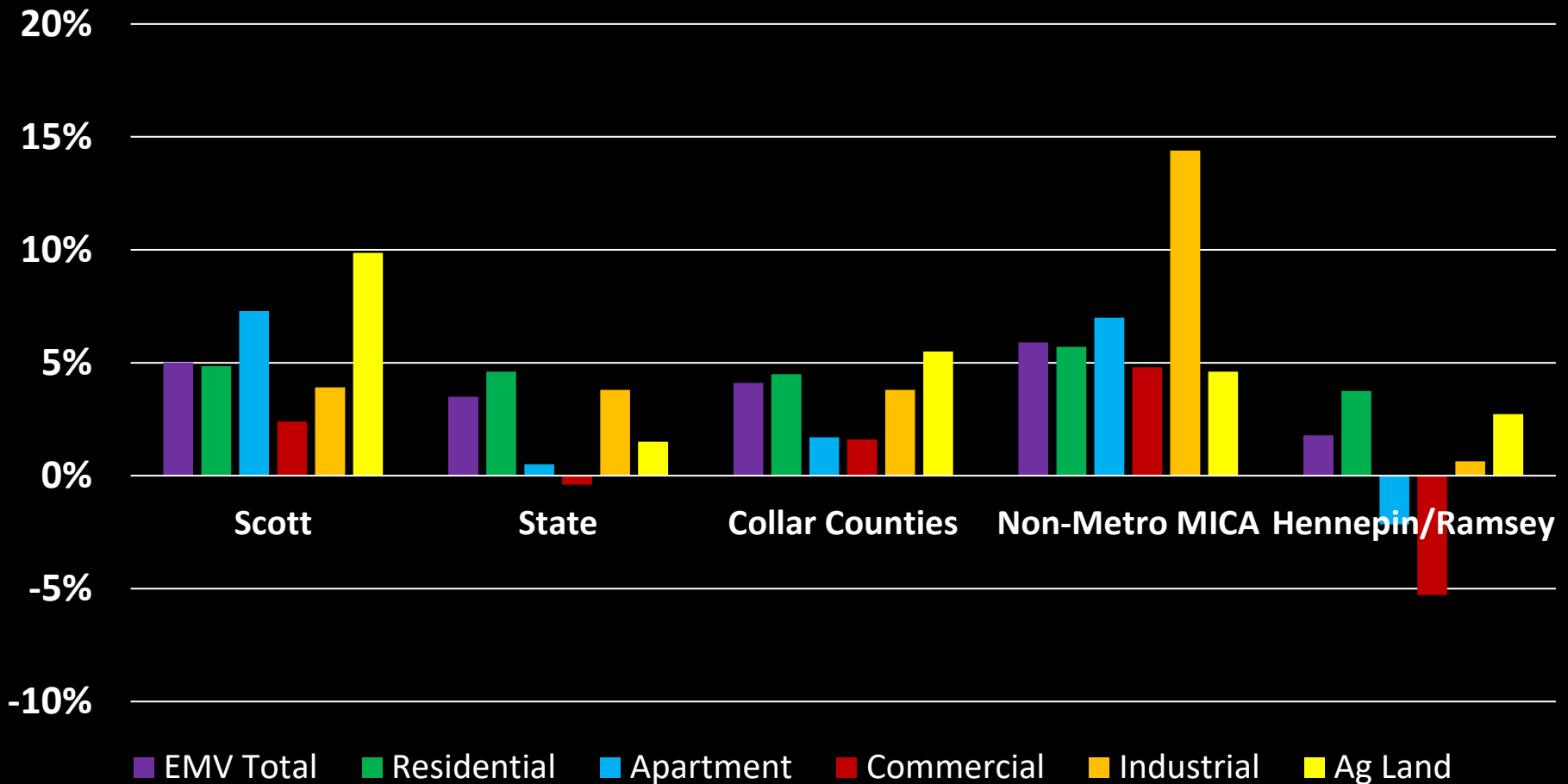
Net Tax Capacity % Comparison





County Specific Tax Data

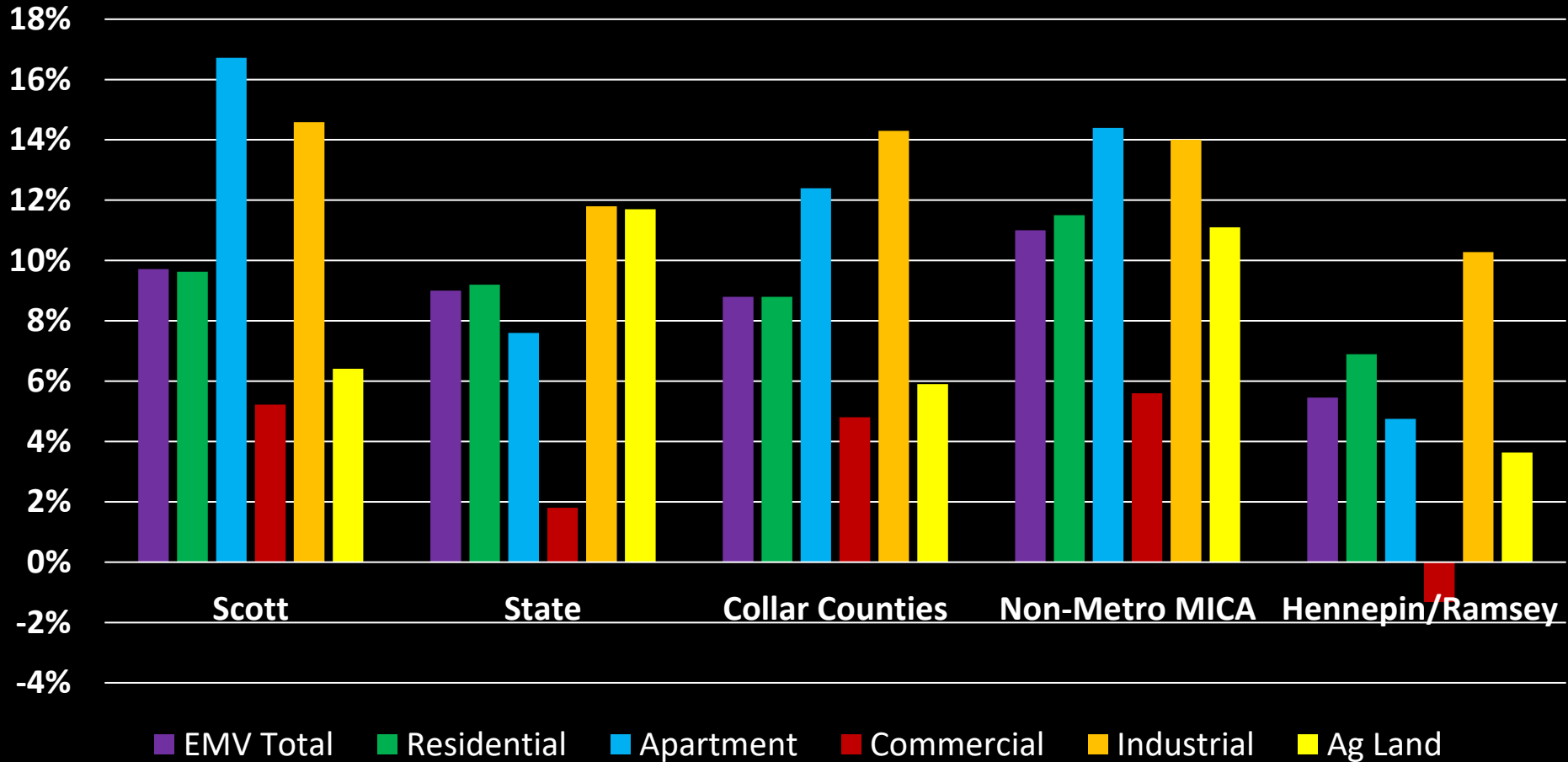
2026 Estimated Market Value Growth Comparison



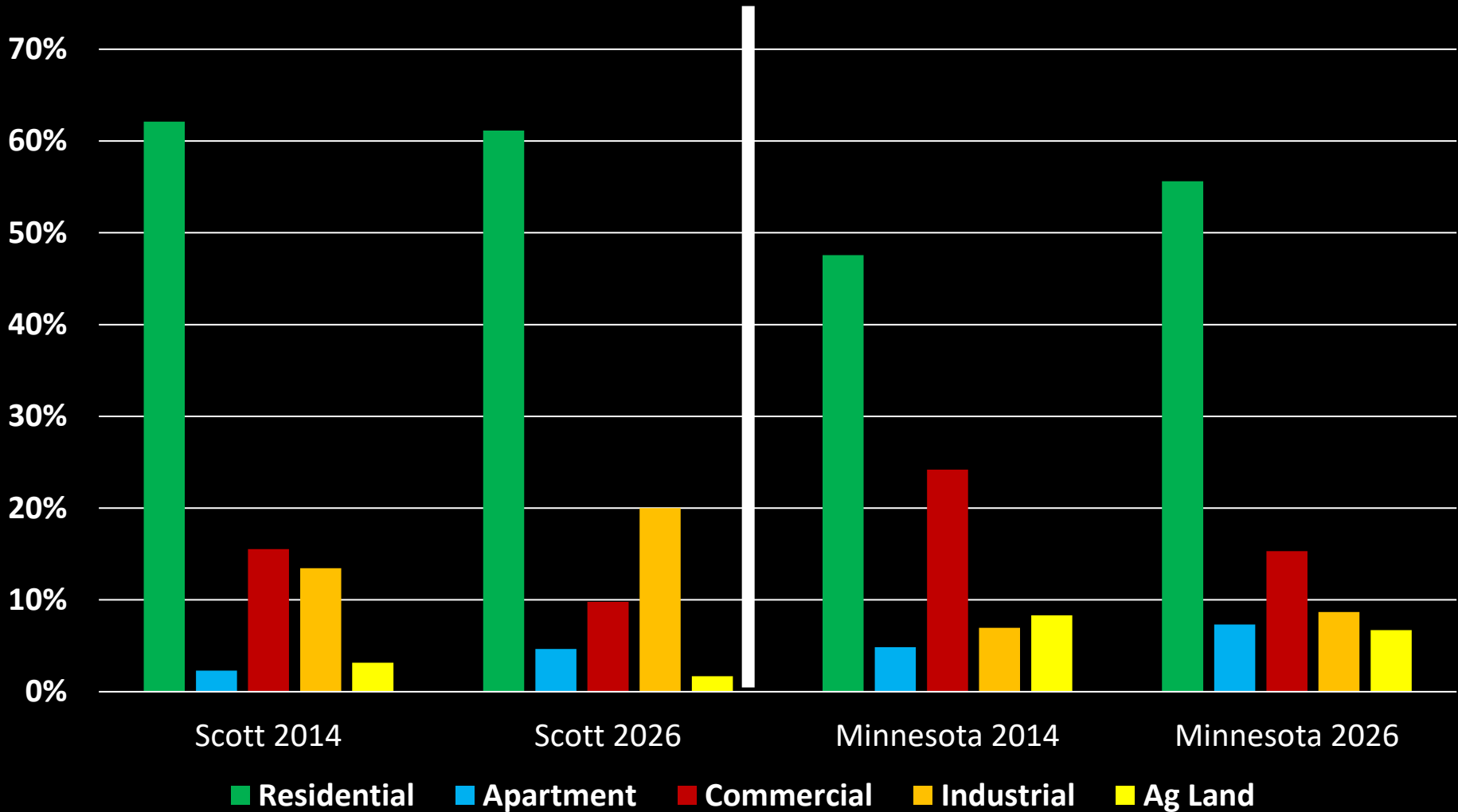


County Specific Tax Data

Average Annual EMV Change since 2021



MICA Net Share of Property Taxes Paid



Work Groups and Task Forces

Human Services Systems Modernization Advisory Group

- Oversees IT modernization spending that was approved in 2026
- Has county and state agency representatives
- First meeting was 9/14

Duty Disability Work Group

- Started meeting in June to try to come to resolution on how to treat and pay for duty disability benefits
- Legislators and public employee and employer groups serve on the working group
- Unless a funding source is identified, this benefit will shift to an unfunded mandate

Property Tax Task Force

- A property tax task force was approved by both the House and Senate but not included in the final bill that became law
- The Department of Revenue is facilitating a task force that will issue a report in December



Transportation

POST 2026 SESSION | Funding Opportunities

Local Road Improvement Program

\$50M general obligation bonds (\$3M for townships)

Application Timeline: Tuesday, September 1 – Wednesday, November 25

Unfunded 2025 Applications: Simplified resubmittal process for 2026

TBD: Split between county/MSA/non-state aid awardees; 7-county vs. Greater MN



Transportation

2027 SESSION | What's on the Horizon

WATCH

Attacks on Transportation Funds

The state's estimated budget deficit makes funds statutorily dedicated to transportation (like the sales tax on auto parts) an easy target for balancing the budget. Additionally, many legislators are calling for the 2023 tab fee increases to be permanently reduced.

UNRESOLVED

GHG Transportation Offset & Mitigation Program

There are still many questions surrounding implementation of this program, and it's likely the portfolio assessment deadline (Aug 1, 2027) is not going to be met, putting highway expansion and interchange projects in limbo.

⚠ If Democrats regain full control in 2027, expect new conditions on road/bridge projects and funding shifts toward transit.

LIKELY TO RETURN

Transit Planning Reform

'Transit for a Resilient Metro' (HF4449) — which favors transit expansion in Hennepin and Ramsey and would penalize road authorities by redirecting metro sales tax revenues — did not advance, but the author and Co-Chair Tabke remain committed to pursuing it in 2027.

LIKELY TO RETURN

Highway Expansion Restrictions

Bills stipulating highway expansion projects have 60-year maintenance plans (HF3728), new project development processes (HF3740), and purpose/need statements (HF4531) did not advance but are expected to return if the DFL regains full control.



Health and Human Services

SNAP

Counties will be paying an increased share – due to recent action at the federal level.
Administrative costs: Minnesota is one of only three states where counties are responsible for a portion of administrative costs

2026 Legislature appropriated \$10.7 million in one-time funding:

- Allocated to counties based on their proportional share of SNAP administrative costs
- Effective October 1, 2026, the county share will be increased from 50% to 75% due to federal law.
 - Estimated at \$35 million/annually.

Benefit Share: Effective July 1, 2027, the federal government is requiring states to pick up a % of the benefit:

- Ranges from 5-15% of the benefit cost - depending on payment error rate.
- Estimated at \$138 million annually to counties statewide
- Efforts in progress to delay implementation date, would require federal law change



Health and Human Services

Minnesota African American Family Preservation and Child Welfare Disproportionality Act (MAAFPCWDA)

The 2026 Legislature appropriated one-time funding of \$15 million (FY27) to address county implementation costs.

- Each county will receive a minimum of \$100,000 based on an existing statutory formula:
 - 50% based on the child population residing in the county
 - 25% based on the number of screened-in reports of child maltreatment
 - 25% based on the number of open child protection case management cases in the county

No 2026 funding related to MAAFPCWDA for Department of Children, Youth and Families (DCYF) was approved:

- The case review process was delayed until July 1, 2027
- The working group expires December 31, 2026.
- Remains an issue MICA will push on at the capitol in 2027



Health and Human Services

Long-Term Services and Supports (LTSS)

The 2025 Legislature established an LTSS advisory task force to identify areas in which to reduce cost growth:

- Counties and providers are charged with finding \$178 million in savings by July 1, 2027.
- Large task force; includes 2 members from MICA, AMC, and MACSSA, along with providers and consumers/family members. Started their work in September 2025; report is due on December 1, 2026.

2026 Legislature did book savings in the LTSS area, but counties and providers were not given credit:

- LTSS Loan Program Reduction: Savings: (\$65.2m) (FY26-27); (\$5.6m) (FY28-29)
- Disability Waivers: modifications for homes and vehicles
- Replaced \$40,000 annual limit with \$40,000 every three years

Without legislative action on to book LTSS savings, counties are facing another cost shift on July 1, 2027.



Key issues, themes in 2027 will build on work in 2026

- Defend Waste to Energy (WTE)
- Push for increased SCORE grant funding
- Battery and electronic waste product stewardship
- Protect packaging and paper extended producer responsibility (EPR) program
- Bonding money for construction and demolition landfill transition costs
- Ensure Clean Water Fund appropriations align with Clean Water Council recommendations



State Budget Picture

End of 2026 Session Budget Picture	26-27	28-29
General Fund Revenue	\$67,047	\$70,219
General Fund Spending	\$71,122	\$72,405
(\$ in millions, not factoring in inflation)		

- State continues to roll over previous surpluses to cover existing structural imbalance between spending and revenue
- Budget reserve remains strong at \$3.421 billion, grows depending on size of state budget and revenue volatility factors
- Fiscal year 2026 revenues closed \$248 million above forecast, but largely due to timing of payments that will balance out over the next nine months
- Near term US economic outlook weaker than it was earlier this year
- Next economic forecast released first week of December

- Retirements having an impact on many committees
- Election on November 3
- Legislature comes back January 12
- MICA in the midst of setting its 2027 legislative priorities
- We will continue to push back against looming cost shifts and unfunded mandates





MINNESOTA
INTER-COUNTY ASSOCIATION

Contact Us

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Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.1

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Physical Development/Program Delivery (Planning)

PRESENTER(S):

Brad Davis x8654

PROJECT:

Master Agreements for Consulting Services

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:

NA

ACTION REQUESTED:

Adopt Resolution No. 2026-176; Authorizing Entering into Master Professional Service Agreements for Various As-Needed Consulting Services

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-176; Authorizing Entering into Master Professional Service Agreements for Various As-Needed Consulting Services.

The Physical Development Division has successfully used master agreements with multiple consultants to provide an array of consulting services in areas such as construction inspection and surveying, design and engineering, traffic engineering, landscape architecture, environmental services, right-of-way, water and natural resources, planning and outreach. The current master agreements expire on December 31, 2026.

The master agreement establishes the framework for providing services related to upcoming transportation, natural/water resources, environmental, and parks projects, should such services be needed on a project-by-project basis. The master agreements do not guarantee the consultant a specific amount of compensation overall and the County only pays for actual work requested through an attachment.

The master agreements set out standard terms and conditions for work by each consultant. When work is needed, an attachment/work order is created that details the specific tasks to be completed, along with the "not to exceed" amount. Should an attachment/work order exceed one hundred thousand dollars (\$100,000), it would be brought to the County Board for approval per County policy. Having the flexibility to request services through an attachment/work order, under the terms laid out in a master agreement, saves time when the need for services arises, while also reducing risk to the County.

These master agreements establish a streamlined process that allows staff and consultants to contract for work determined to be needed on a project, through an attachment/work order process. The agreement does not guarantee work and any attachment/work order written must be part of the approved operating or capital budget. Master agreements would be effective from January 1, 2027 through December 31, 2031.

Resolution No. 2026-176, if approved, provides authority to enter into the master agreement for the following professional services:

Construction Inspections and Surveying

1. Construction inspections
2. Land and construction surveying
3. Construction materials testing and inspection

Design, Engineering, Landscape Architecture

1. Preliminary and final design engineering
2. Geotechnical engineering
3. Structural design, engineering and inspections
4. Utilities design engineering
5. Site planning and land development services
6. Parks and trails facilities, amenities and infrastructure design
7. Architectural design
8. Expert testimony
9. Roadway preliminary and final design, load rating and bridge inspection

Environmental Services

1. Environmental compliance, investigation and remediation
2. Environmental studies and documentation
3. Noise monitoring and modeling analysis
4. Air quality analysis
5. Cultural and historical resource inventories and documentation
6. Landscape restoration
7. Sustainability and climate resiliency

Water and Natural Resources

1. Water resources engineering and stormwater design, modeling, and analysis
2. Wetland delineation
3. Ecological restoration design and management
4. Water, natural and biological resource studies, data collection, and monitoring
5. Watershed management planning
6. Grant writing and funding
7. Public outreach and stakeholder engagement
8. Visualizations
9. Project pro formas
10. Web and graphic design
11. Marketing, communications and community liaison

Planning and Outreach

1. Transportation, transit service, parks and trails, and natural resource planning, studies, inventories and documentation
2. Grant writing and funding
3. Public outreach and stakeholder engagement
4. Visualizations
5. Project pro formas
6. Web and graphic design
7. Marketing, communications and community liaison

Right of Way

1. Appraisals
2. Direct purchases
3. Relocation services

Traffic Engineering

1. Roadway and intersection capacity and safety analyses
2. Intersection and/or corridor operations analyses and design
3. Signal and corridor timing and optimization
4. Intelligent Transportation Services (ITS), lighting and signal design
5. Pavement marking and signing
6. Travel demand model forecasting
7. Traffic counts

Actual expenditures will be funded from a Board-approved funding source. The following firms are recommended for master agreements based on previous work experience and different work team strengths:

- 106 Group Ltd.
- Action Research
- Advanced Engineering and Environmental Services, LLC (AE2S)
- American Engineering Testing, Inc.
- Alliant Engineering, Incorporated
- Barr Engineering Co.
- Bolton & Menk, Inc.
- Braun Intertec Corporation
- DeYoung Consulting Services, LLC
- EAPC Architects Engineers
- Erickson Engineering Company, LLC
- Foster Appraisal
- Fugro USA Land, Inc.
- Great River Greening
- Henning Professional Services, Inc.
- Houston Engineering, Inc.
- Integra Realty Resources
- Inter-Fluve, Inc.
- Kelly Lindstrom Appraisal
- Kimley-Horn and Associates, Inc.
- LHB, Inc.
- McMonigal Architects, LLC
- Midwest Wetland Improvements LLC
- Miller Dunwiddie Architecture, Inc.
- Moore Engineering, Inc.
- Mount Hood Environmental, LLC
- Native Resource Preservation
- Oertel Architects
- Patchin Messner Appraisals, Inc.
- PLM Lake & Land Management
- Professional Engineering Services, Ltd.
- Rock Leaf Water Environmental LLC
- Short-Elliott-Hendrickson, Incorporated
- SRF Consulting Group, Inc.
- Stonebrooke Engineering, Inc.
- Studio Lola
- Terracon Consultants, Inc.
- TKDA
- Waterfront Restoration, LLC
- WSB & Associates, Inc.

• Young Environmental Consulting Group LLC
BUDGET AMENDMENT: No
FUNDING DESCRIPTION:
ATTACHMENTS: None

Action

ACTION TAKEN:	MOTION/SECOND/VOTE:	DEPUTY CLERK:
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**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-176

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-176; AUTHORIZING ENTERING INTO MASTER PROFESSIONAL SERVICE
AGREEMENTS FOR VARIOUS AS-NEEDED CONSULTING SERVICES**

WHEREAS, Scott County has successfully used a master agreement approach with multiple consultants to provide an array of consulting services, as needed, upon a work order request from the County; and

WHEREAS, having the flexibility to request specific services through an attachment/work order, under the terms of a master agreement, saves time when the need for services arises, while reducing risk to the County; and

WHEREAS, the County seeks to continue this practice; and

WHEREAS, any attachment/work orders that exceed one hundred thousand dollars and no cents (\$100,000.00) will be brought to the County Board for approval; and

WHEREAS, the term for each master agreement will begin January 1, 2027, and end December 31, 2031; and

WHEREAS, the actual expenditures, if utilized, will be funded from a Board-approved funding source; and

WHEREAS, staff recommends master agreements with the following consultants based upon previous work experience and work team strengths:

- 106 Group Ltd.
- Action Research
- Advanced Engineering and Environmental Services, LLC (AE2S)
- American Engineering Testing, Inc.
- Alliant Engineering, Incorporated
- Barr Engineering Co.
- Bolton & Menk, Inc.
- Braun Intertec Corporation
- DeYoung Consulting Services, LLC
- EAPC Architects Engineers
- Erickson Engineering Company, LLC
- Foster Appraisal
- Fugro USA Land, Inc.
- Great River Greening
- Henning Professional Services, Inc.
- Houston Engineering, Inc.
- Integra Realty Resources
- Inter-Fluve, Inc.
- Kelly Lindstrom Appraisal
- Kimley-Horn and Associates, Inc.
- LHB, Inc.
- McMonigal Architects, LLC
- Midwest Wetland Improvements LLC
- Miller Dunwiddie Architecture, Inc.

- Moore Engineering, Inc.
- Mount Hood Environmental, LLC
- Native Resource Preservation
- Oertel Architects
- Patchin Messner Appraisals, Inc.
- PLM Lake & Land Management
- Professional Engineering Services, Ltd.
- Rock Leaf Water Environmental LLC
- Short-Elliott-Hendrickson, Incorporated
- SRF Consulting Group, Inc.
- Stonebrooke Engineering, Inc.
- Studio Lola
- Terracon Consultants, Inc.
- TKDA
- Waterfront Restoration, LLC
- WSB & Associates, Inc.
- Young Environmental Consulting Group LLC

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that it authorizes entering into master agreements with the consultants as set out above.

BE IT FINALLY RESOLVED the County Administrator is authorized to execute the agreements on behalf of the County, subject to approval by the County Attorney's Office as to form.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, on _____.

_____ County Administrator

_____ Administrator's Designee



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.2

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Physical Development/Natural Resources

PRESENTER(S):

Vanessa Strong x8345

PROJECT:

2027 SWMO Preliminary Levy

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:

10 minutes

ACTION REQUESTED:

Adopt Resolution No.2026-182; Approving the 2027 Preliminary Levy of \$1,591,200 for Scott Watershed Management Organization Special Taxing District

ORGANIZATIONAL VALUES:

Communication: We will always be clear about what we're doing and why we're doing it

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-182; Approving the 2027 Preliminary Levy of \$1,591,200 for Scott Watershed Management Organization Special Taxing District.

To meet existing grant obligations, implement the Watershed Management Plan on schedule, and maintain some basic service levels, staff are recommending a preliminary levy increase of 4% which would set the 2027 levy at \$1,591,200 and draft budget of \$1,951,094.

The proposed levy increase of 4% is aligned with the increase identified in the draft Watershed Management Plan. It is lower than the Vermillion River Watershed JPO preliminary levy increase of 5.12%. The proposed 2027 levy is \$1,591,200 compared to the 2026 levy of \$1,530,000 (an increase of \$61,200).

Tax impact: Tax impact is a better reflection of how the proposed levy will affect landowners. Tax Rate is a decrease of 0.006% (0.892% to 0.886%). The Scott Watershed Management Organization tax rate has continued to decrease over the past 5 years and remains below the target of 1%. In 2027, the average taxpayer would see an increase of \$1.03 (\$41.99 to \$43.02) compared to the 2026 average tax decrease of \$0.27.

Preliminary levies for special taxing districts need to be certified by September 30. In December, staff will request board action to approve the 2027 Scott Watershed Management Organization Final Levy and Budget to be consistent in timing with the County budget approval process.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:

This resolution sets the 2027 preliminary levy for the SWMO Special Taxing District

ATTACHMENTS:

1. SWMO Preliminary Levy Budget Draft 2027

Action

ACTION TAKEN:**MOTION/SECOND/VOTE:****DEPUTY CLERK:**

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-182

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-182; APPROVING THE 2027 PRELIMINARY LEVY OF \$1,591,200 FOR THE
SCOTT WATERSHED MANAGEMENT ORGANIZATION SPECIAL TAXING DISTRICT**

WHEREAS, the Scott County Board of Commissioners established a special taxing district for the Scott Watershed Management Organization (WMO) funding pursuant to Minn. Stat. §103B.245; and

WHEREAS, the WMO has levy authority under Minn. Stat. §§103B.241 and 103B.251; and

WHEREAS, the Scott County Board acting under its authority as the Scott WMO has determined a preliminary levy of \$1,591,200 for calendar year 2027; and

WHEREAS, the preliminary levy and draft budget are necessary to provide for administration/general operations and watershed plan implementation, in order to carry out the programs of special benefit to the Scott WMO area for 2027.

NOW THEREFORE BE IT RESOLVED by the Scott County Board, that the preliminary levy for the Scott WMO special taxing district shall be set at \$1,591,200 for taxes payable in 2027.

BE IT FINALLY RESOLVED that the Scott WMO Administrator is directed to file a certified copy of the Resolution with the Scott County Auditor and Chief Financial Officer and the County Auditor is requested to prepare the 2027 Proposed Tax Notices and distribute the same.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, on _____.

County Administrator

Administrator's Designee

Scott WMO 2027 Preliminary Levy & Budget			
	FINAL 2025	FINAL 2026	DRAFT 2027
Local Water Planning Grant	\$ 8,094.00	\$ 8,094.00	\$ 8,094.00
Interest Income	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Property Taxes WMO	\$ 1,500,000.00	\$ 1,530,000.00	\$ 1,591,200.00
BWSR WBIF FY27			\$ 170,000.00
BWSR WBIF FY20-21	\$ 100,000.00	\$ 32,550.00	
BWSR WBIF FY24-25 TACS	\$ 30,000.00	\$ 6,000.00	\$ 128,800.00
BWSR WBIF FY24-25 other activities (non-TACS)	\$ 126,500.00	\$ 75,000.00	
BWSR WBIF 2023-2024 (Xanadu)	\$ 337,397.00	\$ -	
NKE 2020-2023 Grant	\$ 90,000.00		
NKE 2024-2028 Grant		\$ 50,000.00	\$ 12,000.00
Bonding Bill DNR Grant 2021-2022 - McMahon outlet design			
Odowd Lake Assoc	\$ 4,439.00	\$ 4,439.00	
AIS Funding	\$ 12,000.00	\$ 12,000.00	\$ 6,000.00
Other Misc Income	\$ 5,000.00		
Project Reimbursements	\$ 3,700.00		\$ 25,000.00
Total Revenue	\$ 2,227,130.00	\$ 1,728,083.00	\$ 1,957,094.00
Administration	\$ 120,000.00	\$ 124,600.00	\$ 115,241.00
Land and Water Treatment	\$ 1,614,700.00	\$ 1,220,700.00	\$ 1,191,940.00
Monitoring and /Data Collection	\$ 53,000.00	\$ 49,000.00	\$ 118,000.00
Education/Public Outreach	\$ 156,000.00	\$ 147,000.00	\$ 115,241.00
Regulation	\$ 5,000.00	\$ 5,000.00	\$ 32,926.00
Inventory and Assessment	\$ 258,000.00	\$ 73,000.00	\$ 290,000.00
Planning	\$ 100,000.00	\$ 115,000.00	\$ 49,389.00
Coordination	\$ 50,000.00	\$ 50,000.00	\$ 65,851.00
Maintenance	\$ 11,000.00	\$ 11,000.00	\$ 32,926.00
Total Expenses	\$ 2,367,700.00	\$ 1,795,300.00	\$ 2,011,514.00
Difference Rev - Exp	\$ (140,570.00)	\$ (67,217.00)	\$ (60,420.00)



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.3

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Physical Development/Natural Resources

PRESENTER(S):

Ryan Holzer x8882

PROJECT:

Sand Creek Near Channel Phase V

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:

N/A

ACTION REQUESTED:

Adopt Resolution No. 2026-183; Authorizing Final Payment to Veit & Company, Inc. in the Amount of \$1,000 for the Sand Creek Near Channel Sediment Reduction Phase V Project

ORGANIZATIONAL VALUES:

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-183; Authorizing Final Payment to Veit & Company, Inc. in the Amount of \$1,000 for the Sand Creek Near Channel Sediment Reduction Phase V Project.

This project improved ravine stabilization utilizing construction of rock check dams to reduce erosion and sediment loading into Picha Creek, which is a tributary stream to Sand Creek. This site was identified as a high sediment producer to Sand Creek in a feasibility report completed by Inter-Fluve. Sand Creek is impaired for aquatic life, and several studies have found that it carries a high sediment load. This stabilization is designed to reduce the amount of sediment entering the creek.

All work has been satisfactorily performed and the necessary closeout documentation has been completed by the contractor. The final contract amount is \$653,598.75, which was the original bid amount. To date, \$652,598.75 has been paid to the contractor, leaving a balance of \$1,000.

This project was completed with a grant from the Minnesota Pollution Control Agency as part of a United States Environmental Protection Agency (USEPA) Section 319 Grant (Resolution 2024-273). The goal was to reduce the sediment and nutrient loading into Sand Creek.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:

Project funding was from a combination of Nine Elements grant funding from MPCA and EPA and the Scott Watershed Management Organization (WMO). The contract amount was within the amount budgeted for the project in the approved 2025 Scott WMO budget. Project costs under this contract did not to exceed \$653,598.75, which was the bid amount.

ATTACHMENTS:

None

Action

ACTION TAKEN:	MOTION/SECOND/VOTE:	DEPUTY CLERK:

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-183

Motion by Commissioner: None

Seconded by Commissioner: None

RESOLUTION NO. 2026-183; AUTHORIZING FINAL PAYMENT TO VEIT & COMPANY, INC. IN THE AMOUNT OF \$1,000 FOR THE SAND CREEK NEAR CHANNEL SEDIMENT REDUCTION PHASE V PROJECT

WHEREAS, Sand Creek is considered water quality impaired for aquatic life; and

WHEREAS, a number of studies have found that Sand Creek carries a high sediment load; and

WHEREAS, a feasibility study regarding the sources and solutions to the sediment loading has been completed along with the engineering design for the project; and

WHEREAS, the Scott Watershed Management Organization (WMO) received funding for the construction of a stabilization of a near channel sediment source from the Minnesota Pollution Control Agency and Environmental Protection agency as part of Nine Elements Grant Funding; and

WHEREAS, the cost was included with the approved Scott WMO Special Taxing District budget for 2025; and

WHEREAS, the project consisted of streambank stabilization on Sand Creek; and

WHEREAS, Veit & Comany, Inc. was awarded the contract to complete the work; and

WHEREAS, all work has been satisfactorily performed and the necessary closeout documentation has been completed by the contractor; and

WHEREAS, the final contract amount is \$653,598.75, which is the same amount as the original bid and to date, \$652,598.75 has been paid to the contractor, leaving a balance of \$1,000.

NOW THEREFORE BE IT RESOLVED that the Scott County Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes final payment to Veit & Company, Inc. in the amount of \$1,000 for the Sand Creek Near Channel Sediment Reduction Phase V Project in Sand Creek Township.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, on _____.

County Administrator

Administrator's Designee



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.4

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Physical Development/Natural Resources

PRESENTER(S):

Melissa Bokman Ermer x8887

PROJECT:

2027 Vermillion River JPO Preliminary Levy

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:

N/A

ACTION REQUESTED:

Adopt Resolution No. 2026-185; Approving the Preliminary 2027 Levy of \$41,338 and Budget for the Scott County Vermillion River Watershed Special Taxing District

ORGANIZATIONAL VALUES:

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-185; Approving the Preliminary 2027 Levy of \$41,338 and Budget for the Scott County Vermillion River Watershed Special Taxing District.

In 2002, the Scott County Board adopted Resolution No. 2002-074; establishing a special taxing district for the County's portion of the Vermillion River Watershed pursuant to Minn. Stat. §103B.211 with levy authority as set out in Minn. Stat. §103B.241. The purpose of this special taxing district is to provide funding for the Vermillion River Watershed Management and Watershed Management Plan implementation activities.

The Vermillion River Watershed Joint Powers Organization (VRWJPO) Board met on August 27, 2026, to hold a public hearing and recommended a levy increase of 5.12%, which would set the Scott County portion of the watershed district 2026 levy at \$41,338. The Dakota County portion of the annual levy is \$1,090,798.

If approved, the Scott County tax impact on the median value residential property will increase from 2026 to 2027 by \$0.53, or approximately 4%. A copy of the draft budget presented to the Joint Powers Board on August 27, 2026, is attached.

The levy amounts from Scott and Dakota County portions of the watershed district, combined with income from other sources and a cash reserve, results in a total budget for the Vermillion River Watershed JPO of \$1,991,363 for 2027.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:

This action will set the preliminary levy and budget for 2027. If approved, the Scott County tax impact on the median value residential property will increase from 2026 to 2027 by \$0.53, or approximately 4%.

ATTACHMENTS:

1. 2027 Vermillion Preliminary Budget

Action

ACTION TAKEN:

MOTION/SECOND/VOTE:

DEPUTY CLERK:

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-185

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-185; APPROVING THE PRELIMINARY 2027 LEVY OF \$41,338 AND BUDGET
FOR THE SCOTT COUNTY VERMILLION RIVER WATERSHED SPECIAL TAXING DISTRICT**

WHEREAS, on September 3, 2002, the Scott County Board adopted Resolution No. 2002-074; establishing a joint special tax district with Dakota County for the Vermillion River Watershed pursuant to Minn. Stat. §103B.211; and

WHEREAS, the Vermillion River Watershed Joint Powers Organization (VRWJPO) has levy authority under Minn. Stat. §103B.241; and

WHEREAS, the Vermillion River Watershed Joint Powers Board, acting under its authority as the Scott Dakota VRWJPO, determined a budget of \$1,991,363 and a total levy of \$1,090,798 for those properties in the Watershed in both Scott and Dakota Counties was necessary in 2027; and

WHEREAS, the total budget is necessary to provide for administration/general operations (\$289,000) and watershed plan implementation (\$1,702,363) in order to carry out the programs of special benefit to the Vermillion River Watershed area for 2027; and

WHEREAS, a public meeting regarding the 2027 levy and budget was duly noticed in the County's official newspaper on August 9 and August 16, and was held on August 27, 2026; and

WHEREAS, the Vermillion River Watershed Joint Powers Board adopted the preliminary budget in the amount of \$1,991,363, the preliminary overall levy of \$1,090,798 and recommended a levy of \$41,338 for the Scott County portion of the Watershed effective for 2027 at their August 27, 2026, meeting.

NOW THEREFORE BE IT RESOLVED by the Scott County Board of Commissioners, that pursuant to the Joint Powers Agreement, the preliminary levy for the Vermillion River Watershed Special Taxing District shall be set at \$41,338 for Scott County for taxes payable in 2027.

BE IT FURTHER RESOLVED that the Scott County Board of Commissioners, hereby approves the preliminary 2027 budget of \$1,991,363 for the Vermillion River Watershed Joint Powers Organization.

BE IT FINALLY RESOLVED that the Scott County Administrator is directed to file a certified copy of the Resolution with the Scott County Auditor and Chief Financial Officer and the County Auditor is requested to prepare the 2027 Proposed Tax Notices and distribute the same.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, on _____.

_____	County Administrator
_____	Administrator's Designee

VRWJPO 2027 Preliminary Budget-5% Levy

Expense Budget Category	Expense Budget Activity	Operations and Programs Expenses	CIP Expenses	Expenses Total	2026 Expense Amount	% Change
Administration and Operations	Dakota County VRW Staff	\$ 230,000	\$ -	\$ 230,000	\$ 227,000	1%
Administration and Operations	Scott County VRW Staff	\$ 15,000	\$ -	\$ 15,000	\$ 15,000	0%
Administration and Operations	Legal Support	\$ 26,000	\$ -	\$ 26,000	\$ 25,000	4%
Administration and Operations	Miscellaneous Expenses (per diems, mileage, postage, insurance, etc.)	\$ 12,000	\$ -	\$ 12,000	\$ 11,000	9%
Administration and Operations	Training, Conferences, and Certifications	\$ 6,000	\$ -	\$ 6,000	\$ 6,000	0%
Planning	Dakota SWCD Incentive Program Policy Assistance	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	0%
Planning	VRW Staff	\$ 32,000	\$ -	\$ 32,000	\$ 30,000	7%
Inventory, Assessment, & Research	Monitoring	\$ 65,000	\$ -	\$ 65,000	\$ 100,000	-35%
Inventory, Assessment, & Research	USGS and DNR Flow Gaging	\$ 34,000	\$ -	\$ 34,000	\$ 20,000	70%
Inventory, Assessment, & Research	VRW Staff	\$ 38,000	\$ -	\$ 38,000	\$ 20,000	90%
Inventory, Assessment, & Research	General GIS support (Dakota SWCD)	\$ 1,000	\$ -	\$ 1,000	\$ 1,500	-33%
Inventory, Assessment, & Research	Equipment/Supplies	\$ 2,000	\$ -	\$ 2,000	\$ 1,000	100%
Inventory, Assessment, & Research	Riparian Vegetation Assessment	\$ 30,000	\$ -	\$ 30,000	New	New
Inventory, Assessment, & Research	Stormwater and Climate Resilience Study	\$ 172,000	\$ -	\$ 172,000	New	New
Communications, Outreach, and Public Relations	VRW Staff	\$ 120,000	\$ -	\$ 120,000	\$ 108,000	11%
Communications, Outreach, and Public Relations	Dakota SWCD Outreach and Education	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	0%
Communications, Outreach, and Public Relations	Scott County SWCD Outreach and Education	\$ 2,400	\$ -	\$ 2,400	\$ 2,300	4%
Communications, Outreach, and Public Relations	Communication and Outreach Materials and Supplies, Signage	\$ 8,500	\$ -	\$ 8,500	\$ 7,500	13%
Communications, Outreach, and Public Relations	Local Standards/Ordinance and Turf/Salt Workshops	\$ 4,000	\$ -	\$ 4,000	\$ 2,500	60%
Communications, Outreach, and Public Relations	Children's Water Festival Support	\$ 750	\$ -	\$ 750	\$ 600	25%
Communications, Outreach, and Public Relations	Watershed Partners	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	0%
Communications, Outreach, and Public Relations	Wetland Health Evaluation Program Sponsorship	\$ 1,500	\$ -	\$ 1,500	New	New
Communications, Outreach, and Public Relations	Stewardship Grant Program	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	0%
Regulation	VRW Staff Standards Assistance, Engineering/Environmental Review	\$ 73,000	\$ -	\$ 73,000	\$ 45,000	62%
Feasibility & Preliminary Engineering	Preliminary Design, Technical Assistance and Marketing for Capital Improvements (Dakota SWCD)	\$ 35,000	\$ -	\$ 35,000	\$ 20,000	75%
Feasibility & Preliminary Engineering	Preliminary Design, Technical Assistance and Marketing for Capital Improvements (VRW staff)	\$ 28,000	\$ -	\$ 28,000	\$ 40,000	-30%
Feasibility & Preliminary Engineering	Preliminary Design, Technical Assistance and Marketing for Capital Improvements (Partners/Consulting)	\$ 135,000	\$ -	\$ 135,000	\$ 20,000	575%
CIP and Maintenance (General)	Cost Share Programs in Dakota County (SWCD)	\$ -	\$ 95,000	\$ 95,000	\$ 60,000	58%
CIP and Maintenance (General)	Cost Share Programs in Scott County (SWCD)	\$ -	\$ 20,700	\$ 20,700	\$ 25,000	-17%
CIP and Maintenance (General)	VRW General Cost-share or Miscellaneous Grant Match	\$ -	\$ 150,000	\$ 150,000	\$ 40,000	275%
CIP and Maintenance (General)	Past projects maintenance/repair	\$ -	\$ 40,000	\$ 40,000	\$ 30,000	33%
CIP and Maintenance (General)	VRW staff construction oversight and grant development and admin	\$ -	\$ 122,000	\$ 122,000	\$ 60,000	103%
CIP and Maintenance (General)	Groundwater quantity tactics	\$ -	\$ 10,000	\$ 10,000	New	New
East Lake Fish Management	VRWJPO cost share	\$ -	\$ 25,000	\$ 25,000	\$ 10,000	150%
FY24-25 WBIF Farmington 4th & Willow TSS	4th & Willow TSS Reduction grant pass-through	\$ -	\$ 71,013	\$ 71,013		
FY24-25 WBIF Farmington 4th & Willow TSS	VRWJPO cash match	\$ -	\$ 100,000	\$ 100,000		
South Creek Restoration Project Assistance	VRWJPO cost share	\$ -	\$ 65,000	\$ 65,000		
Wetland Bank Credit Sales	Braun Wetland Bank Credit Sales	\$ -	\$ 150,000	\$ 150,000	\$ 100,000	50%
Total Expenditures		\$ 1,142,650	\$ 848,713	\$ 1,991,363		
Revenue Budget Category	Revenue Budget Activity	NA	NA2	Revenue Total		
Braun Wetland Bank Credit Revenue	NA	NA	NA	\$ 150,000		
Use of Fund Balance	NA	NA	NA	\$ 517,046		
Grant Revenue	NA	NA	NA	\$ 142,181		
Dakota County Levy	NA	NA	NA	\$ 1,090,798		
Scott County Levy	NA	NA	NA	\$ 41,338		
Investment Earnings	NA	NA	NA	\$ 50,000		
Total Revenues	NA	NA	NA	\$ 1,991,363		



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.5

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Community Services/Property and Taxation Services

PRESENTER(S):**PROJECT:**

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:**ACTION REQUESTED:**

Adopt Resolution No. 2026-192; Approving the 2027 Final Levy of \$40,000 for the Cedar Lake Improvement District

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complementary, aligned, and provided by the partners who can deliver the service most effectively

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-192; Approving the 2027 Final Levy of \$40,000 for the Cedar Lake Improvement District.

In 2021, the current 10-year levy plan for the Cedar Lake Improvement District (CLID) was approved by the Scott County Board of Commissioners. The current levy plan outlines a \$40,000 levy each year for the CLID to continue to work towards their goals. Some of the accomplishments realized through the years have been:

1. Members/residents have been educated on the effects of runoff on the health of the lake by the CLID Board.
2. Treatment of Curly-Leaf Pondweed has been productive over the years, so that it is now being administered to the maximum that is allowed by the DNR and the Scott County WMO.
3. The CLID Board partnered with a monitoring service which verified the output provided by the DNR and Scott County WMO. The current plan only requires one or the other and the Board did both.

The CLID is requesting their levy stay consistent with the current 10-year levy plan that was approved in 2021. The CLID has partnered with the Scott County WMO and the MN Department of Natural Resources to accomplish the goals of the plan. The current plan will last approximately 10 years, and it will be reviewed annually for any necessary revisions.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:

Cedar Lake Improvement District levy of \$40,000

ATTACHMENTS:

1. Cedar Lake Improvement District Annual Report
2. Cedar Lake Improvement District Pay 2027 Levy Form

Action

ACTION TAKEN:**MOTION/SECOND/VOTE:****DEPUTY CLERK:**

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-192

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-192; APPROVING THE PAYABLE 2027 FINAL LEVY OF \$40,000 FOR THE CEDAR
LAKE IMPROVEMENT DISTRICT**

WHEREAS, the Scott County Board of Commissioners established the Cedar Lake Improvement District pursuant to the then-current Minn. Stat. §378.41 et. seq, by Resolution No. 81016 and amended by Resolution No. 81039 and Resolution No. 90106; and

WHEREAS, the Scott County Board of Commissioners has confirmed that the final levy of forty-thousand dollars (\$40,000) as requested by the District is necessary to carry out programs of special benefit to the area and implement a comprehensive plan to improve the water quality of Cedar Lake and should be extended and spread by the County Auditor in accordance with Minn. Stat. §103B.555.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the Cedar Lake Improvement District final levy shall be forty thousand dollars (\$40,000) for taxes payable in 2027.

BE IT FINALLY RESOLVED that the Board of Commissioners directs the County Auditor to spread the levy of the ad-valorem tax of \$40,000 against all properties within the boundaries of the Cedar Lake Improvement District.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, on _____.

County Administrator

Administrator's Designee

Cedar Lake Improvement District

2025 Annual Report

Cedar Lake, Scott County, MN

Outline:

Mission

Board Members

Area of Responsibility

2025 Summary of Projects

Board Meetings

Curley Leaf Pondweed Control Treatment

Financial Report

2025 Budget Actuals

2026 Proposed Budget

Mission

Oversight of the Cedar Lake Improvement District is by a volunteer board. Board members recognize that those living or owning land within CLID boundaries are stakeholders in the health and quality of Cedar Lake. Through communication with residents, partnerships and/or collaborations with public/private organizations, the CLID works to recognize the water and lake quality challenges of today and make Cedar Lake an improved resource for the future.

Current Board Members (8/03/25)

Paul Hoyt, Chairperson (Term expires: April 2027)

Dave Skogland, Treasurer (Term expires: April 2027)

John Tuschner, Secretary (Term expires: April 2028)

Scott Sousek, (Term expires: April 2028)

Larry Vollmar (Term expires: April 2028)

Jim Paulson (Term expires: April 2028)

Ted Schnarre (Term expires: April 2027)

Gerry Neville (Term Expires April 2028)

Area of Responsibility

The CLID is comprised of residences and open land in Helena Township and Cedar Lake Township comprised of 457 lots owned by 413 different property owners, both on and near 793-acre Cedar Lake in Scott County, MN. Public entities that lie within the specified CLID boundaries include Cedar Lake Farm Regional Park and two public boat landings.

2025 Summary of Projects

Board Meetings

Board meetings were held on the dates listed below. Please visit [Meeting Minutes \(cedarlakeimprovement.org\)](https://cedarlakeimprovement.org) for a complete listing of board meetings and the minutes recorded.

January 7, 2025

February 10, 2025

March 10, 2025

April 7, 2025

April 21, 2025

September 8 2025

October 6, 2025

November 3, 2025

December 1, 2025

Curley Leaf : The annual management of Curley-leaf Pondweed included a whole lake treatment utilizing Sonar. The application was completed in February (under ice) per the

manufacturer's guidelines and with DNR approval. This was done at a shared cost between the Cedar Lake Improvement District (\$30,847.00) and the Scott Watershed Management organization.

2025 Budget Actuals

Income

Levy Collection: \$ 40,021.00

Interest: \$ 2,298.00

Total: \$ 42,319.00

Expenses

Administrative Expense \$ 1,081.00

Liability insurance \$ 1,544.00

Curley-leaf Treatments \$ 30,847.00 (Includes sampling)

Total: \$ 33,472.00

Cash Balance Remaining

Checking: \$58,518.39

Checking w/Interest: \$86,705.61

Certificate of Deposit: \$56,721.74

Total: \$201,945.74

2026 Budget Proposal

	Budget
Income	
2025	
Levy Collection:	\$ 40,000.00
Interest:	\$ 150.00
Total:	\$ 40,150.00
Expenses	
Carp Control	\$ -
Administrative Expense	\$ 1,500.00
Liability insurance	\$ 1,500.00
Curley-leaf Treatments	\$ 50,500.00
Total:	\$ 53,500.00
Cash Balance Remaining	
Checking:	\$ 55,981.23
Money Market:	\$ 86,705.61
Certificate of Deposit:	\$ 55,721.74
Total:	\$ 198,408.58



10 Year Budget Forecast

	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget	2031 Budget	2032 Budget	2033 Budget	2034 Budget	2035 Budget	2036 Budget
Income:											
Levy Collection	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
SWMO Contribution	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
MN DNR Contribution											
Three Rivers Park Contribution	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
Interest	\$ 3,145.13	\$ 3,179.19	\$ 3,338.86	\$ 3,423.80	\$ 3,360.26	\$ 3,251.92	\$ 3,095.91	\$ 2,809.73	\$ 2,468.50	\$ 2,068.85	\$ 1,529.25
Total:	\$ 77,145.13	\$ 77,179.19	\$ 77,338.86	\$ 77,423.80	\$ 77,360.26	\$ 77,251.92	\$ 77,095.91	\$ 76,809.73	\$ 76,468.50	\$ 76,068.85	\$ 75,529.25
Expenses:											
Carp Control	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Administrative Expenses	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Liability Insurance	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,200.00	\$ 2,200.00
Curley Leaf Treatment + Bump	\$ 50,500.00	\$ 53,025.00	\$ 55,676.25	\$ 58,460.06	\$ 61,383.07	\$ 64,452.22	\$ 67,674.83	\$ 71,058.57	\$ 74,611.50	\$ 78,342.07	\$ 82,259.18
Phosphorus Mitigation	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00
Total:	\$ 66,500.00	\$ 69,025.00	\$ 71,676.25	\$ 81,660.06	\$ 84,583.07	\$ 87,652.22	\$ 96,174.83	\$ 99,558.57	\$ 103,111.50	\$ 112,042.07	\$ 115,959.18
Cash Balance:											
Checking Account	\$ 68,518.39	\$ 79,163.52	\$ 84,826.13	\$ 80,589.87	\$ 73,367.07	\$ 62,966.76	\$ 43,887.84	\$ 21,139.00	\$ (5,504.00)	\$ (41,477.23)	\$ (81,907.15)
Money Market Account	\$ 86,705.61	\$ 86,705.61	\$ 86,705.61	\$ 86,705.61	\$ 86,705.61	\$ 86,705.61	\$ 86,705.61	\$ 86,705.61	\$ 86,705.61	\$ 86,705.61	\$ 86,705.61
Certificate of Deposit	\$ 56,721.74	\$ 56,721.74	\$ 56,721.74	\$ 56,721.74	\$ 56,721.74	\$ 56,721.74	\$ 56,721.74	\$ 56,721.74	\$ 56,721.74	\$ 56,721.74	\$ 56,721.74
Total:	\$ 211,945.74	\$ 222,590.87	\$ 228,253.48	\$ 224,017.22	\$ 216,794.42	\$ 206,394.11	\$ 187,315.19	\$ 164,566.35	\$ 137,923.35	\$ 101,950.12	\$ 61,520.20

PROPOSED LEVY CERTIFICATION FOR TAXES PAYABLE IN 2027

Cedar Lake Improvement District

NAME OF TAXING DISTRICT

FUND/ACCOUNT	NET LEVY Levy needs to be in WHOLE DOLLARS only !!
--------------	--

GENERAL REVENUE \$ 40,000

BONDS/DEBT (Itemize on Debt Service form) \$ _____

NOTE: If you have debt that you do not levy for, you must still account for that debt in your resolution, stating that you have sufficient funds for that bond.

OTHER (please list) _____ \$ _____

_____ \$ _____

_____ \$ _____

TOTAL LEVY \$ 40,000

(You must submit your resolution with this certification)

Paul M. Hoyt Cedar Lake Improvement District Board Chair

Signature of Representative



Date

8/3/2026

Cedar Lake Improvement Board Chair

Title

651-246-4801

Phone Number

SPECIAL TAXING DISTRICTS :

Check this box if you stipulate that your final property tax levy is the same as the proposed levy certified on this form. If you check this box, no further certification of your final levy will be required.....

☒

Please return this form to :

Dana Anderson
Scott County Dept of Property & Taxation Services
200 Fourth Ave West
Shakopee, MN 55379

Questions:

(952) 496-8108 fax:(952) 496-8496
djanderson@co.scott.mn.us

THIS FORM MUST BE RETURNED BY:

August 3, 2026



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.6

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Community Services/Property and Taxation Services

PRESENTER(S):

Alondra Banuelos X8114

PROJECT:

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:**ACTION REQUESTED:**

Adopt Resolution No. 2026-197; Approving a 1-Day Temporary On-Sale Liquor License for Scott Carver Agriculture Society in St. Lawrence Township

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-197; Approving a 1-Day Temporary On-Sale Liquor License for Scott Carver Agriculture Society in St. Lawrence Township.

Scott Carver Agriculture Society, 7151 190th St. W, Ste 145, Jordan, MN 55352, is requesting a 1-day temporary liquor license for October 10, 2026, for the Big Rig Boo event at the Scott County Fair Grounds in Jordan, MN. Minn. Statute § 340A.404, Subd. 10, allows temporary licenses to be issued for 1–4 consecutive days.

The St. Lawrence Township Board resolution has been received and recommends approval. Scott County staff also recommend approval.

All background, tax, debt, and judgment searches have been completed and were found to be satisfactory.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:**ATTACHMENTS:**

None

Action

ACTION TAKEN:**MOTION/SECOND/VOTE:****DEPUTY CLERK:**

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-197

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-197; APPROVING A 1-DAY TEMPORARY ON-SALE LIQUOR LICENSE FOR
SCOTT CARVER AGRICULTURE SOCIETY IN ST. LAWRENCE TOWNSHIP**

WHEREAS, Minn. Stat. §§ 340A.403, Subd 2 and 340A.404, Subd 10, allow counties to issue temporary on-sale liquor licenses for organizations located in their townships; and

WHEREAS, the Scott Carver Agriculture Society in St. Lawrence Township has submitted an application for a 1-day Temporary On-Sale Liquor License for the Big Rig Boo event at the Scott County Fairgrounds in Jordan MN 55352 in St. Lawrence Township; and

WHEREAS, the date requested is October 10, 2026; and

WHEREAS, Scott County Property & Taxation Services Staff have reviewed the submitted application, required documents and fees and recommend approval; and

WHEREAS, the St. Lawrence Township Board recommends approval of the license; and

WHEREAS, all background, tax, debt, and judgment searches have been completed and were found to be satisfactory.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the Scott Carver Threshers Association 1-day Temporary On-Sale Liquor License is hereby approved.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, on _____.

County Administrator

Administrator's Designee



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.7

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Sheriff's Office/Jail

PRESENTER(S):

Scott Rettke, x8774

PROJECT:

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:**ACTION REQUESTED:**

Adopt Resolution No. 2026-198; Authorizing Entering an Amendment to the Agreement with NaphCare, Inc. for a Correctional Electronic Health Records

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively

Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to Adopt Resolution No. 2026-198; Authorizing Entering an Amendment to the Agreement with NaphCare, Inc. for a Correctional Electronic Health Records.

Naphcare has provided its Electronic Health Records (EHR) System, TechCare, to the Jail since 2021 (Resolution 2021-171). The initial expiration date of the agreement is September 6, 2026. This request is to extend the agreement for an additional three years, establishing a revised expiration date of September 6, 2029, in order to align the service with other systems in the Jail.

The County Attorney's Office recommends retaining inmate records for a minimum of six (6) years as a "best practice" in consideration of statutes of limitation. Considering new vendors and potentially changing would require conversion of records and potentially disrupt usability within that timeframe. While that would not normally bar changing systems, because the County is also currently preparing to solicit a new Jail Management System (JMS) an extension of the existing agreement is being recommended. A new Jail Management System may contain its own inmate health record capabilities or, at a minimum, the interface between it and the EHR will need to be reestablished. Soliciting a new EHR now would be an inefficient use of resources, complicate record retention, and ultimately impact continuity of inmate health care.

TechCare is a robust, fully configurable, HIPAA-compliant SaaS solution that is user-friendly to both the medical staff working within the Jail, as well as the Correction Officers. Guided by standards set forth by the National Commission of Correctional Healthcare, Affordable Care Act, and Americans with Disabilities Act, the TechCare EHR includes a multitude of features to manage resident health accurately and efficiently, from booking to discharge. NaphCare has established interfaces with the Jail Management System, and current pharmacy and lab service provider systems. TechCare also includes access to Surescripts, a national database of medication history for the past 12 months.

The annual subscription cost of \$57,500 will continue to include:

- A facility license for unlimited users/providers and unlimited patients/charts.
- Hosted infrastructure with unlimited storage and server resources.
- Data export in preparation of migration to any replacement EHR.
- 24/7/365 support.
- Remote training if needed.
- 100 Surescripts results per month.

Additional as-needed costs include:

- Software Development at \$220/hour.
- Additional SureScript Results at \$2.00/each.

The Sheriff's Office recommends approval of a three-year extension via amendment to the agreement with Naphcare, Inc. for its EHR product TechCare.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:

The cost for this agreement is \$57,500 per year, for three years, totaling \$172,500. The excess requested of \$7,500 is to cover any software development requests or excess SureScript results. This increase was anticipated and included in the 2026 budget.

ATTACHMENTS:

None

Action

ACTION TAKEN:	MOTION/SECOND/VOTE:	DEPUTY CLERK:

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-198

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-198; AUTHORIZING ENTERING AN AMENDMENT TO THE AGREEMENT WITH
NAPHCARE, INC. FOR A CORRECTIONAL ELECTRONIC HEALTH RECORDS**

WHEREAS, Naphcare has provided its Electronic Health Records (EHR) System, TechCare, to the Jail since 2021; and

WHEREAS, County staff are recommending a three-year extension to align this agreement with other impactful system replacements; and

WHEREAS, the subscription cost will be \$57,500 annually, along with an approved additional \$7,500 for as-needed costs; and

WHEREAS, the amendment will revise the new agreement expiration to September 6, 2029.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that it authorizes entering an amendment to the agreement with NaphCare, Inc. to extend its service.

BE IT FINALLY RESOLVED that the County Board authorizes the County Administrator to execute an amendment, subject to the County Attorney's Office approval of the agreement as to form.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, on _____.

County Administrator

Administrator's Designee



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.8

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Physical Development/Facilities Management

PRESENTER(S):

Brian Beasley x8981

PROJECT:

Waste, Recycling and Organic Services.

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:

NA

ACTION REQUESTED:

Adopt Resolution No. 2026-199; Authorizing Entering an Agreement with DSI/Dick's Sanitation Inc. for Trash, Waste, and Recycling Services

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-199; Authorizing Entering an Agreement with DSI/Dick's Sanitation Inc. for Trash, Waste, and Recycling Services.

The County issued a formal invitation for bids for trash, waste, organics and recycling management services at all County facilities. The bid letting process was publicly posted on the County's website and advertised in the Minnesota Star and Tribune. The selected vendor must perform all services in compliance with all applicable federal, state, and local laws, regulations, and ordinances, and County policies, including:

- 1) Minnesota Statutes, including: Chapter 115A, Waste Management Act
- 2) Minnesota Statutes, section 115A.471, Public Entities, Management of Solid Waste
- 3) Minnesota Statutes, section 473.848, Restriction on Disposal
- 4) The Scott County Solid Waste Management Main Plan
- 5) Scott County Solid Waste Ordinance No. 2.

The County's waste is considered "public entity" waste. Public entity waste must be processed, should capacity be available, at a metro processing and waste incinerator. Therefore, the solicitation required bidders to provide pricing under two disposal scenarios:

- Scenario 1: Disposal when no waste-to-energy (WTE) or processing capacity is available in the Twin Cities area, which reflects the current operating condition.
- Scenario 2: Disposal when WTE or processing capacity is available in the Twin Cities area, and all County municipal solid waste (MSW) must be delivered to a qualifying processing facility before landfill disposal. Pricing for Scenario 2 includes all additional transportation, processing, and disposal costs associated with this requirement.

Six complete bids were received and evaluated. The total bid amounts were as follows:

Vendors Option 1		Vendors Option 2	
DSI/Dick's Sanitation Inc.	\$155,636.52	DSI/Dick's Sanitation Inc.	\$205,475.92
Buckingham Trucking	\$351,272.10	Buckingham Trucking	Not submitted
Dem-Con	\$496,959.31	Dem-Con	Not submitted
Nordic Waste Management	\$642,220.00	Nordic Waste Management	Not submitted
Curbside Waste	\$889,882.00	Curbside Waste	Not submitted
Waste Management	\$971,423.70	Waste Management	\$971,423.70

DSI/Dick's Sanitation Inc. submitted the lowest responsible bid for Scenario 1 pricing and Scenario 2 pricing. Dick's Sanitation currently holds the City of Shakopee's organized collection service contract.

The County will use the Scenario 2 pricing option for this agreement. DSI/Dick's Sanitation Inc. will deliver all non-recyclable waste collected under the agreement to a qualifying waste-processing facility before landfill disposal, in accordance with applicable laws and County policies.

The initial agreement term will be September 24, 2026, through September 23, 2029, and include options for two additional one-year terms.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:

Funding for this contract will be covered in the annual operating budget for Facilities Management in 2027, 2028 and 2029

ATTACHMENTS:

None

Action

ACTION TAKEN:

MOTION/SECOND/VOTE:

DEPUTY CLERK:

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-199

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-199; AUTHORIZING ENTERING AN AGREEMENT WITH DSI/DICK'S
SANITATION INC. FOR TRASH, WASTE, AND RECYCLING SERVICES.**

WHEREAS, Scott County issued a formal invitation for Bids for Trash, Waste, and Recycling Services, which was publicly posted on the County's website and advertised in the Minnesota Star Tribune, and

WHEREAS, the solicitation required bidders to submit pricing under two disposal scenarios: one in which no Twin Cities Metropolitan Area (TCMA) waste-to-energy (WTE) or processing capacity is available and one in which TCMA WTE or processing capacity is available and the County's municipal solid waste must be delivered to a qualifying processing facility before landfill disposal; and

WHEREAS, the County received and evaluated six complete bids, and

WHEREAS, DSI/Dicks Sanitation Inc. submitted the lowest responsive and responsible bid for option 1 in the total amount of \$155,636.52 and option 2 in the total amount of \$205,475.92; and

WHEREAS, the County has selected the Scenario 2 pricing option, under which DSI/Dick's Sanitation Inc will deliver all non-recoverable waste collected under the agreement to a qualifying waste-processing facility before landfill disposal; and

WHEREAS, DCI/Dick's Sanitation Inc. must perform all services in compliance with applicable federal, state, and local laws, regulations, ordinances, and County policies; and

WHEREAS, the initial agreement term will be September 24, 2026, through September 23, 2029, with options to extend the agreement for two additional one-year terms.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the County is authorized to enter into an agreement with DSI/Dick's Sanitation Inc. for waste, recycling, and organics services for the period of September 24, 2026, through September 23, 2029, with options for two additional one-year terms.

BE IT FINALLY RESOLVED that the Board authorizes the County Administrator to execute documents on behalf of the County necessary to take these actions, subject to approval by the County Attorney's Office as to form.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, on _____.

_____	County Administrator
_____	Administrator's Designee



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.9

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Physical Development/Program Delivery (Right of Way)

PRESENTER(S):

Tony Winiecki x8008

PROJECT:

CP 17-35

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:

NA

ACTION REQUESTED:

Adopt Resolution No. 2026-200; Approve Acquisition of Real Property at 1400 Blue Heron Trail, Shakopee, Minnesota

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-200; Approve Acquisition of Real Property at 1400 Blue Heron Trail, Shakopee, Minnesota.

The County made offers to a number of properties along the County Highway 17 Corridor for County Project CP 17-35 for involuntary partial acquisitions, or eminent domain. For a number of properties, the County also offered to increase the acquisition voluntarily to total acquisition. Because the eminent domain process has begun, even a voluntary total purchase provides the owner with entitlements and rights, including eligible relocation assistance as a displaced person under applicable laws and regulations, in addition to just compensation. The County has informed the owners of their entitlements and rights under applicable laws and regulations. Specific to the property included in this resolution, the owner declined the partial acquisition in favor of full acquisition, with the agreement of the County.

The County contracted with Patchin Messner Valuation Counselors, an independent licensed fee appraiser, and they have provided the County with an estimate of the current market value of the property, which was the basis for the offer. The fee owner executed a Purchase Agreement for acceptance of the offer, which is subject to County Board approval. The closing is proposed to be by the end of 2026.

The property to be purchased has an address of 1400 Blue Heron Trail, Shakopee, Minnesota 55379. This property is referenced by Parcel Identification Number (PID) 27-061-018-0. This is a purchase of the entire property which has been improved with a single-family residence. Purchase of this property provides the County with flexibility in development of a supporting local roadway network as CH 17 converts to a principal arterial.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:

This project is programmed for 2027 construction in the 2026-2035 Transportation Improvement Program (TIP) as County Project (CP) 17-35. There is \$7,735,105 programmed for right of way acquisition costs in the TIP to cover the estimated compensation. Funding from this project includes Transportation Sales Tax Funds, State Aid Funds, and TAA - Active Transportation Funds.

ATTACHMENTS:

None

Action**ACTION TAKEN:****MOTION/SECOND/VOTE:****DEPUTY CLERK:**

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-200

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-200; APPROVE ACQUISITION OF REAL PROPERTY AT 1400 BLUE HERON
TRAIL, SHAKOPEE, MINNESOTA**

WHEREAS, County Project CP 17-35 requires a partial acquisition for Right of Way from 1400 Blue Heron Trl, Shakopee, Minnesota; and

WHEREAS, the property owner has elected to proceed by selling the entire property to the County rather than the partial acquisition, which is acceptable to the County; and

WHEREAS, the parties have negotiated the price, terms, and conditions in a Purchase Agreement by mutual agreement, contingent upon, and subject to, approval by the Board of Commissioners instead of waiting for the eminent domain action; and

WHEREAS, the County has determined that purchase of the entire property is in the best interest of the County; and

WHEREAS, the 2025-2033 and 2026-2034 Transportation Improvement Program (TIP) has sufficient funds programmed to cover the purchase and closing costs.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the Board hereby authorizes the purchase of the property at 1400 Blue Heron Trail, Shakopee, Minnesota, for a sum of \$515,000 plus closing costs and relocation costs from funds programmed in the Transportation Improvement Program.

BE IT FINALLY RESOLVED that the Board of Commissioners hereby authorizes the County Administrator or her designee to execute a Purchase Agreement and any other documents necessary to close the purchase of the property, subject to approval by the County Attorney's Office as to form.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, on _____.

County Administrator

Administrator's Designee



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.10

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Physical Development/Zoning Administration

PRESENTER(S):

Nathan Hall x8892

PROJECT:

Sutton West Developer's Agreement

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:

NA

ACTION REQUESTED:

Adopt Resolution No. 2026-203; Approving the Three-Way (County, Township & Developer) Development Agreement for Sutton West Plat in Section 26 of Sand Creek Township

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-203; Approving the Three-Way (County, Township & Developer) Development Agreement for Sutton West Plat in Section 26 of Sand Creek Township.

In February 2026, the County Board approved the rezoning of 79 acres from A-1, Agricultural Preservation District to TR-C, Transition Reserve Cluster District and Preliminary and Final Plat of Sutton West consisting of four lots and two outlot on 79 acres. The approval of the Development Agreement was inadvertently not included in the Board action resolution. The three-way document is an agreement between the Township, County, and developer that outlines the developer's responsibility for the platting costs and any infrastructure improvements associated with the plat.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:

ATTACHMENTS:

1. Sutton West RBA

Action

ACTION TAKEN:

MOTION/SECOND/VOTE:

DEPUTY CLERK:

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-203

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-203; APPROVING THE THREE-WAY (COUNTY, TOWNSHIP & DEVELOPER)
DEVELOPMENT AGREEMENT FOR SUTTON WEST PLAT IN SECTION 26 OF SAND CREEK TOWNSHIP**

WHEREAS, Chris Kubes and Randy Kubes, applicants, and Joseph W. Hentges, property owner, have requested the approval of the development agreement; and

WHEREAS, the property upon which the request is being made is legally described as:

Lots 1–4, Block 1 and Outlots A and B, Sutton West, Scott County, Minnesota

WHEREAS, the Scott County Board approved the Preliminary Plat and Final Plat of Sutton West Plat in Section 26 of Sand Creek Township on February 3, 2026 (Resolution No. 2026-36); and

WHEREAS, the approval of the development agreement for the Sutton West plat was inadvertently not included in the Board action resolution.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, hereby approves the development agreement for the Final Plat of Sutton West.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

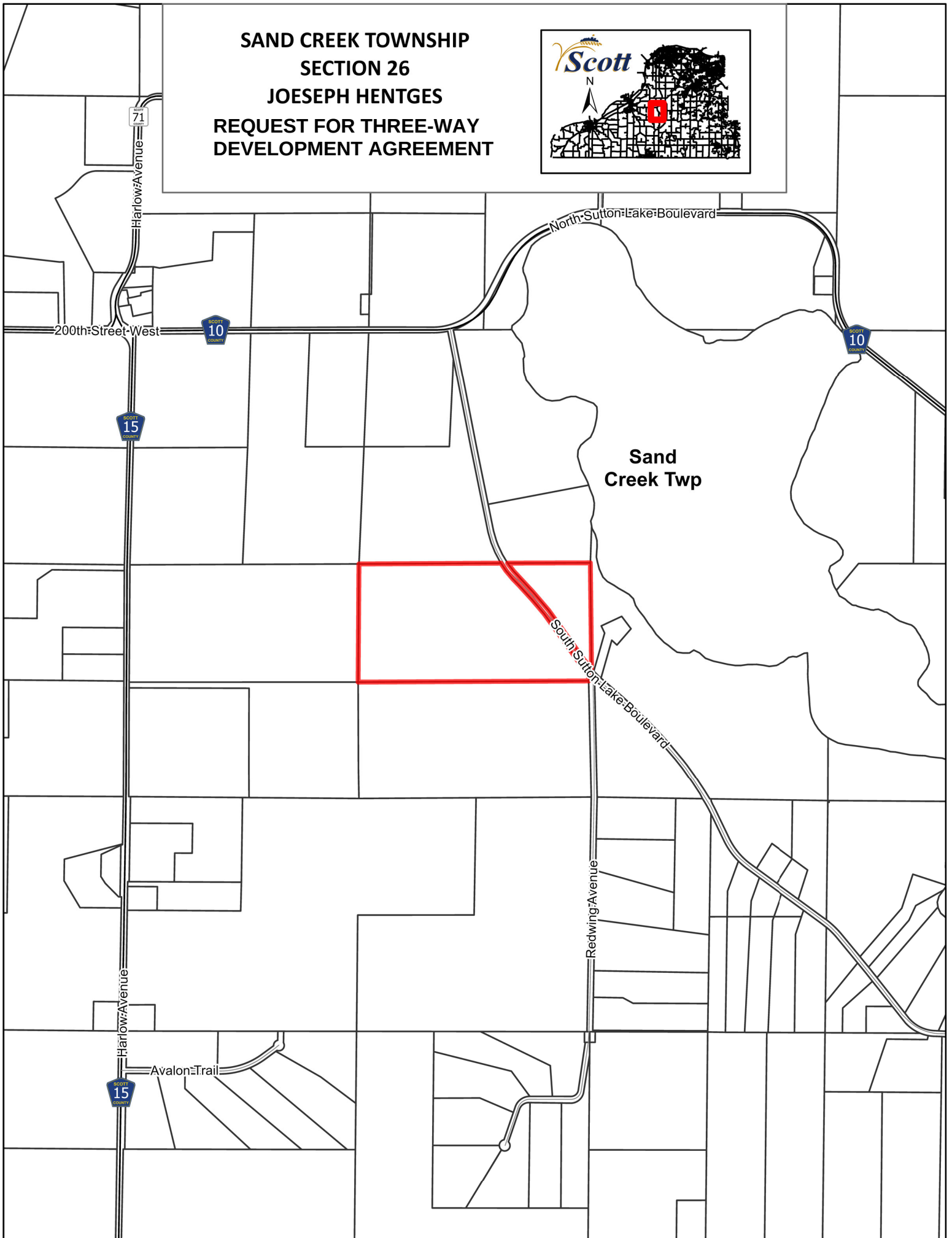
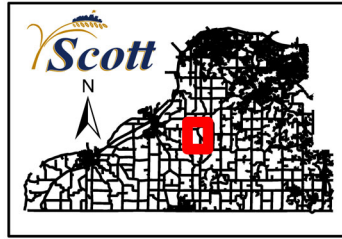
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, on _____.

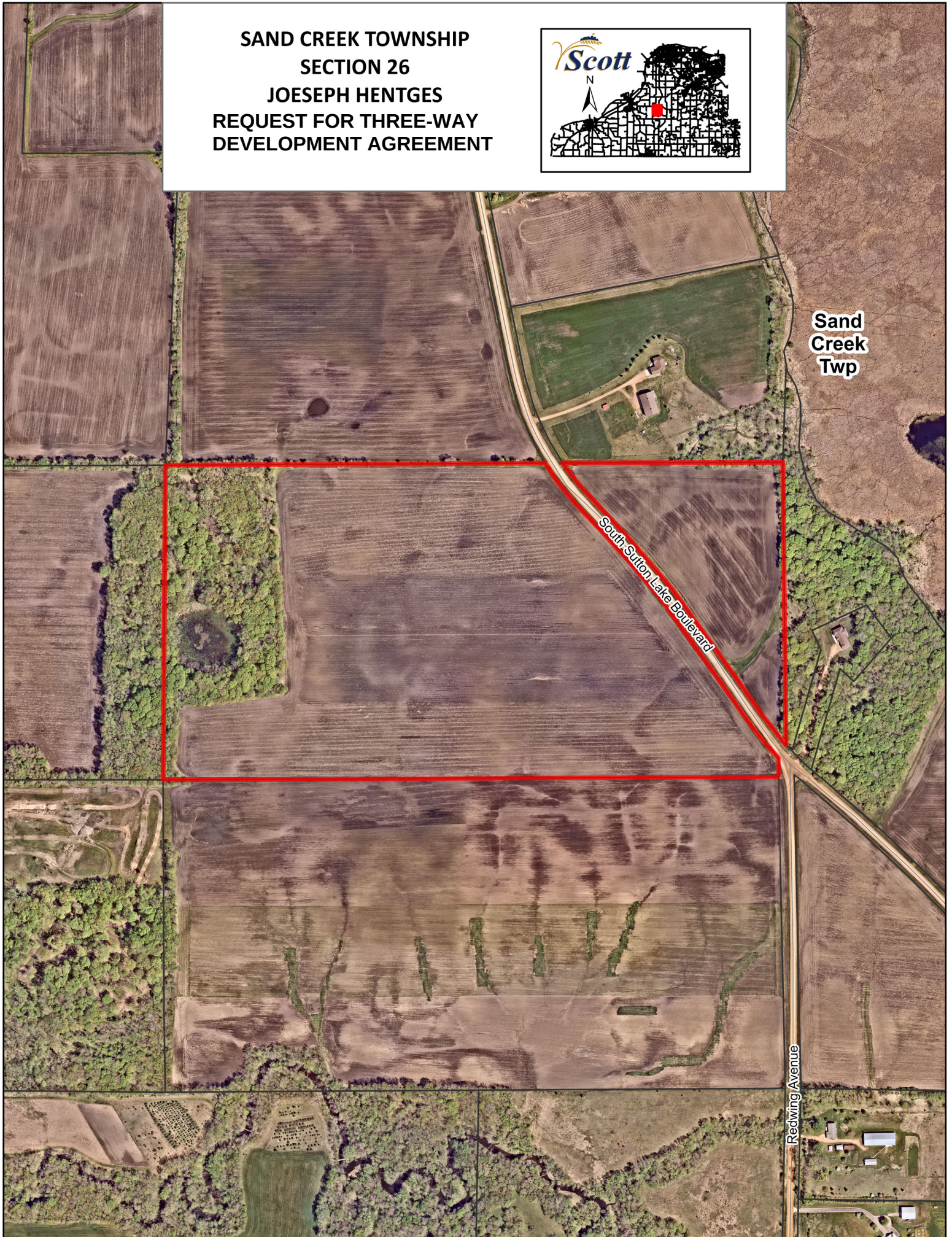
County Administrator

Administrator's Designee

**SAND CREEK TOWNSHIP
SECTION 26
JOESEPH HENTGES
REQUEST FOR THREE-WAY
DEVELOPMENT AGREEMENT**



**SAND CREEK TOWNSHIP
SECTION 26
JOSEPH HENTGES
REQUEST FOR THREE-WAY
DEVELOPMENT AGREEMENT**



OWNER/DEVELOPER
KUBES REALTY
1221 1TH AVE E #100,
SHAKOPEE, MN 55379
CONTACT: CHRIS KUBES
EMAIL: CHRISKUBES@KUBESREALTY.COM
PHONE: 612-759-7831

CIVIL ENGINEER
EXCAVATE & LEVELATE ENGINEERING
6700 OLIVE COURT N,
MAPLE GROVE, MN 55311
CONTACT: AUSTEN ADAM
EMAIL: AUSTEN@EXCAVATEANDELEVELATE.ENG.COM
PHONE: 763-245-4233

CIVIL ENGINEER
EXCAVATE & ELEVATE ENGINEERING
6700 OLIVE COURT N.
MAPLE GROVE, MN 55311
CONTACT: AUSTEN ADAM
EMAIL: AUSTEN@EXCAVATEANDELEVATE.COM
PHONE: 763-245-4233

E.G. RUD & SONS, INC.
9990 5TH AVE SE SUITE 2,
HUTCHINSON, MN 55350
CONTACT: KURN NELSON
EMAIL: KNELSON@EGRUD.COM
PHONE: 320-332-8950

OWNER/DEVELOPER
KUBES REALTY
1221 1TH AVE E #100,
SHAKOPEE, MN 55379
CONTACT: CHRIS KUBES
EMAIL: CHRISKUBES@KUBESREALTY.COM
PHONE: 612-759-7831

CIVIL ENGINEER
EXCAVATE & LEVELATE ENGINEERING
6700 OLIVE COURT N,
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6700 OLIVE COURT N.
MAPLE GROVE, MN 55311
CONTACT: AUSTEN ADAM
EMAIL: AUSTEN@EXCAVATEANDELEVATE.COM
PHONE: 763-245-4233

SUTTON WEST RESIDENTIAL
SOUTH SUTTON LAKE BLVD.,
SAND CREEK TOWNSHIP

SAND CREEK TOWNSHIP, MN

1221 4TH AVE E #100,
SHAKOPEE, MN 55379
612-759-7831

COUNTY



E	DATE
SUBMITTAL	08/29/20
RESUBMITTAL	12/15/21
RESUBMITTAL	01/07/22

E	DATE
SUBMITTAL	08/29/20
RESUBMITTAL	12/15/21
RESUBMITTAL	01/07/22

I hereby certify that this plan was prepared by me, or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the state of MINNESOTA.

Austin J. Adam
Austin J. Adam
License No. 60153
Date: 01/07/2006

COUNTY DESIG: BMITTAL

01/07/2026



EXCAVATE & ELEVATE
ENGINEERING

www.stuffing.com

TITLE SHEET

CO.1

(P) PER PLAN

PER PLAN (P)

MINOR CONTOUR

MINOR CONTOUR

CO₂ SEWER CLEANOUTCO₂ SEWER CLEANOUT

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GOVERNING SPECIFICATIONS

1. CITY ENGINEER'S ASSOCIATION OF MINNESOTA STANDARD SPECIFICATIONS (2018).
2. MNDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION (2020 EDITION)
3. MN PLUMBING CODE (2020)
4. SCOTT COUNTY SPECIFICATIONS FOR CONSTRUCTION

REMOVAL SYMBOLS

REMOVED TO IMBODS

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GRAVE

R SHOOT
M SEWER

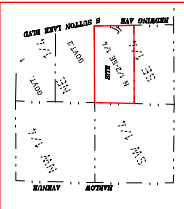
SURVEY CONTROL STATION
STONE WALL TOP ELEVATION

~PRELIMINARY PLAT~

~for~Mr. & Mrs Hentges and Kubes Realty
~of~ N 1/2 - SE 1/4, Sec.26, T.114, R.23, Sand Creek Twp. Scott Co., MN

VICINITY MAP

PART OF SEC. 26, TWP. 14, RNG. 23



ORIENTATION

ORIENTATION
ORIENTATION OF THIS BEARING SYSTEM
IS BASED ON THE SCOTT COUNTY
COORDINATE SYSTEM NAD 83 (96 ADJ.).

SURVEY NOTES

Contours are generated from Minnesota DNR public access MNTPO database, accuracies cannot be guaranteed and are shown for reference only.

BENCHMARK

DELIVERABLES

MNDOT GEODETIC STATION "TROUT MN 139"

GRADING QUALITY
TION= 934.32 NAVD 88

GRAPHIC SCALE

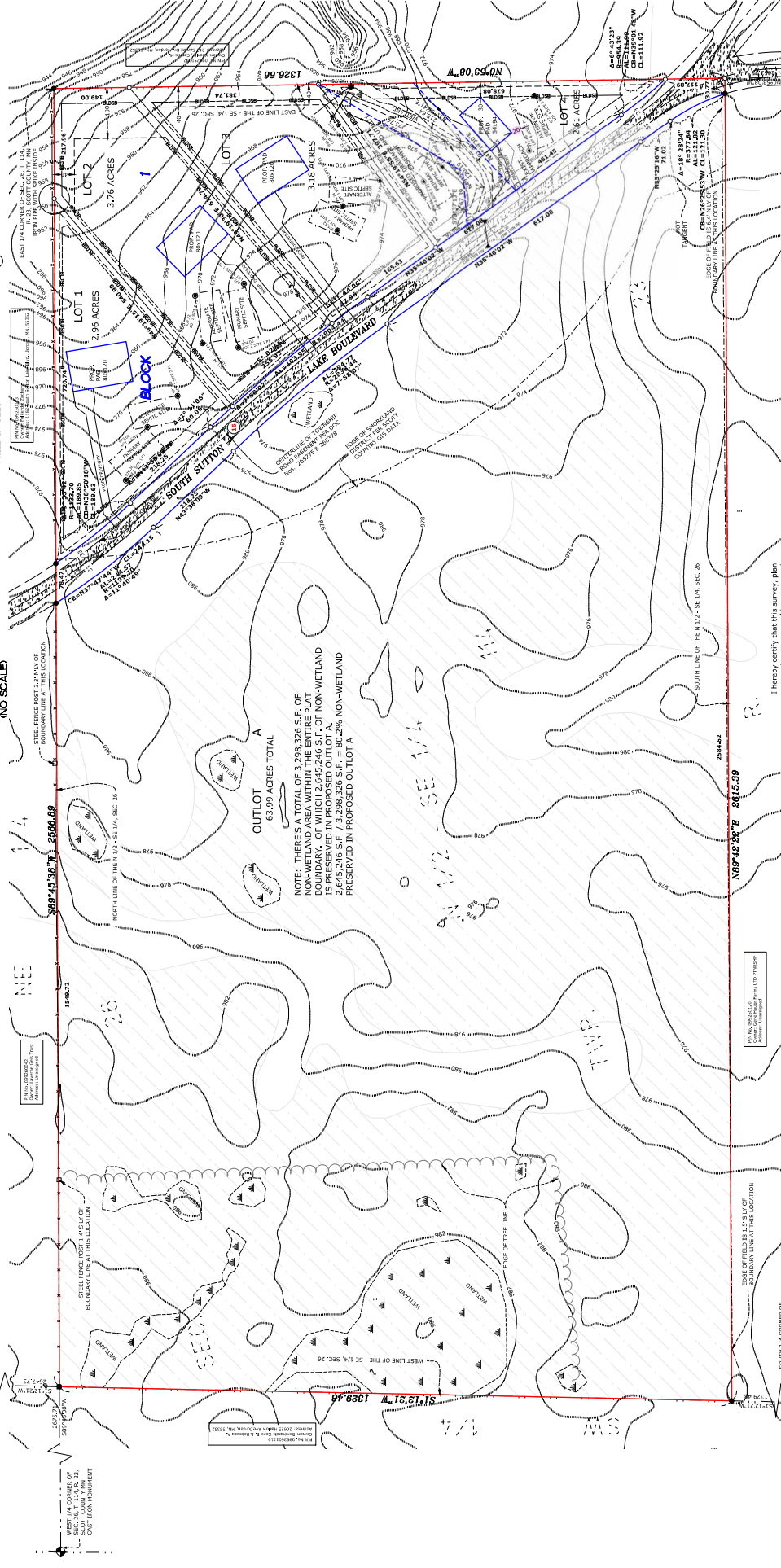
LEGEND

- | | |
|---|---|
|                               | <p> DENOTES NON-MONUMENT FOUND AS LABELED
 DENOTES NON-MONUMENT TO BE SET, MARKED #s 45356/42705
 DENOTES SCOTT COUNTY CAST IRON MONUMENT
 DENOTES TELEPHONE MONUMENT
 DENOTES DELINEATED WET (BY OTHERS)
 DENOTES SEPTIC TREATMENT (BY OTHERS)
 DENOTES LIDAR CONTOURS
 DENOTES EXISTING STORM SEWER
 DENOTES BUILDING SETBACK LINE
 DENOTES WETLAND BUFFER (30 FT, FROM DELINEATED WETLAND)
 DENOTES CRACK
 DENOTES HYDRAIC SOILS PER SCOTT CO. GIS
 DENOTES SCOTT COUNTY TAX PARCEL INFORMATION
 (PER SCOTT COUNTY TAX INFORMATION)
 DENOTES SCHEDULE A-B-I EXPROPRIATION NO. </p> |
|---|---|



NORTH

SCOTT COUNTY, MINNESOTA



I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.


KURT D. NELSON
Date: 3/01/25 License No. 45356

Date: 30OCT25 License No. 45356

DRAWN BY: EHS	JOB NO: 241328PP	DATE: 09/29/25
CHECK BY: KON	FIELD CREW: JMW & LAD	
2	09/26/25	LOT REARRANGEMENT / SIZES
3	09/29/25	EASMENTS
4	10/30/25	EASE, WL BUFFER, BLDG SETBACK
NO.	DATE	DESCRIPTION
		BY



E.G. RUD & SONS, INC.
EST. 1977
Professional Land and Surveyors

SCOTT COUNTY, MN
CAPPED IRON PIPE

[illegible]

SHEET NOTES

[illegible]

and placement, A: seeded or 400 stress without erosion control

1. Vegetation shall be established to 90% coverage with 100% coverage in areas of concentrated flow.
2. Contractor shall be responsible for ensuring seed to sward until full satisfaction is achieved.
3. Contractor shall install a minimum of 6" of topsoil in exposed areas, except the bottom of the erosion basin.
4. Contractor shall limit soil disturbance to the construction limits indicated on the plan.
5. Contractor shall protect trees at all times throughout construction. No trees shall be removed as part of this plan.
6. Erosion Basin, refer to Detail B on Sheet C10.2.
7. Use "Flotation Basin E.O.F. with Eakman Tilt" or approved equal.

CONSTRUCTION, THE CONTRACTOR SHALL VISIT THE SITE AND DISCREPANCIES EXISTING BETWEEN THE EXISTING AND THOSE IN THE FIELD, THE CONTRACTOR SHALL NOTIFY

CONDITIONS PRESENTED ON THIS FORM AND THOSE IN THE FIELD, THE CONTRACTOR SHALL NOTIFY THE ENGINEER, SURVEYOR, AND OWNER IMMEDIATELY.

		: FUTURE GRAVEL (SECTION BY OTHERS)
---	---	-------------------------------------

: CONSTRUCTION UNITS
(PROPERTY LINE UNLESS SHOWN OTHERWISE)

6' — 6' —
: SILY FENCE (1.068 LF)

-- EROSION CONTROL BLANKET (400 SY)

BOOK CONSTRUCTION ENTRANCE (1 TOTAL)

- SWALE

SWALE

SEEDING LEGEND

: MANDOT SEED MIX LOW MAINTENANCE TURF

**Know what's BELOW.
Call before you dig.**

Journal of Management Education



PROJECT NAME

SUTTON WEST
RESIDENTIAL

CLIENT / DEVELOPER

KUBES REALTY

1221 4TH AVE E #100,
SHAWANO, WI 54220
920-757-7831

COUNTY

ISSUANCES & REVISIONS

ISSUANCE	DATE
COUNTY SUBMITTAL	06/09/2025
COUNTY RESUBMITTAL	12/15/2025
COUNTY RESUBMITTAL	01/07/2026

CERTIFICATION

Exhibit A

Exhibit A

811

Know what's below.
Call before you dig.

811

Know what's below.
Call before you dig.

The figure consists of two main parts: a legend and a plan view.

Grading Erosion Control & Paving Legend

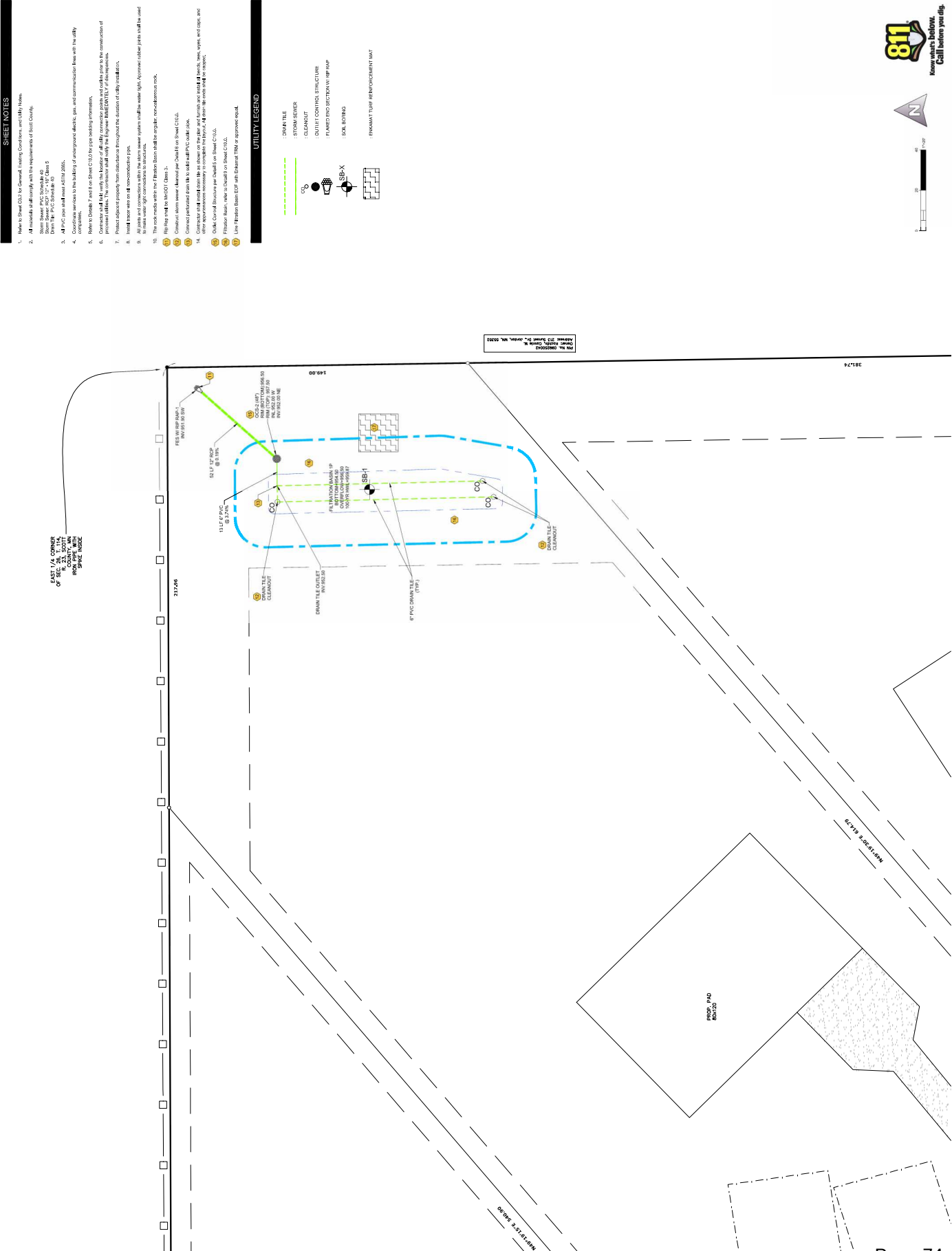
- CONSTRUCTION UNITS**
 - PROPERTY LINE (UNLESS SHOWN OTHERWISE)**: Represented by a dashed line.
 - SEED FENCE (1.000 LF)**: Represented by a line with cross-ticks.
 - EROSION CONTROL BLANKET (400 SY)**: Represented by a stippled pattern.
 - ROCK CONSTRUCTION ENTRANCE (1' TOTAL)**: Represented by a line with a cross-tick.
 - SWALE**: Represented by a line with cross-ticks.
 - BIOROLL (ONLY)**: Represented by a line with cross-ticks.
 - INDOT SEED MIX LOW MAINTENANCE TURF**: Represented by a line with cross-ticks.
 - INDOT SEED MIX WET DITCH**: Represented by a line with cross-ticks.
- Grading Erosion Control & Paving Legend**
 - Grading Erosion Control**: Represented by a line with cross-ticks.
 - Paving**: Represented by a line with cross-ticks.

Plan View

The plan view shows a site with various erosion control measures. A central area is labeled "CONTRACTOR SHALL GRADE SWALE TO ENSURE LOTS DRAIN TO FILTRATION BASIN". A note indicates "CONTRACTOR SHALL GRADE SWALE TO ENSURE LOTS DRAIN TO FILTRATION BASIN". The plan view also shows a "SWALE END" and a "SWALE END".

Page 72 of 138

[illegible]



PROJECT NAME

SUTTON WEST
RESIDENTIAL

CLIENT / DEVELOPER

KUBES REALTY

COUNTY

SAND CREEK TOWNSHIP, MN

1221 1/4 HWY E #100,
SHAWANO, WI 53079
912-757-7831



COUNTY MINNESOTA

ISSUANCES & REVISIONS

ISSUANCE	DATE
COUNTY SUBMITTAL	06/29/2025
COUNTY RESUBMITTAL	12/15/2025
COUNTY RESUBMITTAL	01/07/2026

CERTIFICATION



Auditor J. Adam
January 7, 2026
SAND CREEK TOWNSHIP, MN

COUNTY RESUBMITTAL

01/07/2026



EXCAVATE & ELEVATE
ENGINEERING

PHONE: 793-364-4233

WEB: excavateandelevate.com

CONTACT: Auditor Adam

PROJECT NUMBER: 25007

UTILITY PLAN

C6.0

SHEET NOTES

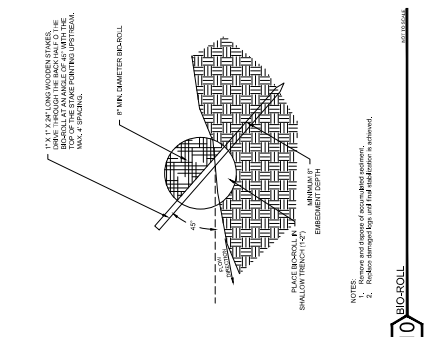
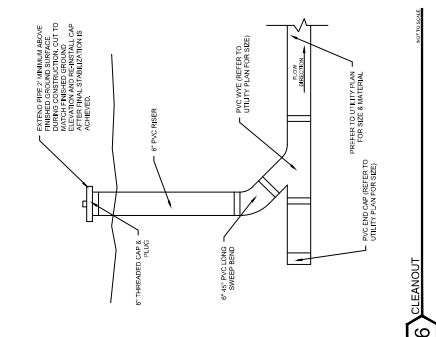
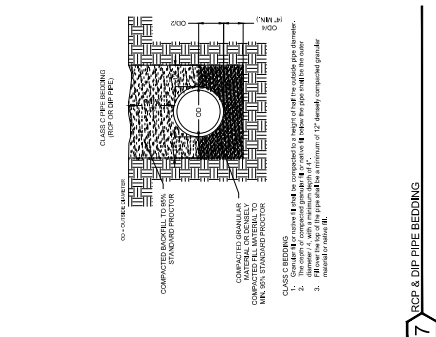
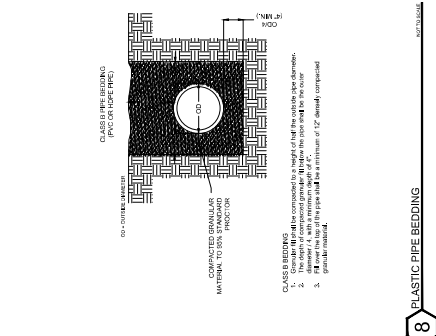
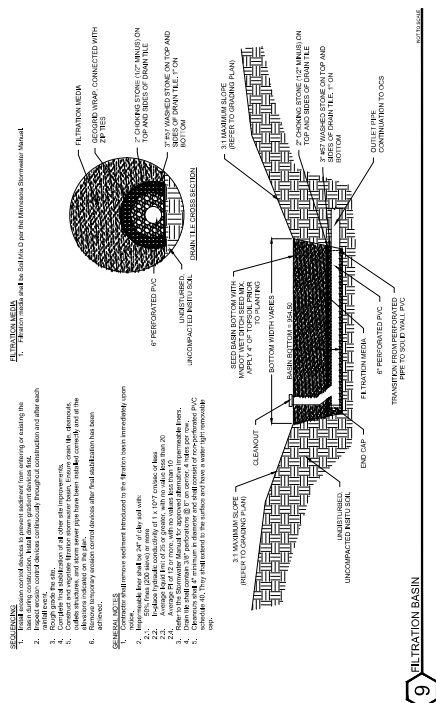
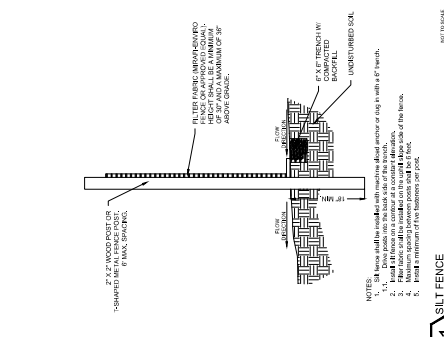
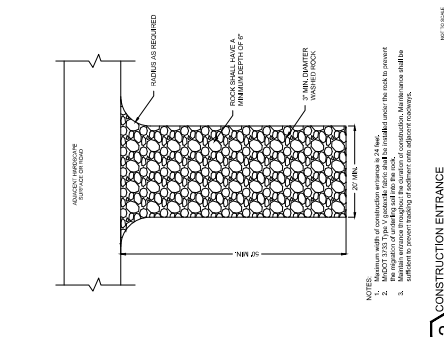
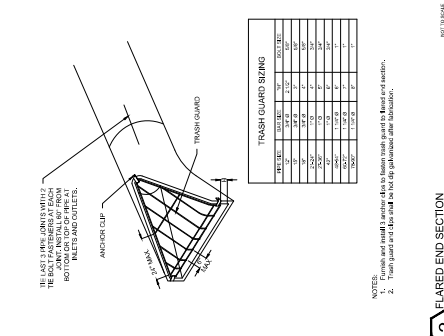
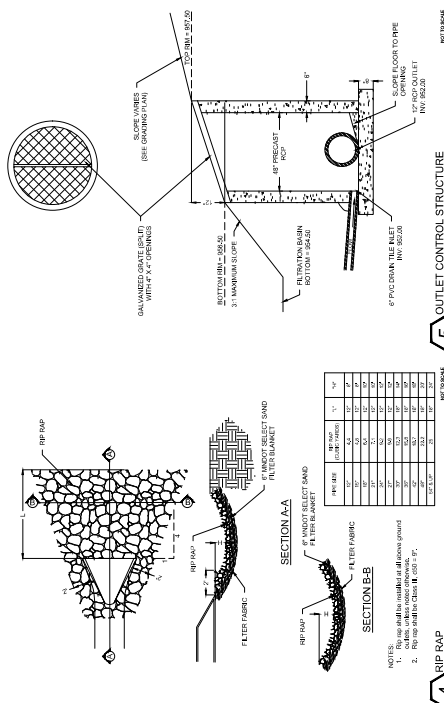
- Refer to Sheet C3.7 for General, Existing Conditions, and Utility Notes.
- All materials shall comply with the requirements of Scott County.
- Storm Sewer: PVC Schedule 40
- Sanitary Sewer: PVC Schedule 40
- Drain Tile: PVC Schedule 40
- All PVC pipe shall meet ASTM D2685.
- Coordinate services to the building of underground electric, gas, and communication lines with the utility companies.
- Refer to Sheet C7.1 for Sewer CTD for pipe bedding information.
- Construct and install drain tile to the sewer or the place and family and install all joints, bends, tees, and elbows and other appurtenances necessary to complete the drain tile. All drain tile shall be installed in accordance with the requirements of the Minnesota Department of Transportation (MNDOT).
- Install 12" x 12" x 12" concrete catch basins at the location of all manholes.
- Install 12" x 12" x 12" concrete catch basins at the location of all manholes.
- All joints and connections within the storm sewer system shall be water tight. Appropriate rubber joints shall be used.
- The catch basins shall be installed in accordance with the requirements of the Minnesota Department of Transportation (MNDOT).
- Construct storm water detention per Detail on Sheet C10.0.
- Construct storm water detention per Detail on Sheet C10.0.
- Construct and install drain tile to the sewer or the place and family and install all joints, bends, tees, and elbows and other appurtenances necessary to complete the drain tile. All drain tile shall be installed in accordance with the requirements of the Minnesota Department of Transportation (MNDOT).
- Drain Tile Control Structure per Detail on Sheet C10.0.
- Filteration Basin, refer to Detail on Sheet C10.0.
- Line Filteration Basin with 12" x 12" x 12" concrete catch basins.

UTILITY LEGEND

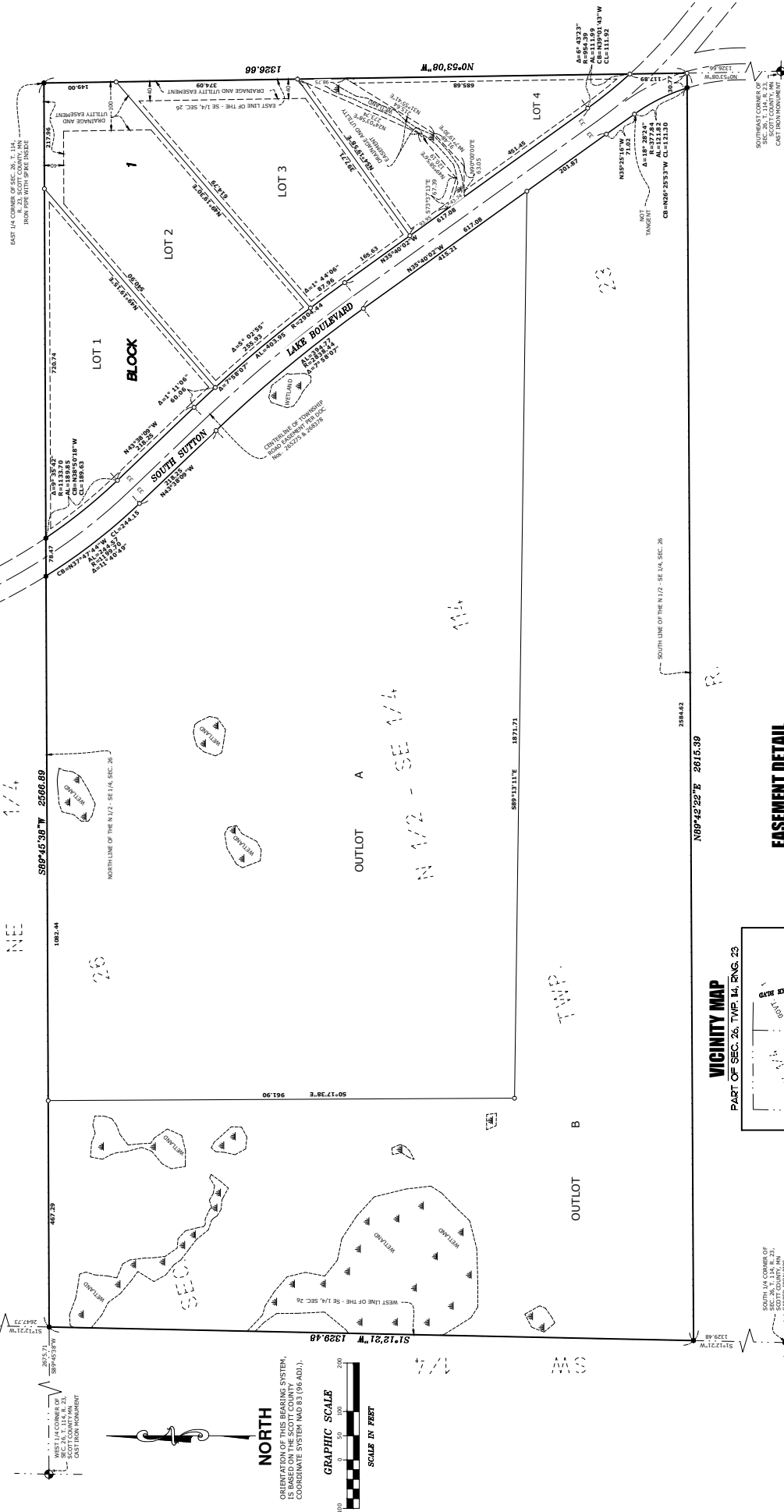
- DOWN TILE
- STORM SEWER
- CLEANOUT
- OUTLET CONTROL STRUCTURE
- FLAMED END SECTION W/ RP NAP
- SOIL BORING
- FINAMENT TUFF REINFORCEMENT MAT

811

Know what's below.
Call before you dig.



SUTTON WEST

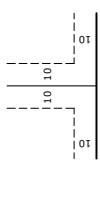


LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES 1/2 INCH BY 1/4 INCH IRON MONUMENT
- ◊ DENOTES 1/4 INCH IRON MONUMENT
- ◐ DENOTES SCOTT COUNTY CAST IRON MONUMENT
- ◑ DENOTES DELINEATED WET LAND

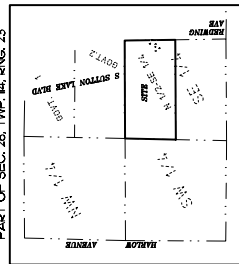
EASEMENT DETAIL

Drainage and utility easements are shown as follows:



VICINITY MAP

PART OF SEC. 26, TWP. 14N, R. 23E



SCOTT COUNTY, MINNESOTA
(NO SCALE)



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.11

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Administration/Administration

PRESENTER(S):

CDA

PROJECT:

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:

20 minutes

ACTION REQUESTED:

Adopt Resolution No. 2026-204; Approving a 2027 Budget of \$22,281,071 and Payable Tax Levy of \$5,856,816 for the Scott County Community Development Agency and Certifying the Same to the County Auditor

ORGANIZATIONAL VALUES:

Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-204; Approving a 2027 Budget of \$22,281,071 and Payable Tax Levy of \$5,856,816 for the Scott County Community Development Agency and Certifying the Same to the County Auditor.

As the governing body of Scott County, the County Board must approve the levy of the special benefit tax proposed by the Scott County Community Development Agency (Scott County CDA). In addition, the Scott County CDA has adopted its budget for 2027 and requests the Scott County Board approve the same.

The Scott County CDA Resolution and the 2026-2027 CDA comparison of the budgeted use of tax levy dollars are attached herein. The total Scott County CDA levy for 2027, in the amount of \$5,856,816, equates to an increase of 6% (\$342,388).

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:

The CDA levy increase equates to an increase of \$342,388 for the 2027 fiscal year. This increase is below the max levy authority, which, with the exception of 2024 and 2025 budget years, has historically been where the CDA levy request has been.

ATTACHMENTS:

1. 2027 CDA Budget and Levy

Action

ACTION TAKEN:

MOTION/SECOND/VOTE:

DEPUTY CLERK:

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-204

Motion by Commissioner: None

Seconded by Commissioner: None

RESOLUTION NO. 2026-204; APPROVING A 2027 BUDGET OF \$22,281,071 AND PAYABLE TAX LEVY OF \$5,856,816 FOR THE SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY AND CERTIFYING THE SAME TO THE COUNTY AUDITOR

WHEREAS, in accordance with Minnesota Statutes, Section 469.033, Subd. 6 and Laws of Minnesota, including Laws of Minnesota for 1974, Chapter 473, as amended, the Scott County Community Development Agency (the "Agency") is authorized to levy special benefit taxes upon all property within its area of operation; and

WHEREAS, the area of operation of the Agency is the whole of the County of Scott, Minnesota; and

WHEREAS, the Agency has by resolution duly approved and adopted its 2027 budget and levied the special benefits tax, payable in 2027, subject to the approval of the Scott County Board of Commissioners (the "Scott County Board"); and

WHEREAS, the Agency is authorized to levy its special benefits tax at rates authorized under Minnesota Statutes, Section 469.033, with the approval of the Scott County Board.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that it hereby authorizes the Agency to levy its special benefits taxes in an amount sufficient to fund its 2027 budget, subject to the limitation set forth in Minnesota Statutes, Section 469.033, and, subject to the foregoing limit, the Scott County Board approves the levy by the Agency from time to time to include amounts sufficient to satisfy pledges made by the Agency from proceeds of its special benefit tax levy to pay debt service on bonds issued by the Agency to finance housing development projects.

BE IT FURTHER RESOLVED that the Agency's 2027 Budget, said budget being before the Board, is hereby approved, and the Agency is authorized to levy a tax of \$5,856,816 for taxes payable in the year 2027 within its taxing jurisdiction for purposes outlined and authorized by Minnesota Statutes, sections 469.001 to 469.047 and sections 469.090 to 469.180, provided that, in no case shall the dollar levy for the Agency exceed the limits referenced in the preceding paragraph.

BE IT FURTHER RESOLVED that the Scott County Administrator is directed to file a certified copy of the Resolution with the Scott County Auditor and Chief Financial Officer.

BE IT FINALLY RESOLVED that Scott County is requested to prepare the Property Tax Statements and distribute the same.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, on _____.

County Administrator
Administrator's Designee

SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY

RESOLUTION NO. 38-26

Authorizing the 2027 General Administrative Operating Budget and the
2027 (Payable) Special Benefits Tax Levy of the
Scott County Community Development Agency and
Certifying the Levy to the Scott County Board

WHEREAS, the Scott County Community Development Agency (Agency) is duly organized and existing under the laws of the State of Minnesota, including Laws of Minnesota for 1974, Chapter 473, as amended (the "Special Law"); and

WHEREAS, the Agency, with the approval of the Scott County Board of Commissioners (Scott County Board), may levy special benefit taxes as authorized under Minnesota Statutes, section 469.033, Subd 6 at rates permitted in such section; and

WHEREAS, the Agency has prepared its 2027 General Administrative Operating Budget and seeks approval of the Scott County Board of Commissioners for the 2027 Budget and the Agency's levy of its special benefits tax to continue the work of the Agency in Scott County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Scott County Community Development Agency as follows:

1. The 2027 Budget is hereby approved and directed to be submitted to Scott County pursuant to the requirements of Minnesota Statutes, Section 469.033.
2. Subject to the consent of the Scott County Board of Commissioners as required under Minnesota Statutes, Section 469.033 and the Special Law, the Agency levies a special benefit tax in an amount sufficient to fund its 2027 Budget, subject to the limits prescribed by the Special Law, and certifies such levy to the Scott County Board of Commissioners.
3. Upon approval by the Scott County Board of Commissioners of the Agency's levy of the special benefits tax, the County's approving resolution shall be attached hereto and made a part of this resolution.

Adopted this 10th day of August 2026.


Michelle Choudek, Chair



M/ Gade

S/ Gulstad

Schuh Yes
Gulstad Yes



Dale Gade, Secretary

Gade	<u>Yes</u>
Choudek	<u>Yes</u>
Corrigan	<u>Yes</u>

Scott County CDA

Comparison of 2026 Budget to 2027 Budget

Account Description	2026 Budget	2027 Budget	Dollar Variance	% Var
Revenues:				
Dwelling Rent	12,400,667	12,674,546	273,879	2%
Admin Fee Portable	210,503	181,739	(28,764)	-14%
Interest Income	417,080	652,350	235,270	56%
Other Income	236,430	145,150	(91,280)	-39%
Levy Revenue	5,514,428	5,856,816	342,388	6%
Operating Subsidy	7,408,054	9,060,958	1,652,905	22%
Subtotal Revenues	26,187,161	28,571,559	2,384,398	9%
Expenditures:				
Salaries	3,111,117	3,426,978	315,861	10%
Legal	59,091	58,215	(876)	-1%
Staff Training	25,420	36,235	10,815	43%
Travel/Mileage	31,690	28,449	(3,241)	-10%
Commissioner per Diems	4,500	4,500	-	0%
Auditing Fees	47,670	48,970	1,300	3%
Office Supplies	99,265	69,140	(30,125)	-30%
Consultants	182,714	113,740	(68,974)	-38%
Services / Misc.	607,997	734,932	126,935	21%
Subscriptions / Dues	135,617	106,238	(29,379)	-22%
Telephone	103,490	105,933	2,442	2%
Postage	15,221	15,520	299	2%
Association Dues	87,506	95,992	8,486	10%
Marketing	85,363	87,231	1,868	2%
Inspections	10,000	13,500	3,500	35%
Employee Benefits	944,171	1,072,763	128,592	14%
Subtotal - Administration	5,550,832	6,018,335	467,503	8%
Water & Sewer	433,831	429,713	(4,118)	-1%
Electricity	240,551	261,584	21,033	9%
Gas	220,745	299,850	79,105	36%
Other	7,475	9,575	2,100	28%
Trash	158,324	154,283	(4,040)	-3%
Subtotal - Utilities	1,060,926	1,155,006	94,080	9%
Maintenance Salaries	781,559	823,485	41,926	5%
Materials	633,989	696,615	62,626	10%
Contract Costs	1,275,798	1,348,274	72,476	6%
Employee Benefits	181,113	193,275	12,162	7%
Subtotal - Maintenance	2,872,459	3,061,649	189,190	7%

Scott County CDA

Comparison of 2026 Budget to 2027 Budget

Account Description	2026 Budget	2027 Budget	Dollar Variance	% Var
Insurance	761,113	799,059	37,946	5%
PILOT	509,225	555,436	46,211	9%
Interest Expense	14,450	136,238	121,788	843%
Other General Expense	114,500	421,111	306,611	268%
Subtotal - General	1,399,288	1,911,845	512,557	37%
Other Post Employment Benefits	36,000	36,000	-	0%
FISH Contribution	40,000	40,000	-	0%
Scholarships	5,000	-	(5,000)	-100%
Business Accelerator & FAST-TRACK	28,629	27,959	(670)	-2%
NextStage Entrepreneur Dev.	75,000	75,000	-	0%
Homeownership Program Grants	75,000	75,000	-	0%
Housing Assistance Payments	5,648,693	6,502,716	854,023	15%
Depreciation	3,148,877	3,377,562	228,685	7%
Subtotal - Other Expenses	9,057,199	10,134,237	1,077,038	12%
Subtotal - Expenses	19,940,704	22,281,071	2,340,367	12%
Net Operating Income	6,246,457	6,290,488	44,031	1%
Senior Housing & Other Debt Service	(4,424,484)	(4,394,570)		
Net Income	1,821,973	1,895,918		
Repair/Replacement Contributions	(345,265)	(548,107)		
Gen. Fund, LHA & Sen. Hsg. Capital Expend.	(5,462,696)	(5,729,179)		
Depreciation - non-cash expense add back	3,148,877	3,377,562		
Net Result	(837,111)	(1,003,806)		

Note: The CDA is subject to the following governmental oversight.

* Each year, the CDA is required to have a comprehensive A-133 audit, which includes not only a review of financial data, but also compliance with legal issues and program requirements.

* On each of the CDA bond issues, the Trustee monitors compliance with provisions of the bond indentures and notifies the CDA immediately of any deficiencies.

* The USDA - Rural Development monitors compliance with program requirements which include financial aspects of the program, as well as tenant based requirements and physical condition of the property.

* The Department of Housing and Urban Development (HUD) closely monitors program results and program requirements by insisting on regular and frequent reporting.

* On the State level, the Minnesota Housing Finance Agency (MHFA) monitors programs and grants closely by insisting on regular and frequent reporting, as well as site visits to review program files.



Comparison of Local Levy – Strategic Investment

	2024 Levy	2025 Levy	2026 Levy	2027 Levy
Summary:				
Housing Goals	\$2,310,253	\$2,149,287	\$2,955,639	\$3,279,171
Debt Service Senior Housing	\$673,831	\$945,744	\$947,200	\$956,000
Economic Development Goals	\$811,732	\$1,074,629	\$740,395	\$656,652
Development Planning/Admin	\$697,056	\$662,874	\$747,683	\$869,844
General Fund Program Support	\$83,436	\$226,573	\$123,511	\$95,149
Total Local Investment	\$4,576,308	\$5,059,108	\$5,514,428	\$5,856,816
Percentage Change from Prior Year	9.25%	10.55%	9%	6.2%



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.12

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Physical Development/Natural Resources

PRESENTER(S):

Melissa Bokman Ermer Ext. 8887

PROJECT:

SWMO Watershed Plan Update

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:

NA

ACTION REQUESTED:

Adopt Resolution No. 2026-205; Set a Public Hearing for October 20, 2026, at 9:30 a.m. to Receive Comments on the Draft 2027-2037 Scott Watershed Management Plan

ORGANIZATIONAL VALUES:

Communication: We will always be clear about what we're doing and why we're doing it

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to Adopt Resolution No. 2026-205; Set a Public Hearing for October 20, 2026, at 9:30 a.m. to Receive Comments on the Draft 2027-2037 Scott Watershed Management Plan.

Scott Watershed Management Organization (SWMO) staff completed the draft 2027-2037 Scott Watershed Management Plan (WMP) and submitted it to the Minnesota Board of Water and Soil Resources, designated state review agencies, cities, townships, counties, watershed organizations, soil and water conservation districts and public within the watershed for a 60-day review and comment period from August 5 through October 4, 2026.

The Metropolitan Surface Water Management Act (Minn. Stat. § 103B.231) requires Twin Cities Metro Area watershed management organizations to hold a public hearing on the draft WMP no sooner than 14 days after the 60-day review period ends.

In order to give the public a final opportunity to offer comment on the WMP, notice of a public hearing will be published in the County's official newspaper.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:**ATTACHMENTS:**

None

Action

ACTION TAKEN:**MOTION/SECOND/VOTE:****DEPUTY CLERK:**

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-205

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-205; SET A PUBLIC HEARING FOR OCTOBER 20, 2026, AT 9:30 A.M. TO
RECEIVE COMMENTS ON THE DRAFT 2027-2037 SCOTT WATERSHED MANAGEMENT PLAN**

WHEREAS, Minn. Stat. § 103B.231, Subd. 7(c) requires watershed management organizations to hold a public hearing on draft plans no sooner than 14 days after the 60-day review period of the draft plan; and

WHEREAS, the 60-day review period of the draft 2027-2037 Scott Watershed Management Plan ended October 4, 2026.

NOW, THEREFORE, BE IT RESOLVED, that the Scott County Board of Commissioners hereby schedules a public hearing for October 20, 2026, at 9:30 a.m. for the purpose of receiving and reviewing comments on the draft 2027-2037 Scott Watershed Management Plan.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, on _____.

_____ County Administrator

_____ Administrator's Designee



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.13

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Office of Management and Budget/Employee Relations

PRESENTER(S):

Jeff Smodish, Employee Relations Director

PROJECT:

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:**ACTION REQUESTED:**

Adopt Resolution No. 2026-206; Approving Benefit Plans, Providers, County Contributions, and Employee Costs for Insurance Benefits for Eligible Employees, Dependents, and Participants for Calendar Year 2027

ORGANIZATIONAL VALUES:

Communication: We will always be clear about what we're doing and why we're doing it

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-206; Approving Benefit Plans, Providers, County Contributions, and Employee Costs for Insurance Benefits for Eligible Employees, Dependents, and Participants for Calendar Year 2027.

The Employee Insurance Committee (EIC) meets regularly throughout the year to review and discuss information regarding insurance benefits available to Scott County employees, dependents and participants. The EIC is composed of members from across the County's divisions, bargaining units, union business agents, a retiree representative, Employee Relations staff, Office of Management and Budget staff, and County Commissioners. Professional benefit consulting services are provided by Gallagher Benefit Services, Inc. (GBS) for the purpose of reviewing our current employee benefit programs, looking at industry trends and best-practices, providing guidance, and making recommendations as necessary for changes to specific plans for the benefit of our employee group and fund. The participation and input provided by the EIC members and the expertise supplied by our external consultants are part of an ongoing effort to ensure the continued viability of the County's self-funded insurance programs and other County-sponsored employee benefit programs.

Through the course of meetings, the EIC reviewed and considered claims history, the current and future needs of our employees relative to insurance and benefits, the sustainability and viability of the funds, the design of our insurance plans, industry trends, and market competitiveness, and made recommendations for maintaining desirable benefit options and the good financial condition of the self-insured programs. The EIC's considerations and recommendations were discussed with staff from Administration and the Office of Management and Budget, and with the County Board in a workshop setting on 6/16/26 and the following recommendations are being made to be effective January 1, 2027 through December 31, 2027:

- Establish a new annual plan year, running from January 1 through December 31.
- Approve of Specific Stop Loss coverage at \$225,000 for the 2027 plan year.
- Adopt a 3% increase in self-funded health insurance premiums from the premium rates set on 8/1/26; continuing with HealthPartners as the provider and including establishment of two High Deductible Health Plan (HDHP) options in addition to the Open Access Base Plan option as follows:
 - HDHP Plan Option 1 - Out of Pocket Maximum of Single Coverage-\$3,500, 2-Party+ and Family Coverage - \$7,000

- HDHP Plan Option 2 - Out of Pocket Maximum of Single Coverage-\$5,000, 2-Party+ and Family Coverage - \$10,000

- Authorize the establishment of employee owned, Health Savings Accounts (HSAs) to accompany HDHPs as an option to employees.
- Authorize County-sponsored 2027 HSA annual contributions for each HDHP plan type, payable by the County on a bi-monthly basis (2x per month) with the first and second pay-periods of each month:
 - HSA Plan Option 1 — County-Paid Annual Contributions of:
 - Single Coverage-\$875; or
 - 2-Party+ and Family Coverage - \$1,313
 - HSA Plan Option 2 — County-Paid Annual Contributions of:
 - Single Coverage-\$1,250; or
 - 2-Party+ and Family Coverage - \$1,875
- Adopt a 0% increase in self-funded dental insurance premiums.
- Continue County-provided basic life Insurance of \$50,000 with The Hartford.
- Continue Flexible Spending Account (FSA) administration with BRi (Benefit Resource, LLC).
- Authorize the use of BRi for HSA Administration.
- Set the Medical FSA spending account limit at \$3,500, following IRS rules.
- Set the Dependent Care FSA spending account limit at \$7,500 , following IRS rules.
- Authorize the creation of a limited FSA plan (covers vision and dental only) to accompany the HSA and provide additional employee options.
- Set the 2027 Limited FSA limit at the rate YTD and following IRS limits established.
- Maintain Vision Plans with EyeMed under the same terms and conditions.
- Maintain Short Term Disability and Long-Term Disability with Symetra under the same terms and conditions.
- Continue Voluntary Life/AD&D with The Hartford under the same terms and conditions.
- Continue offering the retiree Medicare advantage plans: HealthPartners Medicare Group Solutions at the current rate of \$487/mo and Blue Cross Blue Shield Group Medicare Advantage Plus with a rate change from \$375/mo to \$381/mo., and recognizing both plans have Part D out of pocket maximum changes from \$2,100 to \$2,400 as mandated.

The Employee Insurance Committee will stay active throughout the plan period to monitor and evaluate the stability of the funds and make necessary recommendations as appropriate for insurance plans and rates moving forward. A great deal of credit and acknowledgment should be given to the Employee Insurance Committee for their continuous involvement in managing and maintaining the employee benefit program.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:

Funding for this has been incorporated into the proposed 2027 Budget.

ATTACHMENTS:

None

Action

ACTION TAKEN:	MOTION/SECOND/VOTE:	DEPUTY CLERK:

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-206

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-206; APPROVING BENEFIT PLANS, PROVIDERS, COUNTY CONTRIBUTIONS,
AND EMPLOYEE COSTS FOR INSURANCE BENEFITS FOR ELIGIBLE EMPLOYEES, DEPENDENTS,
AND PARTICIPANTS FOR CALENDAR YEAR 2027**

WHEREAS, the County has spent time over the last year in meetings with Gallagher Benefit Services, the Employee Insurance Committee (EIC), and the County Board in a workshop setting on 6/16/26 reviewing its current health, dental, and life insurance plan benefits, flexible spending accounts, and optional benefit choices available to employees and has considered new options; and

WHEREAS, the EIC reviewed and considered claims history, the current and future needs of our employees relative to insurance and benefits, the sustainability and viability of the funds, the design of our insurance plans, industry trends, and market competitiveness, and made recommendations for maintaining desirable benefit options and the good financial condition of the self-insured programs; and

WHEREAS, the EIC's considerations and recommendations were discussed with staff from Administration and the Office of Management and Budget, the following recommendations are being made to be effective January 1 through December 31, 2027:

- Establish of a new annual plan year, running from January 1 through December 31.
- Approve a Specific Stop Loss coverage at \$225,000 for the 2027 plan year.
- Adopt a 3% increase in self-funded health insurance premiums from the premium rates set on 8/1/26; continuing with HealthPartners as the provider and including establishment of two High Deductible Health Plan (HDHP) options in addition to the Open Access Base Plan option as follows:
 - HDHP Plan Option 1 - Out of Pocket Maximum of Single Coverage-\$3,500, 2-Party+ and Family Coverage - \$7,000
 - HDHP Plan Option 2 - Out of Pocket Maximum of Single Coverage-\$5,000, 2-Party+ and Family Coverage - \$10,000
- Authorize the establishment of employee owned, Health Savings Accounts (HSAs) to accompany HDHPs as an option to employees.
- Authorize County-sponsored 2027 HSA annual contributions for each HDHP plan type, payable by the County on a bi-monthly basis (2x per month) with the first and second pay-periods of each month:
 - HSA Plan Option 1 — County-Paid Annual Contributions of: Single Coverage-\$875; or 2-Party+ and Family Coverage - \$1,313
 - HSA Plan Option 2 — County-Paid Annual Contributions of: Single Coverage-\$1,250; or 2-Party+ and Family Coverage - \$1,875
- Adopt a 0% increase in self-funded dental insurance premiums.
- Continue County-provided basic life Insurance of \$50,000 with The Hartford.
- Continue Flexible Spending Account (FSA) administration with BRi (Benefit Resource, LLC).
- Authorize the use of BRi for HSA Administration.
- Set the Medical FSA spending account limit at \$3,500, following IRS rules.
- Set the Dependent Care FSA spending account limit at \$7,500, following IRS rules.
- Authorize the creation of a Limited Purpose FSA plan (covers vision and dental only) to accompany the HSA as an employee option.

- Set the 2027 Limited Purpose FSA limit at the rate YTD and following IRS limits.
- Maintain Vision Plans with EyeMed under the same terms and conditions.
- Maintain Short Term Disability and Long-Term Disability with Symetra under the same terms and conditions.
- Continue Voluntary Life/AD&D with The Hartford under the same terms and conditions.
- Continue offering the retiree Medicare advantage plans: HealthPartners Medicare Group Solutions at the current rate of \$487/mo and Blue Cross Blue Shield Group Medicare Advantage Plus with a rate change from \$375/mo to \$381/mo., and recognizing Part D out of pocket maximum changes from \$2,100 to \$2,400 as mandated.; and

WHEREAS, the EIC will stay active throughout the plan period to monitor and evaluate the stability of the funds and make necessary recommendations as appropriate for insurance plans and rates moving forward; and

WHEREAS, a great deal of credit and acknowledgment should be given to the EIC for their continuous involvement in managing and maintaining the employee benefit program.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that HealthPartners remain the vendor for health insurance and stop-loss health insurance coverage, The Hartford for life insurance benefits, Delta Dental for dental services, EyeMed for vision plans, Symetra for disability plans and BRi (Benefit Resource) for flexible spending accounts and Health Savings Accounts.

BE IT FURTHER RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the health benefit insurance premiums and monthly contributions for all employees and their dependents for health insurance effective January 1, 2027 through December 31, 2027, are established as:

	HP Primary Clinic - Buy-Up Plan				HP Open Access - Base Plan			
	Single	EE + Spouse	EE + Child(ren)	Family	Single	EE + Spouse	EE + Child(ren)	Family
Total Cost	\$1,372.29	\$3,017.77	\$2,300.93	\$3,873.08	\$1,224.77	\$2,690.55	\$2,033.81	\$3,452.63
Employee Cost	\$137.22	\$999.86	\$775.56	\$1,283.60	\$122.48	\$672.64	\$508.44	\$863.16
County Cost	\$1,102.29	\$2,017.91	\$1,525.37	\$2,589.48	\$1,102.29	\$2,017.91	\$1,525.37	\$2,589.47
	\$3500 HDHP - HSA				\$5000 HDHP - HSA			
	Single	EE + Spouse	EE + Child(ren)	Family	Single	EE + Spouse	EE + Child(ren)	Family
Total Cost	\$1,088.21	\$2,390.55	\$1,807.04	\$3,067.66	\$1,011.12	\$2,221.20	\$1,679.03	\$2,850.35
Employee Cost	\$108.82	\$597.64	\$451.76	\$766.90	\$101.10	\$555.30	\$419.76	\$712.58
County Cost	\$979.39	\$1,792.91	\$1,355.28	\$2,300.76	\$910.02	\$1,665.90	\$1,259.27	\$2,137.77

BE IT FURTHER RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that it hereby authorizes the establishment of employee-owned Health Savings Accounts (HSAs) to accompany the HDHP options above, with 2027 County contributions for those HSAs, payable on a bi-monthly basis (2x per month) on the first and second pay-periods of each month, established as:

HSA Plan Option 1 — HDHP \$3,500/\$7,000: Single Coverage-\$875; or 2-Party+ and Family Coverage - \$1,313

HSA Plan Option 2 — HDHP \$5,000/\$10,000: Single Coverage-\$1,250; or 2-Party+ and Family Coverage - \$1,875.

BE IT FURTHER RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the dental benefit insurance premiums and monthly contributions for all employees and their dependents for dental insurance effective January 1, 2027, are established as:

	-	EE	EE +	-
	Single	+ Spouse	Child(ren)	Family
Total Cost	\$43.61	\$86.64	\$105.95	\$147.58
Employee Cost	\$18.36	\$50.34	\$61.56	\$85.76
County Cost	\$25.25	\$36.30	\$44.39	\$61.82

BE IT FURTHER RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the County provide a \$50,000 Basic Life Insurance policy.

BE IT FURTHER RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that medical flexible spending account limits are set at \$3,500 and dependent care flexible spending accounts are set at \$7,000.

BE IT FURTHER RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that it authorizes the establishment of limited purpose flexible spending accounts (dental and vision only) with annual account limits set at the maximum limited allowed by IRS Rules.

BE IT FURTHER RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that there shall be a 60-day runout period for FSA claims incurred during the plan year.

BE IT FURTHER RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that a Specific Stop Loss for the plan year is set at \$225,000.

BE IT FURTHER RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that Medicare advantage plans will continue as follows: HealthPartners Medicare Group Solutions at the current rate of \$487/mo and Blue Cross Blue Shield Group Medicare Advantage Plus with a rate change from \$375/mo to \$381/mo., and recognizing Part D out of pocket maximum changes from \$2,100 to \$2,400 as mandated.

BE IT FINALLY RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that previous relevant Resolutions on these subjects are hereby superseded.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, on _____.

County Administrator

Administrator's Designee



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.14

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Physical Development/Mobility Management

PRESENTER(S):

Alan Herrmann x8610

PROJECT:

Transit Link Expanded Services

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:

NA

ACTION REQUESTED:

Adopt Resolution No. 2026-207; Authorizing Entering into an Agreement with Metropolitan Council for Expanded Transit Service Hours

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complementary, aligned, and provided by the partners who can deliver the service most effectively

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-207; Authorizing Entering into an Agreement with Metropolitan Council for Expanded Transit Service Hours.

Last year, Scott County entered into a five-year Operation of Public Transit Services Agreement with the Metropolitan Council for Transit Link Dial-a-Ride services by Resolution No. 2025-150 (dated August 5, 2025). Scott County entered into the agreement on behalf of Scott and Carver County, under a joint cooperative agreement for transit services.

This summer, at a joint Scott County and Carver County Board of Commissioners workshop on June 9, 2026, information was presented and discussed regarding the future of transit services the counties have been jointly providing. A decision was made to cease providing certain transit services and have the Metropolitan Council take over that work in the two counties. This decision was ratified and memorialized in Resolution No. 2026-143 dated July 21, 2026. The Metropolitan Council was a part of these discussions and is in agreement with the plan. Given this action, the Transit Link services agreement will be canceled and will be assumed by the Metropolitan Council on September 30, 2026. The Metropolitan Council will fully fund the cost of regular Transit Link Services from Monday through Friday, 7:00 am to 7:00 pm.

The County has a need, and desires to, provide expanded services on weekdays from 7:00 pm to 9:00 pm and weekends from 7:30 am to 4:30 pm. The Metropolitan Council and Scott County have discussed a new agreement to cover those Transit Link expanded services to begin October 1, 2026, and end August 31, 2030. These services are outside regular Transit Link Services hours and would be a partnership between Scott County and Metropolitan Council where each pays 50% of the cost of the services.

The new agreement outlines the parameters of these services as a whole. Scott County uses Transportation Advancement Account (TAA) funds created in 2023 by the state legislature to provide funding to local agencies for transportation proposed to cover their local share of the expanded service.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:

Funding for the Transit Link Expanded Services will be shared by the Metropolitan Council and Scott County each paying 50% of the cost. Scott County will use Transportation Advancement Account (TAA) dollars to fund these added services as provided in the Transportation Improvement Program (TIP) programmed in the years 2025–2030. The estimated annual cost to Scott County is \$60,000 — \$70,000.

ATTACHMENTS:

None

Action

ACTION TAKEN:	MOTION/SECOND/VOTE:	DEPUTY CLERK:

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-207

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-207; AUTHORIZING ENTERING INTO AN AGREEMENT WITH METROPOLITAN
COUNCIL FOR EXPANDED TRANSIT SERVICE HOURS**

WHEREAS, Scott County entered into a five-year Operation of Public Transit Services Agreement with the Metropolitan Council for Transit Link Dial-a-Ride services by Resolution No. 2025-150 dated August 5, 2025; and

WHEREAS, the Metropolitan Council fully funds the cost of regular Transit Link services in Scott County; and

WHEREAS, Scott County, is terminating the Operation of the Public Transit Services Agreement effective September 30, 2026, pursuant to Resolution No. 2026-143, adopted July 21, 2026; and

WHEREAS, the Transit Link Services agreement with Transit Team, Inc. will be assumed by the Metropolitan Council as of September 30, 2026; and

WHEREAS, Scott County desires to continue to provide expanded Transit Link services under a cost share arrangement with the Metropolitan Council; and

WHEREAS, Scott County will have added weekend services from 7:30 am - 4:30 pm and weekday services from 7:00 pm - 9:00 pm, with an approximate cost per year of \$60,000-\$70,000.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, authorizes entering into a Transit Link Expanded Services Agreement with the Metropolitan Council to cover October 1, 2026, through July 31, 2030.

BE IT FURTHER RESOLVED, that the Board authorizes the County Administrator, or their designee, to execute the agreement with the Metropolitan Council on behalf of the County, subject to approval by the County Attorney's Office as to form.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, on _____.

County Administrator

Administrator's Designee



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.15

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Community Services/Property and Taxation Services

PRESENTER(S):

Dana Anderson - 8108

PROJECT:

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:

ACTION REQUESTED:

Adopt Resolution No. 2026-208; Approving a Property Tax Abatement and Favorably Recommending Abatement of Prior-Year Taxes for McCue Family Limited Partnership Located Within the City of Belle Plaine

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-208; Approving a Property Tax Abatement and Favorably Recommending Abatement of Prior-Year Taxes for McCue Family Limited Partnership Located Within the City of Belle Plaine.

The Property and Taxation Department has become aware of a clerical error involving Parcel ID 200740012, located within the City of Belle Plaine. In June 2022, a parcel split/combination was completed, but one parent parcel that should have been deactivated remained active on the tax rolls. As a result, property taxes were erroneously imposed for payable years 2023 through 2026. The Department investigated the matter and confirmed the error.

The erroneous taxes totaled \$36,060.00:

Payable Year	Total Property Tax
2023	\$7,086.00
2024	\$9,006.00
2025	\$9,368.00
2026	\$10,600.00
Total	\$36,060.00

The taxpayer has paid the 2023, 2024, and 2025 taxes in full, plus the first-half installment of the 2026 taxes. The second-half 2026 installment remains unpaid. The requested County Board abatement is therefore

\$28,974.00 for payable years 2024–2026, consisting of a \$23,674.00 refund of taxes paid and cancellation of the 2026 2nd half installment balance of \$5,300.00.

Minn. Stat. § 375.192 authorizes the County Board to abate taxes erroneously or unjustly imposed or paid for the current year and the two prior years. The taxpayer has submitted the required written application, which has been reviewed and approved by the County Assessor and County Auditor. Because the abatement exceeds \$10,000, notice has been provided to the applicable municipality and school district as required by Minn. Stat. § 375.192, subd. 2.

The 2023 taxes are outside the County Board's authority under Minn. Stat. § 375.192. Accordingly, the Board is asked to favorably recommend that the Commissioner of Revenue approve an abatement and refund of the \$7,086.00 in 2023 taxes pursuant to Minn. Stat. § 270C.86. The County Auditor will submit the required application, statement of facts, resolution, and supporting documentation to the Commissioner.

The parcel has been corrected for future tax years, and additional internal reporting and review measures have been implemented to reduce the likelihood of similar errors.

Fiscal Impact

Approval of the resolution will:

- Abate \$28,974.00 in property taxes for payable years 2024–2026;
- Refund \$23,674.00 to the taxpayer for taxes previously paid;
- Cancel \$5,300.00 in unpaid 2026 taxes; and
- Authorize a favorable recommendation to the Commissioner of Revenue for abatement and refund of \$7,086.00 in 2023 taxes.

The abated taxes will be allocated among the affected taxing jurisdictions based on their respective tax distributions.

Recommended Action

Staff recommends that the County Board adopt Resolution No. 2026-208 approving the property tax abatement for payable years 2024–2026, authorizing a \$23,674.00 refund and cancellation of the \$5,300.00 unpaid 2026 balance, and favorably recommending that the Commissioner of Revenue approve an abatement and refund of \$7,086.00 for payable year 2023.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:

ATTACHMENTS:

None

Action

ACTION TAKEN:	MOTION/SECOND/VOTE:	DEPUTY CLERK:

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-208

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-208; APPROVING A PROPERTY TAX ABATEMENT AND FAVORABLY
RECOMMENDING ABATEMENT OF PRIOR-YEAR TAXES FOR MCCUE FAMILY LIMITED PARTNERSHIP
LOCATED WITHIN THE CITY OF BELLE PLAINE**

WHEREAS, McCue Family Limited Partnership owns Parcel ID 200740012, legally described as Section 08, Township 113, Range 024, located within the City of Belle Plaine; and

WHEREAS, a June 2022 parcel split/combination resulted in a parent parcel that should have been deactivated remaining on the tax rolls due to a clerical error, causing property taxes to be erroneously imposed for payable years 2023 through 2026 in the total amount of \$36,060.00; and

WHEREAS, the taxpayer submitted a written application for abatement, which was reviewed and approved by the County Assessor and County Auditor, and Minn. Stat. § 375.192 authorizes the County Board to abate taxes erroneously or unjustly imposed or paid for the current year and the two prior years, including prior years when the error resulted from a clerical error; and

WHEREAS, the County Board is authorized to abate \$28,974.00 in taxes for payable years 2024, 2025, and 2026, consisting of \$9,006.00 for 2024, \$9,368.00 for 2025, and \$10,600.00 for 2026, of which \$23,674.00 has been paid and \$5,300.00 remains unpaid; and

WHEREAS, the 2023 taxes of \$7,086.00 are outside the County Board's authority under Minn. Stat. § 375.192, and the Board finds that those taxes were also erroneously imposed as a result of the same clerical error and that a favorable recommendation to the Commissioner of Revenue for abatement and refund is warranted pursuant to Minn. Stat. § 270C.86;

NOW, THEREFORE, BE IT RESOLVED, by the Scott County Board of Commissioners, that the property tax abatement for Parcel ID 200740012 is approved for payable years 2024, 2025, and 2026 in the following amounts:

- **2024:** \$9,006.00
- **2025:** \$9,368.00
- **2026:** \$10,600.00
- **Total:** \$28,974.00

BE IT FURTHER RESOLVED, that the County Auditor is authorized and directed to refund \$23,674.00 to McCue Family Limited Partnership, representing taxes paid for payable years 2024, 2025, and the first-half installment of 2026, and to cancel the unpaid second-half installment of 2026 in the amount of \$5,300.00.

BE IT FURTHER RESOLVED, that the County Auditor shall make the necessary accounting adjustments to the affected taxing jurisdictions and provide the required notice to the applicable municipality and school district pursuant to Minn. Stat. § 375.192, subd. 2.

BE IT FURTHER RESOLVED, that the Scott County Board of Commissioners hereby favorably recommends that the Commissioner of Revenue approve an abatement and refund of \$7,086.00 in taxes payable in 2023 pursuant to Minn. Stat. § 270C.86, and authorizes the County Auditor to submit the required application, statement of facts, resolution, and supporting documentation.

BE IT FINALLY RESOLVED, that the County Auditor and County Assessor are authorized to take all administrative actions necessary to implement this resolution and complete the applicable abatement and refund processes.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, on _____.

County Administrator

Administrator's Designee



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.16

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Health and Human Services/Behavioral Health & Housing

PRESENTER(S):

Barb Dahl, HHS Director, x8151

PROJECT:

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:

N/A

ACTION REQUESTED:

Adopt Resolution No. 2026-210; Authorizing a Budget Amendment and Entering Attachment No. 3 to the Scott County Community Development Agency Housing Trust Fund Master Agreement

ORGANIZATIONAL VALUES:

Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complementary, aligned, and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No.2026-210; Authorizing a Budget Amendment and Entering Attachment No. 3 to the Scott County Community Development Agency Housing Trust Fund Master Agreement.

The County's current Strategic Plan has identified housing as a strategy where a plan will be implemented to ensure appropriate housing is available to meet the needs of all residents and that homelessness is brief, rare, and non-recurring. To achieve this, the Board engaged in multiple housing round tables with community members, non-profits and faith communities to identify gaps, solutions, and partners to support positive community change. In addition, four housing workshops in 2023 further examined issues and opportunities that resulted in three priority areas, which included: supportive/ transitional housing, housing access, and prevention.

On February 20, 2024, the County Board adopted Scott County Ordinance No. 35, Scott County Housing Trust Fund. The Trust Fund is a permanent source of funding and a continually renewable source of revenue to meet, in part, the housing needs of moderate, low income and very low income households of the County. Projects funded by the Trust Fund are dispersed throughout the County, and projects and funding allocations are administered by Scott County Community Development Agency (CDA), in accordance with Scott County Ordinance No. 35.

The 2023 Legislative session established a new Local Housing Aid program that provides a separate funding source to counties in the 7-county metro and cities with a population over 10,000. This is funded through a metro-wide 0.25% sales tax.

On March 18, 2025, the County Board approved Resolution No. 2025-70 which transferred the 2024 Local Affordable Housing Act (LAHA) funds in the amount of \$400,000 to the Trust Fund. On October 21, 2025, the County Board approved Resolution No. 2025-234 which transferred the 2025 Local Affordable Housing Act (LAHA) funds in the amount of \$4,479,707 to the Trust Fund.

Scott County's LAHA 2026 allocation is in the amount of \$5,270,127, and is paid in two equal installments. The first payment was received in July 2026, with the remaining disbursement scheduled for December 2026.

Budget estimates in future years continue to put the amount received by Scott County at approximately \$4.0 million annually. Eligible uses include:

- Emergency rental assistance for households earning less than 80 percent of area median income as determined by the United States Department of Housing and Urban Development.
- Financial support to nonprofit affordable housing providers in their mission to provide safe, dignified, affordable and supportive housing.
- Projects designed for the purpose of construction, acquisition, rehabilitation, demolition or removal of structures, construction financing, permanent financing, interest rate reduction, refinancing, and gap financing of housing to provide affordable housing to households that have incomes which do not exceed:
 1. For homeownership projects, 115% of the greater of state or area median income as determined by the United States Department of Housing and Urban Development.
 2. For rental housing projects, 80% of the greater of state or area median income as determined by the United States Department of Housing and Urban Development.
- Housing developed or rehabilitated with funds under this section must be affordable to the local workforce.

This request is asking for the authorization of a budget amendment of \$3,220,600 in LAHA funding and \$111,165 in SAHA funding which will allow the CDA, through Attachment 3 to the Trust Master Agreement, to use this funding towards housing projects to increase housing capacity. Project priority will be based on readiness, access across the County, and ability to build out the housing continuum. The requested funds will be allocated for this purpose, building out the housing continuum, and will not be utilized for operational expenses, funding of supportive services or staff of supportive service providers for supportive housing as defined by Minn. Stat. § 462A.37, subd. 1.

BUDGET AMENDMENT:

Yes

FUNDING DESCRIPTION:

This budget amendment is necessary to transfer the \$3,220,600 of Local Affordable Housing Aid (LAHA) and \$111,165 of Statewide Affordable Housing Aid (SAHA) funds for a total amount of \$3,331,765 into the Community Development Agency (CDA) Housing Trust Fund.

ATTACHMENTS:

None

Action

ACTION TAKEN:	MOTION/SECOND/VOTE:	DEPUTY CLERK:

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-210

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-210; AUTHORIZING A BUDGET AMENDMENT AND ENTERING ATTACHMENT
NO. 3 TO THE SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY HOUSING TRUST FUND
MASTER AGREEMENT**

WHEREAS, on February 20, 2024, the County Board adopted Scott County Ordinance 35, Scott County Housing Trust Fund; and

WHEREAS, the Trust Fund is a permanent source of funding and a continually renewable source of revenue to meet, in part, the housing needs of moderate, low income and very low income households of the County; and

WHEREAS, projects funded by the Trust Fund shall be dispersed throughout the County, and projects and funding allocations shall be administered by Scott County Community Development Agency (CDA), in accordance with Scott County Ordinance No. 35.; and

WHEREAS, the 2023 Legislative session established a new Local Housing Aid program that provides a separate funding source to counties in the 7-county metro and cities with a population over 10,000; and

WHEREAS, this is funded through a metro-wide 0.25% sales tax; and

WHEREAS, on March 18, 2025, the County Board approved Resolution No. 2025-70 which transferred the 2024 Local Affordable Housing Act (LAHA) funds in the amount of \$400,000 to the Trust Fund; and

WHEREAS, on October 21, 2025, the County Board approved Resolution No. 2025-234 which transferred the 2025 Local Affordable Housing Act (LAHA) funds in the amount of \$4,479,707 to the Trust Fund; and

WHEREAS, Scott County's 2026 allocation is in the amount of \$5,270,127, and is paid in two equal installments; and

WHEREAS, the first payment was received in July 2026, with the remaining amount scheduled for disbursement in December 2026; and

WHEREAS, estimates put this amount at approximately \$4.0 million annually in future years; and

WHEREAS, eligible uses include:

- Emergency rental assistance for households earning less than 80 percent of area median income as determined by the United States Department of Housing and Urban Development.
- Financial support to nonprofit affordable housing providers in their mission to provide safe, dignified, affordable and supportive housing.
- Projects designed for the purpose of construction, acquisition, rehabilitation, demolition or removal of structures, construction financing, permanent financing, interest rate reduction, refinancing, and gap financing of housing to provide affordable housing to households that have incomes which do not exceed:

1. For homeownership projects, 115% of the greater of state or area median income as determined by the United States Department of Housing and Urban Development.

2. For rental housing projects, 80% of the greater of state or area median income as determined by the United States Department of Housing and Urban Development.
- Housing developed or rehabilitated with funds under this section must be affordable to the local workforce; and

WHEREAS, Attachment 3 to the Housing Trust Master Agreement will allow the CDA to use this funding towards housing projects to increase housing capacity; and

WHEREAS, project priority will be based on readiness, access across the County, and ability to build out the housing continuum; and

WHEREAS, the requested funds will be allocated for this purpose, building out the housing continuum; and

WHEREAS, funding will not be utilized for operational expenses, funding of supportive services or staff of supportive services providers for supportive housing as defined by section 462A.37, subdivision 1; and

WHEREAS, a budget amendment is necessary to transfer the \$3,220,600 of Local Affordable Housing Aid (LAHA) and \$111,165 of Statewide Affordable Housing Aid (SAHA) funds for a total amount of \$3,331,765 into the Community Development Agency (CDA) Housing Trust Fund.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that it hereby authorizes entering Attachment No. 3 to the Housing Trust Fund Master Agreement.

BE IT FURTHER RESOLVED that the Board authorizes a Budget Amendment to the 2026 budget to move \$3,331,765 of Local Affordable Housing Aid (LAHA) and Statewide Affordable Housing Aid (SAHA) funds into the Community Development Agency (CDA) Housing Trust Fund.

BE IT FINALLY RESOLVED that the Board authorizes the County Administrator to execute documents on behalf of the County necessary to take these actions, subject to approval by the County Attorney's Office as to form.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, on _____.

County Administrator

Administrator's Designee



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.17

Department Information

ORIGINATING DIVISION/DEPARTMENT:

TES - Administration

PRESENTER(S):

Jake Grussing x8641

PROJECT:

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:**ACTION REQUESTED:**

Adopt Resolution No. 2026-214; Authorizing Application for a Public Safety and Mental Health Initiative Grant, and if Awarded, Accepting the Grant, and Entering into an Agreement with the Bureau of Justice Assistance

ORGANIZATIONAL VALUES:

Communication: We will always be clear about what we're doing and why we're doing it

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance

Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-214; Authorizing Application for a Public Safety and Mental Health Initiative Grant, and if Awarded, Accepting the Grant, and Entering into an Agreement with the Bureau of Justice Assistance.

The Bureau of Justice Assistance (BJA) is seeking applications for the FY 2026 Public Safety and Mental Health Initiative (PSMHI), Funding Opportunity Number O-BJA-2026-172676, released August 14, 2026. This opportunity supports comprehensive service networks addressing untreated mental illness and substance use to reduce the burden on law enforcement and the justice system, restore order in communities affected by homelessness, mental illness, and substance use, decrease recidivism, reduce crime, and improve overall public safety and restore confidence in public spaces.

The initiative supports coordinated, direct intervention efforts across public safety, justice, mental health, and substance-use agencies to increase access to mental health and substance use treatment through civil commitment, institutional treatment, and step-down approaches from pre-arrest through reentry, using accountability measures that ensure compliance with treatment plans. This opportunity funds three core service areas: (1) Crisis Stabilization Centers; (2) Treatment Services; and (3) Electronic Health Record (EHR) Systems and Technology Modernization, under which funding may be used to enhance EHR systems and related technology in and across correctional and crisis settings to improve data collection, coordinated service provision, data sharing, and continuity of care during incarceration, prior to release, and through reentry in the community.

Scott County's Mental Health Center (MHC), a Certified Community Behavioral Health Clinic (CCBHC), currently operates on a legacy electronic health record system that has been in continuous use since 2004. Separately, the Scott County Sheriff's Office correctional health record system cannot exchange data with the MHC's system, is not connected to an external Health Information Exchange, and relies on unstructured notes and paper-based processes for medical scheduling and clinical shift reporting. Because the two systems

cannot communicate, health information does not reliably follow individuals back into community care at release. This gap is made more urgent by rising acuity: the County's 2025 Annual Performance Report documents a 177 percent increase in mental health crisis assessments conducted in the Scott County Jail between 2020 and 2025, even as the average daily jail population has trended downward over the same period.

We are seeking approval from the County Board to apply for funds under the BJA FY 2026 Public Safety and Mental Health Initiative, specifically under the EHR Systems and Technology Modernization funding area (Goal 3, Objective 1: enhancing EHRs and related technology in correctional settings to improve care during incarceration, pre-release service planning, and treatment continuity through reentry). If awarded, the funds will be used in partnership with the Scott County Sheriff's Office to replace the MHC's electronic health record system and build a secure, permissioned data-sharing connection between the two systems and a regional Health Information Exchange, consistent with HIPAA and 42 CFR Part 2. Funds will cover EHR software procurement and implementation, systems integration and interoperability development, staff training, and associated project personnel and administrative costs.

The goals outlined below are the intended outcomes for a successful applicant awarded this grant:

1. Replace and modernize the Mental Health Center's electronic health record system.
2. Modernize the Sheriff's Office correctional electronic health record system and related technology.
3. Establish secure, permissioned data sharing between the County's justice and behavioral health systems, consistent with HIPAA and 42 CFR Part 2.
4. Improve continuity of care for individuals with serious mental illness or substance-use disorders from pre-arrest through reentry.
5. Strengthen interagency governance and accountability through a joint action plan and Memorandum of Understanding, as required by BJA within one year of award.

There are approximately 13 anticipated awards under this solicitation, totaling approximately \$38,000,000. Awards are up to \$3,000,000 per applicant. The period of performance start date is October 1, 2026, and continues for 36 months.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:

This funding opportunity requires a match: 20 percent of total project cost in Years 1 and 2 combined, and 40 percent in Year 3, which may be satisfied with cash and/or in-kind contributions. There is \$275,000 currently identified in the Capital Improvement Plan for an electronic health records system replacement, which may not be enough to fully fund the project. This opportunity allows us to use that as a match, in addition to current operating dollars.

ATTACHMENTS:

None

Action

ACTION TAKEN:	MOTION/SECOND/VOTE:	DEPUTY CLERK:

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-214

Motion by Commissioner: None

Seconded by Commissioner: None

RESOLUTION NO. 2026-214; AUTHORIZING APPLICATION FOR A PUBLIC SAFETY AND MENTAL HEALTH INITIATIVE GRANT, AND IF AWARDED, ACCEPTING THE GRANT, AND ENTERING INTO AN AGREEMENT WITH THE BUREAU OF JUSTICE ASSISTANCE

WHEREAS, on August 14, 2026, the U.S. Department of Justice's Bureau of Justice Assistance (BJA) released a notice of funding opportunity for the FY 2026 Public Safety and Mental Health Initiative (PSMHI), Funding Opportunity Number O-BJA-2026-172676; and

WHEREAS, this funding opportunity supports crisis stabilization, treatment services, and Electronic Health Record (EHR) Systems and Technology Modernization to improve data collection, data sharing, coordination, and continuity of care between justice and behavioral health systems for individuals with serious mental illness and substance use disorders, from pre-arrest through reentry; and

WHEREAS, Scott County's Mental Health Center (MHC), a Certified Community Behavioral Health Clinic, operates on a legacy electronic health record system that has been in continuous use since 2004; and

WHEREAS, the Scott County Sheriff's Office correctional health record system cannot exchange data with the MHC's system, is not connected to an external Health Information Exchange, and relies on unstructured, paper-based processes for medical scheduling and clinical shift reporting; and

WHEREAS, this funding opportunity would allow the MHC, in partnership with the Sheriff's Office, replace the MHC's electronic health record system, modernize the Sheriff's Office correctional electronic health record system, and establish secure, permissioned data sharing between the two systems and a regional Health Information Exchange; and

WHEREAS, the goals outlined below are the intended outcomes for a successful applicant awarded this grant:

Goal 1: Replace and modernize the Mental Health Center's electronic health record system.

Goal 2: Modernize the Sheriff's Office correctional electronic health record system and related technology.

Goal 3: Establish secure, permissioned data sharing between the County's justice and behavioral health systems, consistent with HIPAA and 42 CFR Part 2.

Goal 4: Improve continuity of care for individuals with serious mental illness or substance-use disorders from pre-arrest through reentry.

Goal 5: Strengthen interagency governance and accountability through a joint action plan and Memorandum of Understanding, as required by BJA within one year of award; and

WHEREAS, there is up to \$3,000,000 available per award through this NOFO, with an anticipated award period of 36 months beginning October 1, 2026; and

WHEREAS, this funding opportunity requires cost sharing of 20 percent of total project cost in Years 1 and 2 combined and 40 percent in Year 3, to be satisfied with cash and/or in-kind contributions, and

WHEREAS, the required partnership for this grant will be documented through a Memorandum of Understanding or letter of intent between the MHC and the Sheriff's Office.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that staff may submit a grant application to the U.S. Department of Justice, Bureau of Justice Assistance, for the FY 2026 Public Safety and Mental Health Initiative.

BE IT FURTHER RESOLVED that if the County is awarded funds, the Board authorizes accepting the grant and entering a grant agreement with the U.S. Department of Justice, Office of Justice Programs.

BE IT FINALLY RESOLVED that the Board authorizes the County Administrator to execute documents on behalf of the County needed for the application and receipt of any grant funds, subject to approval by the County Attorney's Office as to form.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, on _____.

County Administrator

Administrator's Designee



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.18

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Physical Development/Program Delivery (Design)

PRESENTER(S):

Tony Winiacki x8008

PROJECT:

CP TSC-17303, SAP 070-592-001, SAP 070-592-002

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:

N/A

ACTION REQUESTED:

Adopt Resolution No. 2026-215; Authorizing Entering a Contract with Park Construction Company for the Valley View Drive Paving Project

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complementary, aligned, and provided by the partners who can deliver the service most effectively

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-215; Authorizing Entering Into a Contract with Park Construction Company for the Valley View Drive Paving Project

Sand Creek Township was awarded \$1.5 million through the Minnesota Department of Transportation (MnDOT) Local Road Improvement Program (LRIP) to pave the gravel segment of Valley View Drive from Mendoza Avenue to the SCALE Regional Training Facility (approximately 1.1 miles in length). Townships receiving LRIP funds are required to work through a County sponsor, and Scott County approved a cooperative agreement with Sand Creek Township that outlines each agency's roles for project delivery on August 4, 2026, per Resolution No. 2026-156. Under this agreement, Sand Creek Township completed the project design, right-of-way, railroad coordination, and will perform construction administration using the County's OneOffice system. Scott County will serve as the fiscal agent and is responsible for advertising, letting, and awarding the construction contract.

County Project (CP) TSC-17303 includes bituminous paving of Valley View Drive and relocation/upgrading of the existing railroad crossing to improve safety and connectivity with Trunk Highway (TH) 169. The Township will fund all project costs exceeding the LRIP grant amount.

The project was advertised for bids, and a bid opening was held on September 10, 2026. A total of six bids were received; the results were as follows:

Contractor	Total Bid Amount
Park Construction Company	\$986,211.00
Max Steininger, Inc.	\$1,022,823.76
S.M. Hentges & Son, Inc.	\$1,031,446.93
Valley Paving Inc	\$1,095,667.18
Ashwill Companies	\$1,247,598.89
Urban Companies LLC	\$1,456,591.45

The bid from Park Construction Company was the lowest responsible bid. The engineer's estimate was \$1,050,948.33 and the bid is 6.16% under the estimate. The County Engineer has reviewed the bid and finds it reasonable, and therefore recommends entering into a contract with Park Construction Company not to exceed \$986,211.00.

Work associated with the Union Pacific Railroad (UPRR) crossing relocation and upgrade is not part of the contract and will be paid separately. Sand Creek Township is currently working with UPRR to finalize the estimated expenses for those items.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:

The project will be fully funded by MnDOT LRIP funds and Sand Creek Township. Sand Creek Township will be responsible for any overage amounts beyond the \$1,500,000 LRIP grant funds. The County Board previously authorized a budget amendment on August 4, 2026, per Resolution No. 2026-156 in order to accept up to \$1,500,000 in State funds on behalf of Sand Creek Township and to authorize expenditure of project construction costs in the 2026-2035 Transportation Improvement Program (TIP).

Since the MnDOT LRIP funds are part of a reimbursable program, the County will be paying the contractor directly prior to requesting and receiving the LRIP funds from MnDOT. There are adequate funds in the Road and Bridge fund in order to cover the cash flow for this project prior to being reimbursed (approximately 2–4 weeks after payment).

ATTACHMENTS:

None

Action

ACTION TAKEN:	MOTION/SECOND/VOTE:	DEPUTY CLERK:

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-215

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-215; AUTHORIZING ENTERING A CONTRACT WITH PARK CONSTRUCTION
COMPANY FOR THE VALLEY VIEW DRIVE PAVING PROJECT**

WHEREAS, the Valley View Paving project was advertised for bids and a bid opening was held on September 10, 2026. Six bids were received; and

WHEREAS, based on these results, the bid submitted by Park Construction Company of \$986,211.00 was the lowest responsible bid; and

WHEREAS, funding for the Valley View Drive Paving Project fully funded by MnDOT and Sand Creek Township with up to \$1,500,000 in LRIP grant funds; and

WHEREAS, the bids came in under the Engineer's Estimate; and

WHEREAS, the County is acting the sponsor for Sand Creek Township for the LRIP funds and both agencies have an approved cooperative agreement that outlines each agency's roles for project and responsibilities.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that a construction contract for the Valley View Paving project in the amount of \$986,211.00 is awarded to Park Construction Company, and the County Administrator is authorized to execute the agreement on behalf of the County and Sand Creek Township, subject to approval by the County Attorney's Office as to form.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, on _____.

_____ County Administrator

_____ Administrator's Designee



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.19

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Office of Management and Budget/Disbursements

PRESENTER(S):**PROJECT:**

Agenda Item Details

AGENDA ITEM TYPE:

Consent

TIME REQUESTED:**ACTION REQUESTED:**

Approve Record of Disbursements and Approve Claims

ORGANIZATIONAL VALUES:

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government.

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to Approve Record of Disbursements and Approve Claims.

To comply with Minn. Statute §375.18 Subd. 1b, *Delegation for Paying Certain Claims*, a list of all claims paid under the procedures established by the County Board shall be presented to the Board, for informational purposes only, at the next regularly scheduled meeting after payment of the claim. The Record of Disbursements will be available at the meeting.

Invoices total \$12,233,037 from August 1 through August 31, 2026.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:**ATTACHMENTS:**

None

Action

ACTION TAKEN:**MOTION/SECOND/VOTE:****DEPUTY CLERK:**



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
6.20

Department Information

ORIGINATING DIVISION/DEPARTMENT: Office of Management and Budget/Employee Relations	
PRESENTER(S): Jeff Smodish Amandy Khon x8186	PROJECT:

Agenda Item Details

AGENDA ITEM TYPE: Consent	TIME REQUESTED:
ACTION REQUESTED: Approve Payroll Processing of Personnel Actions	
ORGANIZATIONAL VALUES: Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner Communication: We will always be clear about what we're doing and why we're doing it Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complementary, aligned, and provided by the partners who can deliver the service most effectively Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures	
BACKGROUND/JUSTIFICATION: The purpose of this agenda item is to approve the Payroll Processing of Personnel Actions. The Actions Indicated Below Have Been Certified by the Employee Relations Director and the Appointing Authority to be in Compliance with the Provisions of Minn. Stat. §§375.56 - 375.71 and the Scott County Personnel System. 1. Separation of employment for Sydney Manabe, FT Administrative Specialist, Transformation and Enterprise Services Division, effective 9/1/2026. 2. Separation of employment for Mary Kaye Doerr, FT Administrative Specialist, Health and Human Services Division, effective 9/16/2026. 3. Separation of employment for Mary Jo Noehring, FT Employment and Training Counselor, Health and Human Services Division, effective 9/30/2026. 4. FT Probationary employment for Kristen Nystrom, Eligibility Specialist, Health and Human Services Division, effective 9/8/2026. 5. FT Temporary employment for Lori Proehl, Election Assistant - Unclassified, Community Services Division, effective 9/8/2026. 6. FT Temporary employment for Landice Wilson, Election Assistant - Unclassified, Community Services Division, effective 9/8/2026. 7. FT Probationary employment for Mallory Dingman, Contract Management Coordinator, Health and Human Services Division, effective 9/21/2026. 8. PT (50% FTE) Temporary employment for Anita Nystrom, Election Assistant - Unclassified, Community Services Division, effective 9/21/2026.	

9. PT (50% FTE) Temporary employment for Anne Thoresen, Election Assistant - Unclassified, Community Services Division, effective 9/21/2026.
10. PT (50% FTE) Temporary employment for Lisa Butzer, Election Assistant - Unclassified, Community Services Division, effective 10/5/2026.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:**ATTACHMENTS:**

None

Action**ACTION TAKEN:****MOTION/SECOND/VOTE:****DEPUTY CLERK:**



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
7.1

Department Information

ORIGINATING DIVISION/DEPARTMENT:

TES - Scott County Delivers

PRESENTER(S):

Various

PROJECT:

Agenda Item Details

AGENDA ITEM TYPE:

Non-Consent

TIME REQUESTED:

60 minutes

ACTION REQUESTED:

Receive Information on Scott County Delivers Topic: Community Engagement and Volunteers

ORGANIZATIONAL VALUES:

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to Receive Information on Scott County Delivers Topic: Community Engagement and Volunteers.

County programs support safe, healthy, and livable communities. These programs are tied to Community Indicators which provide a high-level indication of overall program effectiveness. Scott County Delivers is a discussion on the Key Performance Indicators (KPIs) for County programs and Strategic Initiatives and how they are performing. These County programs also utilize business measures to track the effectiveness of programs as well as operational efficiencies. Scott County Delivers provides staff an opportunity to discuss programs and their data and show what is working and not working in a broader setting.

Broader discussion on this data leads to understanding program impacts and overlaps between other departments and agencies. Understanding and discussing the data provides opportunities for broader collaborations, and improving process, technology, or staffing gaps.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:**ATTACHMENTS:**

1. Community Engagement and Volunteers Sept 2026

Action

ACTION TAKEN:**MOTION/SECOND/VOTE:****DEPUTY CLERK:**

Scott County Delivers

Title: Community Engagement & Volunteers

Objective Area: Child Services



Panel Representatives

Name	Title	Department / Organization
Michael Bergstrom	Community Engagement Manager	Scott County Community Engagement
John Holt	Director of Community Outreach Service, and Mental Health	Shepherd of the Lake Lutheran Church
Blanca Guzman	Community Program Coordinator	Scott County Community Engagement
Julie Jacobsen	Community Program Coordinator	Scott County Community Engagement
Marcia Barcelata-O'Neill	Community Outreach Specialist	Scott County Community Engagement
Cara Madsen	Volunteer Coordinator	Scott County Community Engagement

Results Map

Safe: Children and vulnerable adults are protected and their basic needs met

Safe: Citizens feel safe, know their neighbors, children play outside, and all feel part of the larger community

Responsible: Accountable, innovative, and efficient government

Scott County Board Objective and Strategy

Children: Promote activities that engage youth in their communities, schools, peer groups, and organizations, that build resiliency, positive relationships, and foster long-term success

Adults: Assess the need, availability, and access to services to meet the needs of our most vulnerable residents

Goal you are trying to accomplish

Scott County invests in a dedicated, resourced community engagement function to foster two-way, values-aligned communication rather than one-way messaging. This means asking not just what problems residents see but how they might be part of the solution. Community Engagement provides the leadership, framework, and capacity to broaden participation, rebuild trust, and partner

authentically with residents, faith communities, nonprofits, and neighbors, recognizing that government cannot and should not do this work alone.

The goal is not to fit people into existing programs but to build, alongside them through small, patient, sustained steps, a system that delivers what families actually need, when and where they need it, moving engagement upstream and away from entrenched habits toward real transformation.

Background

Scott County has a longstanding commitment to community engagement, reflected through newsletters, advisory boards, public meetings, citizen feedback, the SCENE outreach model, resident surveys, and active social media communication. Building on this foundation, the County's 2020 strategic plan called for deeper and more intentional community participation in planning, decision making, and implementation, prompting the hiring of dedicated community engagement staff. As libraries emerged as essential community hubs, central to connecting residents with information, services, and one another, the County prioritized elevating their role in public engagement. In 2025, in response to staffing changes and the aligned goals of expanding community participation and strengthening the library's role as a community hub, the County transitioned community engagement staff to work alongside library outreach staff to advance both strategic initiatives more effectively.

Key benefits of this change include:

- Stronger coordination between library services and engagement efforts.
- A unified approach to outreach, public input, and community partnerships.
- Increased accessibility by placing engagement within trusted, high-traffic library spaces.
- More effective collaboration among staff advancing community-centered goals.
- Expanded capacity to reach diverse groups and respond to emerging community needs.

Our community engagement work is grounded in several Scott County values:

Collaboration: We work actively with our partners including communities, schools, faith groups, private businesses, and nonprofit organizations to ensure services are aligned rather than duplicated. By coordinating efforts, each partner can contribute in the ways they are best positioned to deliver and strengthen outcomes across the county.

Stewardship: We invest thoughtfully and proactively in efforts that improve the lives of residents and strengthen our communities and local government. These investments are guided directly by resident input gathered through conversations, events, and meaningful volunteer opportunities. This feedback helps ensure our decisions reflect community priorities and support long-term transformation.

Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance.

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures.

Community engagement takes many forms, and at its core is Scott County's commitment to our values. We build relationships that honor residents' voices, listen deeply, and ensure people have meaningful

opportunities to shape the decisions that affect their lives. Effective engagement means choosing approaches that reflect our values while working alongside community partners, investing thoughtfully in efforts that strengthen families and neighborhoods, elevating resident voices, and meeting people where they are.

From the beginning of any initiative, we intentionally determine how residents will be involved so our approach is clear, purposeful, and grounded in trust and shared goals. Choosing the right form of engagement early, whether listening, partnering, or co-creating solutions, helps us invest time and resources wisely, deepen trust, and create authentic partnerships. By aligning each step with our values, we create space for residents and government to collaborate meaningfully and build solutions that reflect community needs and strengths.

Data Review

What's Working Well:

Community Engagement initiatives are tied to the Board's strategic objectives:

Adult Services

- Aging-adult focus with regular library programming at assisted living homes in New Prague and Shakopee; 784 residents have participated in 2026.
- Expanded Library to You program delivering materials to seniors aging in place
- Increased use of volunteers in the library and community to include library technology volunteers; library program monitor volunteers, delivery volunteers for Library to You program; Volunteer hours in the libraries double from years 2024 to 2025 and are on track to further exceed in 2026; 2026 year to date volunteer hours are 1,228 adult volunteers and 543 youth volunteers.
- Identifying senior volunteers to support tutoring and "Read Together" programs.

Child Services

- Increased Readmobile events supporting county's child development strategy, with a 55% increase and 99 visits in June–August 2026 (school summer programs, community events, parades, childcare center visits, etc.). Over 2,200 books were checked out from the Readmobile in 2026. A 670% increase from 2025.
- In January 2026, the Scott County Board of Commissioners and the Shakopee School Board held a joint meeting to learn about and support continued partnerships to advance literacy and improve school attendance. Since that meeting, the community engagement team has partnered with Shakopee schools to support literacy in the following:
 - Between June and August 2026, 15 children were screened in the community using the Readmobile; an increase from three children the previous summer.
 - In May, library staff piloted teen programs at both Shakopee Middle Schools and the High School to engage teens. Teen programming will continue monthly in all three schools for the 2026-27 school year.
 - This summer, we piloted a school library program with 2 Shakopee Elementary Schools. A Scott County library staff was present four hours in each building one time weekly to allow families to check out books during the summer and to provide a short literacy

- program. This was intended to reach families that may not be able to get to the public library to check out books for their children during the summer.
- Developed proposal to launch “Read Together” program starting in 2026-2027 school year to strengthen reading skills; volunteers spend one hour weekly with selected students in libraries. Volunteer job descriptions for reading mentors have been developed and recruitment has begun in partnership with Shepherd of the Lake; ongoing recruitment will continue through the County’s volunteer program.
 - Worked with the Elementary Media Specialist to provide collection materials for students to participate in monthly book clubs at the school with their peers.
 - Supported healthy child development and family resiliency through the Family Resource Center back-to-school drive, distributing 250+ backpacks to children and families.
 - Facilitated discussions with Shepherd of the Lake and other community partners to deploy a volunteer-supported mentoring program in Scott County.
 - Teen programming reintroduced in libraries; Teen Advisory Group created with teen representatives from each community, increased programs led by teens for peers.
 - Dolly Parton Imagination Library launching in Jordan in fall 2026 to improve early reading skills; conversations underway in Shakopee, Belle Plaine, and Savage.
 - The Readmobile and Scott County Public Health partner to advance community health and wellness through health education initiatives, including the promotion of routine medical and dental checkups, healthy lifestyle practices, and emergency preparedness. These bi-monthly visits to community sites support individuals and families to make informed health decisions and build healthier, more resilient communities.

Community & Public Safety

- Identification of a community partner to engage therapy dogs with the criminal justice system; it is expected that therapy dogs will be present during social service and criminal justice court hearing starting fall of 2026.
- Law library staff mailed resources to 332 individuals who are not represented in their eviction cases.

Community Design

- Coordination with faith communities and local organizations to identify food/resources for residents at risk of losing SNAP benefits when benefits were held in the fall of 2026.
- Regular meetings with faith leaders (average 12 participants) discussing affordable housing, mental health, food support, etc.
- Cross-congregation assistance provided to families in a Latino church in Shakopee during immigration surge in early 2026.
- Collaboration on Hopes Portage facility convening, bringing together Shepherd of the Lake, Community Action Partnership (CAP) Agency, and Scott County; Scott County libraries and Prior Lake Rotary created an on-site library to provide residents (adults and children) with literacy materials.
- Mobile Home Weatherization Pilot: bilingual outreach, partner coordination, heat tape distribution and installation support, energy efficiency connections; built strong resident trust and identified emerging needs.

Public Records & Performance

- Continue to strengthen libraries as community hubs by bringing a wide range of services directly to residents, reducing the need for people to travel to the government center and making support more accessible. Programs such as Women, Infants & Children (WIC), Eligibility Specialists, Family Resource Centers (FRC), and Law Library now provide assistance in multiple library branches. By integrating these services into libraries, we are transforming them into multi-purpose centers for learning, support, and connection, increasing convenience for residents while deepening the library's role in communities.

What Needs Improvement

- Many community connections and successful engagements have occurred in the Shakopee, Prior Lake, and Savage communities; working with more rural areas of the county has been more challenging although traction has been made with participation in more community sponsored events, bringing services i.e. WIC, income maintenance eligibility, Law Library to the rural libraries.
- Community engagement activities take place across several departments within the county. More communication could take place to better coordinate our efforts and to reduce duplication of activities. This has improved over the past year, but more can be done.
- Community engagement is founded on relationships. Time and a regular cadence of conversations and interactions are required to identify opportunities to work together.
- Continue strengthening connections with East African, Hispanic, and Russian communities: While staff consistently works to reach and engage these communities, there is more work to do to build deeper trust, improve participation, and identify the most effective ways to communicate, listen, and connect.
- Identify our intended community engagement at the beginning of strategic initiatives and projects to ensure communities are clear about our intentions: inform, consult, involve, collaborate, or empower.
- Identify opportunities to deepen public participation, enabling the County and residents to collaborate and build shared ownership in decision-making.

Factors Impacting Performance

Performance has been shaped by strengthened services for all age groups, expanded outreach within community spaces, and deeper collaboration with partners across the county. Service delivery continued to improve through increased access, more resident-centered engagement, and steady growth in volunteer participation, enhancing capacity across programs and supporting both staff and residents. Community partnerships played a key role in addressing local needs, fostering safety and wellbeing, and building trust through sustained relationship-building. Resident participation grew through coordinated communication, broader outreach, and more opportunities for residents to share feedback. At the same time, performance was influenced by challenges such as reaching rural communities, coordinating efforts across departments, dedicating time to maintain strong relationships, and deepening trust with culturally diverse populations.

Next Steps

- Continue to hold regular discussions with the interfaith group to align county resources to their ministries, and to mobilize them to help meet needs within the county.
- More consistent partnerships with local Historical Societies, Community Education, and Art councils for joint programming.
- Strengthening relationships with school districts across Scott County to collaborate on early childhood screening, reading assistance, tutoring, and mentoring.
- Engage with internal and external resources to connect with diverse communities: Spanish, East African, Russian.
- Build more aging adult and teen programming in all communities at various settings including the libraries.
- Proactive connections across Scott County departments to identify opportunities for community engagement and collaboration.

Data and Resources

Resource Type	Title	Location
Infographic	IAP2 Community Engagement Continuum	Community Engagement graphic 9-15-26.docx
Key Performance Indicator (KPI)	Residents' Rating of Job Scott County Government Does at Informing Residents	Community Indicator Responsible.xlsx; KPI-RateofInform
Key Performance Indicator (KPI)	Residents' Rating of Job Scott County Government does at Listening to Residents	Community Indicator Responsible.xlsx; KPI-Rate Listen
Business Measure	Emergency Response Volunteers	Volunteer Program Performance Measures.xlsx; Emer Response Vols
Business Measure	Emergency Response Volunteer Reported Hours	Volunteer Program Performance Measures.xlsx, Emer Response Hours
Business Measure	Volunteer Hours by Organization	Volunteer Program Performance Measures.xlsx; Hours by Org
Business Measure	Number of Volunteers by Organization, 2025	Volunteer Program Performance Measure.xlsx, Vols by Org
Business Measure	Volunteer Hours	Volunteer Program Performance Measures.xlsx, Vol Hours
Business Measure	Attendance in Outreach and Readmobile Programming	Library Performance Measures.xlsx; KPI 59 OR
Business Measure	Number of Readmobile Site Visits	Library Performance Measures.xlsx, RM Visits
Business Measure	Number of Readmobile Book Checkouts	Library Performance Measures.xlsx, RM Checkouts
Business Measure	Senior Programming Participants by Location	Library Performance Measures.xlsx; Reminisce
Business Measure	Library To You Visits	Library Performance Measures.xlsx, Lib to You

IAP2 COMMUNITY ENGAGEMENT CONTINUUM

Our Commitment. Our Community. Our Future.

Scott County is committed to meaningful engagement that builds trust, informs decisions, and strengthens our community. We use the IAP2 Community Engagement Continuum to match the level of engagement to the goals of each project or initiative.

1. INFORM



We provide the public with balanced and objective information to help them understand the problem, alternatives, opportunities and/or solutions.

SCOTT COUNTY VALUES



We act with integrity and transparency.



We are accountable to our community.



We value knowledge and learning.

2. CONSULT



We obtain public feedback on analysis, alternatives and/or decisions.

SCOTT COUNTY VALUES



We listen with respect and openness.



We build trust through honest communication.



We value diverse perspectives.

3. INVOLVE



We work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.

SCOTT COUNTY VALUES



We collaborate to achieve better outcomes.



We treat everyone with dignity and respect.



We are thoughtful and solutions-focused.

4. COLLABORATE



We partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.

SCOTT COUNTY VALUES



We achieve more together.



We are innovative and embrace new ideas.



We are good stewards of our resources and future.

5. EMPOWER



We place final decision-making in the hands of the public.

SCOTT COUNTY VALUES



We empower our community.



We support informed, community-led decisions.



We build a strong, vibrant community.

EXAMPLES OF EVENTS/INITIATIVES

(Add your examples here)

Reminisce programs for seniors

JAF programs

Community events participation

Mobile home weatherization

EXAMPLES OF EVENTS/INITIATIVES

(Add your examples here)

SNAP roundtables for food supports

EXAMPLES OF EVENTS/INITIATIVES

(Add your examples here)

Comp 2050 plan

EXAMPLES OF EVENTS/INITIATIVES

(Add your examples here)

Shakopee schools literacy project

Mentor program with SOL

Interfaith meetings

Library teen advisory

EXAMPLES OF EVENTS/INITIATIVES

(Add your examples here)

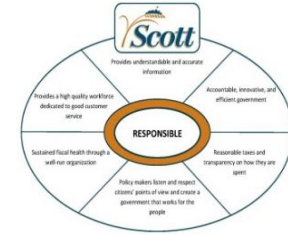
Hope's Portage

Adapted from the International Association for Public Participation (IAP2) Community Engagement Spectrum.



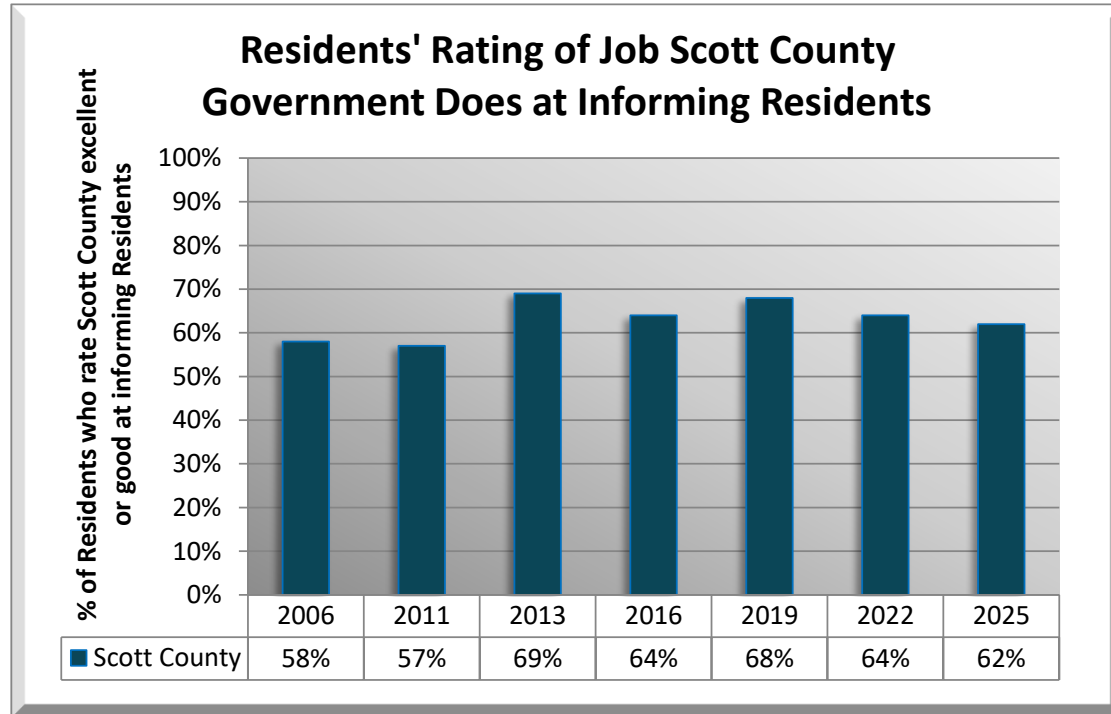
Key Performance Indicator

Provides Understandable and Accurate Information



About this measure:

Periodically, Scott County conducts a survey of residents' opinions. The survey is mailed to randomly selected households distributed equally across the five County Commissioner districts. In this particular question, survey respondents were asked to rate how well Scott County does informing residents about government operations in the county.



Source: Scott County Resident Survey

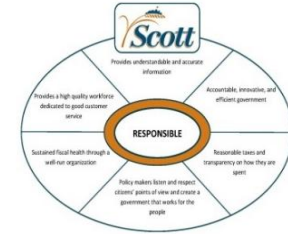
Why does this matter?

Counties are responsible for providing state mandated programs to residents. They are also empowered to levy property taxes to fund services and programs. Residents have a voice through their elected officials. When counties perform well in providing easily accessible and understandable information they are more likely to meet resident expectations for cost and quality of services. Attention to this measure encourages the County to explore new options for more effective communication.



Key Performance Indicator

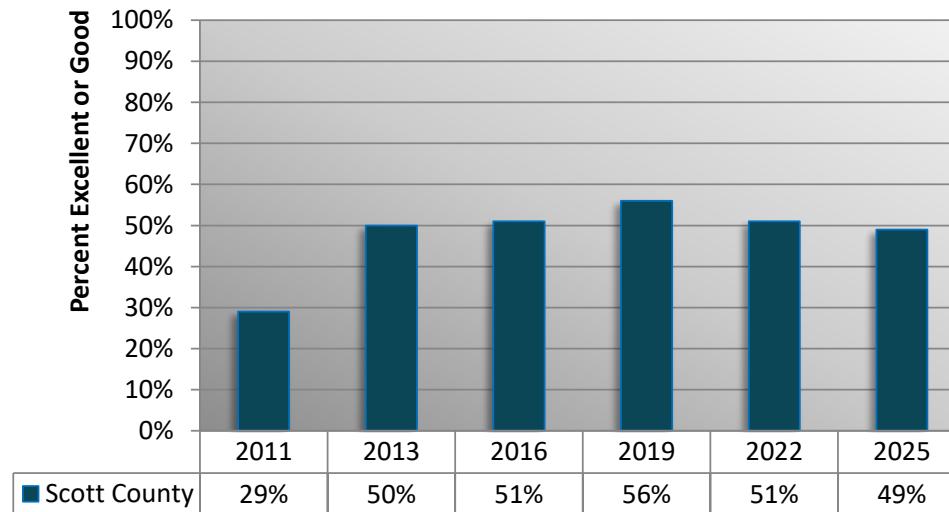
Policy Makers Listen and Respect Citizens Point of View and Create a Government that Works for People



About this measure:

Periodically, Scott County conducts a survey of residents' opinions. The survey is mailed to randomly selected households distributed equally across the five County Commissioner districts. In this particular question, survey respondents were asked to rate how well Scott County does at Listening to Residents.

Residents' Rating of Job Scott County Government does at Listening to Residents



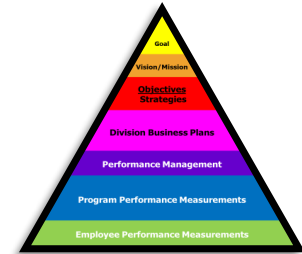
Source: Scott County Resident Survey

Why does this matter?

Counties are an arm of the state that provides local services as required by the state. Property taxes are collected from residents to fund these services. The level and quality of these services are influenced by resident expectations. In order to understand what residents want or need it is critical that the County does a good job listening to residents. Residents who feel their concerns and opinions are listened to are more likely to be supportive of County operations and feel their taxes are being used appropriately.

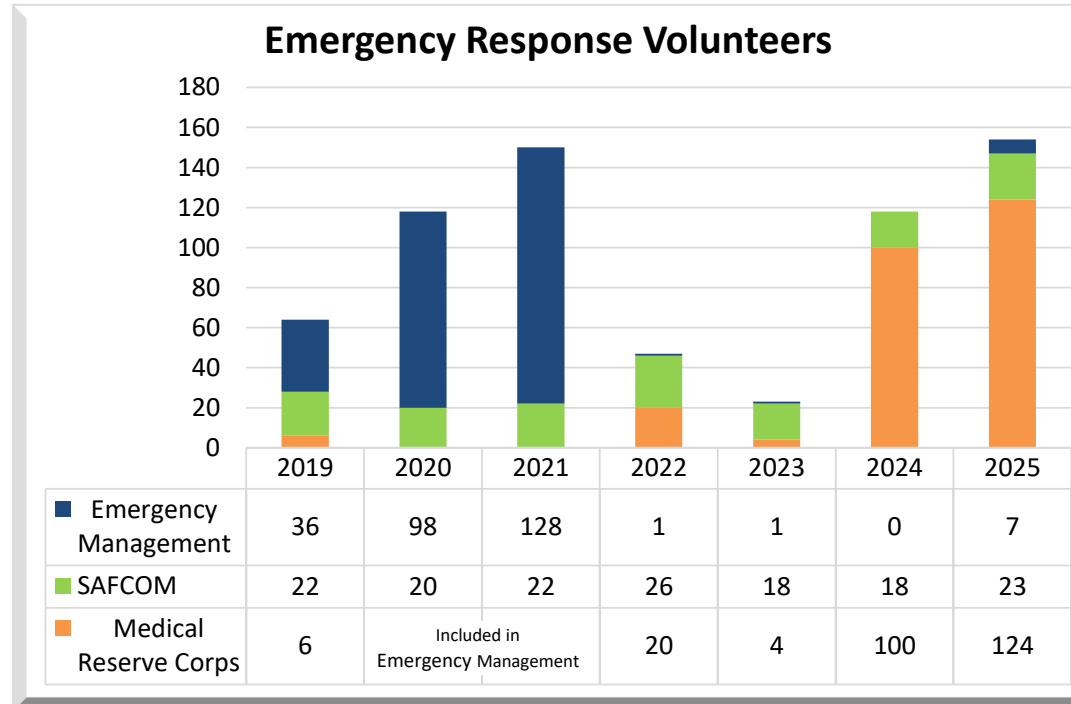


Delivering What Matters Volunteer Program



About this measure:

This measure shows the number of volunteers who reported hours each year for Emergency Response activities. SAFCOM stands for Scott County Safety Communications Group. Number of Volunteers may be recorded as a group not individual volunteers. During the COVID-19 Response in 2020-2021, all COVID-related volunteers were reported as Emergency Management. Reporting is consistently fine-tuned in BetterImpact, which may impact the data.



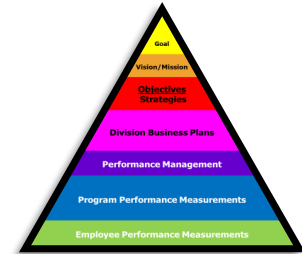
Source: Better Impact

Why does this matter?

Scott County connects volunteers when needs arise due to emergencies and disasters requiring assistance to fulfill the mission. Volunteers are needed to do everything from directing traffic to communications and other functions needed to address a disaster situation. Connecting and partnering with volunteers is needed to augment functions that can require a large scale.



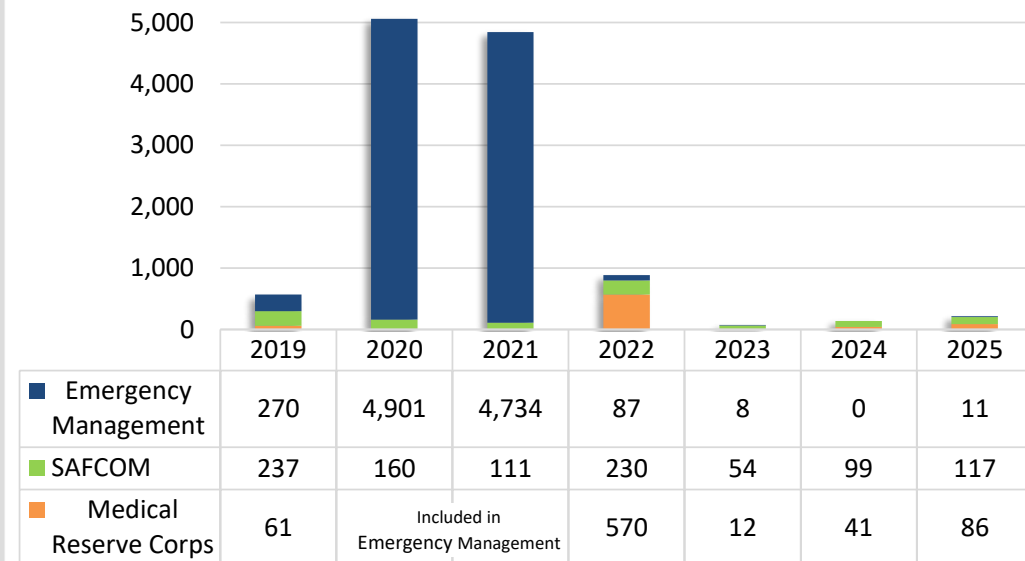
Delivering What Matters Volunteer Program



About this measure:

This measure shows the number of reported hours from volunteers each year and their total annual hours for Emergency Response activities. SAFCOM stands for Scott County Safety Communications Group. Number of Volunteers may be recorded as a group not individual volunteers. During the COVID-19 Response in 2020-2021, all COVID-related hours were reported as Emergency Management hours. Reporting is consistently fine-tuned in BetterImpact, which may impact the data.

Emergency Response Volunteer Reported Hours



Source: Better Impact

Why does this matter?

Scott County connects volunteers when needs arise due to emergencies and disasters requiring assistance to fulfill the mission. Volunteers are needed to do everything from directing traffic to communications and other functions needed to address a disaster situation. Connecting and partnering with volunteers is needed to augment functions that can require a large scale.

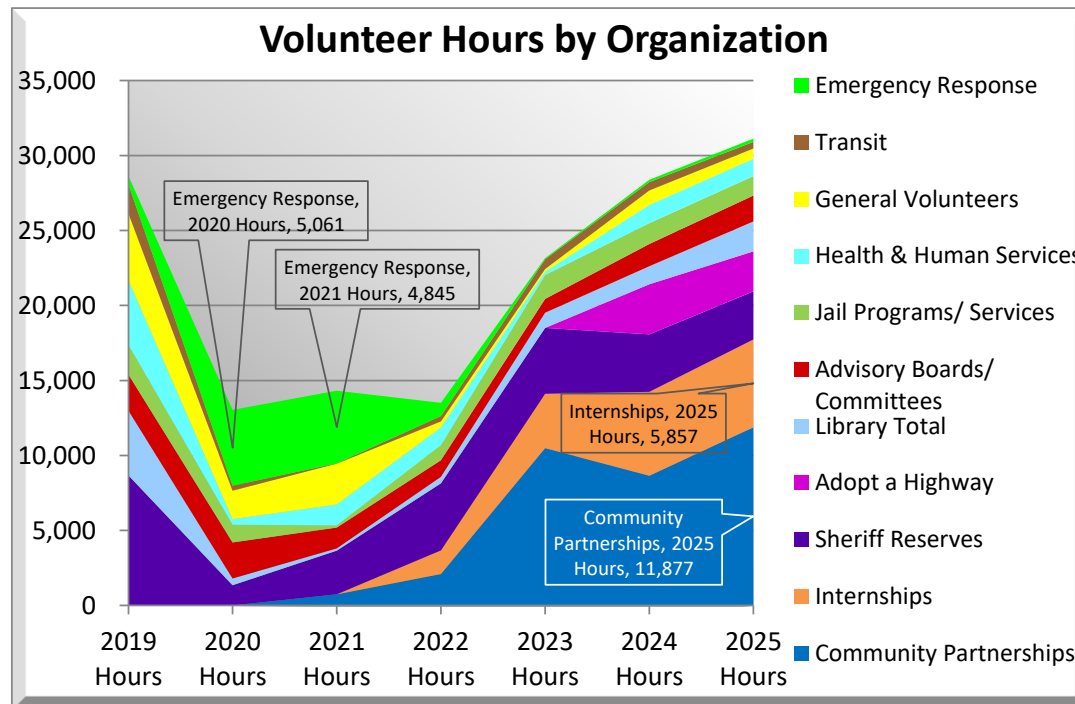


Delivering What Matters Volunteer Program



About this measure:

This measure shows the number of volunteer hours. Note that not all volunteers report their hours, therefore there is some under-representation of the true totals. The chart depicts hours by organization with hours stacked on each other to give a visual representation of the growth or decline of total hours across all organizations.



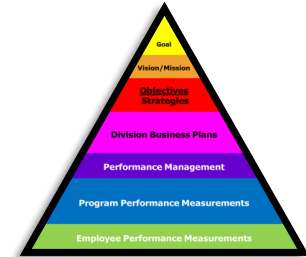
Source: Better Impact

Why does this matter?

Scott County connects volunteers for both County services that have needs, as well as, connects people with community organizations that are needing assistance in fulfilling their mission. Through this, Scott County develops a better understanding of the service organizations in the community and can connect and partner with them to augment services that the County provides directly. This develops a better understanding in the community of what the County does and builds connections with those the County serves in the community.

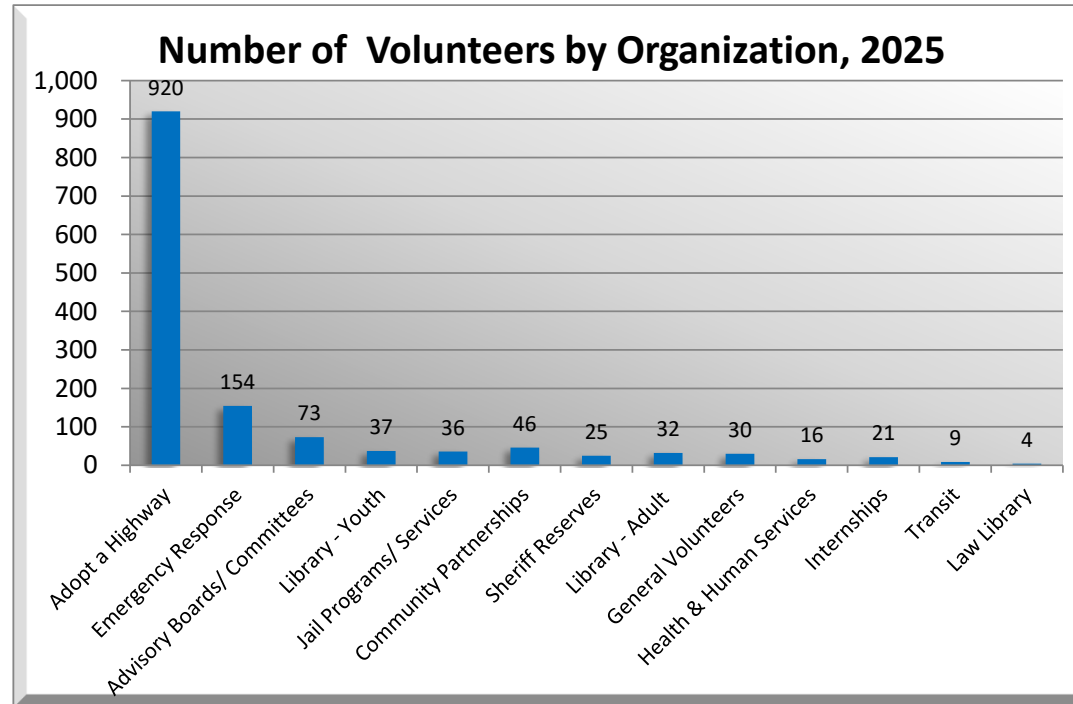


Delivering What Matters Volunteer Program



About this measure:

This measure shows the approximate number of volunteers. Note that not all volunteers report their hours, therefore there is some under-representation of the true volunteer totals.



Source: Better Impact

Why does this matter?

Scott County connects volunteers for both County services that have needs, as well as, connects people with community organizations that are needing assistance in fulfilling their mission. Through this, Scott County develops a better understanding of the service organizations in the community and can connect and partner with them to augment services that the County provides directly. This develops a better understanding in the community of what the County does and builds connections with those the County serves in the community.

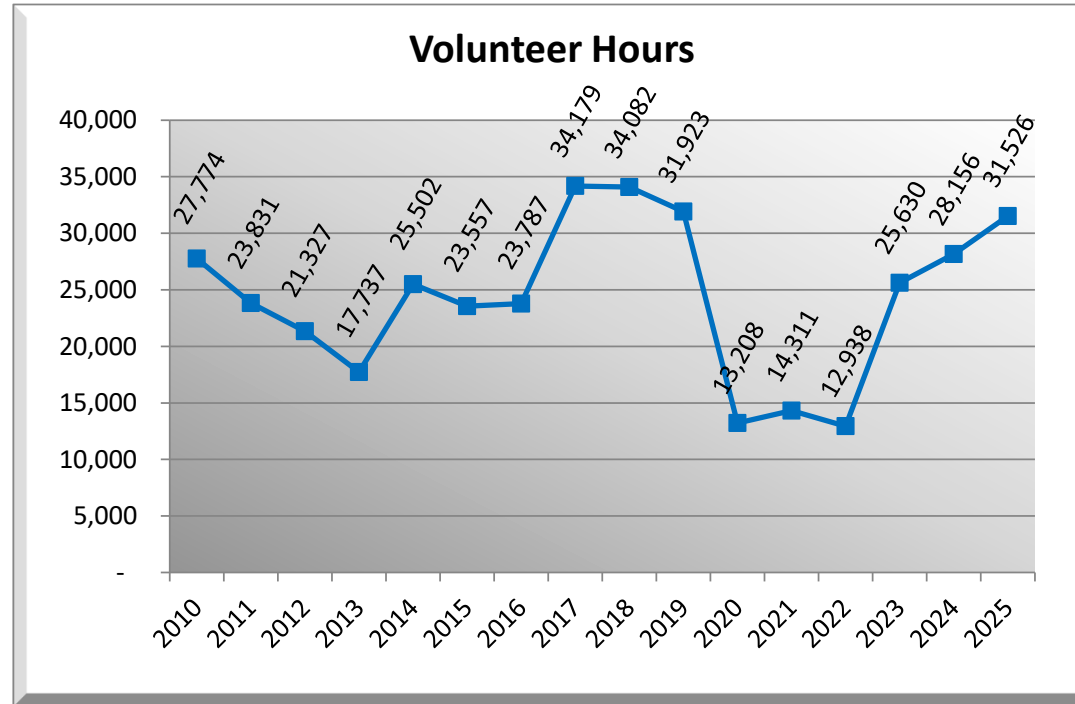


Delivering What Matters Volunteer Program



About this measure:

This measure shows the number of volunteer hours. Note that not all volunteers report their hours, therefore there is some under-representation of the true totals.



Source: Better Impact

Why does this matter?

Volunteering is important because it enables individuals to help others in a selfless way by building a more cohesive, safer, and stronger community. It increases the social network between communities, neighborhoods, and the County. When a service can be provided by a volunteer that may otherwise need to be provided through other means, it is a savings to the taxpayers. There is value in the County engaging our residents to support their neighbors and the community overall.



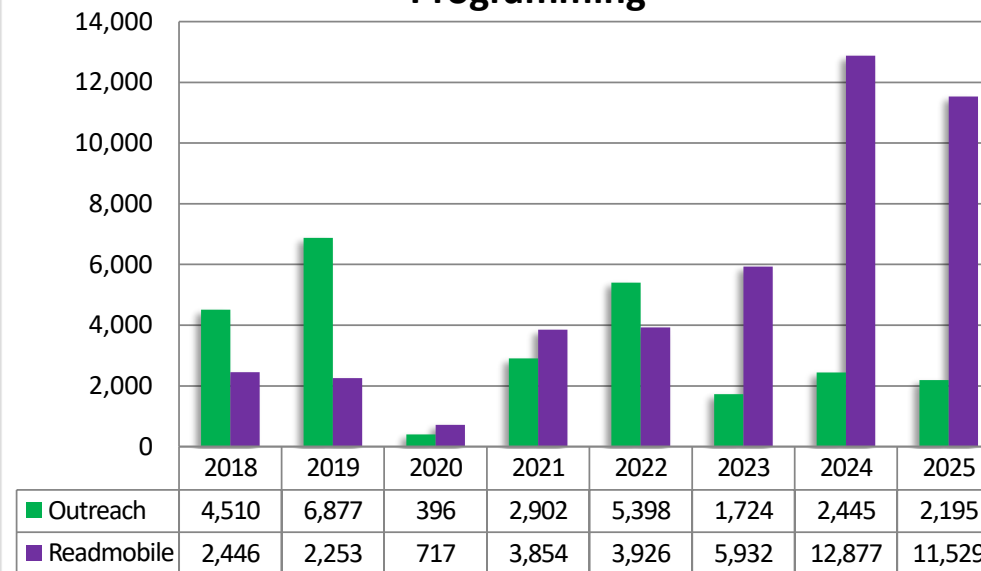
Delivering What Matters Libraries



About this measure:

This measure provides information on the number of children and parents participating in outreach programming at locations such as Juvenile Alternative Facility (JAF), Jordan Community Education and Recreation (CERC), Food Shelves, and Readmobile visits. 2018 marks the year the Readmobile began. Both provide important opportunities to connect with children and parents who may otherwise not have access to library services.

Attendance in Outreach and Readmobile Programming



Source: LibCal, Staff report

Why does this matter?

Library outreach and the Readmobile visits play important roles in Scott County communities by bringing books, learning resources, and educational opportunities directly to people who may not have access to a traditional library. By visiting neighborhoods, schools, and other community sites, the Readmobile and other outreach activities help remove barriers such as transportation to ensure all residents have a chance to read and learn. These activities support literacy development, encourages a love of reading, and promotes equal access to information.

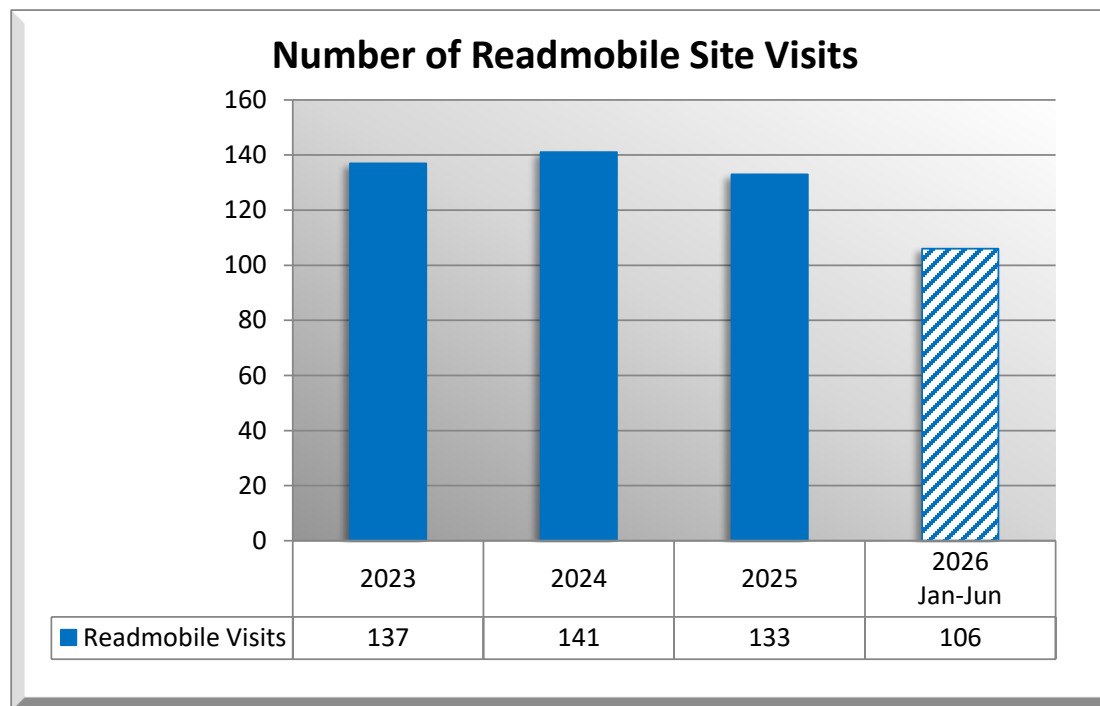


Delivering What Matters Libraries



About this measure:

Data shown in the chart represent the number of sites visits by the Scott County Readmobile in the indicated year. The Readmobile travels to many different locations throughout the County for events.



Source: LibCal

Why does this matter?

Readmobile visits play important roles in Scott County communities by bringing books, learning resources, and educational opportunities directly to people who may not have access to a traditional library. By visiting neighborhoods, schools, and other community sites, the Readmobile helps remove barriers such as transportation to ensure all residents have a chance to read and learn. These activities support literacy development, encourages a love of reading, and promotes equal access to information.



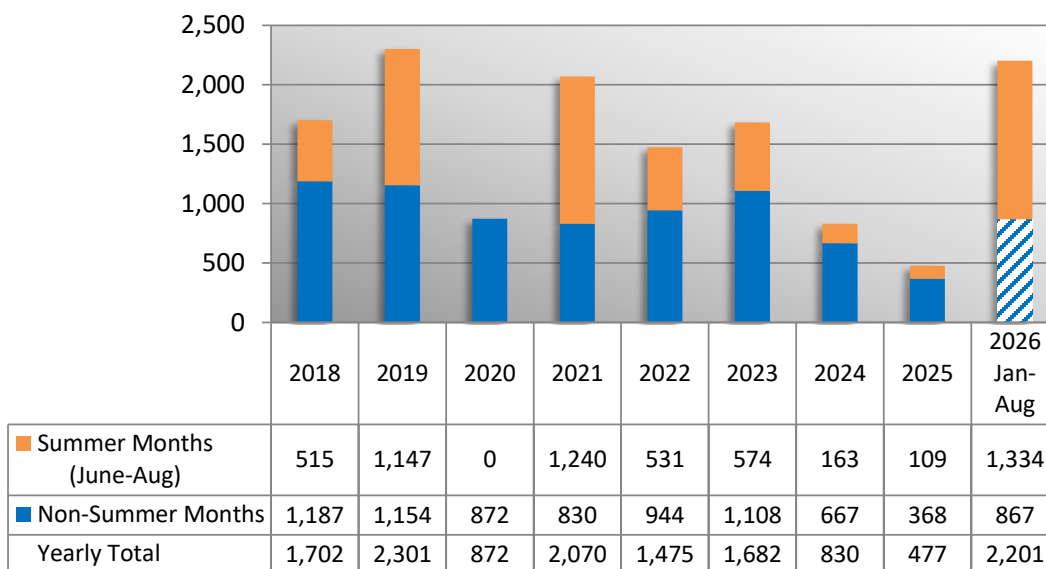
Delivering What Matters Libraries



About this measure:

This data show the number of books checked out through the Scott County Readmobile. The chart shows the summer months of June, July, and August separately from the Non-summer months. Non-Summer Months for each year would include January through May and September through December.

Number of Readmobile Book Checkouts



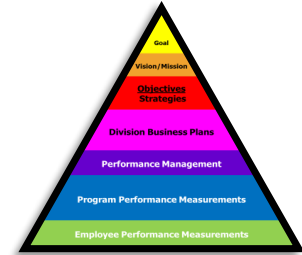
Source: SirsiDynix

Why does this matter?

Readmobile visits play important roles in Scott County communities by bringing books, learning resources, and educational opportunities directly to people who may not have access to a traditional library. By visiting neighborhoods, schools, and other community sites, the Readmobile helps remove barriers such as transportation to ensure all residents have a chance to read and learn. These activities support literacy development, encourages a love of reading, and promotes equal access to information.



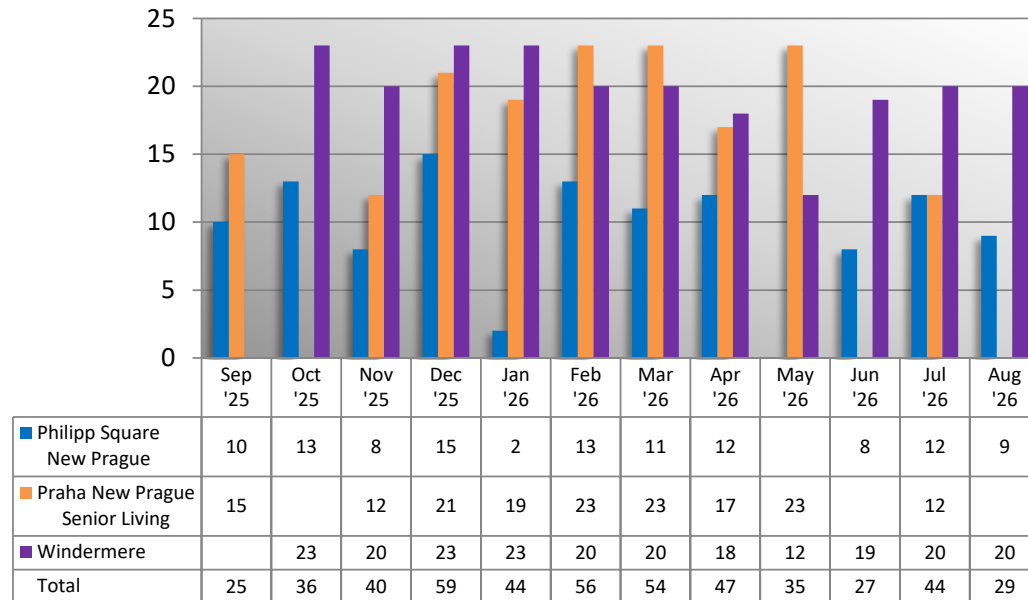
Delivering What Matters Libraries



About this measure:

This measure shows the monthly resident attendance totals for the senior programs (Reminisce) across participating assisted living residences.

Senior Programming Participants by Location



Source: Manual tracking

Why does this matter?

This program provides a monthly interactive group style program led by library staff that encourages conversation and connection. This is done through a variety of art exploration and games along with the opportunity to check out books and resources brought directly to residents from the library. Having the Library out in the community can help isolated community members feel more involved. This program provides enrichment, companionship, and a sense of belonging. With a program that meets people where they are, we can help build intellectual curiosity, foster new connections, and share the resources we have within the Scott County Library system.

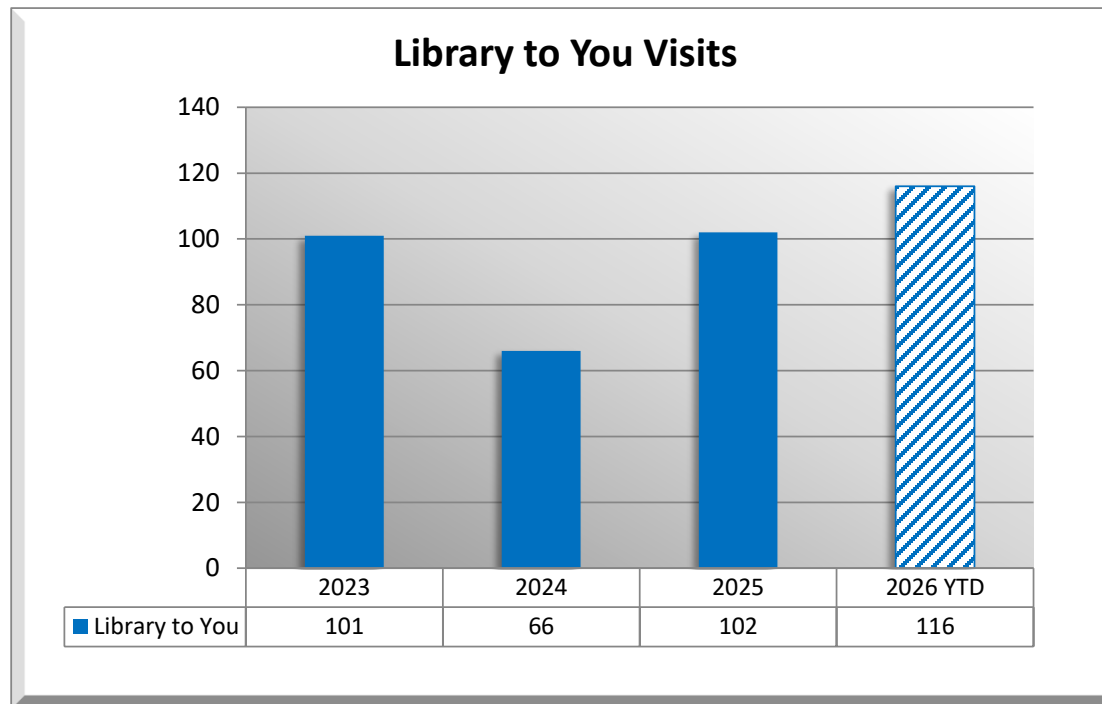


Delivering What Matters Libraries



About this measure:

This measure provides information on the number of visits to individuals through our Library to You Program. These visits are both in home and at care facilities in Shakopee, Prior Lake, and Savage 2023-2026 with New Prague being added in 2026. All visits provide opportunities to help alleviate isolation while also providing library resources.



Source: Internal Tracking

Why does this matter?

Library to You plays an important role in supporting our aging community and ensuring that everyone has access to the library. For patrons who are unable to visit the library due to barriers such as disability, limited mobility, or transportation challenges, Library to You brings library resources and materials directly to them. Beyond providing access to books and other resources, the program creates opportunities for connection. Delivery volunteers build meaningful relationships with patrons through regular visits, helping to reduce isolation and fostering a sense of belonging.



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
8.1

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Community Services/Property and Taxation Services

PRESENTER(S):

Alondra Banuelo x8114

PROJECT:

Agenda Item Details

AGENDA ITEM TYPE:

Non-Consent

TIME REQUESTED:

10 minutes

ACTION REQUESTED:

Conduct a Public Hearing to Receive Public Comment on, and Adoption of, Resolution No. 2026-196; Approving the Application for an On-Off Sale Combined Intoxicating Liquor License for Union Hill Roadside Tavern, L.L.C. in Belle Plaine Township

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to conduct a Public Hearing to receive Public Comment on, and adoption of, Resolution No. 2026-196: Approving the Application for an On-Off Sale Combined Intoxicating Liquor License for Union Hill Roadside Tavern, L.L.C. in Belle Plaine Township.

Union Hill Roadside Tavern, L.L.C. has acquired the business formerly known as Union Hill Bar located at 7010 W 280th St, New Prague, MN 56071. The change of ownership requires a new liquor license to be issued. Under previous ownership, the business obtained and maintained an On-Off Sale Combination License and the new owner seeks to do the same.

Pursuant to Minn. Stat. § 340A.405, subd. 2(d), a public hearing must be held prior to issuance of an Off-Sale Liquor license. On-Sale licenses do not require such a hearing, but this business wishes to sell both On-Sale malt beverages/liquor and Off-Sale malt beverages/liquor, so the Off-Sale requirements will govern. The notice for the public hearing must be given to all interested parties and to any city located within three miles of the premises proposed to be licensed. The notice for this public hearing was published in the Star Tribune on September 3, 2026. There are no cities within a three-mile radius of the business location.

With the approval of the Board, the Combination of On-Sale & Off-Sale Intoxicating Liquor License application will be submitted to the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division for final approval.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:**ATTACHMENTS:**

None

Action

ACTION TAKEN:**MOTION/SECOND/VOTE:****DEPUTY CLERK:**

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-196

Motion by Commissioner: None

Seconded by Commissioner: None

**RESOLUTION NO. 2026-196; APPROVING THE APPLICATION FOR AN ON-OFF SALE COMBINED
INTOXICATING LIQUOR LICENSE FOR UNION HILL ROADSIDE TAVERN, L.L.C. IN BELLE PLAINE
TOWNSHIP**

WHEREAS, Union Hill Roadside Tavern, L.L.C. has submitted an application for a Combination On Sale & Off Sale Intoxicating Liquor License; and

WHEREAS, pursuant to Minn. Stat. § 340A.405, subd. 2(d), a notice of a public hearing was published in the Star Tribune on September 3, 2026; and

WHEREAS, a public hearing to receive public comment was held on September 15, 2026; and

WHEREAS, the Belle Plaine Township Board recommends approval of the license.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the Union Hill Roadside Tavern, L.L.C. Combination On Sale & Off Sale Intoxicating Liquor License for 2026 is hereby approved.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, on _____.

County Administrator

Administrator's Designee



Request for Board Action

BOARD MEETING DATE:
9/15/2026

AGENDA ITEM NUMBER:
9.1

Department Information

ORIGINATING DIVISION/DEPARTMENT:

Office of Management and Budget/Budget and Strategic Planning

PRESENTER(S):

Danny Lenz

PROJECT:

Agenda Item Details

AGENDA ITEM TYPE:

Non-Consent

TIME REQUESTED:

30 Minutes

ACTION REQUESTED:

Adopt Resolution No. 2026-194; Establishing a Maximum Proposed Levy of \$112,208,059 Less \$7,957,665 Certified Property Tax Aids for a Net Levy of \$104,250,394 for the Purpose of Preparing the 2027 Proposed Property Tax Statements.

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complementary, aligned, and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance

Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

BACKGROUND/JUSTIFICATION:

The purpose of this agenda item is to adopt Resolution No. 2026-194; Establishing a Maximum Proposed Levy of \$112,208,059 Less \$7,957,665 Certified Property Tax Aids for a Net Levy of \$104,250,394 for the Purpose of Preparing the 2027 Proposed Property Tax Statements.

The deadline to certify the proposed property tax levy for taxes payable in 2027 to the County Auditor is September 30, 2026.

County leadership is continuing to review all departmental budgets for budget considerations and issues, focusing on both operational and capital needs in preparation for establishing the final budget. Extensive discussion has been held on the preliminary levy information, and the goals, needs, and challenges for 2027. Additional discussion with department managers, County Administration, and the County Board will further refine the budget prior to setting the final levy in December 2026, which cannot increase above the adopted maximum proposed levy.

As part of the 2027 budget process, staff interacted frequently with the County Board. Comprehensive budget presentations occurred on June 9, June 23, and August 18, 2026. Department budget presentations will be provided in workshop settings on October 6, 13, 20 and 27, 2026, which will provide additional information on the current conditions and trends facing Scott County.

BUDGET AMENDMENT:

No

FUNDING DESCRIPTION:

The 2027 preliminary levy represents an increase of \$7,570,070 over the 2026 levy. The impact equates to an annual increase of \$82.91, or \$6.91 per month, for the average residential property.

ATTACHMENTS:

None

Action**ACTION TAKEN:****MOTION/SECOND/VOTE:****DEPUTY CLERK:**

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date: September 15, 2026

Resolution No.: 2026-194

Motion by Commissioner: None

Seconded by Commissioner: None

RESOLUTION NO. 2026-194; ESTABLISHING A MAXIMUM PROPOSED LEVY OF \$112,208,059 LESS \$7,957,665 CERTIFIED PROPERTY TAX AIDES FOR A NET LEVY OF \$104,250,394 FOR THE PURPOSE OF PREPARING THE 2027 PROPOSED PROPERTY TAX STATEMENTS

WHEREAS, the Scott County Board of Commissioners annually reviews the types and levels of service Scott County must provide and the associated costs; and

WHEREAS, the Scott County Board of Commissioners is annually challenged with the task of balancing the needs and desires of those served and the ability to pay for these services; and

WHEREAS, the Scott County Board of Commissioners is committed to maintaining reliable and consistent property tax levels; and

WHEREAS, the Scott County Board of Commissioners has established financial principles and sound fiscal policies that support the strategic initiatives.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, does hereby adopt the maximum levy for 2027 Truth in Taxation purposes, a levy of \$112,208,059 less \$7,957,665 Property Tax Aids for a net levy of \$104,250,394 which shall be used to prepare the Proposed Property Tax Statements.

VOTE RESULTS:

Yes: None

No: None

Absent:

Abstain: None

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on _____ now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, on _____.

County Administrator

Administrator's Designee